

FAA Reporting

DBE & ACDBE Uniform Forms



**Federal Aviation
Administration**

Office Of Civil Rights

*ACHIEVING SAFETY
THROUGH DIVERSITY*

Presented by: Nancy Cibic

Webinar, November 2015



Reporting DBE Participation

- Revised Reporting Form (same form with some changes)
- Annual Reporting - previous fiscal year
- Due December 1, 2015 (FY-2015 reporting)
- All dollar amounts are to reflect only the Federal share of such contracts, and should be rounded to the nearest dollar.

General Reporting

UNIFORM REPORT OF DBE COMMITMENTS/AWARDS AND PAYMENTS					
Please refer to the Instructions sheet for directions on filling out this form					
1	Submitted to (check only): <input type="checkbox"/> FHWA <input checked="" type="checkbox"/> FAA <input type="checkbox"/> FTA—Recipient ID Number				
2	AIP Numbers (FAA Recipients); Grant Number (FTA Recipients):				
3	Federal fiscal year in which reporting period falls:			4. Date This Report Submitted:	
5	Reporting Period <input type="checkbox"/> Report due June 1 (for period Oct. 1-Mar. 31)		<input type="checkbox"/> Report due Dec. 1 (for period April 1-Sept. 30)		<input type="checkbox"/> FAA annual report due Dec. 1
6	Name and address of Recipient:				
7	Annual DBE Goal(s):	Race Conscious Projection	Race Neutral Projection	OVERALL Goal	

Awards/Commitments this Reporting Period

	A	B	C	D	E	F	G	H	I	
A	AWARDS/COMMITMENTS MADE DURING THIS REPORTING PERIOD (total contracts and subcontracts committed during this reporting period)	Total Dollars	Total Number	Total to DBEs (dollars)	Total to DBEs (number)	Total to DBEs /Race Conscious (dollars)	Total to DBEs/Race Conscious (number)	Total to DBEs/Race Neutral (dollars)	Total to DBEs/Race Neutral (number)	Percentage of total dollars to DBEs
8	Prime contracts awarded this period									
9	Subcontracts awarded/committed this period									
10	TOTAL									

B	BREAKDOWN BY ETHNICITY & GENDER	Contracts Awarded to DBEs this Period					
		Total to DBE (dollar amount)			Total to DBE (number)		
		A	B	C	D	E	F
		Women	Men	Total	Women	Men	Total
11	Black American						
12	Hispanic American						
13	Native American						
14	Asian-Pacific American						
15	Subcontinent Asian Americans						
16	Non-Minority						
17	TOTAL						

Payments Made this Period

C	A	B	C	D	E	F	
	PAYMENTS ON ONGOING CONTRACTS (report activity of ongoing contracts)	Number of Ongoing Contracts	Total Payments Made	Total Number of Contracts with DBEs	Total Number of DBE firms working	Total Payments to DBE firms	Percent to DBEs
18	Prime and sub contracts currently in progress						

D	A	B	C	D	E	
	TOTAL PAYMENTS ON CONTRACTS COMPLETED THIS REPORTING PERIOD	Number of Contracts Completed	Total Dollar Value of Contracts Completed	DBE Participation Needed to Meet Goal (Dollars)	Total DBE Participation (Dollars)	Percent to DBEs
19	Race Conscious					
20	Race Neutral					
21	Totals					

23 Submitted By:	24. Signature:	25. Phone Number:
------------------	----------------	-------------------

DBE Uniform Form

- Section A - Contracts awarded and subcontracts awarded or committed
- Section B - Breakdown DBE contracts in Section A by ethnicity & gender
- Section C (New) - Payments on ongoing contracts
- Section D - Actual Payments on Contracts Completed

Reporting DBE Participation

- Changes to the New Reporting Form:
 - 8E and 8F (RC) are no longer available
 - **All DBE Prime Contracts to be reported in 8G and 8H (RN)**
 - Ethnicity **AND** gender breakdown now required
 - See New Section B
 - NEW SECTION C ADDED**
 - Records payments of ongoing contracts

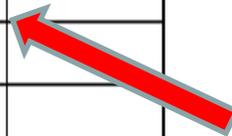
Reporting DBE Participation

8E and 8F = N/A

All DBE Prime Contracts = Race Neutral (8G and 8H)

Except for the very rare case of DBE-set asides permitted under 49 CFR part 26, all prime contracts awarded to DBES are regarded as race-neutral.

Awards/Commitments this Reporting Period									
	A	B	C	D	E	F	G	H	I
A	Total Dollars	Total Number	Total to DBEs (dollars)	Total to DBEs (number)	Total to DBEs /Race Conscious (dollars)	Total to DBEs/Race Conscious (number)	Total to DBEs/Race Neutral (dollars)	Total to DBEs/Race Neutral (number)	Percentage of total dollars to DBEs
8	Prime contracts awarded this period								
9	Subcontracts awarded/committed this period								
10	TOTAL								



Reporting DBE Participation

Section B: Breakdown of Minority Male and Female DBE Participation

☐ 11-16= Ethnicity and Gender

B	BREAKDOWN BY ETHNICITY & GENDER	Contracts Awarded to DBEs this Period					
		A	B	C	D	E	F
		Total to DBE (dollar amount)			Total to DBE (number)		
		Women	Men	Total	Women	Men	Total
11	Black American						
12	Hispanic American						
13	Native American						
14	Asian-Pacific American						
15	Subcontinent Asian Americans						
16	Non-Minority						
17	TOTAL						

Reporting DBE Participation

Section B: Breakdown of Minority Male and Female DBE Participation

- ❑ 11A-16A = Identify Female DBE Award Amount by Ethnicity (\$\$\$)

B	BREAKDOWN BY ETHNICITY & GENDER	Contracts Awarded to DBEs this Period					
		A	B	C	D	E	F
		Total to DBE (dollar amount)			Total to DBE (number)		
		Women	Men	Total	Women	Men	Total
11	Black American						
12	Hispanic American						
13	Native American						
14	Asian-Pacific American						
15	Subcontinent Asian Americans						
16	Non-Minority						
17	TOTAL						

Reporting DBE Participation

Section B: Breakdown of Minority Male and Female DBE Participation

- ❑ 11B-16B = Identify DBE Male Award Amounts by Ethnicity (\$\$\$)

B	BREAKDOWN BY ETHNICITY & GENDER	Contracts Awarded to DBEs this Period					
		A	B	C	D	E	F
		Total to DBE (dollar amount)			Total to DBE (number)		
		Women	Men	Total	Women	Men	Total
11	Black American						
12	Hispanic American						
13	Native American						
14	Asian-Pacific American						
15	Subcontinent Asian Americans						
16	Non-Minority						
17	TOTAL						

Reporting DBE Participation

Section B: Breakdown of Minority Male and Female DBE Participation

11C-16C = Columns A + Columns B

B	BREAKDOWN BY ETHNICITY & GENDER	Contracts Awarded to DBEs this Period					
		A	B	C	D	E	F
		Total to DBE (dollar amount)			Total to DBE (number)		
		Women	Men	Total	Women	Men	Total
11	Black American						
12	Hispanic American						
13	Native American						
14	Asian-Pacific American						
15	Subcontinent Asian Americans						
16	Non-Minority						
17	TOTAL						

Reporting DBE Participation

Section B: Breakdown of Minority Male and Female DBE Participation

☐ 11D-16D= Number of Female DBE Contractors by Ethnicity

B	BREAKDOWN BY ETHNICITY & GENDER	Contracts Awarded to DBEs this Period					
		A	B	C	D	E	F
		Total to DBE (dollar amount)			Total to DBE (number)		
		Women	Men	Total	Women	Men	Total
11	Black American						
12	Hispanic American						
13	Native American						
14	Asian-Pacific American						
15	Subcontinent Asian Americans						
16	Non-Minority						
17	TOTAL						

Reporting DBE Participation

Section B: Breakdown of Minority Male and Female DBE Participation

☐ 11E-16E= Number of Male DBE Contractors by Ethnicity

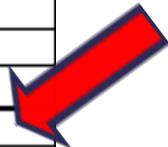
B	BREAKDOWN BY ETHNICITY & GENDER	Contracts Awarded to DBEs this Period					
		A	B	C	D	E	F
		Total to DBE (dollar amount)			Total to DBE (number)		
		Women	Men	Total	Women	Men	Total
11	Black American						
12	Hispanic American						
13	Native American						
14	Asian-Pacific American						
15	Subcontinent Asian Americans						
16	Non-Minority						
17	TOTAL						

Reporting DBE Participation

Section B: Breakdown of Minority Male and Female DBE Participation

☐ 11F-16F= Columns D + Columns E

B	BREAKDOWN BY ETHNICITY & GENDER	Contracts Awarded to DBEs this Period					
		A	B	C	D	E	F
		Total to DBE (dollar amount)			Total to DBE (number)		
		Women	Men	Total	Women	Men	Total
11	Black American						
12	Hispanic American						
13	Native American						
14	Asian-Pacific American						
15	Subcontinent Asian Americans						
16	Non-Minority						
17	TOTAL						



Reporting DBE Participation

Compare Section A and Section B for Accuracy

☐ 10C = 17C and 10D = 17F

Awards/Commitments this Reporting Period										
	A	B	C	D	E	F	G	H	I	
A	AWARDS/COMMITMENTS MADE DURING THIS REPORTING PERIOD (total contracts and subcontracts committed during this reporting period)	Total Dollars	Total Number	Total to DBEs (dollars)	Total to DBEs (number)	Total to DBEs /Race Conscious (dollars)	Total to DBEs/Race Conscious (number)	Total to DBEs/Race Neutral (dollars)	Total to DBEs/Race Neutral (number)	Percentage of total dollars to DBEs
8	Prime contracts awarded this period									
9	Subcontracts awarded/committed this period									
10	TOTAL									

B	BREAKDOWN BY ETHNICITY & GENDER	Contracts Awarded to DBEs this Period					
		Total to DBE (dollar amount)			Total to DBE (number)		
		A	B	C	D	E	F
		Women	Men	Total	Women	Men	Total
11	Black American						
12	Hispanic American						
13	Native American						
14	Asian-Pacific American						
15	Subcontinent Asian Americans						
16	Non-Minority						
17	TOTAL						

DBE Uniform Form

- Line 16: The “Non-Minority” category is reserved for any firms whose owners are not members of the presumptively disadvantaged groups already listed, but who are either “women” OR eligible for the DBE program on an individual basis. All DBE firms must be certified by the Unified Certification Program to be counted in this report.

Reporting DBE Participation

Changes to the New Reporting Form:

- *8E and 8F are no longer available*
 - *All DBE Prime Contracts to be reported in 8G and 8H*
- *Ethnicity AND gender breakdown now required*
 - *See new Section B and*
- **NEW SECTION C ADDED**
 - Records payments of ongoing contracts

Reporting DBE Participation

Section C: Ongoing Payments

- Recipients must now establish a new mechanism to track the ongoing payment information required in Section C

Reporting DBE Participation

Section C: Ongoing Payments During Reporting Period

- Ongoing contracts = not complete
- All orders not yet received
- All services not yet completed
- All payments not yet made**

Payments Made this Period						
	A	B	C	D	E	F
C	Total Number of Contracts	Total Dollars Paid	Total Number of Contracts with DBEs	Total Payments to DBE firms	Total Number of DBE firms Paid	Percent to DBEs
18	Prime and sub contracts currently in progress					

Reporting DBE Participation

Section C: Ongoing Payments

- ❑ 18A = **total number** of FAA-assisted contracts that **remain active/ongoing** during reporting period

Payments Made this Period							
	A	B	C	D	E	F	
C	PAYMENTS ON ONGOING CONTRACTS (report activity of ongoing contracts)	Total Number of Contracts	Total Dollars Paid	Total Number of Contracts with DBEs	Total Payments to DBE firms	Total Number of DBE firms Paid	Percent to DBEs
18	Prime and sub contracts currently in progress						

Reporting DBE Participation

Section C: Ongoing Payments

- ❑ *18A = total number of FAA-assisted contracts that remain active/ongoing during reporting period*
- ❑ **18A= DBE and non-DBE ongoing contracts**

Payments Made this Period							
	A	B	C	D	E	F	
C	PAYMENTS ON ONGOING CONTRACTS <i>(report activity of ongoing contracts)</i>	Total Number of Contracts	Total Dollars Paid	Total Number of Contracts with DBEs	Total Payments to DBE firms	Total Number of DBE firms Paid	Percent to DBEs
18	Prime and sub contracts currently in progress						



Reporting DBE Participation

Section C: Ongoing Payments

- ❑ *18A = total number of FAA-assisted contracts that remain active/ongoing during reporting period*
- ❑ *18A = DBE and non-DBE ongoing contracts*
- ❑ **Contracts = prime and subcontracts**

Payments Made this Period						
	A	B	C	D	E	F
C	Total Number of Contracts	Total Dollars Paid	Total Number of Contracts with DBEs	Total Payments to DBE firms	Total Number of DBE firms Paid	Percent to DBEs
18	Prime and sub contracts currently in progress	15				

Reporting DBE Participation

Section C: Ongoing Payments

- ❑ 18B = **total** dollar amount paid to **all firms currently performing** work on FAA-assisted contracts
 - ❑ 18B represents prime contracts alone because the subcontract value is already built into the stated prime contract amount.

