

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

RG-237

LEAVE BLANK	
DATE RECEIVED MAR 9 - 1973	JOB NO. NN-173-174
NOTIFICATION TO AGENCY	
<p>In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including omissions, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.</p>	
3-29-73 Date	<i>James B. Rhoads</i> Archivist of the United States

**TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Department of Transportation

2. MAJOR SUBDIVISION
Federal Aviation Administration

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
H. Ulasek

5. TEL. EXT.
118-68735

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

8 MAR 1973

John B. Moore
(Signature of Agency Representative)

Chief, Systems Support Div., AMS-100
(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1 <i>WAS 3-29-73 e</i>	<p><u>Airport project files.</u> Case files on airport projects affected by agreements with the Federal Government under the Airport Development Aid Program (ADAP), the Federal-aid Airport Program (FAAP), the Development Landing Areas National Defense Program (DLAND), and the Development Civil Landing Areas Program (DCLA), consisting of project applications, inspection reports, sponsor assurances, cost estimates, correspondence, and related documents.</p> <p>(a) Originals maintained by regional headquarters offices. TWENTY YEARS AFTER FINANCIAL COMPLETION OF PROJECT</p> <p>(b) Copies maintained by the Airports Service. FIVE YEARS AFTER FINANCIAL COMPLETION OF PROJECT</p>	<p>II-NNA-1017 item 23 <i>AMAG 3-27-73</i></p> <p>II-NNA-1268 item 3</p>	
2	<p><u>Unprogrammed airport project files.</u> Correspondence and other documents relating to FAAP projects on which no funds were allocated.</p> <p>THREE YEARS</p>	<p>II-NNA-1268 item 4</p>	
3	<p><u>Airport projects fund control files.</u> Ledgers and summaries on apportionment and expenditure of funds relating to airport grant-in-aid projects.</p> <p>THREE YEARS AFTER FINANCIAL COMPLETION OF PROJECT</p>	<p>II-NNA-1268 item 5</p>	

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
4	<p><u>Airport lighting specification files.</u></p> <p>FIVE YEARS AFTER A SPECIFICATION BECOMES OBSOLETE, AND THE LAST INSTALLATION MADE UNDER THE SPECIFICA- TION IS DISMANTLED</p>	<p>II-NNA- 1268 item 25</p>	
5	<p><u>Airport lighting equipment approval files.</u> Documents relating to FAA approvals of manufacturer's airport lighting equipment.</p> <p>FIVE YEARS AFTER RELATED EQUIPMENT BECOMES OBSOLETE, AND THE LAST INSTALLATION MADE UNDER THE APPROVAL IS DISMANTLED</p>	<p>II-NNA- 1268 item 26</p>	
6	<p><u>Facilities establishment files.</u> Case files maintained by regional headquarters offices relating to the engineering, construction, and installation of airway facilities.</p> <p>(a) <u>Program case files.</u></p> <p>FIVE YEARS AFTER THE LAST FACILITY OF THE TYPE OR TYPES ESTABLISHED UNDER THE PROGRAM HAS BEEN DECOM- MISSIONED PROVIDED THERE ARE NO OUTSTANDING CLAIMS AGAINST THE GOVERNMENT</p> <p>(b) <u>Project case files.</u></p> <p>FIVE YEARS AFTER DECOMMISSIONING OF THE RELATED FACILITY</p> <p>(c) <u>Work order and cost data files.</u></p> <p>FIVE YEARS AFTER DECOMMISSIONING OF THE SYSTEM IN- VOLVED</p>	<p>II-NNA- 1017 item 118 ⁹</p>	<p><i>9</i> <i>3/27-73</i></p>
7	<p><u>Employee X-ray film files.</u></p> <p>TWO YEARS AFTER EMPLOYEE IS SEPARATED FROM FAA</p>		
8	<p><u>Airman X-ray film files demonstrating no pathology.</u></p> <p>TWO YEARS</p>		