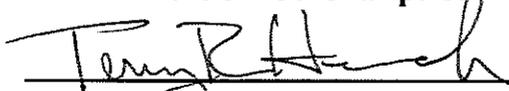


CHARTER
FOR THE
NATIONAL AIRSPACE SYSTEM
NEW ENGLAND REGIONAL
CONFIGURATION CONTROL BOARD
(ANE RCCB)

APPROVED:

 5/28/97
NAS CCB Co-Chairperson (Date)

APPROVED:

 5/12/97
NAS CCB Co-Chairperson (Date)

SUBMITTED:

 8/15/96
for Manager, ANE-400, New England
Regional CCB Chairperson (Date)

Charter
for the
National Airspace System
New England Regional
Configuration Control Board
(ANE RCCB)

1.0 INTRODUCTION

1.1 Purpose

This charter establishes the National Airspace System (NAS) New England Regional Configuration Control Board (ANE RCCB) and assigns responsibility for establishing baselines and controlling configuration items (CIs) as specified in Appendix A. A listing of the configuration identification documentation/ drawings for these CIs is provided in Attachment A to the ANE RCCB Operating Procedures.

1.2 Authority

The ANE RCCB is authorized by the NAS CCB in accordance with FAA Order 1800.57 and the policies and procedures established in the latest approved revision of FAA Order 1800.8, NAS Configuration Management.

2.0 CCB RESPONSIBILITIES

The ANE RCCB shall have the following responsibilities:

- a. Perform ANE RCCB functions as established in this charter and in accordance with FAA Order 1800.8.
- b. Approve and implement the ANE RCCB Operating Procedures and any changes to the document,
- c. Establish and control baselines for the CIs specified in Appendix A. Changes which are beyond the authority of the ANE RCCB are referred to the appropriate CCB as outlined in the ANE RCCB Operating Procedures.
- d. Ensure strict adherence to configuration control procedures in processing all changes to the baselines under ANE RCCB control. The procedures are documented in FAA Order 1800.8 and the NAS Subsystem Baseline Configuration and Documentation Listing (NAS-MD-001).
- e. Ensure case files under the approval of the ANE RCCB are accurately completed and evaluated.

- f. Review proposed changes for technical, interface, financial, schedule and benefits impacts.
- g. Issue Regional Configuration Control Decisions (CCDs) which are directives for establishing baselines or making changes to these baselines and other configuration items under ANE RCCB control. Copies of approved changes are forwarded to the Document Control Center with an information copy to ANS.
- h. Ensure the implementation of approved changes.
- i. Submit changes to the ANE RCCB Charter, including proposing additional CIs for ANE RCCB control, to the NAS CCB for approval.
- j. Approve changes to the listing of documents in Attachment A of the ANE RCCB Operating Procedures.
- k. Approve changes to other documents controlled by the ANE RCCB which are not subject to the NCP process. (See Attachment B to the ANE RCCB Operating Procedures for a list of these documents).
- l. Ensure that case files for regionally-baselined equipment (not nationally baselined) are coordinated with other Regions which have similar equipment prior to being addressed by the ANE RCCB. A list of unique equipment under ANE RCCB control in each Region will be provided to the Facilities Transition Branch, ANS-110, for further distribution to the Regional Executive Secretaries.

3.0 CCB PARTICIPANTS

The participants of the ANE RCCB shall be the following persons or their designated representatives:

a. **Members**

- 1) **Chairperson** - Manager, Airway Facilities (AF) Division, ANE-400; may be delegated.
- 2) **Co-Chairperson** - Manager, Air Traffic Division, ANE 500 (When appropriate, will co-approve applicable case files).
- 3) **Executive Secretary** - Configuration Manager, ANE-470.

- 4) **Permanent Members - ¹**
 - a) Manager, Air Traffic Division, ANE-500
 - b) Manager, Resource and Planning Branch, ANE-420
 - c) Manager, NAS Implementation Branch, ANE-450
 - d) Manager, Operations Branch, ANE-470
 - e) Manager, Requirements Branch, ANE-510
- 5) **Ad Hoc Members** - Ad hoc members represent FAA organizations, other than those already represented within the permanent ANE RCCB membership, which will be impacted by changes being decided by the ANE RCCB. Their function shall be to ensure that proposed changes are consistent with the technical and policy positions of their organizations. For example, ad hoc members would be AF SMO and AT Facility Managers to evaluate changes and attend ANE RCCB meetings when changes (or other business) impacting their areas are addressed.
 - b. **Technical Advisors, Consultants and Program Control Specialists** -Personnel from various government and contractor organizations attend ANE RCCB meetings to provide specialized technical or program management information.

