<table>
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<tr>
<th>JOB NUMBER</th>
<th>01-237-09-24</th>
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<td>DATE RECEIVED</td>
<td>9-24-2009</td>
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To NATIONAL ARCHIVES and RECORDS ADMINISTRATION
8601 Adelphi Road (NWML) College Park, MD 20740-6001

1 FROM (Agency or establishment)
Department of Transportation

2 MAJOR SUBDIVISION
Federal Aviation Administration

3 MINOR SUBDIVISION
Regions and Center Operations (ARC), AWP-ISP

4 NAME OF PERSON WITH WHOM TO CONFER
Keith Lusk

5 TELEPHONE
310-725-3808

6 AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies,

_X_ is not required. ___ is attached, or ___ has been requested

<table>
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<tr>
<th>DATE</th>
<th>SIGNATURE OF AGENCY REPRESENTATIVE</th>
<th>TITLE</th>
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<tr>
<td>9/21/09</td>
<td>[Signature]</td>
<td>FAA LEADERSHIP OFFICER</td>
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<tr>
<th>Item No</th>
<th>DESCRIPTION OR ITEM AND PROPOSED DISPOSITION</th>
<th>9 CRS OR SUPERSEDED JOB CITATION</th>
<th>10 ACTION TAKEN (NARA USE ONLY)</th>
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See attached sheets
Air Tour Management Plan (ATMP) Operator Database Description:

1. ATMP Operator Database

The ATMP Operator Database was an Intranet Web-based application that was created in order to collect data from air tour operators as part of the ATMP program. It was Western-Pacific Region Special Programs Office's (AWP-1SP) electronic tool to keep track of air tour operator information. It contained information from air tour operators who had applied to conduct commercial air tour operations over units of the National Park System. The ATMP Operator Database was taken offline approximately 2 years ago and sunsets, and the database and its application have never been restored. AWP-1SP has no plans in the future to restore the application or database.

INPUTS

1a. Air Tour Operator Inputs:

Air tour operators provided, via email or letter, information on their operations at various national park units.

Disposition: Temporary. Destroy immediately on approval of disposition authority.

1b. Data Updating:

ATMP program manager entered the data collected from the operators into the system. This resulted in an excel spreadsheet (the operator database) with various operator data fields (operator name, park unit, aircraft type, etc.). This database has been stored on a CD.

Disposition: Temporary. Destroy immediately on approval of disposition authority.

MASTER FILES

OUTPUTS

Report Running: This allowed user to query the database and print out reports by various categories, including operator, park unit, aircraft, Flight Standards District Office (FSDO), etc. and generated a spreadsheet containing the information requested from this query.

Disposition: Temporary. Destroy immediately on approval of disposition authority.