



U.S. Department
of Transportation
**Federal Aviation
Administration**

Federal Aviation Administration
1500 Urban Center Drive, Suite 250
Vestavia Hills, AL 35242
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May 4, 2017

Welcome to the Southern Region's Shared Resource Unit

We look forward to working with you toward obtaining your Initial Authorizations for Special Areas of Operation (SAO).

Note: Operators with existing Letters of Authorization (LOA) need to coordinate with their local Flight Standards District Office (FSDO). Our team only handles Initial (new) Authorizations.

Our Team Members are:

Frank Crawford, PAI	(850) 890-5218	frank.crawford@faa.gov
Doug Turner, POI	(336) 300-0250	douglas.turner@faa.gov
Debbie Bullock, ASA	(205) 876-1386	debbie.bullock@faa.gov

In an effort to streamline our Application Approval Process and issuance of requested LOA's the following process has been implemented:

- 1. The Operator is responsible for submitting their requests for LOAs in a timely manner.**
 - a. The FAA SRU will be able to approve Section A - LOA's in a timely manner, which includes the following:**
 - **A-153 ADS-B (Outside the United States)**
 - **B-034 B/PRNAV, B-046 RVSM**
 - **C-063 RNAV Terminal SIES and STARS**
 - **D-095 MMEL**
 - b. The FAA NextGen will review Section B - LOA's, which thus far has not been processed in a timely manner, which includes the following:**
 - **B-036 RNP, B-039 NAT/HLA (MNPS)**
 - **A-056 CPDLC**
 - **C-081 Special Instrument Flight Procedures**

If you would like your Section A - LOA's returned with our normal efficiency, please submit your application in two separate sections - Section A and Section B (Note: not two separate submissions).

Note: The operator has the sole responsibility of their submissions; please make sure you have followed the key points governing the application process.

Key Points:

1. Normal processing time by the SRU is normally 30 days for RVSM request for Section A.
2. Current processing time by NextGen is exceeding 3 months for Section B.
3. Applications are processed in order of receipt, by date, based on receiving a **complete** application package.
4. Applications **will be** terminated after 30 days, if there has been no activity on the applicant's part.
5. Applications must be submitted electronically (i.e. zip file preferred) to Debbie Bullock – Aviation Safety Assistant (ASA) via email: debbie.bullock@faa.gov.
6. Do not change your Registration Number once you have submitted your application.
7. Do not change the Name of the Applicant once you have submitted your application.
8. Plan your submission and subsequent travels accordingly. Operations in SAO's without the proper authorization(s) may be a direct violation of the Federal Aviation regulations, and may result in enforcement action.
9. After March 31, 2002, unless otherwise authorized by the Administrator, if you operate an aircraft that is equipped with TCAS II in RVSM Airspace, it must be a TCAS II that meets TSO C-119B (Version 7.0), or a later version.
10. Review the SAO, Guidance, Regulations, Web-Site and Advisory Circular Information Links, which have been attached.
11. Confirm application package includes all 11 items listed on page 3 of this letter.

Note: The SRU must have a completed package; if any of the 11 items are omitted, there will be a delay in your RVSM approval.

The Operator is responsible for completing all items required in this letter or application will be returned. This may further delay your approval to fly within an SAO.

Please acknowledge receipt of this letter which must be signed, dated and attached to your complete RVSM Application Package.

Acknowledged by: _____

Date: _____

Sincerely,



Kenneth R. Spivey, Jr.
Southern Region's Shared Resource Unit Manager
205-876-1375

Attachments 2

Contents of your Application:

1. Application Letter listing all the requested LOAs.
2. RVSM LOA info Sheet completed.
3. Part 91 RVSM Job Aid completed.
4. Copy of the applicable sections of the AFM that addresses SAO's requested.
5. Copy of the MMEL you intend to use, if applicable.
6. Operator developed MEL M and O procedures as referenced in AC 91-67 (6)(v). (Aircraft manufactures will usually provide this to the operator upon request.
7. Flight/Log book entry for any SB or STC signoff to show aircraft is RVSM compliant.
8. Current and Valid Airworthiness Certificate.
9. Current and Valid Aircraft Registration.
10. Pilot and RVSM Representative Training Documents Change RVSM to SAO.
11. RVSM Operations Manual with all SAO items covered.