4.0 CCB ADMINISTRATION

The ANE RCCB Executive Secretary shall be responsible for scheduling ANE RCCB meetings on a regular basis (as approved by the ANE RCCB Chairperson) and for coordinating the administrative tasks of the ANE RCCB. The ANE RCCB Operating Procedures contain a detailed description of the Executive Secretary responsibilities.

5.0 CCB DECISIONS

Prior to the assignment of an NCP number, a case file may be withdrawn or rejected during the Regional review process. After

¹ At their request, ANE-200 will no longer be considered a permanent member of the ANE RCCB. However, they will continue to act as technical reviewer for all casefiles other than space allocation, especially those associated with or having an impact on flight procedures or navigation/visual landing aids.

a case file is assigned NCP status and submitted to the ANE RCCB, CCD action is required; an NCP not yet submitted to a CCB may be withdrawn.

The ANE RCCB Chairperson shall make the final decision on each NCP submitted to the ANE RCCB for consideration. The decision shall be documented in a CCD prepared by the Executive Secretary and signed by the Chairperson. For operational and administrative space and changes that may affect air traffic operations, the AF and AT Division Managers share the decision making authority and shall cosign the CCD. The following actions may be taken on an NCP:

- a. Approve as written and issue a CCD which establishes a new baseline or describes actions for accomplishing the configuration change to an existing baseline.
- b. Approve with specific, non-substantive changes to the NCP and issue a CCD clearly stating changes. If substantive changes are required, an amended case file/NCP shall be processed.
- c. Disapprove with reasons clearly stated in the CCD.
- d. Defer action pending the availability of additional information or the completion of an action item providing clarification of the issues. Responsibility for providing further information or completing an action must be assigned to a specific person/organization with a specific due date.
- e. Transfer NCPs with issues remaining unresolved 60 days after an ANE RCCB meeting to the cognizant national level CCB unless specific action is being taken by the ANE RCCB to resolve the issues by the next ANE RCCB meeting.

Appeals may be made in accordance with the CCD Appeal Process described in the ANE RCCB Operating Procedures.

6.0 CHANGES TO THE CHARTER

This charter shall only be changed with the approval of the ANE RCCB and the NAS CCB.

7.0 DELEGATION

The ANE RCCB may not charter subordinate CCBs.

APPENDIX A - CONFIGURATION ITEMS UNDER REGIONAL CCB CONTROL

The following configuration items (CI) shall be under the control of the ANE RCCB as specified below. Baselined CIs will be entered into the Master Configuration Index (MCI) and reflected in the NAS Subsystem Baseline and Configuration Documentation Listing, NAS-MD-001.

1. The ANE RCCB shall control the following baselines established by other CCBs within the guidelines specified:

- a Space Management/As-Built Equipment Layout Drawings. The RCCB shall control all operational, administrative, and equipment space, including all equipment installations, moves and removals which will not violate the baselined target year configuration drawings for the following major facilities:

- 1) Air Route Traffic Control Center (ARTCC)
- 2) Air Traffic Control Towers (ATCTs)/Terminal Radar Approach Controls (TRACON), as determined by the ANE RCCB
- 3) Automated Flight Service Stations (AFSSs)
- 4) Air Route Surveillance Radar (ARSR-4) (Joint Use Only)

The facilities and/or as-built equipment layout drawings for the above facilities will be listed in Attachment A to the ANE RCCB Operating Procedures.

Site-specific transition drawings and regional transition plans addressing how each of the facilities will transition to the baselined target year configuration falls under ANE RCCB control but will not require an NCP to change. Site-specific transition drawings and regional transition plans shall be listed in Attachment B to the ANE RCCB Operating Procedures.

- b ATCT/ARTCC/Critical Power Panel Drawings. The ANE RCCB shall control the critical power panel drawings detailing the actual connection and wiring of subsystems/equipment to the critical

power panel when that connection and wiring is in strict accordance with FAA Order 6950.15, ARTCC Critical Load Circuits and Configuration, and FAA Order 6950.2C, Electrical Power Policy Implementation at NAS Facilities.

2. The ANE RCCB will establish and control changes to baselines, which will be reflected in NAS-MD-001, for the types of CIs listed below:

None (There are no ANE unique equipment)