VOLUME 2. AIR OPERATOR CERTIFICATION

CHAPTER 4. FOREIGN AIR CARRIERS OPERATING TO THE U.S. AND FOREIGN OPERATORS OF U.S.-REGISTERED AIRCRAFT ENGAGED IN COMMON CARRIAGE OUTSIDE THE U.S.

SECTION 6. SPECIAL PURPOSE PILOT AUTHORIZATIONS AND SPECIAL PURPOSE FLIGHT ENGINEER AND FLIGHT NAVIGATOR CERTIFICATES (§§ 61.77 AND 63.23)

327. INITIAL STEP IN THE APPLICATION PROCESS FOR A SPECIAL PURPOSE PILOT AUTHORIZATION, A SPECIAL PURPOSE FLIGHT ENGINEER CERTIFICATE, OR A SPECIAL PURPOSE FLIGHT NAVIGATOR CERTIFICATE. Before an inspector can issue a special purpose pilot authorization or a special purpose flight engineer or flight navigator certificate, the applicant's foreign license must be authenticated by the Airman Certification Branch, AFS-760.

A. The applicant may begin the application process in one of two ways.

(1) The applicant may submit a legible, handwritten or type-written letter with specific information and certain required documents.

(2) The applicant may submit the required information using an optional form developed by the Airman Certification Branch, AFS-760 (figure 2.4.6.2). The applicant may download the instructions for the initial application process and the optional verification of authenticity form from AFS-760's web site at: http://registry.faa.gov. Note that this is an optional form, not an official one, and that the applicant chooses whether to use the form or a letter.

B. The applicant sends the completed form or letter with appropriate documents to the FAA's Airmen Certification Branch, AFS-760, P.O. Box 25082, Oklahoma City, OK 73125. AFS-760's FAX number is (405) 954-4105.

C. The information submitted to AFS-760 by the applicant must include the following information and documentation:

(1) The name(s) of the person(s).

(2) The permanent home of record of the person. If the person wishes to have the verification of the authenticity letter, issued by the FAA's Airmen Certification Branch, AFS-760, delivered to a temporary mailing address, that applicant shall indicate his or her desires on a separate statement attached to the pre-application form or letter.

(3) The country of issuance of the person's foreign pilot license.

(4) The location of the FAA Flight Standards District Office (FSDO) or International Field Office (IFO) where the person intends to make application for his or her U.S. pilot certificate. (The applicant will only be able to obtain the U.S. authorization or certificate after authentication.)

(5) A statement that his or her foreign pilot license is not under an order of suspension or revocation or make the statement on the Verification of Authenticity form.

(6) A legible copy of all pages of the foreign pilot, flight engineer, or flight navigator license.

(7) A legible English transcription of the foreign pilot license, if the license is not in English.

(8) A legible copy of the foreign medical license/endorsement, as appropriate.

(9) A legible photocopy of a driver's license or passport or other picture identification.

D. Duties and Responsibilities of the FAA's Airmen Certification Branch, AFS-760. The FAA's Airmen Certification Branch, AFS-760, is responsible for:

(1) Verifying the authenticity of the person's foreign pilot license and medical qualification with the foreign civil aviation authority.

(2) Ensuring the person's foreign pilot license and medical qualifications are not under an order of suspension or revocation.

(3) Issuing the verification of authenticity letter to the designated FSDO or IFO and a copy to the applicant. (The verification of authenticity letter expires 60 days from the date on the letter.)

E. Temporary Mailing Address. A temporary mailing address for delivery of the pilot authorization or certificate may be indicated on a separate statement attached to the letter or form. However, the address required for official record purposes as shown on the FAA Form 8710-1 application must represent the person's actual permanent residential street address, including apartment number, etc., when appropriate. An alternate mail delivery service address (commercial mail box provider), flight school, airport office, etc., is not acceptable. A post office box or rural route number is not acceptable as permanent residence on an application unless there are unavoidable circumstances that require such an address. A person, residing on a rural route, in a boat or mobile (recreational) vehicle, or in some other manner that requires the use of a post office box or rural route number for an address, must attest to the circumstances by signing a statement on a separate sheet of paper. The information provided must include sufficient details to ensure identification of the geographic location of the person's residence. If necessary to positively identify the place of residence, the person will be required to provide a hand-drawn map that clearly shows the location of his/her residence. When the residence is a boat or other mobile vehicle, the registration number, tag number, etc., and dock or park location must be provided.

329. SPECIAL PURPOSE PILOT AUTHORIZATIONS. (§ 61.77).

NOTE: Before applicants may apply for a special purpose pilot authorization, they MUST comply with the procedures in paragraph 327.

A. 14 CFR part 61, § 61.77 provides requirements for the issuance of special purpose pilot authorizations. Special purpose pilot authorizations may be issued to a holder of a current foreign pilot license issued by a contracting State to the International Civil Aviation Organization (ICAO) for the purpose of performing pilot duties:

- On a civil aircraft of U.S. registry that is leased to a person who is not a citizen of the United States; and
- For carrying persons or property for compensation or hire on that aircraft.

B. Application Procedures. Each person who applies for a special purpose pilot authorization shall do so by submitting an APPLICATION - SPECIAL PURPOSE PILOT AUTHORIZATION. (See Figure 2.4.6.6.) The applicant shall complete Part One of the form. In addition, each applicant must attach the following documentation:

(1) A copy of the current foreign pilot license, to be used as the basis for issuing the special purpose pilot authorization, issued by an ICAO member state. The applicant must be a citizen of, or have a resident status in, the lessee's state. The copy of the foreign pilot license must contain information stating the appropriate aircraft category, class, instrument rating, and, if appropriate, type rating;

(2) A copy of current medical certificate of the appropriate class that was issued by the aeronautical authority of the lessee's State. That state must be an ICAO member State. The applicant must be a citizen of, or have resident status in, the lessee's State;

(3) Surrender any special purpose pilot authorization that is held;

(4) Copy of birth certificate or other official documentation showing when the applicant will reach 60 years of age;

(5) Letter to the FSDO or International Field Office (IFO), from the lessee of the aircraft that:

(a) Acknowledges that the applicant is employed by the lessee;

(b) Specifies the aircraft category, class, and type in which the person will be performing pilot duties; and

(c) Specifies pilot duties that will be performed (i.e., PIC or SIC).