Payments Made this Period							
	A	B	C	D	E	F	
C	PAYMENTS ON ONGOING CONTRACTS (report activity of ongoing contracts)	Total Number of Contracts	Total Dollars Paid	Total Number of Contracts with DBEs	Total Payments to DBE firms	Total Number of DBE firms Paid	Percent to DBEs
18	Prime and sub contracts currently in progress	15					

Reporting DBE Participation

Section C: Ongoing Payments

- *18B = total dollar amount paid to all firms currently performing work on FAA contracts*
- **18B = total amount paid on 18A contracts**

Payments Made this Period							
	A	B	C	D	E	F	
C	PAYMENTS ON ONGOING CONTRACTS (report activity of ongoing contracts)	Total Number of Contracts	Total Dollars Paid	Total Number of contracts with DBEs	Total Payments to DBE firms	Total Number of DBE firms Paid	Percent to DBEs
18	Prime and sub contracts currently in progress	15	250,000				

Reporting DBE Participation

Section C: Ongoing Payments

- 18C = total number of FAA-assisted contracts that remain active/ongoing during reporting period AND **DBEs** are

- **currently performing work** on these **contracts** (both prime contracts and subcontracts)

Payments Made this Period							
	A	B	C	D	E	F	
C	PAYMENTS ON ONGOING CONTRACTS (report activity of ongoing contracts)	Total Number of Contracts	Total Dollars Paid	Total Number of Contracts with DBEs	Total Payments to DBE firms	Total Number of DBE firms Paid	Percent to DBEs
18	Prime and sub contracts currently in progress	15	250,000				

Reporting DBE Participation

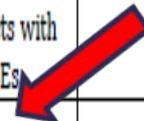
- The inclusion of prime contracts in Column C likely will be the exception and not the rule since most DBE participation is obtained through subcontracts. However, when DBE prime contracts are included in column C, you should in a footnote include the number of DBE prime contracts reported.

Reporting DBE Participation

Section C: Ongoing Payments

- 18C may be larger, smaller, or the same as the number in 18A.

Payments Made this Period							
	A	B	C	D	E	F	
C	PAYMENTS ON ONGOING CONTRACTS (report activity of ongoing contracts)	Total Number of Contracts	Total Dollars Paid	Total Number of Contracts with DBEs	Total Payments to DBE firms	Total Number of DBE firms Paid	Percent to DBEs
18	Prime and sub contracts currently in progress	15	250,000				



Reporting DBE Participation

- The number of contracts reported in column 18C may be larger, smaller, or the same as the number in column 18A.
- To illustrate the point, assume that only one prime contract is underway during the reporting period. If the prime contractor is a non-DBE with 3 DBE subcontractors, the number reported in column 18C will be higher than column 18A. By contrast, if a non-DBE prime contract reported in column 18A has no DBE subcontractors, the number reported in column 18C will be less than column 18A.
- If the prime contract involves a DBE prime contractor with no DBE subcontractors, the number in column 18A and column 18C would be the same.

Reporting DBE Participation

Section C: Ongoing Payments

□ 18D = **payments** made to DBEs

Payments Made this Period							
	A	B	C	D	E	F	
C	PAYMENTS ON ONGOING CONTRACTS (report activity of ongoing contracts)	Total Number of Contracts	Total Dollars Paid	Total Number of Contracts with DBEs	Total Payments to DBE firms	Total Number of DBE firms Paid	Percent to DBEs
18	Prime and sub contracts currently in progress	15	250,000	7			



Reporting DBE Participation

Section C: Ongoing Payments

- ❑ *18D = payments made to DBEs*
- ❑ **18D = total dollar value paid to DBE firms currently performing work during this period**

Payments Made this Period						
	A	B	C	D	E	F
C	Total Number of Contracts	Total Dollars Paid	Total Number of Contracts with DBEs	Total Payments to DBE firms	Total Number of DBE firms Paid	Percent to DBEs
18	Prime and sub contracts currently in progress	15	250,000	7	75,000	

Reporting DBE Participation

Section C: Ongoing Payments

- 18E = **total number of DBEs paid for performing work during reporting period**

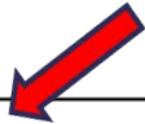
Payments Made this Period							
	A	B	C	D	E	F	
C	PAYMENTS ON ONGOING CONTRACTS (report activity of ongoing contracts)	Total Number of Contracts	Total Dollars Paid	Total Number of Contracts with DBEs	Total Payments to DBE firms	Total Number of DBE firms Paid	Percent to DBEs
18	Prime and sub contracts currently in progress	15	250,000	7	75,000		

Reporting DBE Participation

Section C: Ongoing Payments

- ❑ *18E = total number of DBEs paid for performing work during reporting period*
- ❑ **18E is less than or equal to 18C**

Payments Made this Period						
	A	B	C	D	E	F
C	Total Number of Contracts	Total Dollars Paid	Total Number of Contracts with DBEs	Total Payments to DBE firms	Total Number of DBE firms Paid	Percent to DBEs
18	Prime and sub contracts currently in progress	15	250,000	7	75,000	3



Reporting DBE Participation

Compare Cells 18 C and 18 E

- ❑ **18C** = on-going/active **DBE contracts** (prime and sub-contracts)
- ❑ **18E** = # of **DBE contractors** currently performing work

Payments Made this Period							
	A	B	C	D	E	F	
C	PAYMENTS ON ONGOING CONTRACTS (report activity of ongoing contracts)	Total Number of Contracts	Total Dollars Paid	Total Number of Contracts with DBEs	Total Payments to DBE firms	Total Number of DBE firms Paid	Percent to DBEs
18	Prime and sub contracts currently in progress	15	250,000	7	75,000	3	

Reporting DBE Participation

Section C: Ongoing Payments

$$\square 18D \div 18B = 18F$$

Payments Made this Period							
	A	B	C	D	E	F	
C	PAYMENTS ON ONGOING CONTRACTS (report activity of ongoing contracts)	Total Number of Contracts	Total Dollars Paid	Total Number of Contracts with DBEs	Total Payments to DBE firms	Total Number of DBE firms Paid	Percent to DBEs
18	Prime and sub contracts currently in progress	15	250,000	7	75,000	3	



Reporting DBE Participation

Section C: Ongoing Payments

❑ $18D \div 18B = 18F$

❑ $18F = \text{total payment to DBEs} \div \text{total dollars paid to DBE and non-DBEs}$

Payments Made this Period							
	A	B	C	D	E	F	
C	PAYMENTS ON ONGOING CONTRACTS (report activity of ongoing contracts)	Total Number of Contracts	Total Dollars Paid	Total Number of Contracts with DBEs	Total Payments to DBE firms	Total Number of DBE firms Paid	Percent to DBEs
18	Prime and sub contracts currently in progress	15	250,000	7	75,000	3	



Reporting DBE Participation

Section D: Payments on Contracts Completed this Reporting Period

- Remains the same from prior reporting form
- Report prime contracts **COMPLETED** this reporting period

TOTAL PAYMENTS ON CONTRACTS COMPLETED THIS REPORTING PERIOD		A	B	C	D	
D		Number of Contracts Completed	Total Dollar Value of Contracts Completed	DBE Participation Needed to Meet Goal (Dollars)	Total DBE Participation (Dollars)	Percent to DBEs
19	Race Conscious					
20	Race Neutral					
21	Totals					

Reporting DBE Participation

FYIs

- 19A is asking for the number of prime contracts completed during the reporting period that had a DBE contract goal.
- Line 20 applies to prime contracts that did not have a DBE contract goal.
- This part of the new form (Section D) is no different than the previous form that sought the same information.

Reporting DBE Participation

Section D: Completed Contracts:

- All orders are received
- All services are completed
- All payments have been made

		A	B	C	D	
D	TOTAL PAYMENTS ON CONTRACTS COMPLETED THIS REPORTING PERIOD	Number of Contracts Completed	Total Dollar Value of Contracts Completed	DBE Participation Needed to Meet Goal (Dollars)	Total DBE Participation (Dollars)	Percent to DBEs
19	Race Conscious					
20	Race Neutral					
21	Totals					

Reporting DBE Participation

Section D: Completed Contracts:

- REMEMBER:** Do not fill in cell 19C unless a race conscious contract (*i.e., contract with DBE goal*) has been completed
- If no race conscious contracts completed, enter 0 in 19C

D		A		B		C		D	
		TOTAL PAYMENTS ON CONTRACTS COMPLETED THIS REPORTING PERIOD		Number of Contracts Completed	Total Dollar Value of Contracts Completed	DBE Participation Needed to Meet Goal (Dollars)	Total DBE Participation (Dollars)	Percent to DBEs	
19	Race Conscious								
20	Race Neutral								
21	Totals								



DBE Uniform Form-General Information

- You might be reporting in Sections A, B, C and D if you have awards/commitments (A and B), payments on ongoing contracts (C) and completed contracts (D).
- You might be reporting in only Section C if you have only payments on ongoing contracts.
- You might be reporting in Section C and D if you have payments on ongoing contracts and completed contracts.
- You might be reporting in only Section D if you have only completed contracts.

AIP Numbers-Line 2

- The AIP numbers you enter in line 2 apply to all the data that you enter on the form.
 - If you enter prior year AIP numbers (prior to the year that you are reporting), you may also have data to enter in Section D, completed contracts.

Reporting DBE Participation

- FAA Recipient awarded \$1,200,000 of federal assisted prime contracts. \$100,000 of the federally assisted prime contracts was awarded to 93 DBEs.
- Of the \$1,200,000, there were \$325,000 in subcontracts awarded to 50 subcontractors; \$25,000 of that amount was awarded to 42 DBEs. Two (2) of those subcontracts awarded to DBEs in the amount of \$8,000 did not have a DBE contract goal.
- Of the 135 DBE participants, 50 are Black American women (\$10,000), 50 are Hispanic American women (\$7,000) and 35 are Asian-Pacific American women (\$8,000).
- FAA Recipient currently has 100 ongoing contracts currently in progress, 5 of which have DBE participation. It has made \$25,000 of payments currently, and \$5,000 of those payments went to 2 DBEs.
- FAA Recipient has completed/paid/closed one race-conscious FAA assisted contract in the amount of 980,000. The DBE participation needed to meet the goal was \$120,000. The total DBE participation is \$90,000.

What's Not Correct?

	B	C	D	E	F	G	H	I	J
13	AWARDS/COMMITMENTS MADE DURING THIS REPORTING PERIOD (total contracts and subcontracts committed during this reporting period)	Total Dollars	Total Number	Total to DBEs (dollars)	Total to DBEs (number)	Total to DBEs /Race Conscious (dollars)	Total to DBEs/Race Conscious (number)	Total to DBEs/Race Neutral (dollars)	Total to DBEs/Race Neutral (number)
14	Prime contracts awarded this period	1,200,000	100	100,000	93			100,000	93
15	Subcontracts awarded/committed this period	25,000	50	25,000	42	25,000	42		
16	TOTAL			125,000	135	25,000	42	100,000	93
17									
18	BREAKDOWN BY ETHNICITY & GENDER	Contracts Awarded to DBEs this Period							
19		A	B	C	D	E	F		
20		Total to DBE (dollar amount)			Total to DBE (number)				
21		Women	Men	Total	Women	Men	Total		
22	Black American	10,000		10,000	50		50		
23	Hispanic American		7,000	7,000		50	50		
24	Native American								
25	Asian-Pacific American	10,000		10,000	35		35		
26	Subcontinent Asian Americans								
27	Non-Minority								
28	TOTAL	20,000	7,000	27,000	135		135		
29	Comments Made this Period								

Table 1

What's Not Correct?

	B	C	D	E	F	G	H	I	J
13	AWARDS/COMMITMENTS MADE DURING THIS REPORTING PERIOD (total contracts and subcontracts committed during this reporting period)	Total Dollars	Total Number	Total to DBEs (dollars)	Total to DBEs (number)	Total to DBEs /Race Conscious (dollars)	Total to DBEs/Race Conscious (number)	Total to DBEs/Race Neutral (dollars)	Total to DBEs/Race Neutral (number)
14	Prime contracts awarded this period	1,200,000	100	100,000	93			100,000	93
15	Subcontracts awarded/committed this period	25,000	50	25,000	42	25,000	42		
16	TOTAL			125,000	135	25,000	42	100,000	93
17									
18	BREAKDOWN BY ETHNICITY & GENDER	Contracts Awarded to DBEs this Period							
19		A	B	C	D	E	F		
20		Total to DBE (dollar amount)			Total to DBE (number)				
21		Women	Men	Total	Women	Men	Total		
22	Black American	10,000		10,000			50		50
23	Hispanic American		7,000	7,000		50			50
24	Native American								
25	Asian-Pacific American	10,000		10,000					35
26	Subcontinent Asian Americans								
27	Non-Minority								
28	TOTAL	20,000	7,000	27,000	135				135
29	Commitments Made this Period								

What's Not Correct?

