

AWARD/CONTRACT		1. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 350)	RATING	PAGE 1	47
2. CONTRACT (Proc. Inst. Ident.) NO. DTFAAC-04-D-00123		3. EFFECTIVE DATE 10/01/04	4. REQUISITION/PURCHASE REQUEST/PROJECT NO. 0401323		
5. ISSUED BY CODE FAA, NAS Acquisition Contracting Team (AMQ-210) 6500 South MacArthur Boulevard P.O. Box 25082 Oklahoma City, OK 73125-4929		6. ADMINISTERED BY (If other than Item 5) CODE FAA, NAS Acquisition Contract Mgmt. Team (AMQ-240) 6500 South MacArthur Boulevard P.O. Box 25082 Oklahoma City, OK 73125-4929			

7. NAME AND ADDRESS OF CONTRACTOR (No., street, city, county, State and ZIP Code) Chickasaw Nation Industries, INC. 7100 N. Classen, Suite 400 Oklahoma City, OK 73116		8. DELIVERY Reference F.4 FOB ORIGIN OTHER (See below)	9. DISCOUNT FOR PROMPT PAYMENT Net 30
10. SUBMIT INVOICES (4 copies unless otherwise specified) TO THE ADDRESS SHOWN IN:		ITEM BLOCK 12.	

11. SHIP TO/MARK FOR CODE FAA/MM Aeronautical Center 6500 S. MacArthur Blvd., P. O. Box 25082 Oklahoma City, OK 73169	12. PAYMENT WILL BE MADE BY: CODE FAA, Financial Operations Division (AMZ-100) P.O. Box 25710 Oklahoma City, OK 73125-4913 (405) 954-4304
13 RESERVED	14. ACCOUNTING AND APPROPRIATION DATA To be shown on delivery order(s) issued hereunder.

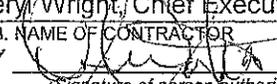
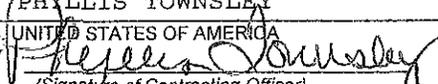
15A. ITEM NO.	15B. SUPPLIES/SERVICES	15C. QUANTITY	15D. UNIT	15E. UNIT PRICE	15F. AMOUNT
Accepted as to contract line items 1 through 5, inclusive, in Part I, Section B, Base Contract Year only. Amendment A001 incorporated herein.					

ESTIMATED

15G. TOTAL AMOUNT OF CONTRACT \$1,987,998.53

(X)	SEC	DESCRIPTION	PAGE(S)	(X)	SEC	DESCRIPTION	PAGE(S)
PART I -- THE SCHEDULE				PART II -- CONTRACT CLAUSES			
X	A	SOLICITATION/CONTRACT FORM	1	X	I	CONTRACT CLAUSES	38-46
X	B	SUPPLIES OR SERVICES AND PRICES/COST	2-16	PART III - LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACH.			
X	C	DESCRIPTION/SPECS/WORK STATEMENT	17	X	J	LIST OF ATTACHMENTS	46-47
X	D	PACKAGING AND MARKING	N/A	PART IV - REPRESENTATIONS AND INSTRUCTIONS			
X	E	INSPECTION AND ACCEPTANCE	18	X	K	REPRESENTATIONS, CERTIFICATIONS AND OTHER STATEMENTS OF OFFERORS	INCORPORATED
X	F	DELIVERIES OR PERFORMANCE	18-19		L	INSTRS., CONDS., AND NOTICES TO OFFERORS	BY REF-
X	G	CONTRACT ADMINISTRATION DATA	20-21		M	EVALUATION FACTORS FOR AWARD	ERENCE
X	H	SPECIAL CONTRACT REQUIREMENTS	22-38				

CONTRACTING OFFICER WILL COMPLETE ITEM 17 OR 18 AS APPLICABLE

17. x CONTRACTOR'S NEGOTIATED AGREEMENT (Contractor is required to sign this document and return <u>1</u> copies to issuing office.) Contractor agrees to furnish and deliver all items or perform all the services set forth or otherwise identified above and on any continuation sheets for the consideration stated herein. The rights and obligations of the parties to this contract shall be subject to and governed by the following documents: (a) this award/contract, (b) the solicitation, if any, and (c) such provisions, representations, certifications, and specifications, as are attached or incorporated by reference herein. (Attachments are listed herein.)		18. AWARD (Contractor is not required to sign this doc.) Your offer on Solicitation Number _____ including the additions or changes made by you which additions or changes are set forth in full above, is hereby accepted as to the items listed above and on any continuation sheets. This award consummates the contract which consists of the following documents: (a) the Government's solicitation and your offer, and (b) this award/contract. No further contractual document is necessary.	
19A. NAME AND TITLE OF SIGNER (Type or print) Deryl Wright, Chief Executive Officer		20A. NAME OF CONTRACTING OFFICER PHYLLIS TOWNSLEY	
19B. NAME OF CONTRACTOR BY  (Signature of person authorized to sign)		20B. UNITED STATES OF AMERICA BY  (Signature of Contracting Officer)	
19C. DATE SIGNED 08/20/04		20C. DATE SIGNED 8/27/04	

PART I - SECTION B
SUPPLIES OR SERVICES AND PRICES/COSTS

B.1(a) The contractor shall furnish all personnel and when required, space, materials, equipment and supplies to provide Customer Service Center Support Services in accordance with the terms, conditions and provisions set forth herein and in the attached Performance Work Statement (PWS). The contractor shall be paid for services performed in accordance with the following price schedule:

<u>CLIN</u>	<u>Supplies/Services</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Amount</u>
1.	PHASE-IN	1	JOB	XXX	\$ <u>XXXXXXXX</u>

(Not applicable to Option Years)

BASE YEAR -- (October 1, 2004 through September 30, 2005)

	<u>Estimated Annual Requirements</u>	<u>Unit</u>	<u>Hourly Composite Rate</u>	<u>Amount</u>
2. DISCIPLINE (SKILL):				
2.1 Help Desk				
2.1A Help Desk Specialist, III (Regular Hrs)	1,950	Hr	\$ [REDACTED]	\$ [REDACTED]
2.1AA Help Desk Specialist, III (Premium Hrs)	25	Hr	\$ [REDACTED]	\$ [REDACTED]
2.1B Help Desk Specialist II (Regular Hrs)	4,880	Hr	\$ [REDACTED]	\$ [REDACTED]
2.1BB Help Desk Specialist II (Premium Hrs)	120	Hr	\$ [REDACTED]	\$ [REDACTED]
2.1C Help Desk Specialist I (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.1CC Help Desk Specialist I (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.2 Office Automation				
2.2A Office Automation Specialist, Level IV (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.2AA Office Automation Specialist, Level IV (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.2B Office Automation Specialist, Level III (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.2BB Office Automation Specialist, Level III (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.2C Office Automation Specialist, Level II (Regular Hrs)	22,968	Hr	\$ [REDACTED]	\$ [REDACTED]
2.2CC Office Automation Specialist, Level II (Premium Hrs)	300	Hr	\$ [REDACTED]	\$ [REDACTED]
2.2D Office Automation Specialist, Level I (Regular Hrs)	1,980	Hr	\$ [REDACTED]	\$ [REDACTED]
2.2DD Office Automation Specialist, Level I (Premium Hrs)	20	Hr	\$ [REDACTED]	\$ [REDACTED]
2.3 Computer Operator				
2.3A Computer Operator, Level IV (Regular Hours)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.3AA Computer Operator, Level IV (Premium Hours)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.3B Computer Operator, Level III (Regular Hours)	19,500	Hr	\$ [REDACTED]	\$ [REDACTED]
2.3BB Computer Operator, Level III (Premium Hours)	500	Hr	\$ [REDACTED]	\$ [REDACTED]
2.3C Computer Operator, Level II (Regular Hours)	5,850	Hr	\$ [REDACTED]	\$ [REDACTED]
2.3CC Computer Operator, Level II (Premium Hours)	150	Hr	\$ [REDACTED]	\$ [REDACTED]
2.3D Computer Operator, Level I (Regular Hours)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.3DD Computer Operator, Level I (Premium Hours)	1	Hr	\$ [REDACTED]	\$ [REDACTED]

PART I - SECTION B - SUPPLIES OR SERVICES AND PRICE/COSTS (Continued)

2.4 System Analyst and Programmer					
2.4A	System Analyst/Programmer, Level V (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.4AA	System Analyst/Programmer, Level V (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.4B	System Analyst/Programmer, Level IV (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.4BB	System Analyst/Programmer, Level IV (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.4C	System Analyst/Programmer, Level III (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.4CC	System Analyst/Programmer, Level III (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.4D	System Analyst/Programmer, Level II (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.4DD	System Analyst/Programmer, Level II (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.4E	System Analyst/Programmer, Level I (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.4EE	System Analyst/Programmer, Level I (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5 Data Base and System Administrator					
2.5A	Data Base Administrator, Level III (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5AA	Data Base Administrator, Level III (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5B	Data Base Administrator, Level II (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5BB	Data Base Administrator, Level II (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5C	Data Base Administrator, Level I (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5CC	Data Base Administrator, Level I (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5D	System Administrator, Level IV (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5DD	System Administrator, Level IV (Premium Hours)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5E	System Administrator, Level III (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5EE	System Administrator, Level III (Premium Hours)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5F	System Administrator, Level II (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5FF	System Administrator, Level II (Premium Hours)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5G	System Administrator, Level I (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5GG	System Administrator, Level I (Premium Hours)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.6 Technical Support					
2.6A	Technical Writer, Level II (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.6AA	Technical Writer, Level II (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.6B	Technical Writer, Level I (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.6BB	Technical Writer, Level I (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]

CLINS 2.1C, 2.2A, 2.2B, 2.3A, and 2.3D through 2.6B are labor/skill categories that may/may not be required for performance under this contract. *The annual estimated quantity of one (1) hours was provided for the purpose of evaluation.

3. CONTRACTOR FURNISHED ITEMS

The contractor shall furnish space, workstations, associated hardware and software, office equipment/furnishings, materials and supplies when government-furnished items are not available or accessible and when included in task descriptions. See PWS Section 4 (To be reimbursed at contractor's Cost)

*G&A may be applied at a rate not to exceed Profit shall not be applied.

*Offer to propose G&A rate.

Estimated \$ 5,000.00

4. TRAVEL: Costs shall be reimbursed to the contractor in accordance with Clause H.26.

*G&A may be applied at a rate not to exceed Profit shall not be applied.

*Offer to propose G&A rate.