(d) States that the applicant is currently qualified to exercise the privileges listed on the applicants pilot license for the aircraft to be flown, and that the person has satisfactorily accomplished the applicable ground and flight training in the aircraft type in which the applicant will be performing pilot duties.

(e) States that the applicant can speak and understand English to the degree necessary to enable them to properly communicate with Air Traffic Control (ATC) using two-way radiotelephone communications.

(f) States that the applicant holds citizenship or resident status in the State of the aircraft lessee.

NOTE: Applications for pilots employed by the part 129 foreign air carriers shall be mailed or delivered to the FSDO or IFO which issued the operations specifications to that foreign air carrier. Applications for pilots employed by other than part 129 foreign ar carriers shall be mailed or delivered to the FSDO or IFO having geographic responsibility for the foreign operator.

C. Processing Procedures.

(1) The inspector who receives the APPLICATION - SPECIAL PURPOSE PILOT AUTHORIZATION, will examine the application and necessary documentation. When satisfied that the applicant meets the eligibility requirements, the inspector completes Part Two, signs the APPLICATION - SPECIAL PURPOSE PILOT AUTHORIZATION, and together with the attached necessary documentation, returns or mails these to the lessee of the aircraft. In completing Part Two, the inspector will:

(a) Check the duties that may be performed (PIC or SIC);

(b) Fill in the make and model of aircraft that is authorized;

(c) Fill in any additional limitations that are included on the applicant's applicable foreign license;

(d) Fill in the date that the Special Purpose Pilot Authorization is issued. The inspector will fill in the expiration date as the last day of the 60th calendar month from the date of issue. The inspector will not fill in any date earlier than the 60th calendar month, even though the use of the Special Purpose Pilot Authorization maybe for a time period less than 60 calendar months, as set forth in § 61.77(h), or §§ 61.77(e) and (g).

(2) The inspector will retain a file copy of the signed authorization, plus a copy of the completed application and all documentation.

D. Expiration Date of Special Purpose Pilot Authorization. Each Special Purpose Pilot Authorization expires when any of the following conditions occur:

(1) 60 calendar months from the month it was issued, unless sooner suspended or revoked;

(2) When the lease agreement for the aircraft expires or the lessee terminates the employment of the person who holds the special purpose pilot authorization;

(3) Whenever the person's foreign pilot license has been suspended, revoked, or is no longer valid; or

(4) When the person no longer meets the medical standards for the issuance of the foreign pilot license.

(5) Depending on type of operation that is conducted, upon reaching their 60th birthday, the use of a special purpose pilot authorization may, or may not, be permitted.

E. Surrender of Special Purpose Pilot Authorizations. Section 61.77(b)(4) requires that to be eligible for the issuance or renewal of a special purpose pilot authorization a person already holding a special purpose pilot authorization must either surrender that special purpose pilot authorization to the FAA FSDO or IFO that issued it, or to the FSDO or IFO processing the application for the authorization before being issued another special purpose pilot authorization.

331. SPECIAL PURPOSE FLIGHT ENGINEER AND FLIGHT NAVIGATOR CERTIFICATES. (§ 63.23)

NOTE: Before applicants may apply for special purpose flight engineer or flight navigator certificates, they MUST comply with the procedures in paragraph 327.

A. Applicability.

(1) 14 CFR part 63, § 63.23 provides requirements for the issuance of special purpose flight engineer and flight navigator certificates. The special purpose flight engineer and flight navigator certificates are issued on the basis that the foreign flight crewmember holds, among other things, a current foreign certificate or license issued by the state of the foreign employer. A special purpose flight engineer and flight navigator certificate allows the holder to perform appropriate flight crewmember duties on a U.S.-registered civil airplane leased by any foreign air carrier or

foreign person on flights between foreign countries and in foreign air commerce.

(2) The special purpose flight engineer or flight navigator certificate is only valid while the holder is employed by a foreign air carrier or a foreign person and is acting as a required flight crewmember on a leased U.S.-registered airplane during flights between foreign countries in foreign air commerce. The special purpose flight engineer or flight navigator certificate is only valid during operations carrying persons or property for compensation or hire. The eligibility and limitations of special purpose flight crewmember certificates are specified in §§ 63.23(b) and 63.23(d).

(3) Special purpose flight engineer and flight navigator certificates only apply for the operation of airplane types that have a passenger seating configuration of more than 30 seats, including any required flight crewmember seat, or a maximum payload capacity (as defined in Special Federal Aviation Regulations (SFAR) 38-2) of more than 7,500 pounds. Foreign flight engineers and flight navigators seeking to operate any smaller U.S.-registered airplane, or any U.S.-registered aircraft of any other category (regardless of size) should petition for an exemption from § 63.23(a) in order to obtain special purpose flight engineer or flight navigator certificate.

B. Documentation Procedures for Special Purpose Airman Certificates. When an applicant or operator requests a special purpose airman certificate, the inspector should review the applicant's documentation as follows:

(1) *Translation of Documentation.* If the applicant presents any documentation in a language other than English, the inspector must first ensure that this documentation is accompanied by an English translation. Translations do not have to be certified or official to be acceptable, but they should be signed by both the translator and the applicant. It is the applicant's responsibility to ensure that the translations are accurate. A translation which is subsequently found to be misleading or distorted will result in revocation of the applicant's special purpose airman certificate. If the documentation does not meet these criteria, the inspector must return the documentation and inform the applicant of the need for adequate translation.

