## Request for Records Disposition Authority

**To:** NATIONAL ARCHIVES & RECORDS ADMINISTRATION  
8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001

**FROM (Agency or establishment):**  
Federal Aviation Administration (FAA)

**Major Subdivision:**  
Office of Aviation Safety (AVS)

**Minor Subdivision:**  
Flight Standards Service, General Aviation and Commercial Division, AFS-800

**Date received:**  
9-2-2009

**Notification to Agency:**

In accordance with the provisions of 44 U.S.C 3303a, the disposition request, including amendments, is approved except for items that may be marked “disposition not approved” or “withdrawn” in column 10.

### 4. Name of Person with Whom to Confer

- **Gregory French**  
- **D. Janet Stewart-Phillips**

#### 5. Telephone Number

- 202-493-5474  
- 202 267-3360

**Archivist of the United States**

**Signature of Agency Representative:**

**Title:** FAA Records Officer

**Date:**  
9/2/09

### 6. Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies.

### 7. Item No  
8. Description of Item and Proposed Disposition

**1. Integrated Airman Certification and Rating Application (IACRA)**  

IACRA acts as a temporary repository for Airman registration and application data. This data's permanent repository is within the Airman Registry. As a result, for a period of time, Airman application and registration data is duplicated between IACRA and the Airman registry with IACRA housing the redundant copy. Airman Registry houses the permanent data once transferred from IACRA.

IACRA allows airmen to complete the 8710 (and other related certification applications) electronically via the internet rather than using a paper application. This includes the various roles (Designated Examiner, Recommending Instructor, etc.) necessary through the application process. Applications are also digitally signed by the necessary parties in IACRA. IACRA abides by the same regulations applied by examiners at the Airman Registry.

**New Item 80067**
Principal information in IACRA includes: User PII, application process details/history, digital signature details/history and knowledge test data. Forms include: 8710-1, 8610-1 and 8610-2. The information is provided by IACRA users and validated based on Registry data. Knowledge test information is made available by AFS-630.

This authority does not supersede any records of the Registry Modernization System: Airman Certification Records scheduled under N1-237-06-001.

Disposition: Temporary. Delete/Destory when form or related applications are superseded or obsolete.