

**Seventh Meeting of the Pacific Project Team (PPT/7)**

(Samara, Russia, 3-6 June 2014)

**Agenda Item 3:** Pacific Project 2014 Work Plan Discussion

**Cross Polar Trans-East ATM Working Group Terms of Reference**

(Presented by the Federal Aviation Administration)

SUMMARY

This Information Paper provides the current Terms of Reference for the Cross Polar Trans-East ATM Working Group (CPWG)

**1. Introduction**

The Terms of Reference for the Cross Polar Trans-East ATM Working Group (CPWG) was developed and endorsed at the 13<sup>th</sup> CPWG meeting.

**2. Action by the Meeting**

2.1 The meeting is invited to:

- Note the current Terms of Reference for the CPWG.

## **Cross Polar Trans-East ATM Working Group Terms of Reference**

### Introduction

The Cross Polar Trans-East Air Traffic Management (ATM) Working Group (CPWG) provides a forum to improve the provision of air traffic services (ATS) to aircraft which operate between North America and Asia via Cross Polar and Russian Trans East routes. The CPWG shall be composed of Air Navigation Service (ANS) provider representatives from Russia, Canada, Iceland, Mongolia, Norway, Japan, China and the United States (US) and representatives from international organizations representing airspace operator groups (*e.g.*, the International Air Transport Association (IATA) and International Business Aviation Council (IBAC)) who operate in the subject airspace.

The CPWG is recognized by the International Civil Aviation Organization (ICAO) Trans-Regional Airspace and Supporting ATM Systems Steering Group (TRASAS) and provides updates to each meeting on current initiatives and accomplishments.

Although the CPWG will focus primarily on Cross Polar and Trans-East airspace issues, in order to promote seamless, efficient and safe ATS, representatives from other organizations and ANS providers, including, but not limited to Mongolia and Kazakhstan may also be invited to participate in CPWG activities, as appropriate.

### Purpose and Scope of Work

The CPWG addresses Cross Polar and Russian Trans East aviation issues focusing on continued improvements to operational efficiency through enhanced coordination, harmonized procedures and implementation of new technologies. Members work cooperatively to accomplish the WG activities, which may include:

1. Promotion and education of ATM and/or communications, navigation, surveillance (CNS) initiatives and associated technologies designed to improve safety, increase operational and economic efficiency and/or capacity, and harmonize ANS;
2. Development and implementation of new ATS routes and/or tracks in and connecting to the Arctic and adjacent airspace, and those with entry/exit points on Flight Information Region (FIR) boundaries;
3. Development of air traffic flow management (ATFM) procedures designed to improve capacity/efficiency and overcome existing limitations;
4. Sharing information on plans for enhancing compatibility of air traffic operations and systems;
5. Support the activities of the Pacific Project within CPWG;

The CPWG is cognizant of other international bodies, both long standing as well as newly formed, which share many of its concerns and goals. The CPWG is committed to working cooperatively with these groups and is prepared to share its expertise as, and when, requested. Correspondence between the groups will include the dissemination of CPWG meeting minutes to ensure thorough coordination of efforts.

### Meeting Schedule

The CPWG meetings will normally be scheduled for approximately five days and will take place bi-annually or as needed. Locations of the meetings will vary. The length and timing of each meeting may be adjusted to accommodate the work program. Work may also be conducted via other methods such as conference calls and/or electronic mail.

### Management of Meetings

The US will be responsible to facilitate each CPWG meeting. ANS providers from Russia, Canada, Iceland, Norway, Japan, China, Mongolia, US and other States will provide points of contact to coordinate issues on behalf of each ANS provider. The facilitator will ensure that the outcomes of each meeting, including follow-up action items, are documented and distributed to participants in a summary. Notes, briefings and action items will be made available electronically to the greatest extent possible. Russia, Canada, Iceland, Norway, Japan, China, Mongolia and the US will share joint responsibilities for collaboratively developing and maintaining a comprehensive work program including target dates and milestones to be achieved.

Hosting responsibilities will be shared amongst the ANS Providers i.e., U.S., Russia, Canada, Norway, and Iceland. The Host will be responsible for organizing and funding logistical arrangements for the meeting. Meeting attendees will be responsible for the cost of travel, meals and related personal expenses incurred by meeting attendance.

The working language of the meeting will be English and meeting documentation will be provided in English. If needed, interpretation services will be provided by the parties requiring interpretation.