REQUEST FOR RECORDS DISPOSITION AUTHORITY	JOB NUMBER NI-237-09-7
To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001	Date received 8-20-2009
1 FROM (Agency or establishment) Federal Aviation Administration	NOTIFICATION TO AGENCY
2 MAJOR SUBDIVISION ARC/AGL-60	In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10
3 MINOR SUBDIVISION	
4 NAME OF PERSON WITH WHOM TO CONFER John Swaney (Acting) — 5 TELEPHONE NUMBER 816-329-2444	DATE 30 NOV 09 — ARCHIVIST OF THE UNITED STATES

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___1___ page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

☒ is not required ☐ is attached; or ☐ has been requested.

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
8/14/09	Natalie A. Thomas	FAA Records Officer

7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	See Attachment		

N1-237-09-7
p. 2

1	<u>ARC Application Catalog Database</u> The purpose of the ARC Application Catalog Database is to track ARC's application information including its name, description, URL, Name of region, system owner, technical Lead, C&A date, and business process information.		
	a. Master File : ARC Application Catalog(1000- Admin) The database contains name and description of all ARC applications by each region and it tracks application dependencies such as Data Sources, System owner, Point of Contacts and business process information Input is directly by application owner, technical lead or a regional IT manager. Information includes name, acronym, and description, technical point of contact and system owner information TEMPORARY. Cut off at the end of fiscal year Destroy 1 year after cut off.	New Item	
	b. ARC Application Catalog Spreadsheet Excel generated report containing each application's information Disposition Temporary; Cut off end of fiscal year in which when updated or superseded Destroy after 1 year after cut off	New Item	