

Memorandum

Date:

July 14, 2015

To:

Al Spence, Directives Program Manager, ASP-110

From:

Diana Rizzuto, Manager, North Property Team (Boston & New York) Eastern

Logistics Service Area, ALO-610NY

Prepared by:

Diana Rizzuto

Subject:

Request to cancel Order EA 4670.6B - Vehicle Trip Record Requirements for

Agency-Owned and Leased Government Vehicles

The purpose of this memorandum is to request that you cancel the above referenced order (copy attached).

The Logistics organization in AEA does not have the responsibility for any vehicles.

If additional information is needed, please contact me with any questions.

Diana Rizzuto Manager, North Property Team Eastern Logistics Service Area, ALO-601NY 718-553-4983

Attachment