Estimated \$ 5,000.00

B.1(b) SPECIAL SUPPORT REQUIREMENTS

5. SPECIAL SUPPORT REQUIREMENTS--The special support requirements Items set forth below are not included in the basic work Items in B.1(a). The work called for under these items shall be accomplished when and as directed by the Contracting Officer in accordance with Section H (Clauses H.5 and H.6) and PWS paragraph 4.4.

G&A may be applied at a rate not to exceed Profit may be applied at a rate not to exceed

*Offer to propose G&A and profit rates.

B.1(b)(1) Fixed Price Items. For accomplishment of work set forth in these Items, see H.6(d)(i) and (e)

5.A SPECIAL SUPPORT REQUIREMENTS. To be Negotiated

B.1(b)(2) Fixed Hourly Rate Items. For accomplishment of work set forth in these Items, see H.6(d)(ii).

5.B SPECIAL SUPPORT REQUIREMENTS. To be Negotiated

NOTES: A guaranteed minimum of \$500,000 will be awarded during the period of the base year performance.

Payment for CLINS 2 through 4 will be in accordance with contract clause entitled "Payments Under Time-and-Materials and Labor-Hour Contracts." Payment for CLIN 1 and 5 will be made in accordance with either contract clauses entitled "Payments" and "Payments Under Time-and-Materials and Labor-Hour Contracts."

PART I - SECTION B
SUPPLIES OR SERVICES AND PRICES/COSTS

B.1(a) The contractor shall furnish all personnel and when required, space, materials, equipment and supplies to provide Customer Service Center Support Services in accordance with the terms, conditions and provisions set forth herein and in the attached Performance Work Statement (PWS). The contractor shall be paid for services performed in accordance with the following price schedule:

<u>CLIN</u>	<u>Supplies/Services</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Amount</u>
1.	RESERVED	XX	XXX	XXXX	\$ <u>XXXX</u>

(Not applicable to Option Years)

SECOND YEAR (OPTION I) -- (October 1, 2005 through September 30, 2006)

<u>2. DISCIPLINE (SKILL):</u>	<u>Estimated Annual Requirements</u>	<u>Unit</u>	<u>Hourly Composite Rate</u>	<u>Amount</u>
2.1 Help Desk				
2.1A Help Desk Specialist, III (Regular Hrs)	1,950	Hr	\$ [REDACTED]	\$ [REDACTED]
2.1AA Help Desk Specialist, III (Premium Hrs)	25	Hr	\$ [REDACTED]	\$ [REDACTED]
2.1B Help Desk Specialist II (Regular Hrs)				
2.1BB Help Desk Specialist II (Premium Hrs)	120	Hr	\$ [REDACTED]	\$ [REDACTED]
2.1C Help Desk Specialist I (Regular Hrs)				
2.1CC Help Desk Specialist I (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.2 Office Automation				
2.2A Office Automation Specialist, Level IV (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.2AA Office Automation Specialist, Level IV (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.2B Office Automation Specialist, Level III (Regular Hrs)				
2.2BB Office Automation Specialist, Level III (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.2C Office Automation Specialist, Level II (Regular Hrs)				
2.2CC Office Automation Specialist, Level II (Premium Hrs)	300	Hr	\$ [REDACTED]	\$ [REDACTED]
2.2D Office Automation Specialist, Level I (Regular Hrs)				
2.2DD Office Automation Specialist, Level I (Premium Hrs)	20	Hr	\$ [REDACTED]	\$ [REDACTED]
2.3 Computer Operator				
2.3A Computer Operator, Level IV (Regular Hours)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.3AA Computer Operator, Level IV (Premium Hours)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.3B Computer Operator, Level III (Regular Hours)				
2.3BB Computer Operator, Level III (Premium Hours)	500	Hr	\$ [REDACTED]	\$ [REDACTED]
2.3C Computer Operator, Level II (Regular Hours)				
2.3CC Computer Operator, Level II (Premium Hours)	150	Hr	\$ [REDACTED]	\$ [REDACTED]
2.3D Computer Operator, Level I (Regular Hours)				
2.3DD Computer Operator, Level I (Premium Hours)	1	Hr	\$ [REDACTED]	\$ [REDACTED]

PART I - SECTION B - SUPPLIES OR SERVICES AND PRICE/COSTS (Continued)

2.4 System Analyst and Programmer					
2.4A	System Analyst/Programmer, Level V (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.4AA	System Analyst/Programmer, Level V (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.4B	System Analyst/Programmer, Level IV (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.4BB	System Analyst/Programmer, Level IV (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.4C	System Analyst/Programmer, Level III (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.4CC	System Analyst/Programmer, Level III (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.4D	System Analyst/Programmer, Level II (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.4DD	System Analyst/Programmer, Level II (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.4E	System Analyst/Programmer, Level I (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.4EE	System Analyst/Programmer, Level I (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5 Data Base and System Administrator					
2.5A	Data Base Administrator, Level III (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5AA	Data Base Administrator, Level III (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5B	Data Base Administrator, Level II (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5BB	Data Base Administrator, Level II (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5C	Data Base Administrator, Level I (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5CC	Data Base Administrator, Level I (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5D	System Administrator, Level IV (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5DD	System Administrator, Level IV (Premium Hours)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5E	System Administrator, Level III (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5EE	System Administrator, Level III (Premium Hours)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5F	System Administrator, Level II (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5FF	System Administrator, Level II (Premium Hours)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5G	System Administrator, Level I (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5GG	System Administrator, Level I (Premium Hours)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.6 Technical Support					
2.6A	Technical Writer, Level II (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.6AA	Technical Writer, Level II (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.6B	Technical Writer, Level I (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.6BB	Technical Writer, Level I (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]

CLINS 2.1C, 2.2A, 2.2B, 2.3A, and 2.3D through 2.6B are labor/skill categories that may/may not be required for performance under this contract. *The annual estimated quantity of one (1) hours was provided for the purpose of evaluation.