(2) *Copies of Documentation.* Since the inspector must keep all documentation presented by the applicant or operator, the inspector should inform the applicant or operator to submit copies and not originals of all documentation.

(3) *Review of Documentation.* The inspector shall request the following documentation from the applicant or operator:

(a) *Lessee Letter.* The inspector shall have the applicant or operator present a letter written in English from the lessee that contains the following:

- A statement that the applicant is employed by the lessee
- The airplane type and duty position
- A statement verifying that the applicant has received ground and flight instruction that qualifies the applicant for the assigned duties
- A statement that the applicant can speak and understand English to show compliance with Part 129, Appendix A, section VI, item D

(b) *Foreign Airman Certificates.* The inspector shall have the applicant or operator present a copy of the foreign airman certificate in person or by mail. The applicable foreign airman certificate must contain authorization of the airman privileges for the applicant that are equivalent to those requested in the special purpose airman certificate.

i. When the titles and ratings shown on the applicable foreign certificate differ from those requested for the special purpose airman certificate, the inspector shall request that the applicant or operator submit documentary evidence substantiating that the applicant holds foreign privileges equivalent to the U.S. privileges sought. For example, some countries issue "Senior Commercial" certificates and place a designation such as "group I" or "group II" on the certificate to indicate a particular rating. The inspector must verify this rating by examining the appropriate documentation as described in subparagraph ii which follows.

ii. The applicant should document the foreign airman privileges by presenting an excerpt from the issuing country's regulations containing the applicant's authorized privileges based on the applicant's foreign certificates and ratings.

(c) *Medical Qualification.* The inspector shall have the applicant or operator present documentary proof that the applicant meets the same appropriate medical standards in the country of issuance as those medical standards required in the U.S. for similar certificate privileges.

i. For valid proof of current medical qualification, the applicant should present a currently valid medical certificate or a stamped foreign airman certificate (if the stamp indicates equivalent medical qualification).

ii. A medical certificate issued according to 14 CFR part 67 is not acceptable unless the applicable foreign state accepts such a certificate as proof of compliance with its requirements. If the inspector is uncertain as to the acceptance of the medical certificate by the foreign state, the applicant or operator must present documentary proof that the foreign state accepts the Part 67 certificate. The most acceptable form of documentation supplied by the applicant or operator is the issuing country's regulations that acknowledge the medical certificate as current and valid.

C. Application Procedures for Special Purpose Flight Engineer and Flight Navigator Certificates. Inspectors shall review the applicant's or operator's application as follows: the inspector should have the applicant or the applicant's representative submit a correctly completed FAA Form 8400-3, "Application for an Airman Certificate and/or Rating" when applying for a flight engineer or aircraft navigator certificate (see figure 2.4.6.4).

(1) The inspector should have flight engineer applicants place a check mark in the block entitled "Flight Engineer" and in the block indicating selection of the appropriate class rating.

(2) In block 5, "Certificates Held By Applicant," the applicant must check the appropriate block representing the current foreign certificate held by the applicant.

D. Ineligible Applicant. If the inspector determines that either the application or documentation is incorrect, incomplete, or inadequate, the inspector shall return the package to the applicant.

E. Eligible Applicant. If the inspector determines that the applicant's application and documentation meet all of the requirements, the inspector shall proceed as follows:

(1) Complete FAA Form 8060-4, "Temporary Airman Certificate" in duplicate (see figure 2.4.6.5). The inspector shall give the copy to the applicant or the applicant's representative. The certificate must bear the following limitations and information in accordance with either § 61.77(d)(2) or § 63.23(d)(2):

- The phrase, "Valid for U.S.-registered civil type aircraft, leased to Lessee Co. name"
- For other certificates, the phrase, "Issued under and subject to the provisions of § 63.23"
- The phrase, "Subject to the privileges and limitations shown on the holder's foreign (grade and type of) certificate"
- Type of aircraft
- Type of lessee
- Address of company or corporation in lieu of airman's foreign home address
- Expiration date

(2) Complete and sign the "Inspector's Report" section located on the back of FAA Form 8710-1, "Airman Certification and/or Rating Application." The inspector shall check the "Temporary Certificate Issued" block, the "Certificate or Rating Based on" block, and the "Foreign License" block.

(3) Attach the original FAA Form 8060-4 to the application and send the package to AFS-760. Copies of the applicant's foreign airman's certificate, medical certificate, and any other required documentation should be kept at the FSDO or IFO and returned to the applicant.

(4) Ensure that this work activity, code 1535, is recorded into the Program Tracking and Reporting Subsystem (PTRS) and returned to the applicant.

F. Amendment to Special Purpose Airman Certificates. When an airman is employed on a part-time basis by two foreign operators, the inspector must issue to the airman an amended special purpose airman certificate. The inspector must also ensure that both lessees are listed in the limitations section of the certificate.

G. Termination of Special Purpose Flight Engineer and Flight Navigator Certificates. Special purpose flight engineer and flight navigator certificates terminate when any of the following conditions occur:

- When the lease agreement applicable to U.S.-registered aircraft expires
- When the foreign airman certificate or license or medical documentation is suspended, revoked, or no longer valid

- Twenty-four months after the month in which the special purpose flight crewmember certificate was issued
- When an airman terminates, or is terminated from, employment with a foreign lessee

H. Surrender of Special Purpose Flight Engineer and Flight Navigator Certificates. Section 63.23(f) require the holder of a special purpose flight crewmember certificate to surrender the certificate to the appropriate FAA field office within 7 days after the date it terminates. Each certificate surrendered to the Administrator shall be mailed to AFS-760.

