

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

PG 237

LEAVE BLANK	
DATE RECEIVED MAR 23 1973	JOB NO. CG-173-195
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
Date 4-11-73	<i>James P. O'Neil</i> Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Department of Transportation
2. MAJOR SUBDIVISION
Federal Aviation Administration
3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
H. Ulasek

5. TEL. EXT.
118-68735

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

21 MAR 1973

John D. Moore
(Signature of Agency Representative)

Chief, Systems Support Div.; AMS-100
(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	Records described below are generated in FAA's air carrier aircraft maintenance and reliability data program to identify maintenance problems and assist in corrective action. Records listed in items 1-10 and 11a are accumulated by the Flight Standards Technical Division at FAA's Aeronautical Center.		
	<u>Mechanical Reliability Report files</u> , consisting of FAA Form 8070-1 or equivalents, documenting the occurrence of mechanical malfunctions or defects endangering the safe operation of air carrier aircraft, and related summaries, microfilm and computer listings.		
1	Mechanical reliability reports TWO YEARS	X	
2	Microfilm of mechanical reliability reports RETAIN		
3	Mechanical reliability report daily summaries a. Master copies FIVE YEARS b. All others ONE YEAR	X	

11 units

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
4	<p>Computer listings of mechanical reliability reports, grouped by manufacturer, air carrier operator, aircraft system, etc.</p> <p>a. Monthly listings</p> <p style="text-align: center;">AFTER ACCURACY OF QUARTERLY LISTING IS VERIFIED</p> <p>b. Quarterly listings</p> <p style="text-align: center;">TEN YEARS</p>	X	
5	<p>Daily mechanical reports of malfunctions and defects, created prior to the mechanical reliability reporting system.</p> <p style="text-align: center;">TEN YEARS</p> <p><u>Mechanical Interruption Summary files, consisting of FAA Form 8070-2, or equivalents, containing selected data of mechanical difficulties or malfunctions, and related computer listings.</u></p>		
6	<p>Selected data from mechanical interruption summary reports</p> <p style="text-align: center;">THREE MONTHS OR UNTIL ACCURACY OF MONTHLY COMPUTER LISTING IS VERIFIED, WHICHEVER IS EARLIER.</p>	X	
7	<p>Computer listings of selected data reports, grouped by manufacturer, operator, system, etc.</p> <p>a. Monthly listings</p> <p style="text-align: center;">AFTER ACCURACY OF QUARTERLY LISTING IS VERIFIED</p> <p>b. Quarterly listings</p> <p style="text-align: center;">TEN YEARS</p> <p><u>Air Carrier Aircraft/Engine Utilization files, consisting of monthly utilization reports, and related computer listings and publications.</u></p>	X	

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7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
8	Utilization reports TWO YEARS	X	
9	Computer listings TEN YEARS	X	
10	Aircraft Utilization and Propulsion Report RETAIN ONE MASTER COPY	X	
11	<p><u>Operations Specifications - Maintenance Part "D" files,</u> consisting of FAA Form 1014, or equivalents, listing authorizations and limitations on air carriers that are not specifically covered in formal regulations, and related correspondence.</p> <p>a. Flight Standards Technical Division ONE YEAR AFTER CANCELLATION</p> <p>b. Regional Flight Standards offices FIVE YEARS AFTER CANCELLATION</p> <p>c. Air Carrier District offices FIVE YEARS AFTER CANCELLATION</p>	X	