



# NEW ZEALAND



**ISO Country Code – NZ**

**Verification Date: 11-October-2014**

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Aeronautical Information Service (AIS)  
New Zealand Embassy to the United States  
United States Embassy to New Zealand

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## Contacts

### Designated Authorities

#### Civil Aviation Authority

Civil Aviation Authority  
PO Box 3555  
Wellington 6140  
NEW ZEALAND

Tel: +64 4 560 9400  
Fax: +64 4 569 2024

AFTN NZHOYAYX

Email [info@caa.govt.nz](mailto:info@caa.govt.nz)

Website: [www.caa.govt.nz](http://www.caa.govt.nz)

The Secretary for Transport  
Ministry of Transport  
PO Box 3175  
Wellington 6140  
NEW ZEALAND  
(Attention: Aviation & SecurityTeam)

Tel: +64 4 439 9000  
Fax: +64 4 439 9004

After Hours:  
John Macilree  
Tel +64 4 234 8224 or +64 21 918 158

Email [airservices@transport.govt.nz](mailto:airservices@transport.govt.nz)

#### Meteorology

MetService  
PO Box 722  
WELLINGTON 6140

Tel +64 4 470 0700  
Fax +64 4 473 5231

Email [service@met.co.nz](mailto:service@met.co.nz)  
Website: [www.metservice.com](http://www.metservice.com)

#### Customs

New Zealand Customs Service  
PO Box 2218  
WELLINGTON 6140

Tel (within NZ) 0800 4CUSTOMS (0800 428 786)  
Tel (outside NZ) +64 9 300 5399  
Fax +64 9 256 5202

Email [ntc.trade.evaluators@customs.govt.nz](mailto:ntc.trade.evaluators@customs.govt.nz)

### **Immigration**

New Zealand Immigration Service  
PO Box 3705  
WELLINGTON 6140

Tel +64 9 914 4100  
Fax +64 9 914 4119

Email: [info@immigration.govt.nz](mailto:info@immigration.govt.nz)  
Website [www.immigration.govt.nz/](http://www.immigration.govt.nz/)

### **Health**

Ministry of Health  
PO Box 5013  
WELLINGTON 6145

Tel +64 4 816 2000  
Fax +64 4 816 2340

Website [www.moh.govt.nz/](http://www.moh.govt.nz/)

### **Enroute and Airport Charges**

(See AIP sec Gen 4)

### **Agricultural Quarantine and Biosecurity**

Ministry of Agriculture and Forestry  
PO Box 2526  
WELLINGTON 6140

Tel +64 4 894 0100  
Fax +64 4 894 0720

Email: [info.biosecurity@maf.govt.nz](mailto:info.biosecurity@maf.govt.nz)  
Website [www.maf.govt.nz/](http://www.maf.govt.nz/)

### **Aircraft Accident Investigation**

Civil Aviation Authority  
PO Box 3555  
Wellington 6140  
NEW ZEALAND

Tel +64 4 560 9400  
Fax +64 4 569 2024

AFTN: NZHOYAYX

Website [www.caa.govt.nz](http://www.caa.govt.nz)

Transport Accident Investigation Commission  
PO Box 10-323  
WELLINGTON 6143

Tel +64 4 473 3112  
Fax +64 4 499 1510

Email: [inquiries@taic.org.nz](mailto:inquiries@taic.org.nz)  
Website: [www.taic.org.nz](http://www.taic.org.nz)

### **Aircraft Accident Reporting**

Aircraft accident reporting (H24): 0508 ACCIDENT (0508 222 433)

### **Aeronautical Information Services (AIS)**

Aeronautical Information Management  
Airways Corporation of New Zealand Ltd  
PO Box 294  
Wellington 6140  
NEW ZEALAND

Tel: (04) 471 1899  
0800 500 045 (within New Zealand only)  
Fax: (04) 471 5813  
0800 686 867 (within New Zealand only)

AFTN NZHQYOYX

Website: [www.nzais.co.nz](http://www.nzais.co.nz)

Email: [aim@airways.co.nz](mailto:aim@airways.co.nz)

### **International NOTAM Offices**

International NOTAM Office  
Airways Corporation of New Zealand Ltd  
PO Box 14-131  
Christchurch Airport  
Christchurch 8544  
NEW ZEALAND

