**08-067 (April 9, 2008) AISWG Charter Review.** ISSUE: Per Section VII, paragraph 2, of the AISWG Charter, the current AISWG agreement expires on October 21, 2008. Six-months prior to the expiration date, the AISWG is required to evaluate the AISWG agreement and determine whether any changes are required. A copy of the Charter with proposed revisions recommended by the Chair and Executive Secretary was forwarded to all core members for review and discussion at this meeting. This should allow sufficient time for editing and signature of a continued agreement if the AISWG is to continue.

STATUS 04-09-08: Issue introduced by Bill Hammett as Executive Secretary. All agree that the AISWG is a worthwhile program and should be continued. Bill will prepare a new Charter for coordination and signature. **OPEN**.

STATUS 07-01-08: Tom Schneider briefed that the revised Charter has been pre-coordinated with all core members and final language agreed to. The Charter has been signed by AFS-400 and Bill Hammett will hand carry it to System Operations (AJR-3) for signature immediately following the meeting. He will then forward it to Tom who will coordinate AJW-3 and NGA signatures. It was noted that the ATO may hold up signatures pending resolution of the data steward issue. The ATO Executive Council is attempting to consolidate all aeronautical information working groups and has recommended a slow down until they decide what to do. **OPEN**.

Status 09-30-08: Tom Schneider briefed that after the last meeting, Bill Hammett hand-carried the Charter to AFS-400 and System Operations (AJR-3) and obtained signatures. Bill subsequently gave the Charter to Tom to obtain the remaining two signatures (technical Operations (AJW-3) and NGA). However, Tom Accardi, AJW-3, wants an additional bullet included in Item IV that states “The AISWG will support ATO measures to implement a federated database system based on a stewardship model.” Jim Spencer stated that the DoD, thus far, is not a part of the FAA data steward concept. IOUs: Tom Schneider will re-coordinate the Charter with the requested change. **OPEN**.

Status 01-06-09: Tom Schneider briefed that since the last meeting he has been unsuccessful in getting the Charter signed. The AVN Organization will not sign unless the additional bullet noted above referring to a “federated database” is included. The ATO System Operations Service Unit (ATO-R) will not agree to this addition. In an effort to achieve a compromise, Dick Powell, Manager of the NFDC, has requested the Director of AVN to define what he considers the meaning of “federated database” and the overall intent of the addition. Brad Rush is pursuing an AVN response. Once received, Tom will coordinate it with Dick Powell and if resolution cannot be gained, the issue will be elevated to the ATO-W and ATO-R Vice President level. It is an ATO issue that neither DoD nor AFS have a stake in. IOUs: Brad Rush to coordinate an AVN response. Once received, Tom Schneider to coordinate the response with ATO-R and take further action as necessary to have the Charter signed. **OPEN**

Status 03-31-09: Brad Rush stated that the previous week, he and Dick Powell discussed the Charter and came to an agreement. He added that Dick agreed to coordinate their agreement with the Systems Operations signatory (AJR-3). Tom Schneider stated that as soon as a verbal agreement was reached between AJR-3 and Technical Operations (AJW-3), he would re-coordinate the charter for signature. Bill Hammett recommended Tom have these two offices sign first. IOU: Tom Schneider will continue to track coordination/signature efforts.  **OPEN.**

Status 07-07-09: Tom Schneider briefed that he has obtained signatures from AJW-3 and AFS‑400. Immediately following the meeting Bill Hammett will hand carry the Charter to NFDC to obtain signature from AJR-3. After that the Charter will be mailed to Jeff Waterman for NGA signature. IOU: Tom Schneider will continue to track coordination/signature efforts. **OPEN**

Status 10-06-09: Tom Schneider briefed he is still trying to get AJR-3 and AJW‑3 to meet face-to-face or talk one-on-one to resolve this internal ATO “disagreement”. He has requested Harry Hodges, Manager, AFS‑420, to get involved and facilitate that process; however, Harry has been unavailable for extended periods due to training and other commitments. Bill Hammett stated that with all the organizational changes within the ATO, the Charter probably needs a total revision and perhaps different core members and signatures. Tom agreed, and the Charter will be pulled back for re-accomplishment. In the interim, the AISWG should continue to meet “status quo” until the new Charter is signed. IOU: Tom Schneider and Bill Hammett will re-write the Charter and initiate new coordination for signature. **OPEN**.