	B	C	D	E	F	G	H	I	J
29	Payments Made this Period								
30		A		B		C		D	
	PAYMENTS ON ONGOING CONTRACTS	Total Number of Contracts	Total Dollars Paid		Total Number of Contracts with DBEs	Total Payments to DBE firms		Total Number of DBE firms Paid	
31	(report activity of ongoing contracts)								
32	Prime and sub contracts currently in progress	100	25000		5	5000		5	
33		A		B		C		D	
	TOTAL PAYMENTS ON CONTRACTS COMPLETED THIS REPORTING PERIOD	Number of Contracts Completed		Total Dollar Value of Contracts Completed		DBE Participation Needed to Meet Goal (Dollars)		Total DBE Participation (Dollars)	
34									
35	Race Conscious	1		980,000		90,000		90,000	
36	Race Neutral								
37	Totals								
38	Submitted By:			24. Signature:			25. Phone Number:		
39	FR Part 26 Appendix B: Version 6(a)								
40									
41									
42									

Corrected

	B	C	D	E	F	G	H	I	J
12	A	B	C	D	E	F	G	H	
13	AWARDS/COMMITMENTS MADE DURING THIS REPORTING PERIOD (total contracts and subcontracts committed during this reporting period)	Total Dollars	Total Number	Total to DBEs (dollars)	Total to DBEs (number)	Total to DBEs /Race Conscious (dollars)	Total to DBEs/Race Conscious (number)	Total to DBEs/Race Neutral (dollars)	Total to DBEs/Race Neutral (number)
14	Prime contracts awarded this period	1,200,000	100	100,000	93			100,000	93
15	Subcontracts awarded/committed this period	325,000	50	25,000	42	17,000	40	8,000	2
16	TOTAL			125,000	135	17,000	40	108,000	95
17									
18	BREAKDOWN BY ETHNICITY & GENDER	Contracts Awarded to DBEs this Period							
19		A	B	C	D	E	F		
20		Total to DBE (dollar amount)			Total to DBE (number)				
21		Women	Men	Total	Women	Men	Total		
22	Black American	10,000		10,000	50		50		
23	Hispanic American	7,000		7,000	50		50		
24	Native American								
25	Asian-Pacific American	8,000		8,000	35		35		
26	Subcontinent Asian Americans								
27	Non-Minority								
28	TOTAL	25,000		25,000	135		135		
29	ments Made this Period								

Corrected

	A	B	C	D	E	F	G	H	I	J
29	Payments Made this Period									
30			A	B	C	D	E			
31	C	PAYMENTS ON ONGOING CONTRACTS <small>(report activity of ongoing contracts)</small>	Total Number of Contracts	Total Dollars Paid	Total Number of Contracts with DBEs	Total Payments to DBE firms	Total Number of DBE firms Paid			
32	18	Prime and sub contracts currently in progress	100	25000	5	5000	2			
33			A	B	C	D				
34	D	TOTAL PAYMENTS ON CONTRACTS COMPLETED THIS REPORTING PERIOD	Number of Contracts Completed	Total Dollar Value of Contracts Completed	DBE Participation Needed to Meet Goal (Dollars)	Total DBE Participation (Dollars)				
35	19	Race Conscious	1	980,000	120,000	90,000				
36	20	Race Neutral								
37	21	Totals								
38	22	Submitted By:	24. Signature:				25. Phone Number:			
39	49 CFR Part 26 Appendix B: Version 6(a)									
40										
41										
42										
43										

DBE Uniform Form

Calculating Percentages

- For the total overall DBE participation percentage, divide 10C by 8A (total DBE participation dollars by total prime/sub dollars)
- 10i

DBE Uniform Form

Calculating Percentages

	C	D	E	F	G	H	I	J	K	L	M
3	**Please refer to the Instructions sheet for directions on filling out this form**										
4	<input type="checkbox"/> FHWA <input checked="" type="checkbox"/> FAA <input type="checkbox"/> FTA--Recipient ID Number										
5	5-02-0126-011-2015										
6											
7											
8	4. Date This Report Submitted: <input type="checkbox"/> Report due June 1 (for period Oct. 1-Mar. 31) <input type="checkbox"/> Report due Dec. 1 (for period April 1-Sept. 30) <input type="checkbox"/> FAA annual report due Dec. 1										
9											
10	Race Conscious Projection 8.50%			Race Neutral Projection 0%			OVERALL Goal		8.50%		
11	Reporting Period										
12	A	B	C	D	E	F	G	H	I		
	Total Dollars	Total Number	Total to DBEs (dollars)	Total to DBEs (number)	Total to DBEs /Race Conscious (dollars)	Total to DBEs/Race Conscious (number)	Total to DBEs/Race Neutral (dollars)	Total to DBEs/Race Neutral (number)	Percentage of total dollars to DBEs		
13											
14	1,200,000	100	100,000	93			100,000	93	8.33%		
15	325,000	50	25,000	42	17,000	40	8,000	2	7.69%		
16			125,000	135	17,000	40	108,000	95	10.41%		
17											
18	Contracts Awarded to DBEs this Period										
19	A	B	C	D	E	F					
20	Total to DBE (dollar amount)			Total to DBE (number)							
21	Women	Men	Total	Women	Men	Total					



DBE Uniform Form Instructions

- FYIs
- The official DBE Uniform Form Instructions for 18A and 18B are backwards (dollars and number)
- We have a corrected version posted on our Civil Rights website and in dbE-Connect.
 - US DOT will publish a revision.
- Each section of FAA dbE-Connect has instructions for the uniform forms.

Counting DBE Participation

- **§ 26.55 How is DBE participation counted toward goals?**
- http://www.ecfr.gov/cgi-bin/text-idx?SID=ddb09dec89682c2eb343d7bd0cdbf083&mc=true&node=se49.1.26_155&rgn=div8

DBE Uniform Form Reporting

- What if the recipient used a \$90 million dollar contract to draw \$40 million dollars in FAA grant receipts and set the DBE goal on the entire \$90 million without making an adjustment on the percentage downward for the non-Federal share?
- The recipient should only report the \$40 million (8a) which is 44% of the \$90 million and only 44% of the DBE participation that was awarded.

DBE Uniform Form Reporting

- An Airport set the DBE goal on the entire amount of \$267,000,000.
- \$10,000,000 is the federal share which is 3.7%.
- Enter \$10 million in box 8a (Federal share)
- Report only 3.7 percent of the total DBE participation

ACDBE Reporting

Office Of Civil Rights

ACHIEVING SAFETY
THROUGH DIVERSITY



**Federal Aviation
Administration**

UNIFORM REPORT OF ACDBE PARTICIPATION

Please refer to the Instructions sheet for directions on filling out this form

1. Name of Recipient: _____							
2. Contact Information: Preparer's Name: _____ Phone No. () _____ Fax No. () _____ email address: _____							
3a. Federal fiscal year in which reporting period falls: FY _____ (Oct. 1, _____ to Sep. 30, _____)				3b. Date This Report Submitted: _____			
4. Current Non-Car Rental ACDBE Goal: Race Conscious Goal _____ % Race Neutral Goal _____ % ACDBE OVERALL Goal _____ %							
5. NON-CAR RENTAL CUMULATIVE ACDBE PARTICIPATION	A	B	C	D	E	F	G
	Total Dollars (Everyone)	Total Number (Everyone)	Total to ACDBEs (dollars) [E+F]	Total to ACDBEs (number)	Total to ACDBEs /Race Conscious (dollars)	Total to ACDBEs/Race Neutral (dollars)	Percentage of total dollars to ACDBEs [C/A]
	Prime Concessions						
	Subconcessions						
	Management Contracts						
	Goods and Services						
	Total Cumulative Non-Car Rental ACDBE Participation						
6. NON-CAR RENTAL NEW ACDBE PARTICIPATION THIS PERIOD	A	B	C	D	E	F	G
	Total Dollars (Everyone)	Total Number (Everyone)	Total to ACDBEs (dollars) [E+F]	Total to ACDBEs (number)	Total to ACDBEs /Race Conscious (dollars)	Total to ACDBEs/Race Neutral (dollars)	Percentage of total dollars to ACDBEs [C/A]
	Prime Concessions						
	Subconcessions						
	Management Contracts						
	Goods and Services						
	Total Non-Car Rental New ACDBE Participation						
7. Current Car Rental ACDBE Goal: Race Conscious Goal _____ % Race Neutral Goal _____ % ACDBE OVERALL Goal _____ %							
8. CAR RENTAL CUMULATIVE ACDBE PARTICIPATION	A	B	C	D	E	F	G
	Total Dollars (Everyone)	Total Number (Everyone)	Total to ACDBEs (dollars) [E+F]	Total to ACDBEs (number)	Total to ACDBEs /Race Conscious (dollars)	Total to ACDBEs/Race Neutral (dollars)	Percentage of total dollars to ACDBEs [C/A]
	Prime Concessions						
	Subconcessions						
	Goods and Services						
	Total Cumulative Car Rental ACDBE Participation						

	A	B	C	D	E	F	G
9. CAR RENTAL NEW ACDBE PARTICIPATION THIS PERIOD	Total Dollars (Everyone)	Total Number (Everyone)	Total to ACDBEs (dollars) [E+F]	Total to ACDBEs (number)	Total to ACDBEs /Race Conscious (dollars)	Total to ACDBEs/Race Neutral (dollars)	Percentage of total dollars to ACDBEs [C/A]
Prime Concessions							
Subconcessions							
Goods and Services							
Total Cumulative Car Rental New ACDBE Participation							

	A	B	C	D	E	F	G	H
10. CUMULATIVE ACDBE PARTICIPATION BY RACE/GENDER	Black Americans (numbers & dollars)	Hispanic Americans (numbers & dollars)	Asian-Pacific Americans (numbers & dollars)	Asian - Indian Americans (numbers & dollars)	Native Americans (numbers & dollars)	Non-Minority Women (numbers & dollars)	Other (i.e. not of any other group listed here) (numbers & dollars)	TOTALS [A+B+C+D+E+F+G] (numbers & dollars)
Car Rental								
Non-Car Rental								
Total Cumulative Race/Gender ACDBE Participation								

11. For each ACDBE firm that is participating, please fill out the attached Report of Certified ACDBE Form or list the following information for each ACDBE firm participating in your program during this report: (1) Firm name; (2) Type of business; (3) Beginning and expiration dates of agreement, including options to renew; (4) Dates that material amendments have been or will be made to agreement (if known); and (5) Estimate gross receipts for the firm during this reporting period.

ACDBE Reporting

- Reporting ACDBE Participation
- Primary Airports
 - Requirement: If the airport was required to submit a goal/s for the year being reported, a uniform form report is also required.

ACDBE Reporting

- ACDBE Uniform Form due March 1
- Reporting is for previous fiscal year

ACDBE Reporting - Definitions

- “**Prime Concessions**” are concessions that have a direct relationship with the airport (e.g. a company who has a lease agreement directly with the airport to operate a concession)
- “**Subconcession**” is a firm that has a sublease or other agreement with a prime concessionaire, rather than with the airport itself, to operate a concession at the airport
- 3) “**Management contract**” is an agreement between the airport and a firm to manage a portion of the airport’s facilities or operations (e.g., manager the parking facilities)
- 4) “**Goods/services**” refers to those goods and services purchased by the airport itself or by concessionaires and management contractors from certified DBEs.

ACDBE Reporting

- Because, by statute, **non-ACDBE management contracts** do not count as part of the base for ACDBE goals, the cells for total management contract participation (5A & 5B) and ACDBE participation as a percentage of total management contracting dollars (5G) are not intended to be filled in.

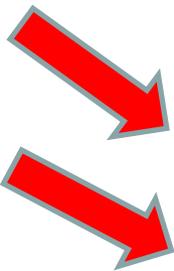
ACDBE Uniform Form Data

- Column A – revenue (gross receipts or purchases)
 - Report all revenue or purchases (non-ACDBE and ACDBE combined)
 - Example: when reporting all goods and services, include non-ACDBE purchases for supplies, uniforms, oil, gas, etc.
- Each category stands alone, i.e., report prime concessions revenue but do not include (add) sub-concessions revenue with the prime concessions revenue.

ACDBE Revenue/Gross Receipts

- As a reminder, “revenue” means total revenue (or gross receipts) generated by concessions, not the fees received by the airport from concessionaires.

ACDBE Reporting - Non-Car Rental Concessions



UNIFORM REPORT OF ACDBE PARTICIPATION							
Please refer to the instructions sheet for directions on filling out this form							
DRAFT 3/08				DRAFT 3/08			
1. Name and address of Recipient:							
2. Contact Information: Preparer's Name: _____ Phone No. () _____ Fax No. () _____ email address: _____							
3a. Federal fiscal year in which reporting period falls: FY _____ (Oct. 1, _____ to Sep. 30, _____)				3b. Date This Report Submitted: _____		3c. Report due March 1 _____	
4. Current Non-Car Rental ACDBE Goal: Race Conscious Goal _____ % Race Neutral Goal _____ % ACDBE OVERALL Goal _____ %							
5. NON-CAR RENTAL CUMULATIVE ACDBE PARTICIPATION	A	B	C	D	E	F	G
	Total Dollars (Everyone)	Total Number (Everyone)	Total to ACDBEs (dollars) [E+F]	Total to ACDBEs (number)	Total to ACDBEs - Race Conscious (dollars)	Total to ACDBEs - Race Neutral (dollars)	Percentage of total dollars to ACDBEs [C/A]
	Prime Concessions						
	Subconcessions						
	Management Contracts						
	Goods and Services						
	Total Non-Car Rental Cumulative ACDBE Participation						
6. NON-CAR RENTAL NEW ACDBE PARTICIPATION THIS PERIOD	A	B	C	D	E	F	G
	Total Dollars (Everyone)	Total Number (Everyone)	Total to ACDBEs (dollars) [E+F]	Total to ACDBEs (number)	Total to ACDBEs - Race Conscious (dollars)	Total to ACDBEs - Race Neutral (dollars)	Percentage of total dollars to ACDBEs [C/A]
	Prime Concessions						
	Subconcessions						
	Management Contracts						
	Goods and Services						
	Total Non-Car Rental New ACDBE Participation						
7. Current Car Rental ACDBE Goal: Race Conscious Goal _____ % Race Neutral Goal _____ % ACDBE OVERALL Goal _____ %							
8. CAR RENTAL CUMULATIVE ACDBE PARTICIPATION	A	B	C	D	E	F	G
	Total Dollars (Everyone)	Total Number (Everyone)	Total to ACDBEs (dollars) [E+F]	Total to ACDBEs (number)	Total to ACDBEs - Race Conscious (dollars)	Total to ACDBEs - Race Neutral (dollars)	Percentage of total dollars to ACDBEs [C/A]
	Prime Concessions						
	Subconcessions						
	Goods and Services						

ACDBE Reporting – New Participation during the reporting period

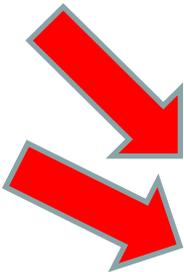
Section 6: The numbers in this Section concern only **new** non-car rental concession opportunities that arose during the current reporting period. The information requested in Section 6 is a subset of that requested in Section 5.

