



U.S. Department
of Transportation
**Federal Aviation
Administration**

Federal Aviation Administration
1500 Urban Center Drive, Suite 250
Vestavia Hills, AL 35242
Phone: (205) 876-1386
FAX: (205)876-1358

Date:

Welcome to the CMO-67 SRU, Team D

We look forward to working with you toward obtaining your authorizations for Reduced Vertical Separation Minimum (RVSM), as well as, Special Areas of Operation (SAO) if applicable.

Our Team Members are:

Dan Moen, POI	(404) 474-5160	daniel.s.moen@faa.gov
Frank Crawford, PAI	(850) 890-5218	frank.crawford@faa.gov
Debbie Bullock, ASA	(205) 876-1386	debbie.bullock@faa.gov

The processes of obtaining your RVSM Authorization is incumbent upon you, and to obtain your RVSM in the most judicious manner, please make sure you have followed the key points governing your application process:

Key Points:

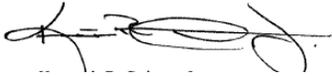
1. Applications are currently being processed within 30 days from the date received of your **complete** application package.
2. Applications are processed in order of receipt, by date, based on receiving a **complete** application package.
3. Applications **will be** terminated within 30 days, if there has been inactivity on the applicant's part.
4. Applications must be submitted electronically (i.e. zip file preferred) to Debbie Bullock – Aviation Safety Assistant (ASA) via email: debbie.bullock@faa.gov.
5. Do not change your Registration Number once you have submitted your application.
6. Do not change the Name of the Applicant once you have submitted your application.
7. Plan your submission and subsequent travels accordingly. Operations in SAO's without the proper authorization(s) may be a direct violation of the Federal Aviation regulations, and may result in enforcement action.
8. After March 31, 2002, unless otherwise authorized by the Administrator, if you operate an aircraft that is equipped with TCAS II in RVSM Airspace, it must be a TCAS II that meets TSO C-119B (Version 7.0), or a later version.
9. Review the RVSM Guidance, Regulations, Web-Site and Advisory Circular Information Links which have been attached.
10. Follow the complete application guidance (see attached).
11. Confirm application package includes all 11 items listed on page 4 of this letter.

Our Team will work diligently to process your application; however you are the driving force for acceptance and final authorized approval by ensuring you have a well-organized and **complete** application package.

Please acknowledge receipt of this letter which must be signed, dated and attached to your complete RVSM Application Package.

Acknowledged by: _____ Date: _____

Sincerely,

A handwritten signature in black ink, appearing to read "K. Spivey, Jr.", written over a horizontal line.

Kenneth R. Spivey, Jr.
Manager CMO-67 SRU, Team D
205-876-1375

Attachments 2

Helpful Links:**RVSM Advisory Circular AC91-85**

[http://rgl.faa.gov/regulatory_and_guidance_library/rgadvisorycircular.nsf/8ce3f88c034ae31a85256981007848e7/ddf9e7e0c92ebcf88625762000537403/\\$FILE/AC91_85.pdf](http://rgl.faa.gov/regulatory_and_guidance_library/rgadvisorycircular.nsf/8ce3f88c034ae31a85256981007848e7/ddf9e7e0c92ebcf88625762000537403/$FILE/AC91_85.pdf)

Part 91 MEL requirements Advisory Circular AC91-67

[http://rgl.faa.gov/Regulatory_and_Guidance_Library/rgAdvisoryCircular.nsf/0/13c094a06437c5fa862569d900744d86/\\$FILE/Chap1-2.pdf](http://rgl.faa.gov/Regulatory_and_Guidance_Library/rgAdvisoryCircular.nsf/0/13c094a06437c5fa862569d900744d86/$FILE/Chap1-2.pdf)

[http://rgl.faa.gov/Regulatory_and_Guidance_Library/rgAdvisoryCircular.nsf/0/13c094a06437c5fa862569d900744d86/\\$FILE/Chap3-appendix.pdf](http://rgl.faa.gov/Regulatory_and_Guidance_Library/rgAdvisoryCircular.nsf/0/13c094a06437c5fa862569d900744d86/$FILE/Chap3-appendix.pdf)

SAO Inspector Guidance:

(http://fsims.faa.gov/wdocs/8900.1/v04%20ac%20equip%20&%20auth/chapter%2001/04_001_005_chg_184a.htm)

RVSM Regulations:

Section 91.706 applies to RVSM operations outside the United States.

(http://rgl.faa.gov/Regulatory_and_Guidance_Library/rgFAR.nsf/0/087757B5C4DCE46A852566FA004B37E5?OpenDocument) Section 91.180 applies to RVSM operations within the United States.

(http://rgl.faa.gov/Regulatory_and_Guidance_Library/rgFAR.nsf/0/FE1C4A0CF129E93D86256E0004FEEB6?OpenDocument)

FAR 91 Appendix G pertains to RVSM

http://rgl.faa.gov/Regulatory_and_Guidance_Library/rgFAR.nsf/0/2B2873E84407A5D2852566CF00693397?OpenDocument

RVSM Page:

http://www.faa.gov/about/office_org/headquarters_offices/ato/service_units/enroute/rvsm/

Contents of your Application:

1. Application Letter listing all the requested LOAs.
2. RVSM LOA info Sheet completed.
3. Part 91 RVSM Job Aid completed.
4. Copy of the applicable sections of the AFM that addresses RVSM and other SAO's requested.
5. Copy of the MMEL you intend to use, if applicable
6. Operator developed MEL M and O procedures as referenced in AC 91-67 (6)(v). (Aircraft manufactures will usually provide this to the operator upon request.
7. Flight/Log book entry for any SB or STC signoff to show RVSM compliant.
8. Current and Valid Airworthiness Certificate
9. Current and Valid Aircraft Registration
10. Pilot and RVSM Representative Training Documents
11. RVSM Operations Manual with SAO items covered.