- 3. **CONTRACTOR FURNISHED ITEMS**
 The contractor shall furnish space, workstations, associated hardware and software, office equipment/furnishings, materials and supplies when government-furnished items are not available or accessible and when included in task descriptions. See PWS Section 4 (To be reimbursed at contractor's Cost) Estimated \$ 5,000.00
 *G&A may be applied at a rate not to exceed [REDACTED]
 Profit shall not be applied.
 *Offer to propose G&A rate.
- 4. **TRAVEL:** Costs shall be reimbursed to the contractor in accordance with Clause H.26. Estimated \$ 5,000.00
 *G&A may be applied at a rate not to exceed [REDACTED]
 Profit shall not be applied.
 *Offer to propose G&A rate.

B.1(b) SPECIAL SUPPORT REQUIREMENTS

- 5. **SPECIAL SUPPORT REQUIREMENTS**—The special support requirements Items set forth below are not included in the basic work Items in B.1(a). The work called for under these items shall be accomplished when and as directed by the Contracting Officer in accordance with Section H (Clauses H.5 and H.6) and PWS paragraph 4.4.
 G&A may be applied at a rate not to exceed [REDACTED]
 Profit may be applied at a rate not to exceed [REDACTED]
 *Offer to propose G&A and profit rates.

B.1(b)(1) Fixed Price Items. For accomplishment of work set forth in these Items, see H.6(d)(i) and (e)

- 5.A **SPECIAL SUPPORT REQUIREMENTS**..... To be Negotiated

B.1(b)(2) Fixed Hourly Rate Items. For accomplishment of work set forth in these Items, see H.6(d)(ii).

- 5.B **SPECIAL SUPPORT REQUIREMENTS**..... To be Negotiated

NOTES: A guaranteed minimum of \$500,000 will be awarded during the period of the base year performance.

Payment for CLINS 2 through 4 will be in accordance with contract clause entitled "Payments Under Time-and-Materials and Labor-Hour Contracts." Payment for CLIN 1 and 5 will be made in accordance with either contract clauses entitled "Payments" and "Payments Under Time-and-Materials and Labor-Hour Contracts."

**PART I - SECTION B
SUPPLIES OR SERVICES AND PRICES/COSTS**

B.1(a) The contractor shall furnish all personnel and when required, space, materials, equipment and supplies to provide Customer Service Center Support Services in accordance with the terms, conditions and provisions set forth herein and in the attached Performance Work Statement (PWS). The contractor shall be paid for services performed in accordance with the following price schedule:

<u>CLIN</u>	<u>Supplies/Services</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Amount</u>
1.	RESERVED	XX	XXX	XXXX	\$ <u>XXXX</u>

(Not applicable to Option Years)

THIRD YEAR (OPTION II) -- (October 1, 2006 through September 30, 2007)

<u>2. DISCIPLINE (SKILL):</u>	<u>Estimated Annual Requirements</u>	<u>Unit</u>	<u>Hourly Composite Rate</u>	<u>Amount</u>
2.1 Help Desk				
2.1A Help Desk Specialist, III (Regular Hrs)	1,950	Hr	\$ [REDACTED]	\$ [REDACTED]
2.1AA Help Desk Specialist, III (Premium Hrs)	25	Hr	\$ [REDACTED]	\$ [REDACTED]
2.1B Help Desk Specialist II (Regular Hrs)				
2.1BB Help Desk Specialist II (Premium Hrs)	4,880	Hr	\$ [REDACTED]	\$ [REDACTED]
	120	Hr	\$ [REDACTED]	\$ [REDACTED]
2.1C Help Desk Specialist I (Regular Hrs)				
2.1CC Help Desk Specialist I (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.2 Office Automation				
2.2A Office Automation Specialist, Level IV (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.2AA Office Automation Specialist, Level IV (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.2B Office Automation Specialist, Level III (Regular Hrs)				
2.2BB Office Automation Specialist, Level III (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.2C Office Automation Specialist, Level II (Regular Hrs)				
2.2CC Office Automation Specialist, Level II (Premium Hrs)	22,968	Hr	\$ [REDACTED]	\$ [REDACTED]
	300	Hr	\$ [REDACTED]	\$ [REDACTED]
2.2D Office Automation Specialist, Level I (Regular Hrs)				
2.2DD Office Automation Specialist, Level I (Premium Hrs)	1,980	Hr	\$ [REDACTED]	\$ [REDACTED]
	20	Hr	\$ [REDACTED]	\$ [REDACTED]
2.3 Computer Operator				
2.3A Computer Operator, Level IV (Regular Hours)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.3AA Computer Operator, Level IV (Premium Hours)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.3B Computer Operator, Level III (Regular Hours)				
2.3BB Computer Operator, Level III (Premium Hours)	19,500	Hr	\$ [REDACTED]	\$ [REDACTED]
	500	Hr	\$ [REDACTED]	\$ [REDACTED]
2.3C Computer Operator, Level II (Regular Hours)				
2.3CC Computer Operator, Level II (Premium Hours)	5,850	Hr	\$ [REDACTED]	\$ [REDACTED]
	150	Hr	\$ [REDACTED]	\$ [REDACTED]
2.3D Computer Operator, Level I (Regular Hours)				
2.3DD Computer Operator, Level I (Premium Hours)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
	1	Hr	\$ [REDACTED]	\$ [REDACTED]

