REQUEST FOR RECORDS DISPOSITION AUTHORITY

To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION
8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001

FROM (Agency or establishment)
Federal Aviation Administration (FAA)

MAJOR SUBDIVISION
Office of Aviation Safety (AVS)

MINOR SUBDIVISION
Flight Standards Service, Regulatory Support Division, AFS-600

4. NAME OF PERSON WITH WHOM TO CONFER
Debra Entricken
D. Janet Stewart-Phillips

5 TELEPHONE NUMBER
405 954-4431
202-267-3360

DATE
ARCHIVIST OF THE UNITED STATES

6 AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached __1 page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

x is not required
☐ is attached, or
☐ has been requested

DATE
SIGNATURE OF AGENCY REPRESENTATIVE

7 ITEM NO
8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION

1 Flight Activity Crew Tracking System (FACTS) (8040.5)

FAA National Flight Program participants use the system to track/record the use of FAA-owned aircraft and crewmember currency and activity. It is also use by Flight Standards Service to allocate financial resources for the purpose of airmen currency.


The User Manual describes the content, purpose and function of the records in this system.
Some records in the system are duplicated in data held by Technical Operations Aviation System Standards, AJW-3; budget records, Airmen/Aircraft Registry, AFS-700; and Federal Aviation Interactive Reporting System (FAIRS).

FAA Flight Program Offices input data into this application.

Disposition: Temporary. Delete when data is superseded or no longer needed or becomes obsolete, whichever is soonest.