

Element Performance Inspection (EPI)

4.2.9 Outsource Crewmember Training (OP)

Purpose of this Element (Air Carrier's responsibility):

To audit Outsource Crewmember Training for compliance with its FAA approved training program.

Objective (FAA responsibility):

To determine if the Air Carrier adheres to its procedures and controls for auditing Outsource Crewmember Training.

Specific Instructions for this EPI:

To accomplish this EPI, the inspector will need to observe part or all of the curriculum segments of outsource crewmember FAA approved training. Documentation to be reviewed should include the training course outline, and instructor guidelines. Further, the inspector should review Operations Specifications paragraph A031, "Authorization for Arrangements with Training Organizations for Certificate Holder Training." Also, the inspector should review Operations Specifications Part A for deviations to training requirements, record keeping locations, etc.

Related EPIs:

- 4.2.3 Training of Flight Crewmembers (OP)
- 4.2.4 Training of Flight Attendants (OP)
- 4.2.7 Training of Check Airmen and Instructors (OP)
- 4.2.8 Simulators / Training Devices (OP)
- 4.2.10 Aircrew Designated Examiner (ADE) Program (OP)

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To meet this objective, the inspector will accomplish the following tasks (at the inspection locations where applicable):

1. Review the FAA Guidance and Specific Regulatory Requirements (SRR) included in the supplemental information section of this EPI.
2. Review the associated SAI, with emphasis on the Controls Attribute section.
3. Review documentation relating to Outsource Crewmember Training.
4. Observe and assess the results of Outsource Crewmember Training.
5. Inspect appropriate records of Outsource Crewmember Training.

To meet this objective, the inspector will answer the following questions:

1. Were the following performance measures met:

<i>1.1 Curricula presented by the training provider followed the curricula contained in the Air Carrier's approved training program.</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO	If no, explain:
<i>1.2 The training program delivered by the training provider was identical to the training program approved for the Air Carrier's use by the POI.</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO	If no, explain:
<i>1.3 Crewmembers, including pilots, flight engineers, and flight attendants, who have received outsource training successfully completed all of the required components of the Air Carrier's approved training program.</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO	If no, explain:
<i>1.4 For Flight Crewmember curriculum, the training provider's Check Airmen / Designated Examiners used FAA approved testing standards; or for Flight Attendant curriculum, competency checks were conducted in accordance with the Air Carrier's approved training program.</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO	If no, explain:
2. Were Outsource Crewmember Training contractual procedures followed?	<input type="checkbox"/> YES <input type="checkbox"/> NO	If no, explain:
3. Were Outsource Crewmember Training controls followed?	<input type="checkbox"/> YES <input type="checkbox"/> NO	If no, explain:

4. <Deleted>

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SUPPLEMENTAL INFORMATION

SRRs:

- 14 CFR 121.402 (a, b), “Training Program: Special Rules.”

Other CFRs and FAA Guidance:

- 14 CFR 142.1, “Training Centers, Applicability.”
- 14 CFR 121.431, “Applicability.”
- FAA Order 8400.10, Vol. 3, Chap. 3, Sect. 2, “Check Airman Approval and Surveillance.”
- HBAT 99-01, “Outsourced Flightcrew Training: Audit by Operators and Use of OpSpecs Paragraph A031.”
- HBAT 97-10, “Guidance for Recording Observations and Evaluations of Authorized Air Carrier Flight Instructors and Check Airmen.”
- Refer to Advisory Circulars using a search engine (such as ATP Navigator or Summit).