Tel: (03) 358 1688  
Fax: (03) 358 9192

AFTN NZCHYNYX

Website: [www.ifis.airways.co.nz](http://www.ifis.airways.co.nz)

## **New Zealand Embassy to the United States**

New Zealand Embassy, United States  
37 Observatory Circle NW  
20008  
Washington DC  
District of Columbia  
USA

Phone:  
+1-202-3284800  
+1-202-3284887  
+1-202-3284803  
Fax:  
+1-202-6675227  
+1-202-2659559  
+1-202-2659238

Email: [nz@nzemb.org](mailto:nz@nzemb.org)

Website URL: [www.nzembassy.com/usa](http://www.nzembassy.com/usa)

## **United States Embassy to New Zealand**

American Embassy in Wellington, New Zealand  
P.O. Box 1190,  
Wellington,  
New Zealand

Street Address: 29 Fitzherbert Terrace,  
Thorndon,  
Wellington,  
New Zealand

Tel: +64 4 462 6000  
Fax: +64 4 499 0490

Website: <http://newzealand.usembassy.gov/>

## **Flight Information**

### **Airports of Entry**

<a href="#">NZAA</a>	<a href="#">Auckland</a>
<a href="#">NZCH</a>	<a href="#">Christchurch</a>
<a href="#">NZDN</a>	<a href="#">Dunedin</a>
<a href="#">NZHN</a>	<a href="#">Hamilton</a> (prior notification required)
<a href="#">NZPM</a>	<a href="#">Palmerston North</a>
<a href="#">NZQN</a>	<a href="#">Queenstown</a> (Refer to AD 2 for notification and permission instructions)
<a href="#">NZRO</a>	<a href="#">Rotorua</a> (prior notification with aerodrome operator required)
<a href="#">NZWN</a>	<a href="#">Wellington</a>

## Entry/Exit Requirements

Entry and exit requirements are for aircraft departing the United States non-stop to country of destination. These requirements do not include any technical stops. Please refer to the **Technical Stop** section in **Additional Flight Information** for the country at which the technical stop will be made.

Entry and Exit documentation forms vary from country to country. In general, however, ICAO member countries will accept the following standard ICAO Annex 9 Entry/Exit documents:

- General Declaration
- Passenger Manifest
- Cargo Manifest
- Embarkation/Disembarkation Card
- Certificate of Residual Disinsection

Examples of these documents can be found at [/FIM Home>General Information>International Flying Overview> ICAO Annex 9 Entry/Exit Documents](#). The acceptance of these ICAO documents must be confirmed by the appropriate AIS.

### Entry Requirements (Departing the U.S.)

- File an [eAPIS](#) manifest outbound (recommend inbound at this time, too)
- File and activate international flight plan
- Land at a designated airport of entry (AOE) – customs and immigration

The following entry documents are required:

Passengers –

- Valid passport
- [Visa](#) (not required for USA for stay of 3 months or less)
- New Zealand Passenger Arrival Card (available on N.Z. customs website)

Pilots – Same as passengers

*Note:* Other pilot/crewmember requirements may be applicable in lieu of those stated. Contact appropriate AIS for further clarification prior to flight.

Aircraft –

- Disinsection Certificate
- Inward Report (General Declaration) 1 for Customs

Note: Detailed procedures for aircraft disinsection are provided in the *Schedule of Aircraft Disinsection Procedures* issued jointly by the New Zealand MAF Quarantine Service (MQS) and the Australian Quarantine and Inspection Service (AQIS), and available on the Department of Agriculture Forestry and Fisheries — Australia website.

<http://www.daff.gov.au/>

### Exit Requirements (Departing New Zealand)

- Outward Report (General Declaration) 1 for Customs
- Certificate of Clearance
- Present a completed Departure card

- Depart from an AOE
- File [eAPIS](#) manifest if inbound to the U.S.
- File an international flight plan
- Call U.S. Customs at filed U.S. airport of entry

## Additional Flight Information

### Aircraft Instruments and Equipment

U.S. aircraft airworthiness and certification requirements may not meet other countries requirements. It is the responsibility of the pilot to determine if the aircraft meet those requirements.

