



U.S. Department
of Transportation
**Federal Aviation
Administration**

Office of Civil Rights
800 Independence Ave., SW.
Washington, DC 20591

July 5, 2012

Subject: Third Annual FAA National Civil Rights Training Conference for Airports

Dear Stakeholder:

In an effort to provide additional training to airport grant recipients, their representatives, small businesses, and other stakeholders, the FAA’s Office of Civil Rights is offering its Third Annual FAA National Civil Rights Training Conference, August 28-30, 2012. The training conference will include all aspects of civil rights and nondiscrimination compliance affecting airports around the country. The breakout sessions will cover in-depth training in each of the external program disciplines, including:

- Airport Disadvantaged Business Enterprise Program (DBE/ACDBE)
- Airport Disability Compliance Program (ADA/Section 504)
- Airport Nondiscrimination Program (Title VI/LEP/EJ)

The full day (general) session will include speakers from the FAA, DOT, other government agencies, trade associations, DBE/ACDBEs, consultants, and stakeholders. Additionally, we will provide you with the latest legal, regulatory, and program updates.

The scheduled conference location is:

Location:	Dates/Times:		
The Ritz-Carlton, Pentagon City 1250 South Hayes Street Arlington, VA 22202 (703) 415-5000 Room Rate: \$169.00 Hotel cut-off date: 8/10/2012	Tuesday (Breakout Sessions) August 28, 2012 1:00 PM-5:00 PM	Wednesday (General Session) August 29, 2012 8:00 AM-5:00 PM	Thursday (Breakout Sessions) August 30, 2012 8:00 AM-12:00 PM

The conference is offered **free** of charge. Don’t miss this opportunity to develop and enhance your knowledge and skills in civil rights and nondiscrimination matters.

Please email Amy Poore at Amy.D.Poore@faa.gov to register, obtain additional information, or to request a reasonable accommodation by July 31, 2012.

You may also register online: <http://www.zoomerang.com/Survey/WEB22G2VJOSQFP>

Thank you for your continued support of civil rights and nondiscrimination compliance training. We look forward to seeing you at this year's conference.

Sincerely,

A handwritten signature in cursive script that reads "Wilbur S. Barham".

Wilbur S. Barham, Director
National Airport Civil Rights Policy & Compliance

Enclosure