I. Renewal of Special Purpose Airman Certificates. Special purpose airman certificates may be renewed by written application from either the operator or the individual airman to the FSDO having OpSpecs authority. The letter should contain a request that the airman's qualification remain the same and must be signed by the appropriate air carrier authority or the individual airman seeking renewal. If the applicant is not requesting any new authorizations, the applicant does not have to submit the original documentation showing the meaning or translation of foreign certificates and ratings. For any new authorizations, the applicant must submit an application form and appropriate documentation. The inspector must review and sign the letter verifying that the information and request is accurate. The inspector shall forward the letter requesting renewal and a copy of the airman certificate to the Airman Certification Branch, AFS-760, for reissuance of the certificate. The inspector must ensure that this work activity is recorded as code 1357 in the PTRS.

333.-338. RESERVED.

FIGURE 2.4.6.1.
SPECIAL PURPOSE FLIGHT ENGINEER AND FLIGHT NAVIGATOR CERTIFICATES

Applicant Presents to the Inspector	Applicant Receives from the Inspector	Inspector Sends to Certification Branch, AVN-460
FAA Form 8410-2 or FAA Form 8710-1 or FAA Form 8400-3		FAA Form 8410-2 or FAA Form 8710-1 or FAA Form 8400-3
Copy or original of valid foreign pilot, flight engineer, or flight navigator certificate or license, as appropriate, issued by ICAO member state.	Foreign License or Certificate	Copy of valid foreign pilot, flight engineer or flight navigator certificate or license, as appropriate, issued by ICAO member state
Certification by lessee of aircraft	Certification by lessee of aircraft	
Evidence of medical qualification	Evidence of medical qualification	
Documentation of under age 60 for pilot's certificate	Age documentation	
	Duplicate copy of the FAA Form 8060-4	Original of the FAA Form 8060-4

FIGURE 2.4.6.2 OPTIONAL VERIFICATION OF AUTHENTICITY FORM AND INSTRUCTIONS

TYPE OR PRINT ALL ENTRIES IN INK

Verification of Authenticity of Foreign License, Rating, and Medical Certification

Privacy Act

The information on the accompanying form is solicited under authority of Title 14 of the Code of Federal Regulations (14 CFR), Part 61. The purpose of this data is to be used to identify and evaluate your qualifications and eligibility for the issuance of an airman certificate and/or rating. Submission of all requested data is mandatory, except for the Social Security Number (SSN) which is voluntary. Failure to provide all the required information would result in you not being issued a certificate and/or rating. The information would become part of the Privacy Act system of records DOT/FAA 847, General Air Transportation Records on Individuals. The information collected on this form would be subject to the published routine uses of DOT/FAA 847. Those routine uses are: (a) To provide basic airmen certification and qualification information to the public upon request. (b) To disclose information to the national Transportation Safety Board (NTSB) in connection with its investigation responsibilities. (c) To provide information about airmen to Federal, state, and local law enforcement agencies when engaged in the investigation and apprehension of drug violators. (d) To provide information about enforcement actions arising out of violations of the Federal Aviation regulations to government agencies, the aviation industry, and the public upon request. (e) To disclose information to another Federal agency, or to a court or an administrative tribunal, when the Government or one of its agencies is a party to a judicial proceeding before the court or involved in administrative proceedings before the tribunal.

Submission of your Social Security Number is voluntary. Disclosure of your SSN will facilitate maintenance of your records which are maintained in alphabetical order and cross-referenced with your SSN and airman certificate number to provide prompt access. In the event of nondisclosure, a unique number will be assigned to your file.

Basic Airman Information

1. Name as it appears on your pilot certification	2. SSN (US Only)	3. Date of Birth Month Day Year	4. Place of Birth
5. Address	6. Citizenship ☐ USA ☐ Other Specify	7. Do you read, speak, write, & understand the English language? ☐ Yes ☐ No	
City, State, Zip Code	8. Height	9. Weight	10. Hair
11. Eyes	12. Sex ☐ Male ☐ Female		
13 a. Do you now hold, or have you ever held an FAA Pilot Certificate? ☐ Yes ☐ No	13 b. Certificate Number	13 c. Date Issued	
14 a. Do you hold a Current Foreign Medical Certificate or Endorsement? ☐ Yes ☐ No	14 b. Class of Certificate	14 c. Date Issued	14 d. Date Expired
14 e. Name of Examiner			
15 a. Do you hold an FAA Medical Certificate? ☐ Yes ☐ No	15 b. Class of Certificate	15 c. Date Issued	15 d. Date Expired
15 e. Name of Examiner			

Certificate or Rating Applied For on Basis of:

16. Holder of a Current Medical Foreign License Issued By	16 a. Country	16 b. Grade of License	16 c. Number
	16 d. Ratings		

17. Is your foreign license under an order of revocation or suspension by the foreign country that issued your license? ☐ Yes ☐ No

18. Please provide the location of the Flight Standards District Office (FSDO) where you intend to make application.

Signature of Applicant	Date

FIGURE 2.4.6.2.—CONTINUED

Verification of Authenticity of Foreign License, Rating, and Medical Certification

Instructions for completing the form

Basic Airman Information

Block 1. Name as it appears on your pilot certification. Enter your name exactly as it appears on your foreign pilot certificate.

Block 2. SSN (US Only). Optional: See supplemental Information Privacy Act. Do not leave blank. Use only United States Social Security number. Enter either your US SSN or the words “Do Not Use” or “None”. SSNs are not shown on certificates.

Block 3. Date of Birth. Enter eight digits; Use numeric characters, i.e. 07-09-1960. Check to see that DOB is the same as it is on the foreign license and medical certificate.

Block 4. Place of Birth. If you were born in the USA, enter the city and state where you were born. If the city is unknown, enter the county and state. If you were born outside the USA, enter the name of the city and country where you were born.