4. Current Non-Car Rental ACDBE Goal:		Race Conscious Goal		Race Neutral Goal		ACDBE OVERALL Goal	
A	B	C	D	E	F	G	
5. NON-CAR RENTAL CUMULATIVE ACDBE PARTICIPATION							
Total Dollars (Everyone)	Total Number (Everyone)	Total to ACDBEs (dollars) [E+F]	Total to ACDBEs (number)	Total to ACDBEs - Race Conscious (dollars)	Total to ACDBEs - Race Neutral (dollars)	Percentage of total dollars to ACDBEs [C/A]	
Prime Concessions							
Subconcessions							
Management Contracts							
Goods and Services							
Total Non-Car Rental Cumulative ACDBE Participation							
6. NON-CAR RENTAL NEW ACDBE PARTICIPATION THIS PERIOD							
Total Dollars (Everyone)	Total Number (Everyone)	Total to ACDBEs (dollars) [E+F]	Total to ACDBEs (number)	Total to ACDBEs - Race Conscious	Total to ACDBEs - Race Neutral (dollars)	Percentage of total dollars to ACDBEs [C/A]	
Prime Concessions							
Subconcessions							
Management Contracts							
Goods and Services							
Total Non-Car Rental New ACDBE Participation							
7. Current Car Rental ACDBE Goal:							
A	B	C	D	E	F	G	
8. CAR RENTAL CUMULATIVE ACDBE PARTICIPATION							
Total Dollars (Everyone)	Total Number (Everyone)	Total to ACDBEs (dollars) [E+F]	Total to ACDBEs (number)	Total to ACDBEs - Race Conscious (dollars)	Total to ACDBEs - Race Neutral (dollars)	Percentage of total dollars to ACDBEs [C/A]	
Prime Concessions							
Subconcessions							
Goods and Services							



ACDBE Reporting – Car Rental Concessions

2. Contact Information: Preparer's Name: _____ Phone No. () _____ Fax No. () _____ email address: _____							
3a. Federal fiscal year in which reporting period falls: FY _____ (Oct. 1, _____ to Sep. 30, _____)				3b. Date This Report Submitted: _____		3c. Report due March 1	
4. Current Non-Car Rental ACDBE Goal: Race Conscious Goal _____ % Race Neutral Goal _____ % ACDBE OVERALL Goal _____ %							
5. NON-CAR RENTAL CUMULATIVE ACDBE PARTICIPATION	A	B	C	D	E	F	G
	Total Dollars (Everyone)	Total Number (Everyone)	Total to ACDBEs (dollars) [E+F]	Total to ACDBEs (number)	Total to ACDBEs - Race Conscious (dollars)	Total to ACDBEs - Race Neutral (dollars)	Percentage of total dollars to ACDBEs [C/A]
	Prime Concessions						
	Subconcessions						
	Management Contracts						
	Goods and Services						
Total Non-Car Rental Cumulative ACDBE Participation							
6. NON-CAR RENTAL NEW ACDBE PARTICIPATION THIS PERIOD	A	B	C	D	E	F	G
	Total Dollars (Everyone)	Total Number (Everyone)	Total to ACDBEs (dollars) [E+F]	Total to ACDBEs (number)	Total to ACDBEs - Race Conscious	Total to ACDBEs - Race Neutral (dollars)	Percentage of total dollars to ACDBEs [C/A]
	Prime Concessions						
	Subconcessions						
	Management Contracts						
	Goods and Services						
Total Non-Car Rental New ACDBE Participation							
7. Current Car Rental ACDBE Goal: Race Conscious Goal _____ % Race Neutral Goal _____ % ACDBE OVERALL Goal _____ %							
8. CAR RENTAL CUMULATIVE ACDBE PARTICIPATION	A	B	C	D	E	F	G
	Total Dollars (Everyone)	Total Number (Everyone)	Total to ACDBEs (dollars) [E+F]	Total to ACDBEs (number)	Total to ACDBEs - Race Conscious (dollars)	Total to ACDBEs - Race Neutral (dollars)	Percentage of total dollars to ACDBEs [C/A]
	Prime Concessions						
	Subconcessions						
	Goods and Services						
	Total Car Rental Cumulative ACDBE Participation						



ACDBE Reporting – New Participation during the reporting period

Section 9: The numbers in this Section concern only **new** car rental concession opportunities that arose during the current reporting period. The information requested in Section 9 is a subset of that requested in Section 8.



DRAFT 3/06							Page 2
	A	B	C	D	E	F	G
9. CAR RENTAL NEW ACDBE PARTICIPATION THIS PERIOD	Total Dollars (Everyone)	Total Number (Everyone)	Total to ACDBEs (dollars) [E+F]	Total to ACDBEs (number)	Total to ACDBEs - Race Conscious (dollars)	Total to ACDBEs - Race Neutral (dollars)	Percentage of total dollars to ACDBEs [C/A]
Prime Concessions							
Subconcessions							
Goods and Services							
Total Car Rental New ACDBE Participation This Period							

	A	B	C	D	E	F	G
10. CUMULATIVE ACDBE PARTICIPATION BY RACE/GENDER	Black Americans (numbers & dollars)	Hispanic Americans (numbers & dollars)	Asian-Pacific Americans (numbers & dollars)	Asian - Indian Americans (numbers & dollars)	Native Americans (numbers & dollars)	Non-Minority Women (numbers & dollars)	Other (i.e. not of any other group listed here) (numbers & dollars)
Car Rental							
Non-Car Rental							
Total Cumulative ACDBE Participation by Race/Gender							

11. For each ACDBE firm that is participating, please fill out the attached Report of Certified ACDBE Form or list the following information for each ACDBE firm participating in your program during the period of this report: (1) Firm name; (2) Type of business; (3) Beginning and expiration dates of agreement, including options to renew; (4) Dates that material amendments have been or will be made to agreement (if known); and (5) Estimated gross receipts for the firm during this reporting period.

Column D-ACDBE

-enter the **number of lease agreements, contracts, etc.**, in effect or entered into during the reporting period in each participation category for all concessionaires and purchases of goods and services (ACDBE).

ACDBE Reporting – Section 10

- Bring forward the cumulative ACDBE participation figures from Section 5 (non-car rental) and Section 8 (car rental), breaking down these figures by race and gender categories.
- Sections 5 and 8 must equal Section 10, respectively.
- Please report both numbers and dollars.

ACDBE Reporting – Section 10

Page 2

DRAFT 3/06	A	B	C	D	E	F	G
9. CAR RENTAL NEW ACDBE PARTICIPATION THIS PERIOD	Total Dollars (Everyone)	Total Number (Everyone)	Total to ACDBEs (dollars) [E+F]	Total to ACDBEs (number)	Total to ACDBEs - Race Conscious (dollars)	Total to ACDBEs - Race Neutral (dollars)	Percentage of total dollars to ACDBEs [C/A]
Prime Concessions							
Subconcessions							
Goods and Services							
Total Car Rental New ACDBE Participation This Period							

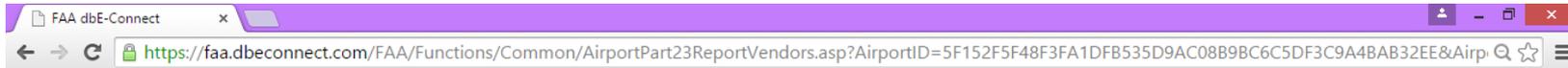
	A	B	C	D	E	F	G
10. CUMULATIVE ACDBE PARTICIPATION BY RACE/GENDER	Black Americans (numbers & dollars)	Hispanic Americans (numbers & dollars)	Asian-Pacific Americans (numbers & dollars)	Asian - Indian Americans (numbers & dollars)	Native Americans (numbers & dollars)	Non-Minority Women (numbers & dollars)	Other (i.e. not of any other group listed here) (numbers & dollars)
Car Rental							
Non-Car Rental							
Total Cumulative ACDBE Participation by Race/Gender							

11. For each ACDBE firm that is participating, please fill out the attached Report of Certified ACDBE Form or list the following information for each ACDBE firm participating in your program during the period of this report: (1) Firm name; (2) Type of business; (3) Beginning and expiration dates of agreement, including options to renew; (4) Dates that material amendments have been or will be made to agreement (if known); and (5) Estimated gross receipts for the firm during this reporting period.

ACDBE Reporting: Section 11 – ACDBE Firms

- Complete the FAA Report of Certified ACDBEs Form, **Concessionaires / Subconcessionaires / Suppliers/ Management Contractors Form**
- Starting March 1, 2016, FAA dbE-Connect requires the firm's information to be typed in.
 - Provides FAA with an availability list

FAA dbE-Connect ACDBE Firms



LIST OF ACDBE FIRMS

Instructions for filling in form.

Reporting Period	10/1/2013 to 9/30/2014
Airport	MDW - Midway International Airport, Chicago
Recipient	City of Chicago (Midway)

[Add ACDBE](#) [Add File](#) [Return](#)

Enter information for the ACDBE firm. Fields noted with * are required; those noted with * are required for leases/subleases.

Business Name *

Address *

Contact * Enter email and/or phone

Concession Type * Type of concession/subconcession/supplier, etc., business

Agreement Dates * Date Agreement (i.e., lease, sublease) Began: (mm/dd/yyyy)
Date Agreement (i.e., lease, sublease) Expires: (mm/dd/yyyy)

Renewal Options * Does the agreement have an option to renew?
 No
 Yes (complete fields below)
How many renewal options?
Length of time of renewal:
Dates that material amendments have been or will be made to agreement, if known:

Gross Receipts * Estimated gross receipts for this reporting period (enter expenses if ACDBE is a supplier).
\$

Disadvantaged Group *

Notes

Reporting ACDBE Participation: Non-Car Rental Concessions

- FAA Recipient has 8 prime concessions and 3 ACDBE prime concessions. Total prime concession revenue is \$3,230,000 and of that amount, the 3 prime ACDBEs revenue was \$750,000. The ACDBE primes were obtained through typical prime concession competitive bidding procedures.
- FAA Recipient has 4 sub-concessions (firms that have an agreement with a prime concession); 2 are ACDBES obtained from an RFQ with an ACDBE goal. Total sub-concession revenue is \$630,500 and of that amount, the two ACDBE subs revenue is \$140,000.
- FAA Recipient has 1 ACDBE parking management contract obtained from an RFQ with an ACDBE goal. (Only ACDBE participation is entered for management contracts). Total ACDBE revenue for this contract is \$200,000.
- FAA Recipient purchased \$225,000 for goods and services from 6 firms. Two (2) of the firms are ACDBEs obtained from an RFQ with an ACDBE goal. The ACDBEs goods and services purchases totaled \$85,000.
- During the reporting period, the FAA recipient contracted with 2 new prime concessions with total revenue of \$550,000. One (1) of the new prime concessions is an ACDBE with revenue of \$130,000 obtained through typical prime concession competitive bidding procedures. (This data is included in Section 5.)

What's Not Correct?

	A	B	C	D	E	F	G	H
11	5. NON-CAR RENTAL CUMULATIVE ACDBE PARTICIPATION	Total Dollars (Everyone)	Total Number (Everyone)	Total to ACDBEs (dollars) [E+F]	Total to ACDBEs (number)	Total to ACDBEs /Race Conscious (dollars)	Total to ACDBEs/Race Neutral (dollars)	Percentage of total dollars to ACDBEs [C/A]
12	Prime Concessions	3,230,000	8	750,000	3	750,000		23.22%
13	Subconcessions	140,000	1	140,000	1	140,000		22.20%
14	Management Contracts			200,000	1	200,000		
15	Goods and Services	85,000	6	85,000	2	85,000		37.77%
16	Total Cumulative Non-Car Rental ACDBE Participation							
17		3,455,000	15	1,175,000	7	425,000	0	23.86%
18	6. NON-CAR RENTAL NEW ACDBE PARTICIPATION THIS PERIOD	Total Dollars (Everyone)	Total Number (Everyone)	Total to ACDBEs (dollars) [E+F]	Total to ACDBEs (number)	Total to ACDBEs /Race Conscious (dollars)	Total to ACDBEs/Race Neutral (dollars)	Percentage of total dollars to ACDBEs [C/A]
19		A	B	C	D	E	F	G
20	Prime Concessions	550,000	2		1		550,000	23.63%
21	Subconcessions							
22	Management Contracts							
23	Goods and Services							
24	Total Non-Car Rental New ACDBE Participation	550,000	2		1		130,000	23.63%

What's Not Correct?