The following hyperlink to New Zealand Civil Aviation Regulations (CAR) part 91 lists the required instruments and equipment:

[http://www.caa.govt.nz/rules/Rule\\_Consolidations/Part\\_091\\_Consolidation.pdf](http://www.caa.govt.nz/rules/Rule_Consolidations/Part_091_Consolidation.pdf)

### RVSM

[Domestic and International RVSM](#) guidance is provided on the IFIM Home Page. Click on the **Air Traffic** tab and select **Separation Standards** from the drop down list.

### Technical Stop / Overflight

Operators of civil aircraft registered in States party to the Convention on International Civil Aviation desiring to make non-scheduled flights in transit across New Zealand or to land in New Zealand for non-commercial purposes are only required to give advance notice. An international flight plan will be accepted as adequate notice, provided entry is at a designated Customs place. Even so, the pilot-in-command of the aircraft must still give Customs/MAF two hours notice of the ETA of the aircraft.

No approval is necessary for aircraft flying through the Auckland Oceanic FIR if there is no intention to operate within the New Zealand FIR.

### Non-scheduled Flights (Charters)

Non-scheduled operators must hold a Foreign Air Operator Certificate for the following conditions:

- 2 take-offs or landings within New Zealand in any consecutive 28-day period
- 8 take-offs or landings within New Zealand in any consecutive 365-day period

Applications for the issue of a Foreign Air Operator Certificate are to be addressed to:

Manager Airline Flight Operations  
Civil Aviation Authority of New Zealand  
PO Box 3555  
Wellington 6140  
NEW ZEALAND

Tel +64 4 560 9400  
Fax +64 4 560 9452

AFTN: NZHOYAYX

In addition to the Foreign Air Operator Certificate, applications and notice of flights should be addressed to:

The Secretary for Transport  
Ministry of Transport  
PO Box 3175  
Wellington 6140  
NEW ZEALAND  
(Attention: Aviation Team)

Tel +64 4 439 9000  
Fax +64 4 439 9004

Email [airservices@transport.govt.nz](mailto:airservices@transport.govt.nz)  
Website [www.transport.govt.nz](http://www.transport.govt.nz)

In order to avoid delay and inconvenience, flight applications should be made as early as possible and not less than 5 working days before a single flight or 30 days before the first of a series of flights.

### **Private Flights**

Private flights in transit across New Zealand or to land in New Zealand for non-commercial purposes are only required to give advance notice. An international flight plan will be accepted as adequate notice, provided entry is at a designated Customs place. Even so, the pilot-in-command of the aircraft must still give Customs/MAF two hours notice of the ETA of the aircraft.

### **Float Planes**

The IFIM Staff is not aware of any Float Plane requirements or restrictions.

### **Light Sport Aircraft**

The IFIM Staff is not aware of any Light Sport Aircraft requirements or restrictions.

### **Fees**

Aerodrome and heliport charges in New Zealand are not established by any central authority, and vary between aerodrome operators/companies. Information on charges at the three main international airports in New Zealand should be sought from, and questions addressed to, the airport operators listed below:

Auckland International Airport Limited  
PO Box 73-020  
AUCKLAND  
Tel (09) 275 0789  
Fax (09) 275 5835  
Website: [www.aucklandairport.co.nz/airfieldinformation/downloads.aspx](http://www.aucklandairport.co.nz/airfieldinformation/downloads.aspx)

Christchurch International Airport Limited  
PO Box 14-001  
CHRISTCHURCH

Tel (03) 358 5029  
Fax (03) 353 7730



For all charges at Christchurch Airport refer website:

[www.christchurchairport.co.nz/en/about-us/corporate-information/financial-reporting](http://www.christchurchairport.co.nz/en/about-us/corporate-information/financial-reporting)

Queenstown Airport Corporation Ltd  
PO Box 64  
QUEENSTOWN  
Tel (03) 450 9031  
Fax (03) 442 3515

For all charges at Queenstown Airport refer website:

[www.queenstownairport.co.nz/images/uploads/news/aeronauticalconditionspdf](http://www.queenstownairport.co.nz/images/uploads/news/aeronauticalconditionspdf)

Wellington International Airport Limited  
PO Box 14-175  
WELLINGTON

Tel (04) 385 5100  
Fax (04) 385 5139

Information on charges at all other aerodromes/heliports should be obtained directly from the aerodrome/heliport operators. Contact details for aerodrome and heliport operators are available in the AD part of the free on-line AIP.

