

# Western Service Center Planning & Requirements Group

For the most current information go to <http://servicearea.ato.faa.gov>

## Contact Information

### Planning & Requirements Group

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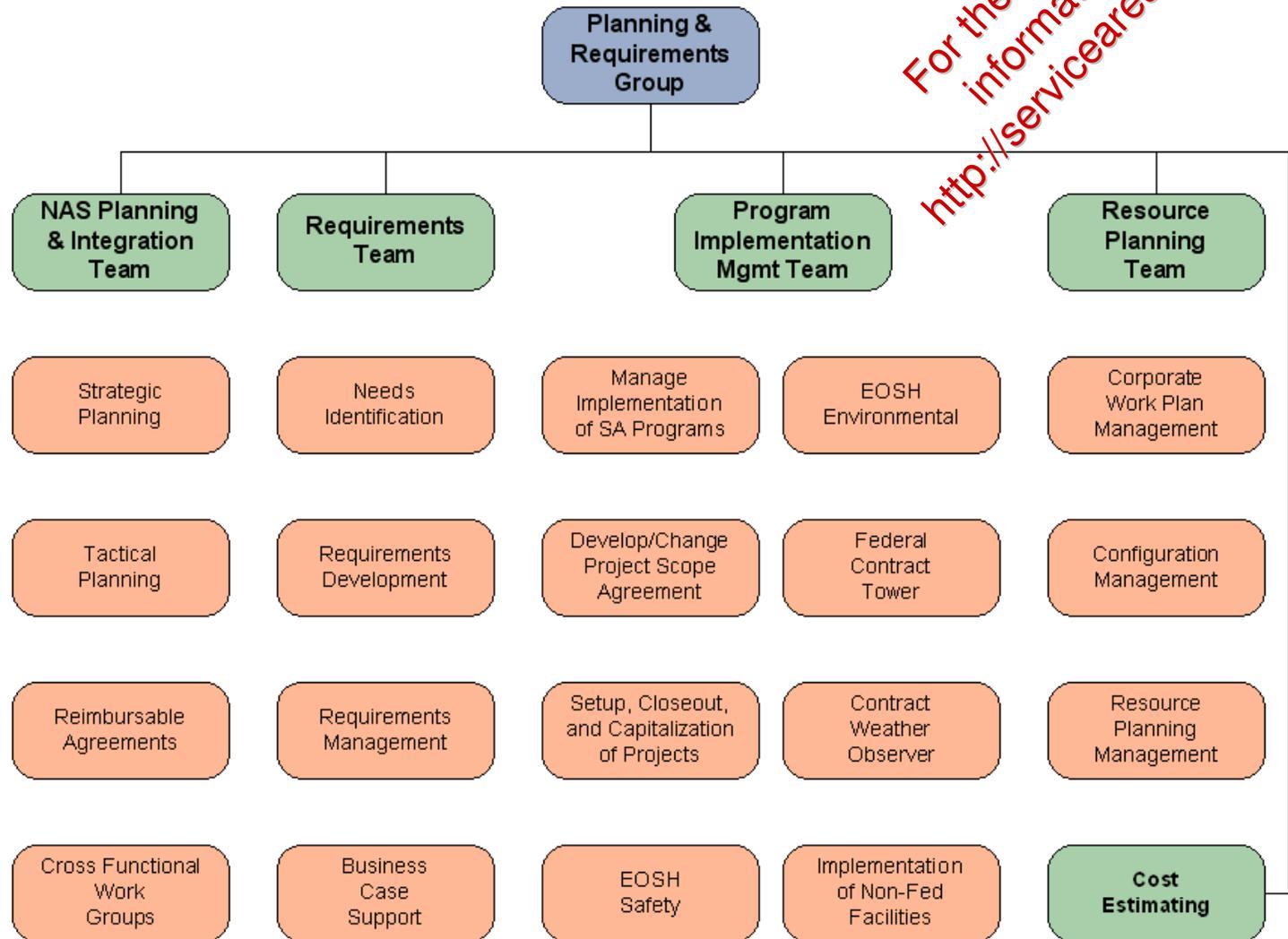
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### Cost Estimating Team

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## NAS Planning & Integration

NAS Planning & Integration is the “big picture” arm of the ATO in the Service Center. NAS Planning and Integration maintains a high level of understanding of all activities in the Service Area, internal and external to the ATO, and provides planning and integration support to help ensure that the activities occurring in the Service Area are properly aligned with the Agency’s Flight Plan and the Service Units’ operations/business plans.

### Requirements

The Requirements team serves as the Service Center focal and advocate for Service Delivery Point needs development and Service Unit requirements and funding prioritization activities. The Requirements team develops alternatives and presents recommended solutions to the Directors of Operations regarding needs requests. The Requirements team evaluates needs submitted by the customer based on the parameters provided by the operating Service Units. The team collects, analyzes, and submits operational and technical data in support of needs validation and requirements development. The team supports the development of staff studies, business case studies, and documents to support the needs validation process.

### Program Implementation Management

The Program Implementation Management team provides management support to implement ATO services and infrastructure into facilities in the Service Area. Program Implementation Managers (PIMs) translate requirements into initial project scopes, facilitate development of the Project Scope Agreement during implementation, and are ultimately accountable for all phases of implementation including engineering, construction, installation, airspace changes, and capitalization. PIMS will issue project authorizations, task assignments and work orders to Engineering Services and others for the implementation of projects.

### Resource Planning

Resource Planning develops guidelines and procedures and ensures needed resources are identified in Operational and Capital Plans and that acquisition of resources is consistent with Agency Plans. The Resource Planning team provides Service Area oversight of Corporate Work Plan processes and databases to ensure integrity, administers the use of the Corporate Work Plan tool set and produces reports. Resource Planning also manages the Configuration Management implementation plan and needs identification.

### Cost Estimating

Cost Estimating provides expert services in support of planning, requirements analysis, program implementation management, and project execution. These cost estimates can be provided for all phases, personnel, operation and maintenance, lifecycle costs; they are used by the Service Area planners, specialists, engineers, and managers of all levels.

## Mission

We provide integrated planning, requirements management, and program implementation management support to assist ATO Service Units, and other FAA organizations as requested, with implementing and managing ATO services and infrastructure within the Service Areas.

### Primary Services

- Strategic Planning
- Tactical Planning
- Reimbursable Agreements
- Cross Functional Work Groups Participation
- Needs Identification
- Requirements Development
- Requirements Management
- Manage Implementation of Service Area Programs
- Develop/Change Project Scope Agreements
- Setup/Closeout/Capitalization of Projects
- Environmental, Occupational Safety and Health (EOSH) – Hazard Identification, Mitigation, and Incident Response
- Federal Contract Towers
- Contract Weather Observation Program
- Implementation of Non-Federal Facilities
- Administer Corporate Work Plan at Service Area Level
- Resource Planning
- Cost Estimating
- Configuration Management
- Business Case Support

FAA ATO Western Service Center  
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FAA  
Air Traffic Organization

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