	A	B	C	D	E	F	G	H
5. NON-CAR RENTAL CUMULATIVE ACDBE PARTICIPATION	Total Dollars (Everyone)	Total Number (Everyone)	Total to ACDBEs (dollars) [E+]	Total to ACDBEs (number)	Total to ACDBEs /Race Conscious (dollars)	Total to ACDBEs /Race Neutral (dollars)	Percentage of total dollars to ACDBEs [C/A]	
11								
12	3,230,000	8	750,000	3	750,000		23.22%	
13	140,000	1	140,000	1	140,000		22.20%	
14			200,000	1	200,000			
15	85,000	6	85,000	2	85,000		37.77%	
16								
17	3,455,000	15	1,175,000	7	425,000	0	23.86%	
18	A	B	C	D	E	F	H	
6. NON-CAR RENTAL NEW ACDBE PARTICIPATION THIS PERIOD	Total Dollars (Everyone)	Total Number (Everyone)	Total to ACDBEs (dollars) [E+F]	Total to ACDBEs (number)	Total to ACDBEs /Race Conscious (dollars)	Total to ACDBEs /Race Neutral (dollars)	Percentage of total dollars to ACDBEs [C/A]	
19								
20	550,000	2		1		550,000	23.63%	
21								
22								
23								
24	550,000	2		1		130,000	23.63%	

Sheet1 (2) Sheet1 Sheet2 Sheet3

Reporting ACDBE Participation: Corrected

ACDBE_uniform_form Correct.xlsx - Excel

FILE HOME INSERT PAGE LAYOUT FORMULAS DATA REVIEW VIEW ADD-INS

Clipboard Font Alignment Number Styles Cells

Geneva 9 A A Wrap Text Merge & Center General \$ % .00 .00 Conditional Formatting Format as Table Cell Styles Insert Delete Format AutoSum Fill Clear

L19 : X ✓ fx

	A	B	C	D	E	F	G	H	I	J
11	5. NON-CAR RENTAL CUMULATIVE ACDBE PARTICIPATION	Total Dollars (Everyone)	Total Number (Everyone)	Total to ACDBEs (dollars) [E+F]	Total to ACDBEs (number)	Total to ACDBEs /Race Conscious (dollars)	Total to ACDBEs/Race Neutral (dollars)	Percentage of total dollars to ACDBEs [C/A]		
12	Prime Concessions	3,230,000	8	750,000	3		750,000	23.22%		
13	Subconcessions	630,500	4	140,000	2	140,000		22.20%		
14	Management Contracts			200,000	1	200,000				
15	Goods and Services	225,000	6	85,000	2	85,000		37.77%		
16	Total Cumulative Non-Car Rental ACDBE Participation									
17		4,085,500	18	1,175,000	8	425,000	750,000	23.86%		
18		A	B	C	D	E	F	G		
19	6. NON-CAR RENTAL NEW ACDBE PARTICIPATION THIS PERIOD	Total Dollars (Everyone)	Total Number (Everyone)	Total to ACDBEs (dollars) [E+F]	Total to ACDBEs (number)	Total to ACDBEs /Race Conscious (dollars)	Total to ACDBEs/Race Neutral (dollars)	Percentage of total dollars to ACDBEs [C/A]		
20	Prime Concessions	550,000	2		1		130,000	23.63%		
21	Subconcessions									
22	Management Contracts									
23	Goods and Services									
24	Total Non-Car Rental New ACDBE Participation	550,000	2		1		130,000	23.63%		

Reporting ACDBE Participation: Car Rental Concessions

- FAA Recipient has 5 prime concessions car rentals. Total prime concession revenue is \$7,800,200. There are no ACDBE car rentals.
- FAA Recipient purchased \$1,450,000 goods and services from 10 firms. Two (2) of the firms are ACDBEs obtained from an RFQ with an ACDBE goal. The ACDBEs goods and services purchases totaled \$330,000.
- During the reporting period, there was no **new** ACDBE participation.

Section 10

Breakdown ACDBE participation by gender and ethnicity

Section 10 data must equal section 5 for ACDBE non-car rental and section 8 for ACDBE car rental

ACDBE_uniform_form Correct.xlsx - Excel

FILE HOME INSERT PAGE LAYOUT FORMULAS DATA REVIEW VIEW ADD-INS

Clipboard Font Alignment Number Styles Cells Editing

A42 10. CUMULATIVE ACDBE PARTICIPATION BY RACE/GENDER

	A	B	C	D	E	F	G	H	I	J	K	L
	10. CUMULATIVE ACDBE PARTICIPATION BY RACE/GENDER	Black Americans (numbers & dollars)	Hispanic Americans (numbers & dollars)	Asian-Pacific Americans (numbers & dollars)	Asian - Indian Americans (numbers & dollars)	Native Americans (numbers & dollars)	Non-Minority Women (numbers & dollars)	Other (i.e. not of any other group listed here) (numbers & dollars)	TOTALS [A+B+C+D+E+F+G] (numbers & dollars)			
42												
43	Car Rental		2 330,000						2 330,000			
44	Non-Car Rental	2 225,000					6 950,000		8 1,175,000			
45	Total Cumulative Race/Gender ACDBE Participator	2 225,000	2 330,000				6 950,000		10 1,505,000			
46	11. For each ACDBE firm that is participating, please fill out the attached Report of Certified ACDBE Form or list the following information for each ACDBE firm participating in your program during this report: (1) Firm name; (2) Type of business; (3) Beginning and expiration dates of agreement, including options to renew; (4) Dates that material amendments have been or will be made to agreement (if known); and (5) Estimate gross receipts for the firm during this reporting period.											
47												
48												
49												
50												
51												
52												
53												
54												
55												
56												
57												
58												

Sheet1 (2) Sheet1 Sheet2 Sheet3

ACDBE Reporting – *dbE-Connect*

- Submit FAA Uniform Forms through the FAA's *dbE-Connect* System
- <https://faa.dbeconnect.com/FAA/login.asp>
- System Guidance is located on the logon screen

ACDBE Counting

- http://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title49/49cfr23_main_02.tpl
- 23.53 Car Rentals
- 23.55 Other than Car Rental concessions

ACDBE Advertising Contracts

- Guidance can be found at
- http://www.faa.gov/about/office_org/headquarters_offices/acr/bus_ent_program/

FAA *dbE-Connect* System

dbE-Connect Login

Disclaimer: This system is strictly for the use of authorized FAA, airport, and consultant users to provide and manage DBE/Part 26 and ACDBE/Part 23 data. All user activity is logged.

Username (email address)

Password

Login

[User Lookup & Password Reset](#)

[Customer Support](#) [System Guidance](#)

dbE-Connect

dbE-Connect User Lookup & Password Reset

There are currently 2,188 user accounts configured in dbE-Connect. Use this search to determine if a user account has already been setup for you.

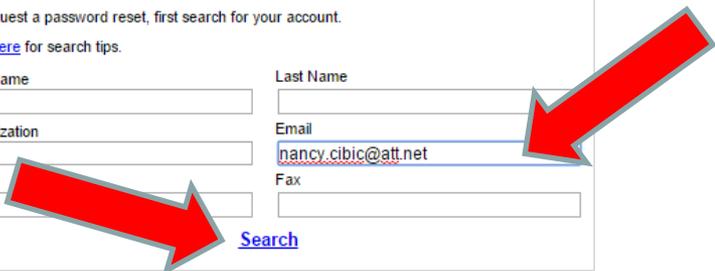
To request a password reset, first search for your account.

[Click here](#) for search tips.

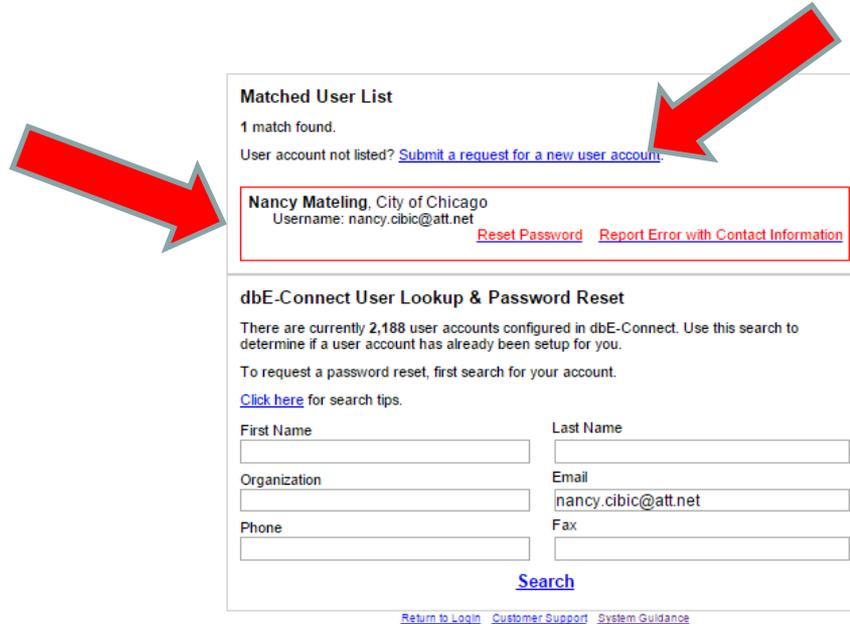
First Name	<input type="text"/>	Last Name	<input type="text"/>
Organization	<input type="text"/>	Email	<input type="text" value="nancy.cibic@att.net"/>
Phone	<input type="text"/>	Fax	<input type="text"/>

[Search](#)

[Return to Login](#) [Customer Support](#) [System Guidance](#)



dbE-Connect



Matched User List

1 match found.

User account not listed? [Submit a request for a new user account.](#)

Nancy Mateling, City of Chicago
Username: nancy.cbic@att.net
[Reset Password](#) [Report Error with Contact Information](#)

dbE-Connect User Lookup & Password Reset

There are currently 2,188 user accounts configured in dbE-Connect. Use this search to determine if a user account has already been setup for you.

To request a password reset, first search for your account.

[Click here](#) for search tips.

First Name	Last Name
<input type="text"/>	<input type="text"/>
Organization	Email
<input type="text"/>	<input type="text" value="nancy.cbic@att.net"/>
Phone	Fax
<input type="text"/>	<input type="text"/>

[Search](#)

[Return to Login](#) [Customer Support](#) [System Guidance](#)

dbE-Connect

The screenshot shows a Yahoo! Mail interface. The top navigation bar includes the att.net and YAHOO! MAIL logos, a search bar, and buttons for 'Search Mail' and 'Search Web'. Below this is a toolbar with icons for Compose, Delete, Move, Spam, and More. The left sidebar lists folders: Inbox (14), Drafts, Sent, Spam (35), Trash, Smart Views (Unread, Starred, People, Social, Travel, Shopping, Finance), Folders (untitled), and Recent. A Windows update notification is visible in the bottom left of the sidebar.

The main content area displays an email titled 'dbE-Connect Password Reset' from 'FAA dbE-Connect' to 'esittner@att.net', received 'Today at 12:25 PM'. The email body contains the following text:

FAA dbE-Connect

Password Reset Notice

Your password has been reset: **BzeDPX6K** (case sensitive). Please visit <https://faa.dbEConnect.com/> as soon as possible to login and update your password.

FAA dbE-Connect System
Web Access: <https://faa.dbEConnect.com/>
Customer Support: <https://faa.dbEConnect.com/FAA/RequestSupport.asp>

At the bottom of the email view, there are links for 'Reply', 'Reply All', 'Forward', and 'More'.

dbE-Connect Dashboard

The screenshot shows the dbE-Connect Dashboard interface. On the left is a navigation menu with buttons for Dashboard, Airports, Account Profile, Print Page, FAA Help Desk, Logoff, and System Status: v1.2, 3/31/2015. A red arrow points to the Account Profile button. The main content area is titled 'dbE-Connect Dashboard' and includes an 'Account Profile' button in the top right. Below this are three sections: 'DBE Part 26 Achievement Reports', 'Alerts', and 'Airport Assignment Requests'. The 'Alerts' section contains two alerts: 'Account profile hasn't been updated recently' with an 'Update' button, and 'dbE-Connect System Guidance' with a 'View' button. A red arrow points to the 'Update' button. The 'Airport Assignment Requests' section contains one request for airport ABR with status 'Approved' and a 'Request Airport Assignment' button. A red arrow points to this button. Below are 'ACDBE Part 23 Achievement Reports' and 'Reviews' sections.