PART I - SECTION B - SUPPLIES OR SERVICES AND PRICE/COSTS (Continued)

2.4 System Analyst and Programmer					
2.4A	System Analyst/Programmer, Level V (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.4AA	System Analyst/Programmer, Level V (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.4B	System Analyst/Programmer, Level IV (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.4BB	System Analyst/Programmer, Level IV (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.4C	System Analyst/Programmer, Level III (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.4CC	System Analyst/Programmer, Level III (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.4D	System Analyst/Programmer, Level II (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.4DD	System Analyst/Programmer, Level II (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.4E	System Analyst/Programmer, Level I (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.4EE	System Analyst/Programmer, Level I (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5 Data Base and System Administrator					
2.5A	Data Base Administrator, Level III (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5AA	Data Base Administrator, Level III (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5B	Data Base Administrator, Level II (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5BB	Data Base Administrator, Level II (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5C	Data Base Administrator, Level I (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5CC	Data Base Administrator, Level I (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5D	System Administrator, Level IV (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5DD	System Administrator, Level IV (Premium Hours)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5E	System Administrator, Level III (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5EE	System Administrator, Level III (Premium Hours)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5F	System Administrator, Level II (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5FF	System Administrator, Level II (Premium Hours)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5G	System Administrator, Level I (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5GG	System Administrator, Level I (Premium Hours)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.6 Technical Support					
2.6A	Technical Writer, Level II (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.6AA	Technical Writer, Level II (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.6B	Technical Writer, Level I (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.6BB	Technical Writer, Level I (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]

CLINS 2.1C, 2.2A, 2.2B, 2.3A, and 2.3D through 2.6B are labor/skill categories that may/may not be required for performance under this contract. *The annual estimated quantity of one (1) hours was provided for the purpose of evaluation.

3.	<p>CONTRACTOR FURNISHED ITEMS The contractor shall furnish space, workstations, associated hardware and software, office equipment/furnishings, materials and supplies when government-furnished items are not available or accessible and when included in task descriptions. See PWS Section 4 (To be reimbursed at contractor's Cost)</p>	<p>*G&A may be applied at a rate not to exceed Profit shall not be applied. *Offer to propose G&A rate.</p>	<p style="text-align: right;">Estimated</p>	<p style="text-align: right;">\$ 5,000.00</p>
4.	<p>TRAVEL: Costs shall be reimbursed to the contractor in accordance with Clause H.26.</p>	<p>*G&A may be applied at a rate not to exceed Profit shall not be applied. *Offer to propose G&A rate.</p>	<p style="text-align: right;">Estimated</p>	<p style="text-align: right;">\$ 5,000.00</p>
B.1(b) SPECIAL SUPPORT REQUIREMENTS				
5.	<p>SPECIAL SUPPORT REQUIREMENTS--The special support requirements Items set forth below are not included in the basic work Items in B.1(a). The work called for under these items shall be accomplished when and as directed by the Contracting Officer in accordance with Section H (Clauses H.5 and H.6) and PWS paragraph 4.4.</p> <p><u>B.1(b)(1) Fixed Price Items.</u> For accomplishment of work set forth in these Items, see H.6(d)(i) and (e)</p>	<p>G&A may be applied at a rate not to exceed Profit may be applied at a rate not to exceed *Offer to propose G&A and profit rates.</p>	<p style="text-align: right;">Estimated</p>	<p style="text-align: right;">\$ 5,000.00</p>
5.A	<p>SPECIAL SUPPORT REQUIREMENTS.</p> <p><u>B.1(b)(2) Fixed Hourly Rate Items.</u> For accomplishment of work set forth in these Items, see H.6(d)(ii).</p>		<p style="text-align: right;">To be Negotiated</p>	
5.B	<p>SPECIAL SUPPORT REQUIREMENTS.</p>		<p style="text-align: right;">To be Negotiated</p>	

NOTES: A guaranteed minimum of \$500,000 will be awarded during the period of the base year performance.

Payment for CLINS 2 through 4 will be in accordance with contract clause entitled "Payments Under Time-and-Materials and Labor-Hour Contracts." Payment for CLIN 1 and 5 will be made in accordance with either contract clauses entitled "Payments" and "Payments Under Time-and-Materials and Labor-Hour Contracts."

