

FIELD APPROVAL REQUEST JOB AID

Submit this document to the IND FSDO, or to your assigned Principal Inspector, prior to work being started. The use of this form is not mandatory, however, the minimum information required for field approval consideration is contained in this checklist and its use may expedite the FAA's review.

INSTRUCTIONS: Complete all fields. Enter "To Be Determined" (TBD) in fields that cannot be answered or "Not Applicable" (N/A) in fields that do not apply.

1: Aircraft	Make:	Model:
	Registration Number: N	Serial Number:
2: Applicant	Name or Company:	Point of Contact Number:
	Repair Station Mechanic / IA	Point of Contact Email:
3: Article	Airframe Engine Appliance TCDS #	
4: Certification Basis	Part 23 Part 25 Part 27 Part 29 Part 33 CAR 3 CAR 4 (a) CAR 4b	
	CAR 6 CAR 7 CAR 8 CAR 13 Other:	

Note: Blocks 5 and 6 should be researched and answered completely

5: Is there an STC available for this alteration on this make / model aircraft?	YES	NO
If yes, list the STC number:		
Does an STC exist for an aircraft other than the applicants make / model aircraft?	YES	NO
If yes, list the STC number:		
6: Is there an STC available for this alteration on another make / model aircraft?	YES	NO
If yes, list the STC number:		
Will this STC be referenced as a basis for this alteration?	YES	NO
If yes, did this STC require a flight manual supplement?	YES	NO
Does any version of the referenced STC require a flight manual supplement?	YES	NO

7: Description of Alteration:

8: Alteration Schedule:

Date the field approval is needed:	<input style="width: 95%;" type="text"/>
Date project is to begin:	<input style="width: 95%;" type="text"/>
Date planned for completion:	<input style="width: 95%;" type="text"/>
Date for ASI visit, if required:	<input style="width: 95%;" type="text"/>

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9: Who Will Perform the Alteration:

Mechanic name, or:	
Repair station name:	
Certificate #:	
Location of project (Airport ID):	

10: DER's: NONE

List Designees Who will be Approving or Recommending data:		The data will be:	
Name:	Data:	Approved	Recommended
Name:	Data:	Approved	Recommended
Name:	Data:	Approved	Recommended
Name:	Data:	Approved	Recommended

List DAR (if required):

Name:	Telephone:
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11: Previous Alterations or Repairs that may be Affected by This Alteration (this information is required for the ASI to approve):

12: Other Alterations that are being Performed in Conjunction with this Alteration (this information is required for the ASI to approve):

13: Flight Crew Accessible Documents Required for this Alteration:

	YES		YES	Pilot Guide #1 Title:	
AFMS	NO	Pilots Guides	NO	Pilot Guide #2 Title:	

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14: Supporting Data and Post Installation Check Procedures (check all that are provided and / or applicable to this request):

Proposed AFMS for FAA approval	Structural drawings
Manufacturers Sample AFMS	Electrical drawings
Manufacturers FAA approved AFMS	Photographs
Proposed FAA Form 337	Related STC'S or Field Approvals (if used as a basis)

FAA Form(s) 8110-3: Electrical Other:

 Structural

Placards If checked, state what placards are for:

<u>STC Holder's Written Permission to use STC Data</u>	YES	NO
<u>Operational Check Flight Required IAW 91.407 (b) and / or Manufacturers Instructions</u>	YES	NO

Ground operational checks	Flight operational checks
Structural load analysis procedure	Electrical load analysis procedure
EMI / RFI evaluation plan or procedure	Weight and balance calculation or aircraft weighing method used

Additional Maintenance Information Required (ICA):

Manufacturer specified maintenance Instructions (ICA)	Applicant developed maintenance instructions
No additional maintenance instructions required (this must be noted in block 8 of the submitted FAA form 337)	

Copies of all installation manuals and documents listed in block 8 of submitted form 337

Other Data: Specify:

15: Damage Tolerance and Fatigue Evaluation of Structure: (14 CFR 23.573, 25.571, 27.571, 29.571)

YES	NO	If YES:	8110-3 attached	Damage tolerance report attached	Damage tolerance ICA attached
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16: Parts and Components:

Are all major parts / components PMA products?	YES	NO
Are all major parts / components TSO products?	YES	NO

If No, list all major parts / components used in this alteration without FAA production approvals (PMA, TSO).

17: Have applicable 14 CFR regulations related to the original certification basis of this article have been reviewed?

YES	NO
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18: Does this alteration impact any of the regulatory paragraphs of the articles original certification requirements?

YES	NO
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