

Required Management Personnel Qualification Summary Forms and Quality Audit Forms

The Required Management Personnel, Qualifications Summary, and Quality Audit Form must include resumes that meet the requirements of both Parts [119.65](#) and [119.67](#) and contain information on the qualifications, certificates, ratings, and experience of personnel selected for the following positions, or equivalent:

- Director of Operations
- Director of Maintenance
- Director of Safety
- Chief Pilot.
- Chief Inspector

If individuals have only the minimum experience required by the regulations, they should provide their work history in months and years and include brief descriptions of their work experience. Using the resumes and references provided, FAA validates that minimum experience requirements have been met. You must also provide the qualification summary (QS) and quality audit forms (QAF) for each required person.

Qualification Summary Form	Quality Audit Form
Director of Maintenance	Director of Maintenance
Chief Pilot	Chief Pilot
Director of Operations	Director of Operations
Director of Safety	Director of Safety
Chief Inspector	Chief Inspector
	121 Applicant Quality Audit Form