**PART I - SECTION B
SUPPLIES OR SERVICES AND PRICES/COSTS**

B.1(a) The contractor shall furnish all personnel and when required, space, materials, equipment and supplies to provide Customer Service Center Support Services in accordance with the terms, conditions and provisions set forth herein and in the attached Performance Work Statement (PWS). The contractor shall be paid for services performed in accordance with the following price schedule:

<u>CLIN</u>	<u>Supplies/Services</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Amount</u>
1.	RESERVED	XX	XXX	XXXX	\$ <u>XXXX</u>

(Not applicable to Option Years)

FOURTH YEAR (OPTION III) -- (October 1, 2007 through September 30, 2008)

	<u>Estimated Annual Requirements</u>	<u>Unit</u>	<u>Hourly Composite Rate</u>	<u>Amount</u>
2. DISCIPLINE (SKILL):				
2.1 Help Desk				
2.1A Help Desk Specialist, III (Regular Hrs)	1,950	Hr	\$ [REDACTED]	\$ [REDACTED]
2.1AA Help Desk Specialist, III (Premium Hrs)	25	Hr	\$ [REDACTED]	\$ [REDACTED]
2.1B Help Desk Specialist II (Regular Hrs)				
2.1BB Help Desk Specialist II (Premium Hrs)	120	Hr	\$ [REDACTED]	\$ [REDACTED]
2.1C Help Desk Specialist I (Regular Hrs)				
2.1CC Help Desk Specialist I (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.2 Office Automation				
2.2A Office Automation Specialist, Level IV (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.2AA Office Automation Specialist, Level IV (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.2B Office Automation Specialist, Level III (Regular Hrs)				
2.2BB Office Automation Specialist, Level III (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.2C Office Automation Specialist, Level II (Regular Hrs)				
2.2CC Office Automation Specialist, Level II (Premium Hrs)	300	Hr	\$ [REDACTED]	\$ [REDACTED]
2.2D Office Automation Specialist, Level I (Regular Hrs)				
2.2DD Office Automation Specialist, Level I (Premium Hrs)	20	Hr	\$ [REDACTED]	\$ [REDACTED]
2.3 Computer Operator				
2.3A Computer Operator, Level IV (Regular Hours)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.3AA Computer Operator, Level IV (Premium Hours)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.3B Computer Operator, Level III (Regular Hours)				
2.3BB Computer Operator, Level III (Premium Hours)	500	Hr	\$ [REDACTED]	\$ [REDACTED]
2.3C Computer Operator, Level II (Regular Hours)				
2.3CC Computer Operator, Level II (Premium Hours)	150	Hr	\$ [REDACTED]	\$ [REDACTED]
2.3D Computer Operator, Level I (Regular Hours)				
2.3DD Computer Operator, Level I (Premium Hours)	1	Hr	\$ [REDACTED]	\$ [REDACTED]

PART I - SECTION B - SUPPLIES OR SERVICES AND PRICE/COSTS (Continued)

2.4 System Analyst and Programmer				
2.4A System Analyst/Programmer, Level V (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.4AA System Analyst/Programmer, Level V (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.4B System Analyst/Programmer, Level IV (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.4BB System Analyst/Programmer, Level IV (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.4C System Analyst/Programmer, Level III (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.4CC System Analyst/Programmer, Level III (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.4D System Analyst/Programmer, Level II (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.4DD System Analyst/Programmer, Level II (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.4E System Analyst/Programmer, Level I (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.4EE System Analyst/Programmer, Level I (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5 Data Base and System Administrator				
2.5A Data Base Administrator, Level III (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5AA Data Base Administrator, Level III (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5B Data Base Administrator, Level II (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5BB Data Base Administrator, Level II (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5C Data Base Administrator, Level I (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5CC Data Base Administrator, Level I (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5D System Administrator, Level IV (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5DD System Administrator, Level IV (Premium Hours)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5E System Administrator, Level III (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5EE System Administrator, Level III (Premium Hours)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5F System Administrator, Level II (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5FF System Administrator, Level II (Premium Hours)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5G System Administrator, Level I (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5GG System Administrator, Level I (Premium Hours)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.6 Technical Support				
2.6A Technical Writer, Level II (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.6AA Technical Writer, Level II (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.6B Technical Writer, Level I (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.6BB Technical Writer, Level I (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]

CLINS 2.1C, 2.2A, 2.2B, 2.3A, and 2.3D through 2.6B are labor/skill categories that may/may not be required for performance under this contract. *The annual estimated quantity of one (1) hours was provided for the purpose of evaluation.

3. CONTRACTOR FURNISHED ITEMS

The contractor shall furnish space, workstations, associated hardware and software, office equipment/furnishings, materials and supplies when government-furnished items are not available or accessible and when included in task descriptions. See PWS Section 4 (To be reimbursed at contractor's Cost)

*G&A may be applied at a rate not to exceed Profit shall not be applied.

*Offer to propose G&A rate.

Estimated \$ 5,000.00

4. TRAVEL: Costs shall be reimbursed to the contractor in accordance with Clause H.26.

*G&A may be applied at a rate not to exceed Profit shall not be applied.

*Offer to propose G&A rate.

Estimated \$ 5,000.00

B.1(b) SPECIAL SUPPORT REQUIREMENTS

5. SPECIAL SUPORT REQUIREMENTS--The special support requirements Items set forth below are not included in the basic work Items in B.1(a). The work called for under these items shall be accomplished when and as directed by the Contracting Officer in accordance with Section H (Clauses H.5 and H.6) and PWS paragraph 4.4.

G&A may be applied at a rate not to exceed Profit may be applied at a rate not to exceed

*Offer to propose G&A and profit rates.

B.1(b)(1) Fixed Price Items. For accomplishment of work set forth in these Items, see H.6(d)(i) and (e)

5.A SPECIAL SUPPORT REQUIREMENTS. To be Negotiated

B.1(b)(2) Fixed Hourly Rate Items. For accomplishment of work set forth in these Items, see H.6(d)(ii).