Block 5. Permanent Mailing Address. Enter residence number and street, P.O. Box or rural route number in the top part of the block above the line. The City, State, and Zip code go in the bottom part of the block below the line. FAA policy requires that you use your permanent mailing address. A map or directions must be provided if a physical address is unavailable. If you require the results of this verification of authenticity mailed to a temporary address, please submit that information on a separate sheet of paper.

Block 6. Citizenship. Check “Other” and enter the country where you are a citizen or check USA, if applicable.

Block 7. Do you read, speak, write, and understand the English language? Check yes or no.

Block 8. Height. Enter your height in inches. Example: 5’8” would be entered as 68 in. No fractions, use whole inches only.

Block 9. Weight. Enter your weight in pounds. No fractions, use whole pounds only.

Block 10. Hair. Spell out the color of your hair. If bald, enter “Bald”. Color should be listed as black red, brown, blond, or gray. If you wear a wig or toupee, enter the color of your hair under the wig or toupee.

Block 11. Eyes. Spell out the color of your eyes. The color should be listed as blue, brown, black, hazel, green, or gray.

Block 12. Sex. Check male or female.

Block 13a. Do you now hold, or have you ever held an FAA Pilot Certificate? Check yes or no. (NOTE a student pilot certificate is a Pilot Certificate).

FIGURE 2.4.6.2.—CONTINUED

Block 13b. Certificate number. Enter the number of your FAA pilot certificate

Block 13c. Date issued. Enter the date your FAA pilot certificate was issued.

Block 14a. Do you hold a Current Foreign Medical Certificate or Endorsement? Check yes or no.

Block 14b. Class of certificate. Enter the class of the foreign medical certificate or endorsement.

Block 14c. Date issued. Enter the date the foreign medical certificate or endorsement was issued.

Block 14d. Date expired. Enter the expiration date of the foreign medical certificate or endorsement.

Block 14e. Name of Examiner. Enter the name of the person as shown on foreign medical certificate or endorsement.

Block 15a. Do you hold an FAA medical Certificate? Check yes or no.

Block 15b. Class of certificate. Enter the class of the FAA medical certificate.

Block 15c. Date issued. Enter the date the FAA medical certificate was issued.

Block 15d. Date expired. Enter the expiration date of the FAA medical certificate.

Block 15e. Name of Examiner. Enter the name of the person as shown on the FAA medical certificate.

Certificate or Rating Applied for on Basis of:

Block 16. Holder of Foreign License Issued By.

16a. Country. Enter Name of ICAO Country that issued the license.

16b. Grade of License. Enter Grade of license issued, i.e. private, commercial, etc.

16c. Number. Enter number that appears on the license.

16d. Ratings. Enter all ratings that appear on the license.

Block 17. Is your foreign license under an order of revocation or suspension by the foreign country that issued your license? Check yes or no.

Block 18. Please provide the location of the Flight Standards District Office (FSDO) where you intend to make application. Enter the location of the FSDO from the list provided so your verification can be provided to that FSDO.

Signature of Applicant. Sign your full name.

Enter the date you sign the Verification of Authenticity of Foreign License, Rating, and Medical Certification form.

FIGURE 2.4.6.2.—CONTINUED

FAQ ON THE PRE-APPLICATION PROCESS

Question 1: What happens if the FAA's Airmen Certification Branch, AFS-760, is unable to obtain verification from the country that issued the foreign pilot license?

Answer 1: All verifications must be furnished to the FAA's Airmen Certification Branch, AFS-760, by the foreign civil aviation authority that issued the foreign pilot license. A U.S. pilot certificate will not be issued even if a person furnishes verification from the foreign civil aviation authority with its letterhead to an FAA Flight Standards District Office.

Question 2: Will the FAA's Airmen Certification Branch, AFS-760, routinely inform the person if verification from the foreign civil aviation authority cannot be obtained within 60 days?

Answer 2: No. The FAA's Airmen Certification Branch, AFS-760, does not have the staffing resources available to respond to each person. If a person inquires, then the FAA's Airmen Certification Branch, AFS-760, will respond.

Question 3: Since § 61.75(a) and (b) requires a person's foreign pilot license to be "current," can a U.S. pilot certificate still be issued using a current FAA medical certificate as stated in §61.75(b)(4) if the foreign medical license is not current?

Answer 3: If the verification from the foreign civil aviation authority states that the foreign pilot license is current, but the foreign medical license is not, we will assume the FAA medical certificate, issued under part 67, can meet the requirement for a current medical certificate. If the foreign civil aviation authority states that the foreign pilot license is not valid because the medical endorsement has expired, then a U.S. pilot certificate may not be issued.

Question 4: Must the verification request form have the foreign person's signature?

Answer 4: No, it will not be necessary because the FAA's Airmen Certification Branch, AFS-760, can currently request verification from any foreign civil aviation authority that is a member state to ICAO without signature authorization from the person.

Question 5: Can a person FAX a request form for the pre-application phase for requesting issuance of a U.S. pilot certificate, a copy of his/her foreign pilot license, and an English transcription of that license (if the license is not written in English) to the FAA's Airmen Certification Branch, AFS-760.

Answer 5: Yes, a FAX request will be acceptable.

FIGURE 2.4.6.3.

