

Middle Manager Course (MMC)

COURSE NUMBER **FAA01291**

For information about this course, contact:
 FAA Program Manager
9-AHD-FAAU-Core-PM@faa.gov

DESCRIPTION AND LEARNING STRATEGY

Middle Manager Course focuses on the skills required to manage the unique challenges and responsibilities of middle management, including aligning resources and developing leaders to achieve Agency performance targets, identifying or building processes to meet organizational objectives, and creating implementation plans to deliver organizational results based on strategic goals. Methodologies include lecture, coaching and feedback, discussion, case study, skill practice, and group activities.

OBJECTIVES

- Practice skills necessary to lead and develop other leaders.
- Understand your role and influence on organizational culture.
- Develop or enhance the ability to build networks and relationships that contribute to success.
- Understand how to effectively monitor and guide organizational performance.
- Apply sound leadership and business principles that contribute to the Agency's strategic direction.

KEY COMPETENCIES

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| <ul style="list-style-type: none"> • Accountability and Measurement • Business Acumen • Developing Talent | <ul style="list-style-type: none"> • Innovation • Managing Organizational Performance • Strategy Formulation |
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CLASS SIZE

24 participants

LENGTH

4 days
 (Monday, 8:00 a.m. -
 Thursday, 5:00 p.m.)
 32 hours

LOCATION

FAA Academy
 Oklahoma City, OK

UPCOMING DELIVERIES

(see [FY13 Schedule](#))

WHO SHOULD ATTEND

Required for all first time middle managers in their first year on the job

Recommended for all middle and senior managers

Non-managers are **not eligible** to attend.

ENROLLMENT

To enroll, contact your line organization's training coordinator.

PREREQUISITE

None

PRECOURSE

Approximately four weeks prior to class start, you will receive an email detailing several assignments, including the **Multi-rater Feedback Assessment**, that must be completed prior to your arrival at class.

RELATED COURSES

Managerial Coaching and Mentoring (FAA01299)
 Strategy Formulation and Implementation (FAA01200015)
 Systems Thinking (FAA01277)