5.B SPECIAL SUPPORT REQUIREMENTS. To be Negotiated

NOTES: A guaranteed minimum of \$500,000 will be awarded during the period of the base year performance.

Payment for CLINS 2 through 4 will be in accordance with contract clause entitled "Payments Under Time-and-Materials and Labor-Hour Contracts." Payment for CLIN 1 and 5 will be made in accordance with either contract clauses entitled "Payments" and "Payments Under Time-and-Materials and Labor-Hour Contracts."

**PART I - SECTION B
SUPPLIES OR SERVICES AND PRICES/COSTS**

B.1(a) The contractor shall furnish all personnel and when required, space, materials, equipment and supplies to provide Customer Service Center Support Services in accordance with the terms, conditions and provisions set forth herein and in the attached Performance Work Statement (PWS). The contractor shall be paid for services performed in accordance with the following price schedule:

<u>CLIN</u>	<u>Supplies/Services</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Amount</u>
1.	RESERVED	XX	XXX	XXXX	\$ <u>XXXX</u>

(Not applicable to Option Years)

FIFTH YEAR (OPTION IV) -- (October 1, 2008 through September 30, 2009)

<u>2. DISCIPLINE (SKILL):</u>	<u>Estimated Annual Requirements</u>	<u>Unit</u>	<u>Hourly Composite Rate</u>	<u>Amount</u>
2.1 Help Desk				
2.1A Help Desk Specialist, III (Regular Hrs)	1,950	Hr	\$ [REDACTED]	\$ [REDACTED]
2.1AA Help Desk Specialist, III (Premium Hrs)	25	Hr	\$ [REDACTED]	\$ [REDACTED]
2.1B Help Desk Specialist II (Regular Hrs)	4,880	Hr	\$ [REDACTED]	\$ [REDACTED]
2.1BB Help Desk Specialist II (Premium Hrs)	120	Hr	\$ [REDACTED]	\$ [REDACTED]
2.1C Help Desk Specialist I (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.1CC Help Desk Specialist I (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.2 Office Automation				
2.2A Office Automation Specialist, Level IV (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.2AA Office Automation Specialist, Level IV (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.2B Office Automation Specialist, Level III (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.2BB Office Automation Specialist, Level III (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.2C Office Automation Specialist, Level II (Regular Hrs)	22,968	Hr	\$ [REDACTED]	\$ [REDACTED]
2.2CC Office Automation Specialist, Level II (Premium Hrs)	300	Hr	\$ [REDACTED]	\$ [REDACTED]
2.2D Office Automation Specialist, Level I (Regular Hrs)	1,980	Hr	\$ [REDACTED]	\$ [REDACTED]
2.2DD Office Automation Specialist, Level I (Premium Hrs)	20	Hr	\$ [REDACTED]	\$ [REDACTED]
2.3 Computer Operator				
2.3A Computer Operator, Level IV (Regular Hours)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.3AA Computer Operator, Level IV (Premium Hours)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.3B Computer Operator, Level III (Regular Hours)	19,500	Hr	\$ [REDACTED]	\$ [REDACTED]
2.3BB Computer Operator, Level III (Premium Hours)	500	Hr	\$ [REDACTED]	\$ [REDACTED]
2.3C Computer Operator, Level II (Regular Hours)	5,850	Hr	\$ [REDACTED]	\$ [REDACTED]
2.3CC Computer Operator, Level II (Premium Hours)	150	Hr	\$ [REDACTED]	\$ [REDACTED]
2.3D Computer Operator, Level I (Regular Hours)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.3DD Computer Operator, Level I (Premium Hours)	1	Hr	\$ [REDACTED]	\$ [REDACTED]

PART I - SECTION B - SUPPLIES OR SERVICES AND PRICE/COSTS (Continued)

2.4 System Analyst and Programmer				
2.4A System Analyst/Programmer, Level V (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.4AA System Analyst/Programmer, Level V (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.4B System Analyst/Programmer, Level IV (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.4BB System Analyst/Programmer, Level IV (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.4C System Analyst/Programmer, Level III (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.4CC System Analyst/Programmer, Level III (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.4D System Analyst/Programmer, Level II (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.4DD System Analyst/Programmer, Level II (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.4E System Analyst/Programmer, Level I (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.4EE System Analyst/Programmer, Level I (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5 Data Base and System Administrator				
2.5A Data Base Administrator, Level III (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5AA Data Base Administrator, Level III (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5B Data Base Administrator, Level II (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5BB Data Base Administrator, Level II (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5C Data Base Administrator, Level I (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5CC Data Base Administrator, Level I (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5D System Administrator, Level IV (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5DD System Administrator, Level IV (Premium Hours)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5E System Administrator, Level III (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5EE System Administrator, Level III (Premium Hours)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5F System Administrator, Level II (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5FF System Administrator, Level II (Premium Hours)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5G System Administrator, Level I (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.5GG System Administrator, Level I (Premium Hours)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.6 Technical Support				
2.6A Technical Writer, Level II (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.6AA Technical Writer, Level II (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.6B Technical Writer, Level I (Regular Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]
2.6BB Technical Writer, Level I (Premium Hrs)	1	Hr	\$ [REDACTED]	\$ [REDACTED]

CLINS 2.1C, 2.2A, 2.2B, 2.3A, and 2.3D through 2.6B are labor/skill categories that may/may not be required for performance under this contract. *The annual estimated quantity of one (1) hours was provided for the purpose of evaluation.