FAA FORM 8710-1, AIRMAN CERTIFICATE AND/OR RATING APPLICATION

TYPE OR PRINT ALL ENTRIES IN INK

Form Approved OMB No: 2120-0021

DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION

Airman Certificate and/or Rating Application

I Application Information ☐ Student ☐ Recreational ☐ Private ☐ Commercial ☐ Airline Transport ☐ Instrument
☐ Additional Rating ☐ Airplane Single-Engine ☐ Airplane Multiengine ☐ Rotorcraft ☐ Balloon ☐ Airship ☐ Glider ☐ Powered-Lift
☐ Flight Instructor ____ Initial ____ Renewal ____ Reinstatement ☐ Additional Instructor Rating ☐ Ground Instructor
☐ Medical Flight Test ☐ Reexamination ☐ Reissuance of _____ certificate ☐ Other _____

A. Name (Last, First, Middle)	B. SSN (US Only)	C. Date of Birth	D. Place of Birth
E. Address	F. Citizenship ☐ USA ☐ Other Specify	G. Do you read, speak, write, & understand the English language? ☐ Yes ☐ No	
City, State, Zip Code	H. Height / I. Weight	J. Hair / K. Eyes	L. Sex ☐ Male ☐ Female
M. Do you now hold, or have you ever held an FAA Pilot Certificate? ☐ Yes ☐ No	N. Grade Pilot Certificate	O. Certificate Number	P. Date Issued
Q. Do you hold a Medical Certificate? ☐ Yes ☐ No	R. Class of Certificate	S. Date Issued	T. Name of Examiner
U. Have you ever been convicted for violation of any Federal or State statutes relating to narcotic drugs, marijuana, or depressant or stimulant drugs or substances? ☐ Yes ☐ No			V. Date of Final Conviction

II. Certificate or Rating Applied For on Basis of:

☐ A. Completion of Required Test	1. Aircraft to be used (if flight test required)	2a. Total time in this aircraft / SIM / FTD hours	2b. Pilot in command hours
☐ B. Military Competence Obtained In	1. Service	2. Date Rated	3. Rank or Grade and Service Number
	4a. Flown 10 hours PIC in last 12 months in the following Military Aircraft.	4b. US Military PIC & Instrument check in last 12 months (List Aircraft)	
☐ C. Graduate of Approved Course	1. Name and Location of Training Agency or Training Center		1a. Certification Number
	2. Curriculum From Which Graduated		3. Date
☐ D. Holder of Foreign License Issued By	1. Country	2. Grade of License	3. Number
	4. Ratings		
☐ E. Completion of Air Carrier's Approved Training Program	1. Name of Air Carrier	2. Date	3. Which Curriculum ☐ Initial ☐ Upgrade ☐ Transition

III RECORD OF PILOT TIME (Do not write in the shaded areas.)

	Total	Instruction Received	Solo	Pilot in Command (PIC)	Cross Country Instruction Received	Cross Country Solo	Cross Country PIC	Instrument	Night Instruction Received	Night Take-off/ Landings	Night PIC	Night Take-Off/ Landing PIC	Number of Flights	Number of Aero-Tows	Number of Ground Launches	Number of Powered Launches
Airplanes				PIC / SIC			PIC / SIC				PIC / SIC	PIC / SIC				
Rotor-craft				PIC / SIC			PIC / SIC				PIC / SIC	PIC / SIC				
Powered Lift				PIC / SIC			PIC / SIC				PIC / SIC	PIC / SIC				
Gliders																
Lighter Than Air																
Simulator																
Training Device																
PCATD																

IV. Have you failed a test for this certificate or rating? ☐ Yes ☐ No

V. Applicants's Certification -- I certify that all statements and answers provided by me on this application form are complete and true to the best of my knowledge and I agree that they are to be considered as part of the basis for issuance of any FAA certificate to me. I have also read and understand the Privacy Act statement that accompanies this form.

Signature of Applicant	Date

FAA Form 8710-1 (4-00) Supersedes Previous Edition AFS Electronic Forms System NSN: 0052-00-682-5007

FIGURE 2.4.6.3. (CONT'D)

FAA FORM 8710-1, AIRMAN CERTIFICATE AND/OR RATING APPLICATION (REVERSE SIDE), INSPECTOR'S REPORT

Instructor's Recommendation

I have personally instructed the applicant and consider this person ready to take the test.

Date	Instructor's Signature (Print Name & Sign)	Certificate No:	Certificate Expires

Air Agency's Recommendation

The applicant has successfully completed our _____course, and is recommended for certification or rating without further _____test.

Date	Agency Name and Number	Officials Signature
		Title

Designated Examiner or Airman Certification Representative Report

☐ Student Pilot Certificate Issued (Copy attached)
☐ I have personally reviewed this applicant's pilot logbook and/or training record, and certify that the individual meets the pertinent requirements of 14 CFR Part 61 for the certificate or rating sought.
☐ I have personally reviewed this applicant's graduation certificate, and found it to be appropriate and in order, and have returned the certificate.
☐ I have personally tested and/or verified this applicant in accordance with pertinent procedures and standards with the result indicated below.
☐ Approved -- Temporary Certificate Issued (Original Attached)
☐ Disapproved -- Disapproval Notice Issued (Original Attached)

Location of Test (Facility, City, State)	Duration of Test		
	Ground	Simulator/FTD	Flight

Certificate or Rating for Which Tested	Type(s) of Aircraft Used	Registration No.(s)

Date	Examiner's Signature (Print Name & Sign)	Certificate No.	Designation No.	Designation Expires

Evaluator's Record (Use For ATP Certificate and/or Type Ratings)

	Inspector	Examiner	Signature and Certificate Number	Date
Oral	☐	☐		
Approved Simulator/Training Device Check	☐	☐		
Aircraft Flight Check	☐	☐		
Advanced Qualification Program	☐	☐		

Aviation Safety Inspector or Technician Report

I have personally tested this applicant in accordance with or have otherwise verified that this applicant complies with pertinent procedures, standards, policies, and or necessary requirements with the result indicated below.

