

Team Skills Symposium (TSS)

COURSE NUMBER **FAA01200022**

For information about this course, contact:
 FAA Program Manager
 (386) 446-7154

DESCRIPTION AND LEARNING STRATEGY

Building good working relationships is key to creating effective teams. Today's FAA uses teams more than ever to achieve organizational success. Effective team skills have become a more essential part of every employee's day-to-day interactions and are a requirement for success at work. Participants at every level of your organization will see how clearly defined roles and responsibilities as well as adaptability, and the application of team skills improve the quality of all work relationships and results.

The activities in this workshop are designed to give participants an opportunity to apply team skills such as communication, problem solving, action planning, and collaboration. Activities may include highly interactive discussions, self-assessment, and application activities (indoor and outdoor options).

OBJECTIVES

- Discuss the value of high performance teams in the workplace.
- Improve interpersonal communication skills.
- Clarify roles and responsibilities.
- Understand the value of good relationships for high performance teams.

KEY COMPETENCIES

- Building Alliances
- Building Teamwork and Cooperation
- Communication
- Interpersonal Relations and Influence
- Integrity and Honesty

CLASS SIZE

20 participants

LENGTH

4 hours
(Class times vary.)

LOCATION

Customer site or
 FAA Center for
 Management and
 Executive Leadership
 Palm Coast, Florida

UPCOMING DELIVERIES

This course is currently available only as a fee-for-service delivery.

WHO SHOULD ATTEND

Managers and employees who desire to improve team skills

ENROLLMENT

To arrange a **fee-for-service delivery**, call (386) 446-7154.

PREREQUISITE

None

PRECOURSE

None

RELATED COURSES

Team Workshop
(FAA01217)

Facilitator Tools for
 Effective Meetings
(FAA01199)

Introduction to Conflict
 Management
(FAA01266)

Introduction to Myers
 Briggs Type Indicator
(FAA01195)

Working Styles and Team
 Effectiveness
(FAA01282)