

# **Air Tour Safety Standards Letter Of Authorization Application**

To comply with the new regulations governing sightseeing and commercial air tours that are effective on September 11, 2007 all operators who are conducting these operations must receive a Letter Of Authorization (LOA) from the Flight Standards District Office closest to their principal place of business.

To obtain a Letter Of Authorization an applicant must submit a written request to the nearest FSDO to their principal base of operations. This letter must include the following information:

- (1) Name of operator (applicant), agent, and any DBA (doing business as) under which that operator does business.
- (2) Principal business address and mailing address.
- (3) Principal place of business (if different from business address).
- (4) Name of person responsible for management of the business.
- (5) Name of person responsible for aircraft maintenance.
- (6) Type of aircraft, registration numbers(s), and make/model/series.
- (7) An Anti-drug and Alcohol Misuse Prevention Program registration.

Any applicant that has a principle base of operations under the jurisdiction of the Louisville FSDO that is conducting sightseeing and or commercial air tours should complete the [Air Tour Application Worksheet \(click here to open a printable copy\)](#) and use it to draft a letter requesting authorization to conduct these operations. Submit the letter of request along with the completed worksheet to:

Louisville Flight Standards District Office  
10200 Forest Green Blvd. Suite 310  
Louisville, KY 40223

Questions, contact Inspector Matthew Galica at (502) 753-4233 or by Email at [matthew.j.galica@faa.gov](mailto:matthew.j.galica@faa.gov)