

Element Performance Inspection (EPI)

4.3.3 Advanced Qualification Program (AQP) (OP)

Purpose of this Element (Air Carrier's responsibility):

To ensure that Airmen, Flight Instructors, Evaluators, and other operations personnel are qualified in accordance with the Air Carrier's approved Advanced Qualification Program (AQP).

Objective (FAA responsibility):

To verify that the Air Carrier's personnel are qualified in accordance with the approved AQP.

Specific Instructions for this EPI:

To accomplish this EPI the inspector should become familiar with, and observe training and qualification events conducted in accordance with the Air Carrier's approved AQP.

This EPI should be assigned to an Aircrew Program Manager (APM), a Partial Program Manager (PPM), an Assistant APM, or a specially trained member of the CMT.

Related EPIs:

- 3.1.11 Computer Based Record Keeping System (OP)
- 4.2.10 Aircrew Designated Examiner (ADE) Program (OP)

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To meet this objective, the inspector will accomplish the following tasks (at the inspection locations where applicable):

1. Review the FAA Guidance and Specific Regulatory Requirements (SRR) included in the supplemental information section of this EPI.
2. Review the associated SAI, with emphasis on the Controls section.
3. Review the AQP policies and procedures.
4. Discuss the AQP procedures with the program manager, instructors, evaluators, and students.
5. Observe personnel conducting AQP training and qualification events.
6. Review and evaluate AQP records.

To meet this objective, the inspector will answer the following questions:

1. Were the following performance measures met:

<i>1.1 Are crewmembers properly paired?</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO	If no, explain:
<i>1.2 Does the person used in a seat substitution meet the AQP requirements to occupy that seat?</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO	If no, explain:
<i>1.3 Does the Air Carrier adhere to its instructor quality assurance program?</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO	If no, explain:
<i>1.4 Does the Air Carrier adhere to its evaluator quality assurance program?</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO	If no, explain:
<i>1.5 Is the current revision to the AQP program approved? [SRR 121.405(a, e)]</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO	If no, explain:
<i>1.6 Does the AQP documentation meet the objectives of the current qualification standards?</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO	If no, explain:
<i>1.7 Are the instructors qualified for the module they are teaching?</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO	If no, explain:
<i>1.8 Does the Air Carrier follow the approved evaluation / remediation strategy as outlined in the Quality Standards Prologue?</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO	If no, explain:
<i>1.9 Have all phases of training been completed in proper sequence?</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO	If no, explain:
<i>1.10 Do evaluations accurately measure the training objectives?</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO	If no, explain:

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<i>1.11 Do facilities meet the AQP requirements?</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO	If no, explain:
<i>1.12 Do simulators meet the AQP requirements?</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO	If no, explain:
<i>1.13 Do training devices meet the AQP requirements?</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO	If no, explain:
<i>1.14 Does courseware meet the AQP requirements?</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO	If no, explain:
<i>1.15 Does the Air Carrier submit the required Annual Report in accordance with their approved program?</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO	If no, explain:
<i>1.16 Is required training conducted when due?</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO	If no, explain:
2. Were the written procedures adhered to for the AQP?	<input type="checkbox"/> YES <input type="checkbox"/> NO	If no, explain:
3. Were the identified controls adhered to for the AQP?	<input type="checkbox"/> YES <input type="checkbox"/> NO	If no, explain:

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SUPPLEMENTAL INFORMATION

SRRs:

SFAR 58, “Advanced Qualification Program.” (To be replaced by CFR 121, Subpart Z)

Other CFRs and FAA Guidance:

- 14 CFR 121.400 (a), “Applicability and terms used.”
- FAA Order 8400.10, Vol. 3, Chap. 4, “The Advanced Qualification Program.”
- FAA Order 8400.10, Vol. 5, Chap. 6, “Aircrew Designated Examiners (ADE) Program.”
- HBAT 00-09, “The Advanced Qualification Program (AQP) Extended Review Team (ERT) Approved Process Procedures and use of OpSpecs Paragraph A034.”
- HBAT 98-25, “Using the Program Tracking and Reporting Subsystem (PTRS) to Record Advanced Qualification Program (AQP) Activities.”
- HBAT 95-10, “Selected Event Training.”
- HBAT 95-13, “Seat Dependent Task Training.”
- Refer to Advisory Circulars using a search engine (such as ATP Navigator or Summit).