

Professional Development Planning (PDP)

COURSE NUMBER **FAA01200009**

For information about this course, contact:
 FAA Program Manager
 (386) 446-7154

DESCRIPTION AND LEARNING STRATEGY

As Yogi Berra was reported to say, "You've got to be very careful if you don't know where you're going, because you might not get there." This is also true of your professional development. If you do not have a plan you may end up in a job you don't want to have and may have missed opportunities to be where you want to be.

This four-hour symposium workshop provides a model and tools to use to both enhance your career strategy and provide talent management--helping your employees with professional development plans.

OBJECTIVES

This workshop will provide tools to enable you to:

- Assess professional development needs.
- Identify goals in alignment with organizational and personal needs.
- Identify resources, assets, and obstacles.
- Develop a plan.
- Outline implementation strategies.

KEY COMPETENCIES

- Accountability and Measurement
- Communication
- Developing Talent
- Vision

CLASS SIZE

24 participants

LENGTH 4 hours
 (Class times vary.)

LOCATION

Customer site or
 FAA Center for
 Management and
 Executive Leadership
 Palm Coast, Florida

UPCOMING DELIVERIES

This course is currently available only as a fee-for-service delivery.

WHO SHOULD ATTEND

FAA Managers -
 This workshop qualifies as part of the 40-hour CME training required every three years.

ENROLLMENT

To arrange a *fee-for-service delivery*, call (386) 446-7154.

PREREQUISITE

None

PRECOURSE

None

RELATED COURSES

Communicating Effectively
 (FAA14000002)
 Managerial Coaching and Mentoring
 (FAA01299)
 Strategy Formulation and Implementation
 (FAA01200015)