☐ Approved -- Temporary Certificate Issued (Original Attached) ☐ Disapproved -- Disapproval Notice Issued (Original Attached)

Location of Test (Facility, City, State)	Duration of Test		
	Ground	Simulator/FTD	Flight

Certificate or Rating for Which Tested	Type(s) of Aircraft Used	Registration No.(s)

☐ Student Pilot Certificate Issued
☐ Examiner's Recommendation
☐ Accepted ☐ Rejected
☐ Reissue or Exchange of Pilot Certificate
☐ Special Medical test conducted -- report forwarded to Aeromedical Certification Branch, AAM-330

☐ Certificate or Rating Based on
☐ Military Competence
☐ Foreign License
☐ Approved Course Graduate
☐ Other Approved FAA Qualification Criteria

☐ Flight Instructor ☐ Ground Instructor
☐ Renewal
☐ Reinstatement
Instructor Renewal Based on
☐ Activity ☐ Training Course
☐ Test ☐ Duties and Responsibilities

Training Course (FIRC) Name	Graduation Certificate No.	Date

Date	Inspector's Signature (Print Name & Sign)	Certificate No.	FAA District Office

Attachments:
☐ Student Pilot Certificate (Copy)
☐ Knowledge Test Report
☐ Temporary Airman Certificate
☐ Notice of Disapproval
☐ Superseded Airman Certificate

☐ Airman's Identification (ID)
_____ Form of ID
_____ Number
_____ Expiration Date
_____ Telephone Number

ID:
Name: _____
Date of Birth: _____
Certificate Number: _____
E-Mail Address _____

FAA Form 8710-1 (4-00) Supersedes Previous Edition AFS Electronic Forms System NSN: 0052-00-682-5007

FIGURE 2.4.6.4.
FAA FORM 8400-3, APPLICATION FOR AN AIRMAN CERTIFICATE AND/OR RATING (FOR FLIGHT ENGINEERS, FLIGHT NAVIGATORS, AND AIRCRAFT DISPATCHERS)
(FRONT)

Form Approved OMB NO. 2120-0007

U.S. Department of Transportation
Federal Aviation Administration

Application For An Airman Certificate and/or Rating

☐ Flight Engineer
☐ Reciprocating Engine Powered
☐ Turbopropeller Powered
☐ Turbojet Powered

☐ Flight Navigator
☐ Control Tower Operator
☐ VFR Tower Rating
☐ Non-Radar Approach Control Tower Rating

☐ Aircraft Dispatcher
☐ Reissuance of Certificate
☐ Additional Rating

1. TYPE OF AIRCRAFT TO BE USED	2. TIME IN THIS AIRCRAFT	3. NAME OF EMPLOYER

4. Applicant Identification

A. NAME *(First, Middle, Last)*

B. SOCIAL SECURITY NO. | C. DATE OF BIRTH | D. HEIGHT | E. WEIGHT

F. HAIR | G. EYES | H. SEX | I. NATIONALITY

J. PLACE OF BIRTH

K. PERMANENT MAILING ADDRESS *(Include Zip Code)*

TELEPHONE NO.

5. Certificates Held by Applicant

A. ☐ Pilot
☐ Airline Transport ☐ Flight Instructor
☐ Commercial ☐ Private

☐ B. Flight Navigator
☐ C. Control Tower Operator
☐ D. Flight Engineer

☐ E. Ground Inspector
☐ F. Aircraft Dispatcher
☐ G. Mechanic

6. Applicant's Certification I certify that I meet all pertinent requirements of the Regulations for the certificate or rating applied for

Date _____ Applicant's Signature _____

Instructor's Recommendation
7. I consider the above applicant ready to take the test for which he/she is applying:

☐ A. Oral Test
☐ B. Flight
or
☐ C. Practical Test Aircraft Dispatcher

D. Date	Instructor's Signature	Instructor's Certificate No. & Expiration Date	Grade & Certificate No.
E. Date	Instructor's Signature	Instructor's Certificate No. & Expiration Date	Grade & Certificate No.

8. Evaluation Record

	Inspector	Examiner	Signature	Date
Oral				
Practical Test Aircraft Dispatcher				
Practical Test Control Tower Operator				
Simulator Check				
Aircraft Flight Check				

9. Inspector's Record

☐ Temporary Airman Certificate Issued ☐ Notice of Disapproval of Application Issued ☐ Examiner's Action Accepted

DATE	INSPECTOR'S SIGNATURE	FAA OFFICE

CP	REQ.	OFFICE	COM	ISS	ACT	EMP	TRN	M.T.	DIS	CLASS	SEX	RATING	STATE	COUNTY

☐ Aircraft Dispatcher ☐ IFO Mailing
☐ Special Mailing ☐ Correspondence
☐ Airmail

FAA Form 8400-3 (1-98) Supersedes Previous Edition Electronic Version (OmniForm) NSN: 0052-00-692-3002

FIGURE 2.4.6.4 (CON'T)
FAA FORM 8400-3, APPLICATION FOR AN AIRMAN CERTIFICATE AND/OR RATING (FOR FLIGHT ENGINEERS, FLIGHT NAVIGATORS, AND AIRCRAFT DISPATCHERS)
(BACK)

Form Approved OMB NO. 2120-0007

10. Practical Test Report

Grading Legend (All applicable items must be graded S or U)
Explain in "Remarks" all items which are not graded.
S-Satisfactory, U-Unsatisfactory

Item No.	A. Flight Engineer	Grade: Examiner	Grade: Inspector
1	Equipment Examination *(Oral)*		
2	Preflight Inspection		
3	Normal Operating Procedures		
4	Abnormal Operating Procedures		
5	Performance Data and Cruise Control		
6	Trouble Shooting		
7	Emergency Procedures		
8	Forms and Records		
9	Post Flight		
10	Crew Coordination		
11	Judgement		