Navigation Menu:

- Dashboard
- Airports
- Account Profile
- Print Page
- FAA Help Desk
- Logoff
- System Status: v1.2, 3/31/2015

DBE Part 26 Achievement Reports

Actions	Airport	Status	Period
view	ABR	❗ Pending Submission	10/1/2014 - 9/30/2015
view	ABR	❗ Pending Submission	10/1/2013 - 9/30/2014
view	ABR	❗ Pending Submission	10/1/2012 - 9/30/2013
view	ABR	✅ Approved	10/1/2011 - 9/30/2012
view	ABR	✅ Approved	10/1/2010 - 9/30/2011
view	ABR	✅ Approved	10/1/2003 - 9/30/2004
view	ABR	✅ Approved	10/1/2002 - 9/30/2003

[View All](#)

Alerts

Alert	Actions
❗ Account profile hasn't been updated recently	Update
❗ dbE-Connect System Guidance	View

Airport Assignment Requests

Actions	Airport	Status	Dates
view	ABR	✅ Approved	Processed 6/13/14

[Request Airport Assignment](#)

Reviews

No assigned reviews

[View All](#)

ACDBE Part 23 Achievement Reports

Actions	Airport	Status	Period
view	ABR	❗ Pending Submission	10/1/2014 - 9/30/2015
view	ABR	❗ Pending Submission	10/1/2013 - 9/30/2014
view	ABR	✅ Approved	10/1/2005 - 9/30/2006

[View All](#)

FAA dbE-Connect

4 Steps to Fully Submit a Report

1. Validate and Save Draft
2. Save Draft and Continue
3. Goal Shortfall (CORE Airport) and Grant reconciliation (DBE form), Save Changes
4. Submit Report

dbE-Connect Dashboard

- **Pending Submission** means you have not submitted yet
- **Submitted, Under Review** means you submitted the report and it is under Review by FAA
- **Saved, Pending Submission** means you started entering the data but did not fully Submit to the FAA
- **Returned, Pending Submission** means the reports was returned to you for corrections
- **Approved** means you already submitted it and FAA approved
- If you need to edit an already approved report, contact your FAA Regional Compliance Specialist to undo the approval.

dbE-Connect Airport File

FAA dbE-Connect

Assigned Airports

Request Airport

Search/Sort/Filter

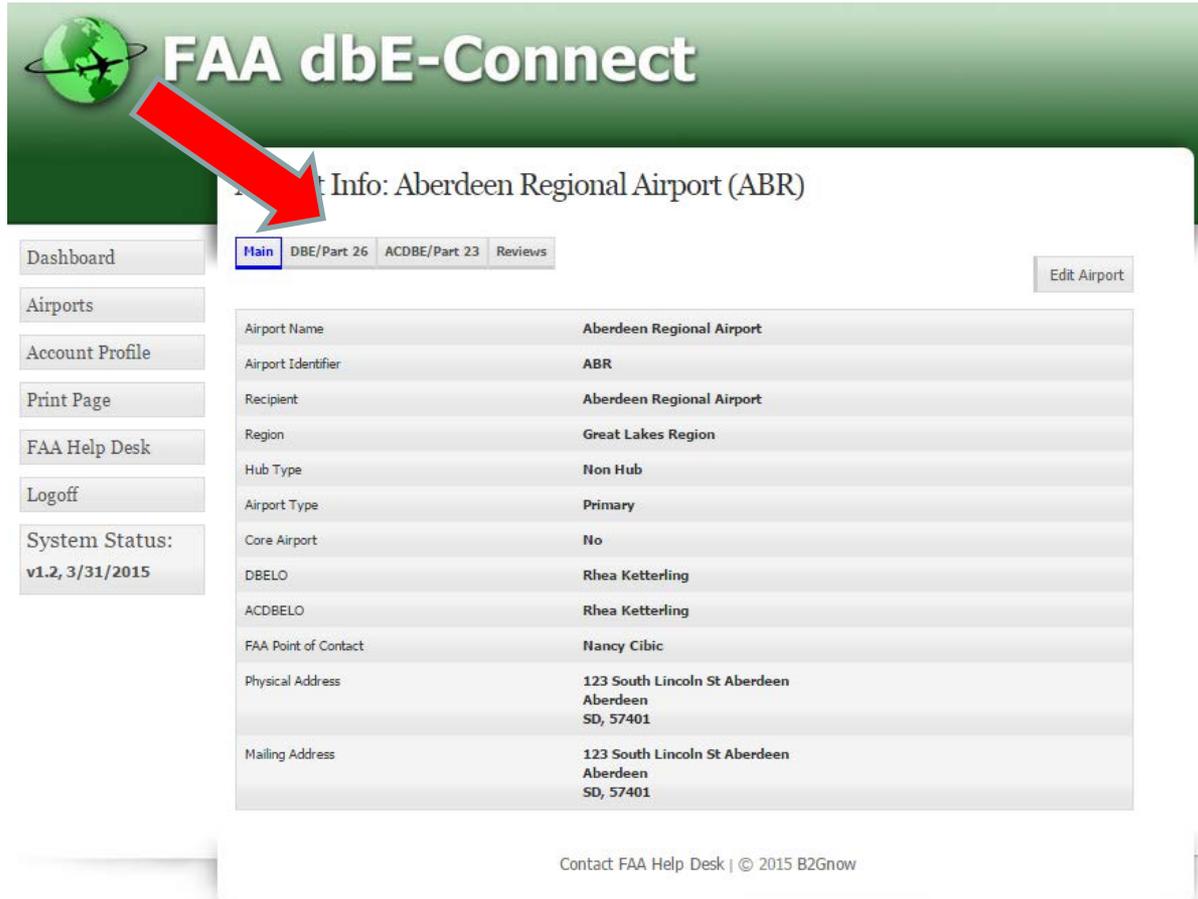
Search (name, identifier, city) Sort By Region Hub Type Airport Type Core Airport > Clear All

Airport Name ▾ All ▾ All ▾ All ▾ All ▾ > Go/Refresh

Actions	Airport ID	Airport Name	Location	Hub Type	Airport Type	Core Airport	Region
view	ABR	Aberdeen Regional Airport	Aberdeen, SD	N	P		AGL

Contact FAA Help Desk | © 2015 B2Gnow

dbE-Connect



FAA dbE-Connect

Info: Aberdeen Regional Airport (ABR)

Navigation: [Main](#) | [DBE/Part 26](#) | [ACDBE/Part 23](#) | [Reviews](#) | [Edit Airport](#)

Airport Name	Aberdeen Regional Airport
Airport Identifier	ABR
Recipient	Aberdeen Regional Airport
Region	Great Lakes Region
Hub Type	Non Hub
Airport Type	Primary
Core Airport	No
DBELO	Rhea Ketterling
ACDBELO	Rhea Ketterling
FAA Point of Contact	Nancy Cibic
Physical Address	123 South Lincoln St Aberdeen Aberdeen SD, 57401
Mailing Address	123 South Lincoln St Aberdeen Aberdeen SD, 57401

Contact FAA Help Desk | © 2015 B2Gnow

dbE-Connect

FAA dbE-Connect

DBE/Part 26 Records for Aberdeen Regional Airport (ABR)

Main DBE/Part 26 ACDBE/Part 23 Reviews

Actions	Type	Status	Period	Goal	Awards
	Goal	Approved	FY 03		
view	Report	Approved	FY 03	13.00%	24.81%
	Goal	Approved	FY 04		
view	Report	Approved	FY 04	13.00%	0.30%
	Goal	Approved	FY 11		
view	Report	Approved	FY 11	6.00%	1.09%
	Goal	Approved	FY 12		
view	Report	Approved	FY 12	6.00%	2.69%
	Goal	Under Review / On Hand	FY 13-15	6.00%	
view	Report	Pending Submission	FY 13		
view	Report	Pending Submission	FY 14	1.00%	0.00%
view	Report	Pending Submission	FY 15	6.00%	

Contact FAA Help Desk | © 2015 B2Gnow

dbE-Connect

Part 26 Achievement Report for Aberdeen Regional Airport (ABR)

Main Detail Contacts Programs **Part 26** Part 23 LTE Grants Compliance Complaints Reviews Edit Report

! This report is pending submission.

Submit Report

Reporting Period	FY-2015 10/1/2014 to 9/30/2015		
Report Required	Yes		
Report Status	! Pending Submission		
Uniform Report	! Incomplete > Edit report to complete		
DBE List	! No DBEs logged > Edit report to add DBEs		
	<u>Overall</u>	<u>Race Neutral</u>	<u>Race Conscious</u>
Goal	3.00%	1.00%	2.00%
Awards/Commitments	0.00%	0.00%	0.00%
Shortfall	-3.00% !	-1.00% !	-2.00% !
Completed Contracts	0.00%	0.00%	0.00%
	<u>Grants Awarded</u>	<u>Uniform Report Value (Box 8a)</u>	<u>Difference</u>
Grant Comparison	\$0	\$0	\$0

Add File

Contact Customer Support | © 2015 B2Gnow

dbE-Connect

Edit Part 26 Achievement Report for Aberdeen Regional Airport (ABR)

Reporting Period	FY-2015 10/1/2014 to 9/30/2015	
Report Required	<input checked="" type="checkbox"/> Yes	
Report Status	ⓘ Pending Submission	
Uniform Report	ⓘ Incomplete > Enter Uniform Report Details Note: use of the detailed form will automatically update the Goal, Award/Commitment, and Achievement percentages below.	
DBE List	ⓘ No DBEs logged > Add DBEs	
Date Report Due	<input type="text"/> (mm/dd/yyyy)	
Date Report Received	<input type="text"/> (mm/dd/yyyy)	
Date Report Approved	<input type="text"/> (mm/dd/yyyy)	
Date Report Amended	<input type="text"/> (mm/dd/yyyy)	
	<u>Race Neutral</u>	<u>Race Conscious</u>
Goal	<input type="text" value="1.00"/> %	<input type="text" value="2.00"/> %
Award	<input type="text" value="0.00"/> %	<input type="text" value="0.00"/> %
Shortfall	-1.00% ⓘ	-2.00% ⓘ
Shortfall Reason	If there is a shortfall in one or more categories above, a reason is recommended for CORE airports; it is optional for non-CORE airports. 49 CFR Part 26.47(c)(3)(i) requires CORE airports that do not meet their DBE goal to, within 90 days of the end of the fiscal year, submit an analysis and corrective actions developed under paragraphs 26.47(c)(1) and (2) to the regional FAA Compliance Specialist. If the FAA Compliance Specialist approves the report, you will be regarded as complying with the requirements of this section for the remainder of the fiscal year.	
	<input type="text"/>	



dbE-Connect

UNIFORM REPORT OF DBE COMMITMENTS/AWARDS AND PAYMENTS

> View instructions for Rows 1-7

1 Submitted to (check only one): FHWA FAA FTA--Recipient ID Number

2 AIP Numbers (FAA Recipients); Grant Number (FTA Recipients):

<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

3 Federal fiscal year in which reporting period falls: FY 4. Date This Report Submitted:

5 Reporting Period: Report due June 1 (for period Oct. 1 - Mar. 31) Report due Dec 1 (for period April 1 - Sept. 30) FAA Annual Report due Dec. 1

6 Name and address of Recipient:
Aberdeen Regional Airport
123 South Lincoln St Aberdeen
Aberdeen SD 57401

7 Annual DBE Goal(s): Race Conscious Projection Race Neutral Projection OVERALL Goal

Awards/Commitments this Reporting Period

> View instructions for Section A (Rows 8-10)

A AWARDS/COMMITMENTS MADE DURING THIS REPORTING PERIOD (total contracts and subcontracts awarded or committed during the reporting period)	B Total Dollars	C Total Number	D Total to DBEs (dollars)	E Total to DBEs (number)	F Total to DBEs / Race Conscious (dollars)	G Total to DBEs / Race Conscious (number)	H Total to DBEs / Race Neutral (dollars)	I Total to DBEs / Race Neutral (number)	J Percentage of total dollars to DBEs
8 Prime contracts awarded this period.	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0.0"/>				
9 Subcontracts awarded/committed this period.	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0.0"/>				
10 TOTAL	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0.0"/>				

> View instructions for Section B (Rows 11-17)

B BREAKDOWN BY ETHNICITY & GENDER	Contracts Awarded to DBEs this Period					
	Total to DBE (dollar amount)			Total to DBE (number)		
	A Women	B Men	C Total	D Women	E Men	F Total
11 Black American	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
12 Hispanic American	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
13 Native American	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
14 Asian-Pacific American	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
15 Subcontinent Asian American	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
16 Non-Minority	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
17 TOTAL	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

dbE-Connect

> View instructions for Section A (Rows 8-10)

A	A	B	C	D	E	F	G	H	I
AWARDS/COMMITMENTS MADE DURING THIS REPORTING PERIOD (total contracts and subcontracts awarded or committed during the reporting period)	Total Dollars	Total Number	Total to DBEs (dollars)	Total to DBEs (number)	Total to DBEs / Race Conscious (dollars)	Total to DBEs / Race Conscious (number)	Total to DBEs / Race Neutral (dollars)	Total to DBEs / Race Neutral (number)	Percentage of total dollars to DBEs
8 Prime contracts awarded this period.	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0.0				
9 Subcontracts awarded/committed this period.	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0.0				
10 TOTAL	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0.0				

> View instructions for Section B (Rows 11-17)

B	Contracts Awarded to DBEs this Period											
	A		B		C		D		E		F	
	Women	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women	Men
11 Black American	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
12 Hispanic American	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
13 Native American	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
14 Asian-Pacific American	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
15 Subcontinent Asian American	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
16 Non-Minority	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
17 TOTAL	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

> View instructions for Section C (Row 18)

