ORDER

U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION

1110.108 B

9/27/90

SUBJ: AIRCRAFT CERTIFICATION MANAGEMENT TEAM (ACMT)

1. PURPOSE. This order prescribes the composition, mission, and functions of the Aircraft Certification Management Team (ACMT).

2. DISTRIBUTION. This order is distributed to the section level in the Aircraft Certification Headquarters and Directorates, and to all Aircraft Certification Offices and Manufacturing Inspection District/Satellite Offices.

3. CANCELLATION. Order 1110.108A, Aircraft Certification Management Team (ACMT), dated March 13, 1989, is cancelled.

4. BACKGROUND.

a. The Aircraft Certification Service is the principal staff element of the Federal Aviation Administration with respect to the Aircraft Certification Regulatory Program (ACRP). This program is concerned with the airworthiness of civil aircraft, including the aircraft design type certification, production certification, and airworthiness certification. The program encompasses the engineering standards and practices, as well as the manufacturing quality control procedures that are applicable to the continued airworthiness of aircraft and aeronautical products.

b. The Service carries out its mission through: the Aircraft Engineering Division, the Aircraft Manufacturing Division, the System Surveillance & Analysis Division and the Planning & Program Management Division, all located in Washington, D.C.; the Brussels Aircraft Certification Division located in Brussels, Belgium; the Engine and Propeller Directorate located in Burlington, Massachusetts; the Small Airplane Directorate located in Kansas City, Missouri; the Rotorcraft Directorate located in Fort Worth, Texas; and the Transport Airplane Directorate located in Seattle, Washington.

(1) An organizational chart of the Service is displayed in appendix 1.

(2) A chart showing the geographical boundaries of the directorates is included as appendix 2.

c. The Aircraft Engineering Division and the Aircraft Manufacturing Division, as well as the four directorates, perform regulatory and policy development functions for those Federal Aviation Regulation (FAR) Parts for which they have responsibility.

d. The ACMT was established by the Director, Aircraft Certification Service (1986) to provide for participation by those senior executives and managers having policy formulation responsibilities, in the resolution of complex national management issues affecting the effectiveness and efficiency of the Service.

5. COMPOSITION. The ACMT is composed of the:

a. Director, Aircraft Certification Service, AIR-1,

b. Deputy Director, Aircraft Certification Service, AIR-2,

c. Assistant Director, Aircraft Certification Service, AIR-3,

d. Manager, Aircraft Engineering Division, AIR-100,

e. Manager, Aircraft Manufacturing Division, AIR-200,

f. Manager, Planning and Program Management Division, AIR-500,

g. Manager, Engine and Propeller Directorate, ANE-100,

h. Manager, Small Airplane Directorate, ACE-100,

i. Manager, Rotorcraft Directorate, ASW-100, and

j. Manager, Transport Airplane Directorate, ANM-100.

6. MISSION. The mission of the ACMT is to provide leadership and direction to the Service with a view toward:

a. Shaping and supporting FAA goals and objectives,

b. Continuously improving the quality of the Service products and services,

c. Focusing on internal and external customer needs and strengthening those customer relationships, and

d. Enhancing the quality of worklife by providing for employee involvement in decisionmaking.

7. ACMT FUNCTIONS. In carrying out its mission, the ACMT:

a. Establishes long and short term goals and objectives,

b. Reviews and revises as necessary the priorities for national program activities,

c. Establishes the Service program and fiscal guidelines and develops budget strategies,

d. Identifies the need for and prioritizes the development of guidance for the Service's program activities,

e. Fosters liaison with entities external to the Service, including the civil aviation authorities in other countries, and

f. Serves as the Service Quality Improvement Council (QIC).

