

# NOTICE

U.S. DEPARTMENT OF TRANSPORTATION  
FEDERAL AVIATION ADMINISTRATION  
Air Traffic Organization Policy

N JO 7110.603

**Effective Date:**  
October 15, 2012

**Cancellation Date:**  
August 22, 2013

**SUBJ:** Pertinent Handoff and Point Out Information

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**1. Purpose of This Notice.** This notice amends Federal Aviation Administration (FAA) Order JO 7110.65 to incorporate the requirement to include pertinent information executing a handoff or point out. This change also adds speed as an item to coordinate with the relieving controller to highlight the effect of uncoordinated speed adjustments between participating aircraft in a sector. When speed adjustments are controlled, aircraft performance within a receiving controller's sector is improved and aircraft can enter the sector safely.

**2. Audience.** This notice applies to the following Air Traffic Organization (ATO) service units: En Route and Oceanic, Terminal, Mission Support, and System Operations.

**3. Where Can I Find This Notice?** This notice is available on the MyFAA employee Web site at [https://employees.faa.gov/tools\\_resources/orders\\_notices/](https://employees.faa.gov/tools_resources/orders_notices/) and on the air traffic publications Web site at [http://www.faa.gov/air\\_traffic/publications/](http://www.faa.gov/air_traffic/publications/).

**4. Procedures.** Amend FAA Order JO 7110.65 to read as follows:

#### 5-4-3. METHODS

Title through a4, no change.

**b.** When making a handoff, point out, or issuing traffic restrictions, relay information to the receiving controller in the following order:

Subparagraph b1 through b3 NOTE, no change.

4. Advise the receiving controller of pertinent information not contained in the data block or available flight data unless covered in an LOA or facility directive. Pertinent information may include:

- (a) Assigned heading.
- (b) Speed/altitude restrictions.
- (c) Observed track or deviation from the last route clearance.
- (d) Any other pertinent information.

#### **PHRASEOLOGY-**

*HANDOFF/POINT OUT/TRAFFIC (aircraft position) (aircraft ID),*

*or*

*(discrete beacon code point out only) (altitude, restrictions, and other pertinent information, if applicable).*

No further changes to paragraph.

**5-4-5. TRANSFERRING CONTROLLER HANDOFF**

The transferring controller must:

Subparagraph a, no change.

- **b.** Verbally obtain the receiving controller’s approval prior to making any changes to an aircraft’s flight path, altitude, speed, or data block information while the handoff is being initiated or after acceptance, unless otherwise specified by an LOA or a facility directive.

No further changes to paragraph.

**5-4-7. POINT OUT**

**a.** The transferring controller must:

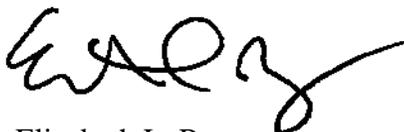
Subparagraph a1, no change.

- 2. Obtain the receiving controller’s approval before making any changes to an aircraft’s flight path, altitude, speed, or data block information after the point out has been approved.

No further changes to paragraph.

**5. Distribution.** This notice is distributed to the following ATO service units: Terminal, En Route and Oceanic, Mission Support, and System Operations; the Office of ATO Safety and Technical Training; the Air Traffic Safety Oversight Service; the William J. Hughes Technical Center; and the Mike Monroney Aeronautical Center.

**6. Background.** Before 1980, FAA Order JO 7110.65, paragraph 5-4-3 contained additional information to be included when conducting handoffs and/or point outs. This additional information was called other pertinent information that was not available to the receiving controller and generally was direction of flight information such as route, heading, observed track, etc. In 1980, referenced information was removed from the paragraph, and an appendix was added that provided very detailed information, examples, and phraseology for the transfer of control of aircraft. In 1988, the appendix was removed from FAA Order JO 7110.65; however, no information was reintroduced into paragraph 5-4-3. Recently, a field facility suggested that this should be required information and that paragraph 5-4-3 should be revised to include this type of information.



Elizabeth L. Ray  
Vice President, Mission Support Services  
Air Traffic Organization

September 10, 2012  
Date Signed