



U.S. Department  
of Transportation

**Federal Aviation  
Administration**

Office of the Administrator

800 Independence Ave., S.W.  
Washington, D.C. 20591

November 1, 2018

Mr. David Bronczek  
Chairman, NextGen Advisory Committee  
FedEx Corporation  
Building A, 3rd Floor  
3610 Hacks Cross Rd.  
Memphis, TN 38125

Dear Mr. Bronczek:

The Federal Aviation Administration (FAA) remains fully committed to continued engagement with the NextGen Advisory Committee (NAC) on the implementation of NextGen. This engagement will continue its focus on initiatives supporting the Northeast Corridor and the four NextGen Priority Focus Areas: Data Communications, Multiple Runway Operations, Performance Based Navigation, and Surface and Data Sharing. In addition to the tasks provided to the NAC at the June 27 meeting, the FAA requests the NAC work on the following tasks to provide advice on implementation risks and mitigations.

**Task 18-4. Northeast Corridor: Implementation Risks and Mitigations of the NextGen Priorities Joint Implementation Plan**

The FAA requests that the NAC identify Northeast Corridor risks and mitigations to the successful operational implementation of industry commitments with respect to the NextGen Priorities Joint Implementation Plan through calendar year 2021. This should also include any needed industry mitigations to support successful operational integration of the joint commitments. Report any identified NEC Risks and Mitigations Recommendations during 2019 NAC meetings:

- February 2019 – NEC Risks and Mitigation Recommendations Report
- June 2019 – NEC Risks and Mitigations Recommendations Report
- October 2019 – NEC Risks and Mitigations Recommendations Report

**Task 18-5. NextGen Priorities Four Focus Areas: Implementation Risks and Mitigations of the NextGen Priorities Joint Implementation Plan**

The FAA requests that the NAC identify risks and mitigations to the successful operational implementation of the four focus areas (i.e., Data Communications, Multiple Runway Operations, Performance Based Navigation, and Surface and Data Sharing) with respect to

industry commitments specified in the NextGen Priorities Joint Implementation Plan through calendar year 2021. This should also include any needed industry mitigations to support successful operational integration of the joint commitments. Report any identified Risks and Mitigations Recommendations for each focus area during 2019 NAC meetings:

- February 2019 – Four Focus Areas Risks and Mitigation Recommendations Report
- June 2019 – Four Focus Areas Risks and Mitigations Recommendations Report
- October 2019 – Four Focus Areas Risks and Mitigations Recommendations Report

For both tasks, the reports should focus on the risks to achieving operational benefits, as well as risks to the local community and stakeholders. The intent of the risk analysis is to: clarify the dependencies across the individual commitments and the domains, identify the issues (especially ones that cut across multiple commitments), and ensure a holistic perspective is taken when developing mitigations.

Thank you for your leadership as Chairman and for the valuable contributions of the entire committee toward successful implementation of NextGen. If you have questions, please contact Pamela Whitley, Acting Assistant Administrator for NextGen, at [Pamela.Whitley@faa.gov](mailto:Pamela.Whitley@faa.gov).

Sincerely,



Daniel K. Elwell  
Acting Administrator and Chief NextGen Officer

Enclosure  
NextGen Advisory Committee (NAC) Tasking Matrix



# NextGen Advisory Committee (NAC) Tasking Matrix

ID	NAME	DESCRIPTION	START	STATUS
18-1	Northeast Corridor: Joint Analysis Team (JAT) Assessment of Phase 1 Improvements	The FAA requests that the NextGen Advisory Committee establish a Joint Analysis Team (JAT) to reach an industry consensus on the performance impacts and benefits in the Northeast Corridor resulting from implementation of Phase 1 commitments.	June 2018	Est. Completion Date (ECD): April 2020
18-2	Northeast Corridor: Finalize Phase 2 Recommendations  <b>Complete</b>	The FAA requests that the NextGen Advisory Committee provide Phase 2 recommendations for planning, implementation and industry commitments through calendar year 2021.  <i>Deliverable: Phase 2 Addendum to Priorities for Improving Operational Performance in the Northeast Corridor (NEC) through CY2021 [approved at June 27, 2018 NAC Meeting]</i>	June 2018	Complete: June 2018
18-3	Finalize 2019-2021 Joint Implementation Rolling Plan	The FAA requests that the NextGen Advisory Committee provide status on recommendations for planning, implementation, and industry commitments, with regard to Data Communications, Surface and Data Sharing, Performance Based Navigation, and Multiple Runway Operations. The goal is to have a final report during the October (2018) NAC meeting.  <i>Deliverable: "NextGen Integration Working Group Rolling Plan 2019-2021 Final Report" [for approval at the October 31, 2018 NAC Meeting]</i>	June 2018	ECD: October 2018



# NextGen Advisory Committee (NAC) Tasking Matrix

ID	NAME	DESCRIPTION	START	STATUS
18-4	Northeast Corridor: Implementation Risks and Mitigations of the NextGen Priorities Joint Implementation Plan  <b>Proposed NEW</b>	<p>The FAA requests that the NAC identify Northeast Corridor risks and mitigations to the successful operational implementation of industry commitments with respect to the NextGen Priorities Joint Implementation Plan through calendar year 2021. This should also include any needed industry mitigations to support successful operational integration of the joint commitments. Report any identified NEC Risks and Mitigations Recommendations during 2019 NAC meetings:</p> <ul style="list-style-type: none"> <li>• February 2019 – NEC Risks and Mitigation Recommendations Report</li> <li>• June 2019 – NEC Risks and Mitigations Recommendations Report</li> <li>• October 2019 – NEC Risks and Mitigations Recommendations Report</li> </ul>	October 2018	ECD: October 2019
18-5	NextGen Priorities Four Focus Areas: Implementation Risks and Mitigations of the NextGen Priorities Joint Implementation Plan  <b>Proposed NEW</b>	<p>The FAA requests that the NAC identify risks and mitigations to the successful operational implementation of the four focus areas (i.e., Data Communications, Multiple Runway Operations, Performance Based Navigation, and Surface and Data Sharing) with respect to industry commitments specified in the NextGen Priorities Joint Implementation Plan through calendar year 2021. This should also include any needed industry mitigations to support successful operational integration of the joint commitments. Report any identified Risks and Mitigations Recommendations for each focus area during 2019 NAC meetings:</p> <ul style="list-style-type: none"> <li>• February 2019 – Four Focus Areas Risks and Mitigation Recommendations Report</li> <li>• June 2019 – Four Focus Areas Risks and Mitigations Recommendations Report</li> <li>• October 2019 – Four Focus Areas Risks and Mitigations Recommendations Report</li> </ul>	October 2018	ECD: October 2019