8. QUALITY IMPROVEMENT COUNCIL (QIC) FUNCTIONS. As the Service Quality Improvement Council (QIC), the ACMT performs the following functions.

a. Provides leadership in the implementation and maintenance of the Service Total Quality Management process.

b. Reviews and approves the annual revisions to the ACRP strategic plan for quality management, "Project SMART."

c. Sanctions national-level Service process improvement projects by:

(1) Selecting projects to be undertaken from projects nominated for national consideration,

(2) Sanctioning Process Improvement Action Teams (PIAT) and assuring that they are adequately staffed and that appropriate organizations outside the Service are represented,

(3) Assuring that adequate resources are provided for the PIAT's sanctioned including funds, training, logistic support, time for working on projects, diagnostic support, and facilitator support,

(4) Providing for PIAT progress review and coordination,

(5) Assuring that project solutions proposed by PIAT's and approved by the ACMT are implemented, with measures to determine base lines and gains, and

(6) Providing recognition for PIAT member contribution.

d. Provides national support for activities of Directorate- and Division-level Councils.

e. Publicizes the Service's TQM efforts.

f. Sanctions peer-level Councils.

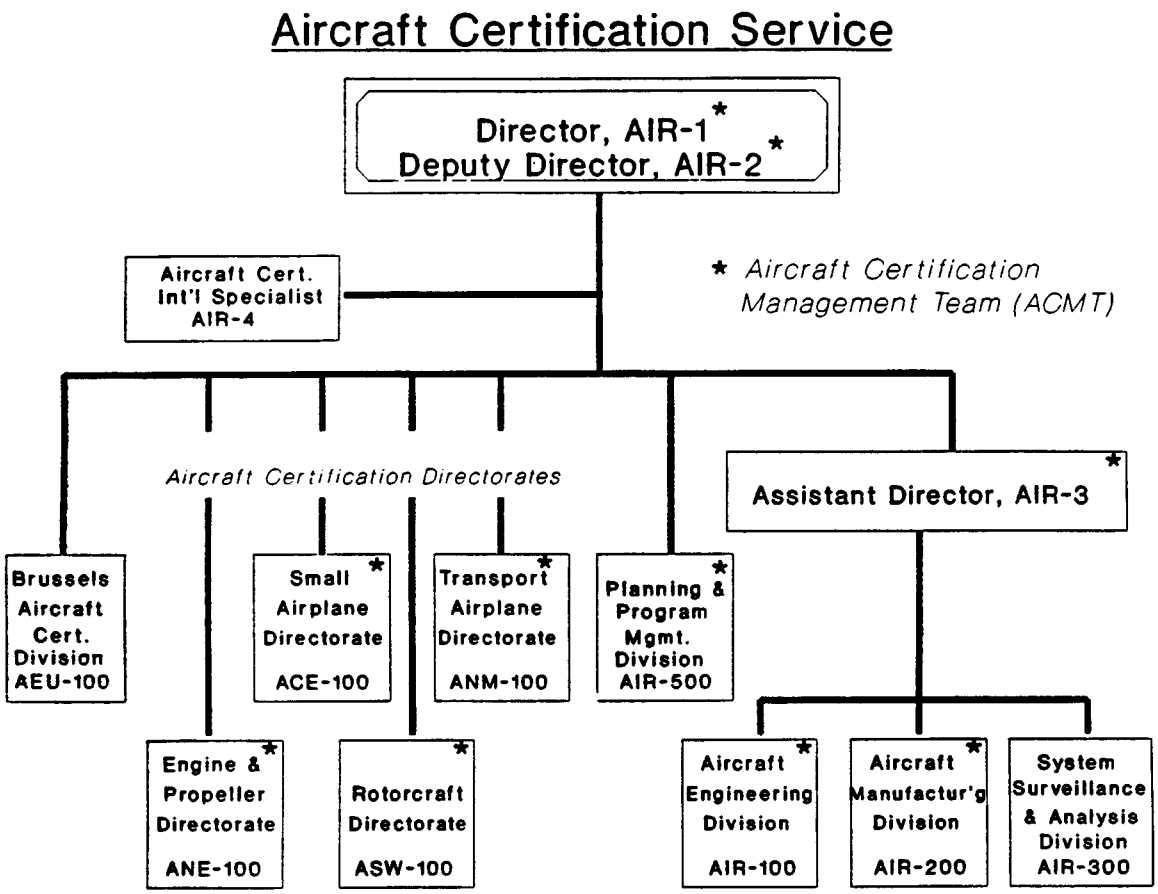
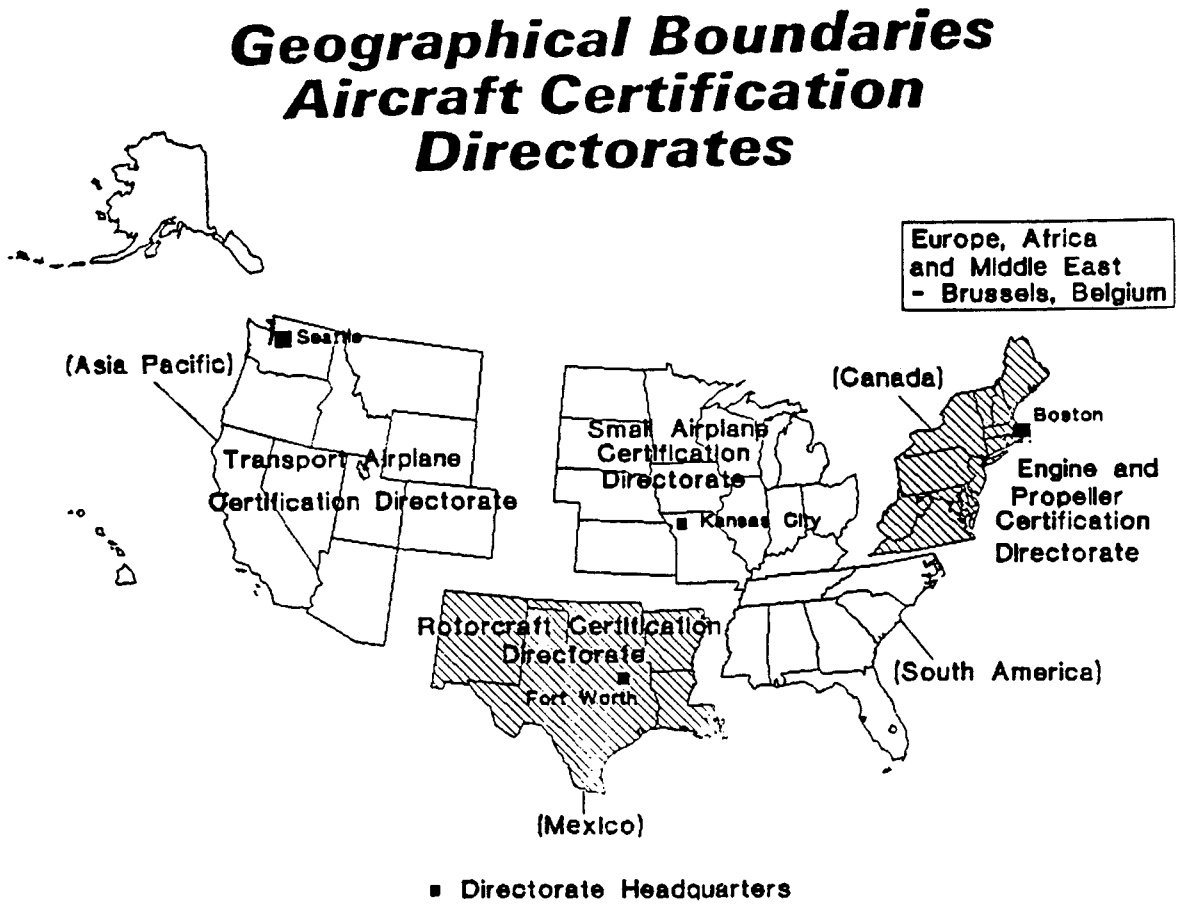
9. MEETINGS.

a. The ACMT shall meet six times a year and on other occasions at the direction of the Director, Aircraft Certification Service, at times and places appropriate to the purpose of the meeting.

b. The meetings shall usually be of 3-days duration.

M.C. Beard
Director, Aircraft Certification Service

APPENDIX 1. AIRCRAFT CERTIFICATION SERVICE



APPENDIX 2. GEOGRAPHICAL BOUNDARIES OF THE DIRECTORATES