



FAA NATIONAL EXTERNAL OPERATIONS PROGRAM
DBE/ACDBE PROGRAM COMPLIANCE TEAM PRESENTS...

DBE Academy

TRAINING DATES: January 25 – 27, 2016

Day 1: Monday, January 25

Welcome & Introductions: 8:30 – 9:00 a.m.

REPORTING/UNIFORM FORMS	9:00 – 11:30 a.m.
<i>WHEN AND HOW TO REPORT PARTICIPATION</i>	
Get an up close and personal look at the FAA's new <i>dbE-Connect</i> system. Learn about future development goals for the system and how they will benefit you.	
Lunch	11:30 a.m. – 1:00 p.m.
GOOD FAITH EFFORTS	1:15 – 3:00 p.m.
<i>WHAT ARE GOOD FAITH EFFORTS AND WHEN DO THEY APPLY?</i>	
Discuss the 2014 regulatory changes and how they should be incorporated. Review GFE evaluation factors and key components to a well-written decision.	
MONITORING AND ENFORCEMENT	3:15 – 4:45 p.m.
<i>UNDERSTAND WHAT YOU ARE REQUIRED TO DO AND PARTICIPATE IN A DISCUSSION ON HOW TO ACCOMPLISH THESE TASKS</i>	
Airports are required to implement a monitoring and enforcement mechanism to ensure that work committed to DBEs at contract award is actually performed by the DBEs.	

Day 2: Tuesday, January 26

COUNTING AND COMMERCIALY USEFUL FUNCTION	8:30 a.m. – 10:30 a.m.
<i>LEARN ABOUT/DISCUSS KEY AREAS OF COUNTING PARTICIPATION, AND DISCOVER WHAT CONSTITUTES A COMMERCIALY USEFUL FUNCTION</i>	
<u>DBE</u> Join a discussion on how to count DBE participation. Discuss relevant factors to determining whether a DBE is performing a commercially useful function.	<u>ACDBE</u> Discuss how car rental companies' revenue counts toward ACDBE goals, and how ACDBE participation is counted for items other than car rentals.
PARTICIPATION UTILIZATION	10:45 a.m. – 12 p.m.
<i>LEARN ABOUT ONE OF THE PROGRAM'S MAJOR INITIATIVES - FURTHERING THE DEVELOPMENT OF DBE FIRMS</i>	
Discuss ways you can assist DBEs to move into non-traditional areas of work, compete in the marketplace outside the DBE program, and how you can provide training and assistance.	
Lunch	12:00 p.m. – 1:00 p.m.
DBE AND ACDBE GOAL SETTING	1:15 – 3:00 p.m.
<i>EXPLORE GOAL-SETTING TIPS AND LEARN HOW OTHERS ARE DOING IT SUCCESSFULLY</i>	
Learn and share information on how to set overall DBE and ACDBE three-year goals including project goals, goal accountability reports, and how to make adjustments throughout the three-year cycle.	
CERTIFICATION - WHAT TO LOOK FOR AND THE TOP 15 CERTIFICATION MISTAKES!	3:15 – 5:00 p.m.
<i>DEMYSTIFY THE ACT OF CERTIFICATION</i>	
Learn what to look for in order to declare eligibility and discover USDOT's list of top certification mistakes.	

Day 3: Wednesday, January 27

ONE ON ONE SESSIONS WITH YOUR FAA REGIONAL DBE/ACDBE COMPLIANCE SPECIALIST
RESERVATION SIGN UP: TUESDAY, JANUARY 26 FROM 8:00 – 9:00 a.m.