C	Payments Made this Period					
PAYMENTS ON ONGOING CONTRACTS (report activity of ongoing contracts)	A	B	C	D	E	F
	Total Number of Contracts	Total Dollars Paid	Total Number of Contracts with DBEs	Total Payments to DBE firms	Total Number of DBE firms Paid	Percent to DBEs
18 Prime and sub contracts currently in progress	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0.0

> View instructions for Section D (Rows 19-21)

D	TOTAL PAYMENTS ON CONTRACTS COMPLETED THIS REPORTING PERIOD				
	A	B	C	D	F
	Number of Contracts Completed	Total Dollar Value of Prime Contracts Completed	DBE Participation Needed to Meet Goal (Dollars)	Total DBE Participation (Dollars)	Percent to DBEs
19 Race Conscious	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0.0
20 Race Neutral	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0.0
21 Totals	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0.0

> View instructions for Rows 23-25

23 Submitted by

24 Signature (type your name as your signature)

25 Phone Number



[Validate & Save Draft](#)

[Print](#)

[Return to Summary](#)

[Fill in Blank Fields with Zeroes](#)

dbE-Connect

Awards/Commitments this Reporting Period

A	A	B	C	D	E	F	G	H	I
AWARDS/COMMITMENTS MADE DURING THIS REPORTING PERIOD (total contracts and subcontracts awarded or committed during the reporting period)	Total Dollars	Total Number	Total to DBEs (dollars)	Total to DBEs (number)	Total to DBEs /Race Conscious (dollars)	Total to DBEs /Race Conscious (number)	Total to DBEs /Race Neutral (dollars)	Total to DBEs /Race Neutral (number)	Percentage of total dollars to DBEs
8 Prime contracts awarded this period.	\$2,223,334	1	\$0	0			\$0	0	0.0%
9 Subcontracts awarded/committed this period.	\$0	0	\$0	0	\$0	0	\$0	0	0.0%
10 TOTAL			\$0	0	\$0	0	\$0	0	0.0%

B BREAKDOWN BY ETHNICITY & GENDER

	Contracts Awarded to DBEs this Period									
	A		B		C	D		E		F
	Women	Total to DBE (dollar amount)	Men	Total	Total	Women	Total to DBE (number)	Men	Total	
11 Black American	\$0	\$0	\$0	\$0	\$0	0	0	0	0	
12 Hispanic American	\$0	\$0	\$0	\$0	\$0	0	0	0	0	
13 Native American	\$0	\$0	\$0	\$0	\$0	0	0	0	0	
14 Asian-Pacific American	\$0	\$0	\$0	\$0	\$0	0	0	0	0	
15 Subcontinent Asian American	\$0	\$0	\$0	\$0	\$0	0	0	0	0	
16 Non-Minority	\$0	\$0	\$0	\$0	\$0	0	0	0	0	
17 TOTAL	\$0	\$0	\$0	\$0	\$0	0	0	0	0	

Payments Made this Period

C	A	B	C	D	E	F
PAYMENTS ON ONGOING CONTRACTS (report activity of ongoing contracts)	Total Number of Contracts	Total Dollars Paid	Total Number of Contracts with DBEs	Total Payments to DBE firms	Total Number of DBE firms Paid	Percent to DBEs
18 Prime and sub contracts currently in progress	0	\$0	0	\$0	0	0.0%

D	A	B	C	D	F
TOTAL PAYMENTS ON CONTRACTS COMPLETED THIS REPORTING PERIOD	Number of Contracts Completed	Total Dollar Value of Prime Contracts Completed	DBE Participation Needed to Meet Goal (Dollars)	Total DBE Participation (Dollars)	Percent to DBEs
19 Race Conscious	0	\$0	\$0	\$0	0.0%
20 Race Neutral	0	\$0		\$0	0.0%
21 Totals	0	\$0		\$0	0.0%

23 Submitted by
Nancy Cibic

24. Signature (type your name as your signature)
Nancy Cibic

25. Phone Number
847-294-7182



Save Draft & Continue

Edit & Revalidate

Print

Print to PDF

Return

dbE-Connect

Dashboard	Reporting Period	FY-2015 10/1/2014 to 9/30/2015	
Dashboard (v1)	Report Required	<input checked="" type="checkbox"/> Yes	
Airports	Report Status	⚠ Pending Submission	
TCTAP	Uniform Report	✔ Complete > View Uniform Report Note: use of the detailed form will automatically update the Goal, Award/Commitment, and Achievement percentages below.	
Document Vault	DBE List	⚠ No DBEs logged > Add DBEs	
Configuration	Date Report Due	<input type="text"/> (mm/dd/yyyy)	
Help Desk	Date Report Received	<input type="text"/> (mm/dd/yyyy)	
Reports	Date Report Approved	<input type="text"/> (mm/dd/yyyy)	
Print Page	Date Report Amended	<input type="text"/> (mm/dd/yyyy)	
Customer Support		<u>Race Neutral</u>	<u>Race Conscious</u>
System v1.2, 3/31/2015	Goal	<input type="text" value="2.00"/> %	<input type="text" value="0.00"/> %
	Award	<input type="text" value="0.00"/> %	<input type="text" value="0.00"/> %
	Shortfall	-2.00% ⚠	0.00% ✔
	Shortfall Reason	<p>If there is a shortfall in one or more categories above, a reason is recommended for CORE airports; it is optional for non-CORE airports.</p> <p>49 CFR Part 26.47(c)(3)(i) requires CORE airports that do not meet their DBE goal to, within 90 days of the end of the fiscal year, submit an analysis and corrective actions developed under paragraphs 26.47(c)(1) and (2) to the regional FAA Compliance Specialist. If the FAA Compliance Specialist approves the report, you will be regarded as complying with the requirements of this section for the remainder of the fiscal year.</p> <div style="border: 1px solid gray; height: 60px; width: 100%;"></div>	
		<u>Race Neutral</u>	<u>Race Conscious</u>
	Completed Contracts	<input type="text" value="0.00"/> %	<input type="text" value="0.00"/> %
		<u>Grants Awarded</u>	<u>Uniform Report Value (Box 8a)</u> <u>Difference</u>

dbe-Connect

System Status:
v1.2, 3/31/2015

Award

Shortfall **-2.00%**  **0.00%** 

Shortfall Reason
If there is a shortfall in one or more categories above, a reason is recommended for CORE airports; it is optional for non-CORE airports.
49 CFR Part 26.47(c)(3)(i) requires CORE airports that do not meet their DBE goal to, within 90 days of the end of the fiscal year, submit an analysis and corrective actions developed under paragraphs 26.47(c)(1) and (2) to the regional FAA Compliance Specialist. If the FAA Compliance Specialist approves the report, you will be regarded as complying with the requirements of this section for the remainder of the fiscal year.

Race Neutral Race Conscious

Completed Contracts	<input type="text" value="0.00"/> %	<input type="text" value="0.00"/> %
Grants Awarded	<input type="text" value="\$0"/>	<input type="text" value="\$2,223,334"/>
Uniform Report Value (Box 8a)	<input type="text" value="\$2,223,334"/>	<input type="text" value="\$2,223,334"/>
Difference	<input type="text" value="\$0"/>	<input type="text" value="\$2,223,334"/> 

Grant Comparison

Grant Difference Reason
If there is a difference between the amount of dollars granted by FAA and the amount of contract awards reported in Box 8a on the Uniform Report, please describe the circumstances in the textbox below.

Comments

Contact Customer Support | © 2015 B2Gnow



dbE-Connect

Part 26 Achievement Report for Aberdeen Regional Airport (ABR)

Main Detail Contacts Programs **Part 26** Part 23 LTE Grants Compliance Complaints Review Edit Report

! This report is pending submission.

Submit Report

Reporting Period: FY-2015
10/1/2014 to 9/30/2015

Report Required: Yes

Report Status: **!** Pending Submission

Uniform Report: **✓** Complete > View Uniform Report

DBE List: **!** No DBEs logged > Edit report to add DBEs

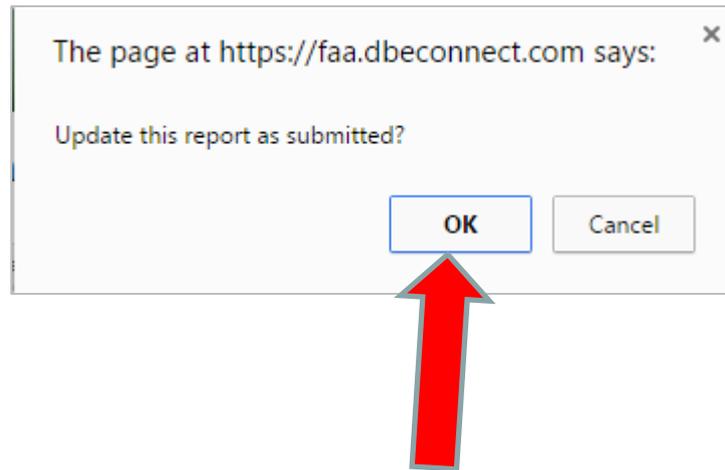
	Overall	Race Neutral	Race Conscious
Goal	2.00%	2.00%	0.00%
Awards/Commitments	0.00%	0.00%	0.00%
Shortfall	-2.00% !	-2.00% !	0.00%
Completed Contracts	0.00%	0.00%	0.00%

	Grants Awarded	Uniform Report Value (Box 8a)	Difference
Grant Comparison	\$0	\$2,223,334	\$2,223,334 !

Add File

Contact Customer Support | © 2015 B2Gnow

dbE-Connect



dbE-Connect

Part 26 Achievement Report for Aberdeen Regional Airport (ABR)

Main Detail Contacts Programs **Part 26** Part 23 LTE Grants Compliance Complaints Reviews Edit Report

! This report is under review. Take action by clicking one of the buttons below after you have reviewed the record.

Approve or Return Report Withdraw Report

✓ The report has been submitted for review.

Reporting Period	FY-2015 10/1/2014 to 9/30/2015		
Report Required	Yes		
Report Status	! Under Review		
Uniform Report	✓ Complete > View Uniform Report		
DBE List	! No DBEs logged > Edit report to add DBEs		
Submitted	7/24/2015 by Nancy Cibic		
	<u>Overall</u>	<u>Race Neutral</u>	<u>Race Conscious</u>
Goal	2.00%	2.00%	0.00%
Awards/Commitments	0.00%	0.00%	0.00%
Shortfall	-2.00% !	-2.00% !	0.00%
Completed Contracts	0.00%	0.00%	0.00%
	<u>Grants Awarded</u>	<u>Uniform Report Value (Box 8a)</u>	<u>Difference</u>
Grant Comparison	\$0	\$2,223,334	\$2,223,334 !

Add File

Contact Customer Support | © 2015 B2Gnow

dbE-Connect – Report Not Required

Dashboard

Airports

Account Profile

Print Page

FAA Help Desk

Logoff

System Status:
v1.2, 3/31/2015

Main **DBE/Part 26** ACDBE/Part 23 Reviews

ⓘ This report is pending submission. Return to Report List

Steps to complete and submit this report:

1. Fill in the DBE Uniform Report [required].
2. Attach any relevant support documentation by clicking **Add File** at the bottom of the page [optional].
3. When complete, click **Submit Report** at the bottom of the page [required].

Report Status	ⓘ Pending Submission		
Reporting Period	FY 2015 10/1/2014 to 9/30/2015		
Report Required	Yes (click to mark this report as not required) 		
Uniform Report	ⓘ Incomplete > Edit Uniform Report to complete		
DBE List	ⓘ No DBEs logged > Add DBEs		
	<u>Overall</u>	<u>Race Neutral</u>	<u>Race Conscious</u>
Goal	3.00%	1.00%	2.00%
Awards/Commitments	0.00%	0.00%	0.00%
Shortfall	-3.00% ⓘ	-1.00% ⓘ	-2.00% ⓘ
Shortfall Reason	<p>There is a shortfall in one or more categories above. As a non-CORE airport, a shortfall reason is optional but recommended to explain the situation.</p> <div style="border: 1px solid gray; height: 50px; width: 100%;"></div>		
	View the FAA shortfall analysis tips.		
	<u>Overall</u>	<u>Race Neutral</u>	<u>Race Conscious</u>
Achievement	0.00%	0.00%	0.00%
	<u>Grants Awarded</u>	<u>Uniform Report Value (Box 8a)</u>	<u>Difference</u>
Grant Comparison	\$0	\$0	\$0

dbE-Connect

Airports

Account Profile

Print Page

FAA Help Desk

Logoff

System Status:
v1.2, 3/31/2015

This report is pending submission.