Status 01-05-10: Tom Schneider briefed that he and Bill Hammett had taken no action on revising the Charter based on the announcement that AeroNav Services and the NFDC would be combining into a single organization under a different VP. More firm information is required from the ATO on the re-organization before the Charter can be revised. Otherwise it will have to be done again almost immediately after signature. IOU: Tom Schneider and Bill Hammett will continue to gather background and start the re-write when information is available. **OPEN.**

Status 03-30-10: Tom Schneider briefed that no action has been taken pending the ATO re-organization and that the AISWG will continue to operate without a Charter. Bill Hammett asked Brad Rush to coordinate whether AVN would sign the charter without the "Federated database" clause since ATO System Operations management sources have stated off line that it will be deleted when AeroNav Services and System Ops are combined. IOU: Tom Schneider & Bill Hammett will re-write the Charter when the ATO organization is complete. **OPEN**.

Status 06-28-10: Tom Schneider briefed that the status is unchanged. Charter re-write remains on-hold pending completion of the ATO AeroNav Services-NFDC re-organization.

IOU: Unchanged, Tom Schneider & Bill Hammett will re-write the Charter when the ATO re-organization is complete. **OPEN**.

Status 10-05-10: This issue has been held in abeyance pending the ATO re-organization to combine functions of the former AeroNav Services and the NFDC under a single line of business. The new organization is Mission Support Services (AJV), which was effective on October 1, 2010. Tom Schneider stated that he would give the new organization a few weeks to settle in and then forward a new Charter for signature. IOU: Tom Schneider & Bill Hammett will re-draft and coordinate a new Charter reflecting the new ATO organization. **OPEN**.

Status 01-11-11: A new Charter has been drafted by the Executive Secretary (Bill Hammett) and sent out by the Chair (Tom Schneider) on Dec 8, 2010 for review by the core member signatories. Comments were requested by Dec 22; however, none were received. Several comments from AFS-400 and AJV-2 were received after the comment period closed. Bill and Tom mitigated the comments, finalized the Charter, and began the signatory process. AFS-400 has signed the Charter and Bill is coordinating to obtain the AJV-2 and AJV-3 signatures this week. The document will then be forwarded to NGA for signature. IOU: Tom Schneider & Bill Hammett to continue efforts to get the Charter signed. **OPEN**.

***Editor's Note:*** *Immediately following the meeting, the Executive Secretary, was advised that Barry Davis, AJV-2, would not sign the AISWG Charter in its current format. Bill discussed the concerns with Dick Powell, AJV-21C; however the concerns could not be mitigated over the phone. Due to forecast severe weather, Bill opted to return on an earlier flight after requesting Dick forward Barry's recommendations to the Chair for consideration.*

Status 04-05-11: On April 4, Bill Hammett met with Barry Davis, Director, AJV-2, and was able to mitigate his concerns regarding the Charter with a small editorial change. Mr. Davis signed the Charter and Bill returned it to the Chair who will obtain the AJV-3 and NGA signatures. Since both these offices have previously agreed the Charter was acceptable, it is expected all signatories will have signed prior to the next meeting. IOU: Tom Schneider to coordinate signatures from AJV-3 and NGA. **OPEN**.

Status 07-12-11: Tom Schneider reported that all four Core Organizations have signed the new AISWG Charter and it is valid until June 2016. Six months prior to that date, or at any time upon request of a signatory, the AISWG must evaluate the Charter and determine whether any modifications should be made. Tom recommended the issue be closed and all agreed. **CLOSED.**