Item No.	B. Flight Navigator	Grade: Examiner	Grade: Inspector
1	Equipment (Oral)		
2	Equipment Check		
3	Preflight Training		
4	Normal Navigation Procedures		
5	Knowledge of Navigation Methods		
6	Co-ordination of Navigational Methods		
7	Emergency Procedures		
8	Co-ordination of Duties		
9	Crew Coordination		
10	Judgement		

11. Route of Flight Check

From	To	Hours: Day	Hours: Night

Item No.	C. Aircraft Dispatcher	Grade: Examiner	Grade: Inspector
1	Aircraft		
2	Air Routes and Airports		
3	Altimeters		
4	Weather Analysis		
5	Airman's Information Manual		
6	Dispatch and Assistance		
7	Emergency Procedures		

Item No.	D. Control Tower Operator	Grade: Examiner	Grade: Inspector
	VFR TOWER RATING		
1	The Control Tower		
2	The Airport		
3	The Control Zone		
4	Notice to Airmen		
5	Weather Facilities and Procedures		
6	A Demonstration of Ability to Control Air Traffic Under VFR		
	NON-RADAR APPROACH CONTROL TOWER RATING		
1	Air Traffic Control Facilities		
2	Air Navigation Facilities		
3	Use of Airman's Information Manual		
4	Holding Procedures		
5	Approach Procedures		
6	Missed Approach Facilities		
7	Alternate Airports		
8	Search and Rescue Procedures		
9	A Demonstration of Ability to Control Air Traffic Under IFR		
10	Airport Identification		

☐ Airmans Identification (ID)

Form of ID

Number

Expiration Date

10. Remarks

FAA Form 8400-3 (1-98) Supersedes Previous Edition Electronic Version (OmniForm) NSN: 0052-00-692-3002

FIGURE 2.4.6.5
FAA FORM 8060-4, TEMPORARY AIRMAN CERTIFICATE

I. UNITED STATES OF AMERICA
DEPARTMENT OF TRANSPORTATION – FEDERAL AVIATION ADMINISTRATION

II. TEMPORARY AIRMAN CERTIFICATE

III. CERTIFICATE NO. Pending

THIS CERTIFIES THAT IV. Jacques Q. Doe
V. 18, rue Gustave Courbet
Mirabel, Quebec, Canada J7N1A5

DATE OF BIRTH	HEIGHT	WEIGHT	HAIR	EYES	SEX	NATIONALITY VI.
1/24/41	71½ IN.	175	Brn.	Hazel	M	Canadian

VII. has been found to be properly qualified and is hereby authorized in accordance with the conditions of issuance on the reverse of this certificate to exercise the privileges of

Airline Transport Pilot

RATINGS AND LIMITATIONS

XII. Valid for U.S.-registered civil B-747 Aircraft leased to NationAir Canada. Issued under and subject to the provisions of Far 61.77. Subject to the privileges and limitations as shown on the holders Foreign ATP Certificate. Expires 6/30/93

XIII. THIS IS ☐ AN ORIGINAL ISSUANCE ☐ A REISSUANCE OF THIS GRADE OF CERTIFICATE

DATE OF SUPERSEDED AIRMAN CERTIFICATE

BY DIRECTION OF THE ADMINISTRATOR

DATE OF ISSUANCE 6/28/91

X. SIGNATURE OF EXAMINER OR INSPECTOR James Greene

EXAMINER'S DESIGNATION NO. OR INSPECTOR'S REG. NO. AEA-FSDO-15

DATE DESIGNATION EXPIRES

VIII. AIRMAN'S SIGNATURE Jacques Q. Doe

FAA Form 8060-4 (8-79) USE PREVIOUS EDITION

FIGURE 2.4.6.6. APPLICATION - SPECIAL PURPOSE PILOT AUTHORIZATION

This document, when signed and properly issued by the FAA, serves as a Special Purpose Pilot Authorization to permit the performance of pilot duties, in accordance with Title 14 of the Code of Federal Regulations part 61, § 61.77, by the person described below.

Part One *- to be completed by the applicant:*

Applicant's Name: _____ Applicant's Date of Birth _____

Employer's Name: _____ Employer's Telephone _____

Employer's Address: _____

_____

Aircraft Category, Class and Type specified on the applicant's Foreign Pilot License (example: Airplane, Multiengine Land, Boeing 747) _____

Applicant's Foreign Pilot License No. _____

Applicant's Foreign Pilot License Issuance Date _____

Applicant's Foreign Pilot License Expiration Date, if applicable _____

Country of Issuance _____

Applicant's Medical Certificate Issuance Date _____

Applicant's Medical Certificate Expiration Date _____

I certify that:

1) The information I have provided above is true.
2) I understand the requirements and limitations that are specified in 14 CFR § 61.77 concerning:
   - Permitted Use of this Special Purpose Pilot Authorization;
   - Eligibility;
   - Privileges;
   - General Limitations;
   - Age Limitations;
   - Definitions;
   - Delayed Pilot Age Limitations;
   - Expiration Date.

   These requirements and limitations are summarized in the following ATTACHMENT for your convenience.
3) I will comply with each of these requirements and limitations.

_____
Applicant's Signature

End of Application

Part Two *- to be completed by the FAA:*

_____ is authorized to serve as:
[Applicant's Name]

(1) ☐ PIC; ☐ SIC;

(2) On _____ civil aircraft of U.S. registry leased to a person who is not a citizen of the United States for the carrying of persons or property for compensation or hire on that aircraft.

(3) ☐ No other limitations apply;
☐ The following additional limitation(s) must be complied with: _____.

This Special Purpose Pilot Authorization is issued on _____ and expires no later than _____.
[DATE] [DATE]

_____ _____Flight Standards District Office
Aviation Safety Inspector [Location/Name] or International Field Office

_____(Address)

_____

_____

_____

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[PAGES 2-269 THROUGH 2-274 RESERVED]