Charges for air navigation in both the New Zealand FIR and the Auckland Oceanic FIR are determined by Airways. Details, including estimated charges for all services, are available from any New Zealand ATS unit, and from:

Customer Accounts Section  
Airways Corporation of New Zealand Limited  
PO Box 294  
Wellington  
New Zealand

Tel (Domestic): 0800 500 045, select number 3  
Tel (International): 644 471 1888  
Fax 644 471 0395

AFTN NZHQXFXF

## **Fuel**

Jet A1 and Avgas fuel are available at all of New Zealand's AOE's. Fuel may have to be prearranged.

## **Night VFR**

Aircraft flying VFR by night must be equipped in accordance with rule 91.511 and have:

- A means of indicating rate of turn and slip
- Position lights
- Anti-collision light system
- Illumination for each required instrument or indicator.

- An aircraft equipped with a third attitude instrument indicator that is usable through 360° of pitch and roll does not need to be equipped with a means of indicating rate of turn.

### **Island Hopping**

The IFIM Staff is not aware of any Island Hopping requirements or restrictions.

### **Aeronautical Charts**

The AIP service provider, Aeronautical Information Management, a business unit of the Airways Corporation of New Zealand, provides aeronautical charts in New Zealand as part of the AIP.

Aeronautical Information Management  
Airways Corporation of New Zealand Ltd  
PO Box 294  
Wellington 6140  
NEW ZEALAND

Tel (04) 471 1899  
0800 500 045 (within New Zealand only)  
Fax (04) 471 5813  
0800 686 867 (within New Zealand only)

AFTN NZHQYOYX

Website [www.nzais.co.nz](http://www.nzais.co.nz)  
Email [aim@airways.co.nz](mailto:aim@airways.co.nz)

### **Prohibitions, Restrictions and Notices**

Prohibitions, Restrictions and Notices may be found on the IFIM main page under General Information. Click [HERE](#) to open.

## **Country Specific Travel Information**

### **Public Health**

*Aircraft* – The New Zealand Biosecurity Act 1993 and Regulation 23 of the Australian Quarantine Regulations 2000 require the pilot-in-command of an aircraft entering New Zealand or Australia, or, if the pilot-in-command is not the operator of the aircraft, the operator of the aircraft, to make arrangements for the treatment of the aircraft in a manner approved by the Director of Quarantine for the purpose of destroying insects and disease vectors.

Detailed procedures for aircraft disinsection are provided in the *Schedule of Aircraft Disinsection Procedures* issued jointly by the New Zealand MAF Quarantine Service (MQS) and the Australian Quarantine and Inspection Service (AQIS), and available on the Department of Agriculture Forestry and Fisheries — Australia website

Please refer to the DOT website below for any current requirements.

DOT: [Aircraft Disinsection Requirements](#)

*Passengers* – The pilot-in-command of an aircraft arriving in New Zealand must notify the Medical Officer of Health at least 15 minutes before landing, if:

- Ill persons are on board suffering from diarrhea, vomiting (not motion sickness), or abnormal temperature and a skin rash
- There is any other condition that may lead to the spread of disease.

Please refer to the Center for Disease Control and the World Health Organization websites below for any current requirements.

CDC: <http://wwwnc.cdc.gov/travel/destinations/new-zealand.htm>

<http://wwwnc.cdc.gov/travel/content/vaccinations.aspx>

WHO: <http://www.who.int/countries/nzl/en/>

### **Public Holidays**

#### **2014**

New Year's Day	01 Jan
New Year's Day Holiday	02 Jan
Waltangi Day	06 Feb
Good Friday	18 Apr
Easter Monday	21 Apr
ANZAC Day	25 Apr
Queen's Birthday	02 Jun
Labor Day	27 Oct
Christmas Day	25 Dec
Boxing Day	26 Dec

### **Pets**

The following official New Zealand government hyperlink addresses the requirements for traveling with pets to New Zealand:

<http://www.biosecurity.govt.nz/enter/personal/pets>

### **Additional Links**

ICAO Documents can be purchased from ICAO at: <http://store1.icao.int/>

CIA World Factbook: <https://www.cia.gov/library/publications/the-world-factbook/geos/nz.html>

## **Aeronautical Information Publication AIP**

<http://www.aip.net.nz/>