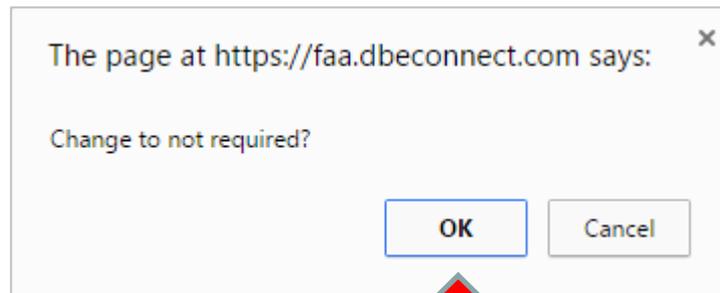
[Return to Report List](#)

Steps to complete and submit this report:

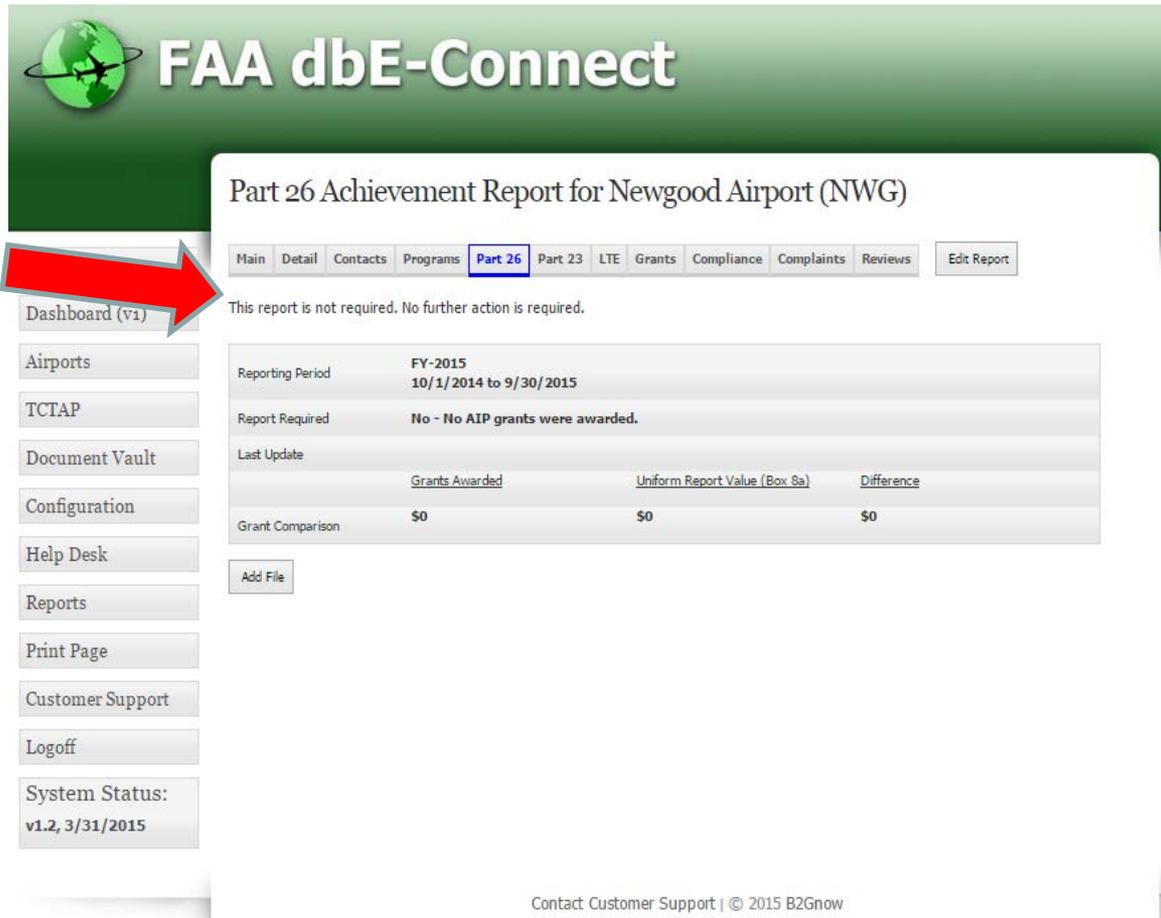
1. Fill in the DBE Uniform Report [required].
2. Attach any relevant support documentation by clicking **Add File** at the bottom of the page [optional].
3. When complete, click **Submit Report** at the bottom of the page [required].

Report Status	Pending Submission		
Reporting Period	FY 2015 10/1/2014 to 9/30/2015		
Report Required	Yes (click to mark this report as not required)		
<div style="border: 1px solid red; padding: 5px;"> <p>If this airport meets one of the criteria below, an achievement report is not required. If applicable, select a criteria and click Mark Report as Not Required.</p> <p><input type="radio"/> No AIP grants were awarded.</p> <p><input type="radio"/> The airport did not award prime contracts in excess of \$250,000 and was not required to submit a DBE goal for the year.</p> <p><input type="radio"/> Other reason (describe): <input style="width: 150px;" type="text"/></p> <p>Your action will be reviewed by an FAA specialist, who may deny the update and require the report to be completed and submitted.</p> <p style="text-align: center;"> <input type="button" value="Mark Report as Not Required"/> <input type="button" value="Cancel"/> </p> </div>			
Uniform Report	Incomplete > Edit Uniform Report to complete		
DBE List	No DBEs logged > Add DBEs		
	<u>Overall</u>	<u>Race Neutral</u>	<u>Race Conscious</u>
Goal	6.00%	0.00%	6.00%
Awards/Commitments	Not reported	Not reported	Not reported
Shortfall	N/A	N/A	N/A
Achievement	Not reported	Not reported	Not reported
	<u>Grants Awarded</u>	<u>Uniform Report Value (Box 8a)</u>	<u>Difference</u>
	en	en	en

dbE-Connect



dbE-Connect



FAA dbE-Connect

Part 26 Achievement Report for Newgood Airport (NWG)

Main Detail Contacts Programs **Part 26** Part 23 LTE Grants Compliance Complaints Reviews Edit Report

This report is not required. No further action is required.

Reporting Period	FY-2015 10/1/2014 to 9/30/2015		
Report Required	No - No AIP grants were awarded.		
Last Update			
	<u>Grants Awarded</u>	<u>Uniform Report Value (Box 8a)</u>	<u>Difference</u>
Grant Comparison	\$0	\$0	\$0

Add File

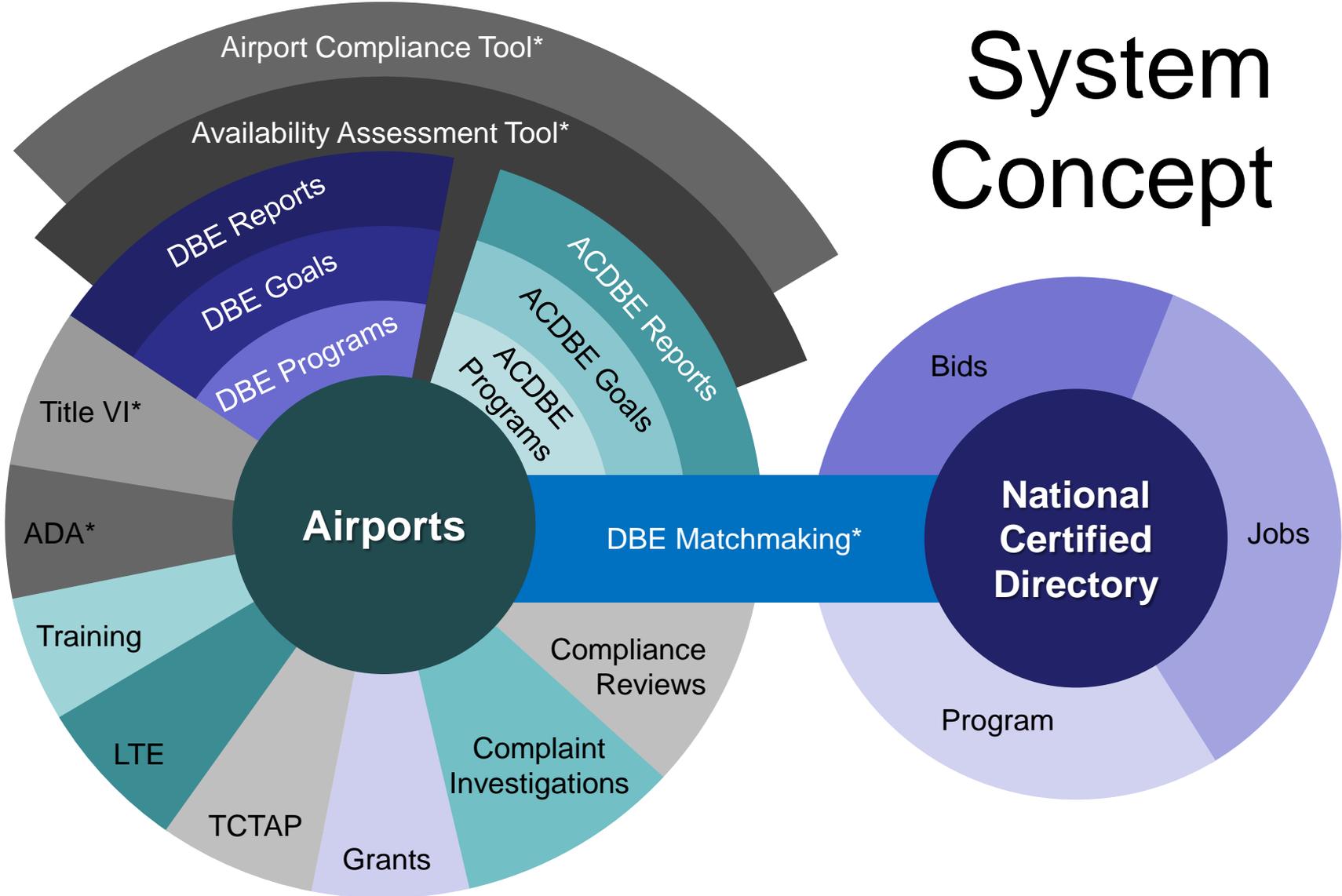
System Status:
v1.2, 3/31/2015

Contact Customer Support | © 2015 B2Gnow

Airport Compliance Self Assessment Tool

- Will be available November 2015
- Guidance will be included in the FAA dbE-Connect System Guidance

System Concept



* Planned future functionality

faa.dbesystem.com

- Sister system of faa.dbeconnect.com
- Contains National DBE and ACDBE directory, bid/opportunities board and FAA general information

Faa.dbesystem

- Airports can post goals

The screenshot shows a web browser window with the URL <https://faagoals.dbesystem.com/FrontEnd/OutreachSearchPublic.asp?XID=8084&TN=faagoals>. The page features a green header with the FAA dbE-Connect logo and a navigation menu with links for DBE Directory, Opportunities, Training, Goals, Links, and Jobs. A red arrow points to the 'Goals' link in the navigation menu. The main content area is titled 'Goals' and contains the following text: 'This page lists all published agency goals that have been provided. If you represent an agency and would like to post list your annual or triennial goal, please contact us at faa@dbesystem.com.' Below this text are two sections: 'Filter/Search Options > [View Fields](#)' and 'Active Listings (click the view link to display additional information)'. The 'Active Listings' section states: 'No listings are currently active. Please check back later.'

National Certified Directory



FAA dbE-Connect

[DBE Directory](#)[Opportunities](#)[Training](#)[Goals](#)[Links](#)[Jobs](#)

>> **36852** businesses with **53535** certifications found <<

Search Results

Vendor

"AS IS" PHOTOS

#1 LANDSCAPING & H

1 ALLIANCE GEOMAT

1 INDUSTRIAL SOURC

1 Love Architecture, LL

1 MADISON PROPERT

1 Manoutfit & Helpers, I

1 PLUS ONE MANAGE

1 SOURCE CONSULTING, INC.

1 STOP CONTRACTORS

1 Stop Design Shop, Inc.

100% of all DBEs

52 UCPs

37,000 DBEs and ACDBEs

and certification details

Certification

[DBE](#)

, MD [DBE](#)

[DBE](#)

[DBE](#)

[DBE](#)

[DBE](#)

[DBE](#)

[DBE](#)

[ACDBE](#)

A [DBE](#)

SEABROOK, MD [DBE](#)

SAN DIEGO, CA [DBE](#)

Woburn, MA [DBE](#)

dbE-Connect Opportunities



FAA dbE-Connect

[DBE Directory](#)

[Opportunities](#)

[Training](#)

[Goals](#)

[Links](#)

[Jobs](#)

[FAA dbE-Connect](#)

[Home/Login](#)

[→ Contact Us/Support](#)

[→ Account Lookup](#)

[→ Password Reminder](#)

[→ Help/First Time Users](#)

Opportunities

The **FAA Opportunities Board** is a nationwide listing of active and upcoming bid opportunities at airports across the country. If you represent a government organization that would like to post opportunities, please contact us at faa@dbesystem.com.

Note: the opportunities listed on this page are the sole responsibility of each airport. Contact the specific organization for more information regarding the bidding schedule and available documents.

Filter/Search Options > [View Fields](#)

Active Listings

(click the view link to display additional information)

Subject	Date Posted	View
City of Phoenix Aviation Department - Terminal 4 Retail Opportunities	9/3/2014	View
City of Phoenix Aviation Department - Terminal 4 Retail Opportunities	9/3/2014	View
The City of San Antonio Aviation Department - SOQ Design Review, Inspection and Testing Services for the Residential Acoustical Treatment Program	8/26/2014	View
Phoenix Sky Harbor International Airport - Terminal 4 Retail Opportunities, Outreach for Request for Proposals	8/22/2014	View
Detroit Metropolitan Wayne County Airport - RFP Professional Personnel Compensation Study	8/18/2014	View
Detroit Metropolitan Wayne County Airport - RFP Concession Opportunity for Foreign Currency Exchange	8/15/2014	View
San Antonio International Airport - GA FIS Taxiway & Apron Improvements Project	8/5/2014	View

Federal Aviation Administration-Office of Civil Rights

http://www.faa.gov/about/office_org/headquarters_offices/acr/

Office Of Civil Rights

ACHIEVING SAFETY
THROUGH DIVERSITY



Federal Aviation
Administration