



U.S. Department
of Transportation
**Federal Aviation
Administration**

Aviation Safety
Flight Standards District Office

FAA/ATL FSDO-11
1701 Columbia Avenue
College Park, GA 30337-2714

February 6, 2025

SUBJECT: Inspection Authorization Renewal

To: All Individuals that hold a current Inspection Authorizations (IA) and are under the jurisdiction of the Atlanta Flight Standards District Office (FSDO).

The current inspection authorizations are set to expire on March 31, 2025, in accordance with CFR Part 65.92(a). The application process for IA renewal will be available to applicants on February 17, 2025. We will begin processing received applications March 1, 2025.

The process this year will consist of the following **four (4)** options:

NOTE-Regardless of which of the four (4) options you choose to utilize, you must provide a valid email address. *Do not apply via IACRA and mail your package.* This will only create confusion and possibly delay the processing and approval of your renewal. ****

1. *Integrated Airman Certification and Rating Application (IACRA):***

This option is the preferred option and will provide the most efficient and timely method for renewal.

<https://iacra.faa.gov/iacra/login.aspx>

Follow on screen instructions to register and apply online.

2. Email Renewal:

Email IA Renewal package to: 7-ASO-ATL-FSDO@faa.gov

Please ensure that the email has "**2025 IA Renewal**" in the message Subject.

3. Mail in: United States Postal Service (USPS): Send completed IA package to:

FAA/ATL FSDO-11
Attn: IA Renewal
1701 Columbia Ave.
College Park, Georgia 30337-2714

4. In-Person Options:

- Renewal at the Atlanta FSDO by appointment only call 404-474-5100
- GBAA March 12, 2025 – Riverside EpiCenter, 135 Riverside Pkwy, Austell, GA
- CAE Inc. March 18-19, 2025 – 301 Davidson Drive, Savannah, GA 31408

DOCUMENTS REQUIRED FOR THE RENEW PROCESS:

- 1 each completed original signed FAA Form 8610-1
http://www.faa.gov/documentLibrary/media/Form/FAA_Form_8610-1.pdf
- Positive proof of identification
- Complete Renewal Training and print required certificates for 2024 and 2025 dates or, if renewing based on activity, provide evidence of the activity in the form of an activity sheet or log as per 14 CFR 65.92(a), If renewing by oral exam, 1st or 2nd year exam results.

[IA Activity Sheet](#)

Ensure you have your documents postmarked or sent electronically dated 3/31/2025 or earlier, so we can process your renewal.

For any additional and current information, please use the office email at:
7-ASO-ATL- FSDO@faa.gov and include "**2025 IA Renewal**" in the subject line.

Sincerely,

**CARLOS R
GRILLO**

Carlos R. Grillo
Aviation Safety

Acting Office Manager, Atlanta FSDO

Digitally signed by
CARLOS R GRILLO
Date: 2025.02.07 08:35:28
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