



U.S. Department
of Transportation

**Federal Aviation
Administration**

Flight Standards District Office

10200 Forest Green Blvd. Suite 310
Louisville, Kentucky 40223
(502) 753-4214, Fax: (502) 753-4232

March 1, 2011

Inspection Authorization (IA) Renewal

Dear Sir / Madam:

In accordance with 14 CFR 65.93, your Inspection Authorization MUST be renewed during the month of March.

14 CFR 65.93 (a) To be eligible for renewal of an inspection authorization for a 2-year period an applicant must present evidence during the month of March of each odd-numbered year, at an FAA Flight Standards District Office or an International Field Office, that the applicant still meets the requirements of Sec. 65.91(c) (1) through (4). In addition, during the time the applicant held the inspection authorization, the applicant must show completion of one of the activities in Sec. 65.93(a) (1) through (5) below by March 31 of the first year of the 2-year inspection authorization period, and completion of one of the five activities during the second year of the 2-year period:

- (1) Performed at least one annual inspection for each 90 days that the applicant held the current authority; or
- (2) Performed at least two major repairs or major alterations for each 90 days that the applicant held the current authority; or
- (3) Performed or supervised and approved at least one progressive inspection in accordance with standards prescribed by the Administrator; or
- (4) Attended and successfully completed a refresher course, acceptable to the Administrator, of not less than 8 hours of instruction; or
- (5) Passed an oral test by an FAA inspector to determine that the applicant's knowledge of applicable regulations and standards is current.

(b) The holder of an inspection authorization that has been in effect:

- (1) for less than 90 days before the expiration date need not comply with paragraphs (a)(1) through (5) of this section.
- (2) for less than 90 days before March 31 of an even-numbered year need not comply with paragraphs (a)(1) through (5) of this section for the first year of the 2-year inspection authorization period.

(c) An inspection authorization holder who does not complete one of the activities set forth in Sec. 65.93(a) (1) through (5) of this section by March 31 of the first year of the 2-year inspection authorization period may not exercise inspection authorization privileges after March 31 of the first year. The inspection authorization holder may resume exercising inspection authorization privileges after passing an oral test from an FAA inspector to determine that the applicant's knowledge of the applicable regulations and standards is current. An inspection authorization holder who passes this oral test is deemed to have completed the requirements of Sec. 65.93(a) (1) through (5) by March 31 of the first year.]

Inspection Authorization renewal can be accomplished by one of the following options:

1. For renewal based on activity, complete and submit the following:

- Two signed, completed, original FAA 8610-1 forms (**Note use Current form revision dated (07-2010)**). One is the FSDO copy, and one goes in to AFS-760 in Oklahoma City.
- Two Inspection Authorization Activity Records: One for the first year renewal period (April 2009 to March 2010) and one for the second year renewal period (April 2010 to March 2011.) Complete the activity part of the form. (Use additional forms if required)
- Your IA card (FAA Form 8310-5)

2. For renewal based on attending an FAA – Approved Refresher Course of at least 8 hours of instruction, complete and submit the following:

- Two signed original FAA 8610-1 Forms (Note in block 10 enter the FAA accepted course no. location and dates for one or both years as required. One is the FSDO copy, and one goes in to AFS-760 in Oklahoma City.
- Copies of Approved Course Certificates of Completion
- Your IA card (FAA Form 8310-5)

3. If you cannot renew by one of the above methods, contact this office at 502-753-4214 in the month of march prior to March 31, 2011 so we may arrange an appointment for you to take an oral test with an Airworthiness Inspector.

All forms must be filled out completely and legibly and all applications for renewal must be received in the Louisville Flight Standards District Office on or before March 31, 2011.

IA renewal forms and information are available on the FSDO web site. To reach the web site go to:
http://www.faa.gov/about/office_org/field_offices/fsdo/lou/ Please contact me with any questions you may have. Thank you for your cooperation.

Charles B. Holsclaw Sr.
ASI, CE-FSDO-17