



U.S. Department  
of Transportation  
**Federal Aviation  
Administration**

Western-Pacific Region  
Office of Civil Rights  
DBE Program Compliance

P.O. Box 92007  
Los Angeles, CA 90009-2007

**FEB 11 2009**

Subject: FAA 2009 National DBE Training Conferences

To: FAA Airport Grant Recipients

As you know, airport recipients receiving grant funding from FAA must comply with the Department of Transportation's DBE and ACDBE regulations, 49 CFR Part 26 and Part 23, respectively. Airport grantees and others involved in the application and the administration of the DBE and ACDBE program requirements should have a complete understanding of these requirements and engage in the best practices. In an effort to provide more training to airport grant recipients and their representatives, the FAA is offering a series of national DBE/ACDBE training conferences during calendar year 2009. The training conferences listed below will provide a basic understanding and tools to implement the DBE and ACDBE regulations, joint venture guidance, avoiding fraud in the DBE program, complaint investigations and compliance reviews:

<b>Location:</b> Ft. Worth, TX	<b>Location:</b> Atlanta, GA	<b>Location:</b> Anchorage, AK
<b>Date:</b> March 25, 2009	<b>Date:</b> April 22, 2009	<b>Date:</b> May 18, 2009
<b>Site:</b> Hilton Ft. Worth Hotel Hotel cut-off date: 2/23/09	<b>Site:</b> Hyatt Place Atlanta Hotel cut-off date: 3/20/09	<b>Site:</b> To be determined
<b>Point of contact:</b> <a href="mailto:nancy.cibic@faa.gov">nancy.cibic@faa.gov</a> <a href="mailto:rosetta.francis-robinson@faa.gov">rosetta.francis-robinson@faa.gov</a>	<b>Point of contact:</b> <a href="mailto:christine.whitehead@faa.gov">christine.whitehead@faa.gov</a> <a href="mailto:james.brame@faa.gov">james.brame@faa.gov</a>	<b>Point of contact:</b> <a href="mailto:ofelia.medina@faa.gov">ofelia.medina@faa.gov</a> <a href="mailto:patricia.a.white@faa.gov">patricia.a.white@faa.gov</a>

These conferences are offered free of charge on a first-come first-served basis. Since we will only provide the agenda and conference materials online, you may wish to print or download them in advance.

More information on the conferences will be posted at the FAA's DBE website (see [http://www.faa.gov/about/office\\_org/headquarters\\_offices/acr/bus\\_ent\\_program/](http://www.faa.gov/about/office_org/headquarters_offices/acr/bus_ent_program/)) in the near future. Please email the points of contact above to register, obtain more information, or to request a reasonable accommodation.

Thank you for your continued support of the DBE and ACDBE Programs. We look forward to seeing you!

Sincerely,

Michael Freilich  
Director, Civil Rights and DBE Compliance  
Western-Pacific Region