3.	<p>CONTRACTOR FURNISHED ITEMS The contractor shall furnish space, workstations, associated hardware and software, office equipment/furnishings, materials and supplies when government-furnished items are not available or accessible and when included in task descriptions. See PWS Section 4 (To be reimbursed at contractor's Cost)</p>	<p>*G&A may be applied at a rate not to exceed Profit shall not be applied. *Offer to propose G&A rate.</p>	<p>Estimated</p>	<p><u>\$ 5,000.00</u></p>
4.	<p>TRAVEL: Costs shall be reimbursed to the contractor in accordance with Clause H.26.</p>	<p>*G&A may be applied at a rate not to exceed Profit shall not be applied. *Offer to propose G&A rate.</p>	<p>Estimated</p>	<p><u>\$ 5,000.00</u></p>

B.1(b) SPECIAL SUPPORT REQUIREMENTS

5.	<p>SPECIAL SUPORT REQUIREMENTS--The special support requirements Items set forth below are not included in the basic work Items in B.1(a). The work called for under these items shall be accomplished when and as directed by the Contracting Officer in accordance with Section H (Clauses H.5 and H.6) and PWS paragraph 4.4.</p>	<p>G&A may be applied at a rate not to exceed Profit may be applied at a rate not to exceed *Offer to propose G&A and profit rates.</p>	<p>Estimated</p>	<p><u>\$ 5,000.00</u></p>
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B.1(b)(1) Fixed Price Items. For accomplishment of work set forth in these Items, see H.6(d)(i) and (e)

5.A SPECIAL SUPPORT REQUIREMENTS..... To be Negotiated

B.1(b)(2) Fixed Hourly Rate Items. For accomplishment of work set forth in these Items, see H.6(d)(ii).

5.B SPECIAL SUPPORT REQUIREMENTS..... To be Negotiated

NOTES: A guaranteed minimum of \$500,000 will be awarded during the period of the base year performance.

Payment for CLINS 2 through 4 will be in accordance with contract clause entitled "Payments Under Time-and-Materials and Labor-Hour Contracts." Payment for CLIN 1 and 5 will be made in accordance with either contract clauses entitled "Payments" and "Payments Under Time-and-Materials and Labor-Hour Contracts."

**PART I - SECTION C
SCOPE OF WORK**

C.1 SCOPE OF WORK

The contractor shall furnish all personnel and when required, space, materials, equipment, and supplies to provide Customer Service Center Support Services (CSC) described in the Performance Work Statement (PWS), at Section J, Attachment 1, and the terms, conditions and provisions included herein. Services shall be ordered by the FAA Contracting Officer in accordance with H.1, herein.

C.2 EMERGENCY SITUATIONS AND EXERCISES DURING CONTRACT PERFORMANCE (SEP 2001) CLA.4548

(a) Emergency situations and exercises are temporary exceptions to the prohibition of contractor personnel not being subject to the direction and control of Government personnel when performing non-personal contract services in FAA facilities.

(b) All contractor personnel at a FAA work site or facility during an actual emergency shall conform to the procedures posted or directed by FAA officials responsible for emergency response at that site or facility. Such officials include evacuation wardens/monitors, security personnel, Emergency Readiness Officers, management, etc.

(c) Contractor personnel shall participate in all emergency exercises, including evacuations, as part of performance under this contract. On rare occasions and based on advance arrangements that are then *announced at the time of an exercise*, contractor personnel will be excused from evacuations.

(d) Contractor management/supervisors shall ensure that each contractor employee assigned work in FAA facilities possesses a general awareness of emergency and evacuation procedures at all locations where the employees might be during an emergency or exercise. Information on emergency procedures may be requested from the Contracting Officer's Technical Representative or a designated FAA contact point at the work site.

C.3 SECTION 508 STANDARDS (Applicable to CLIN 3)

(a) FAA has determined that the following accessibility standards (36 CFR Part 1194) apply to this procurement under Section 508 of the Rehabilitation Act of 1973.

- Section 1194.21 Software Application and Operating Systems
- Section 1194.22 Web-based internet information and applications
- Section 1194.23 Telecommunications Products
- Section 1194.24 Video and Multi-media Products
- Section 1194.26 Desktop and Portable Computers

(b) The contractor shall deliver products and/or services that provide the features described in the above standards, or equivalent salient characteristics. Additionally, the contractor shall provide product support documentation and services (i.e. help desk and training) in alternate formats in order to accommodate end users with disabilities.

(c) Contractor conformance with this requirement is a material term of the contract.

Note: Copies of standards are available on the internet at www.section508.gov.

**PART I - SECTION D
PACKAGING AND MARKING**

Not Applicable

**PART I - SECTION E
INSPECTION AND ACCEPTANCE**

E.1 INSPECTION AND ACCEPTANCE

Inspection and acceptance of the services performed under this contract shall be at destination, Mike Monroney Aeronautical Center, 6500 South MacArthur Boulevard, Oklahoma City, Oklahoma, or as otherwise designated in the specific task order.

3.1-1 Clauses and Provisions Incorporated by Reference (September 2002)

This screening information request (SIR) or contract, as applicable, incorporates by reference one or more provisions or clauses listed below with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make the full text available, or offerors and contractors may obtain the full text via Internet at: (on this web page, select "Contract Writing/Clauses").

3.10.4-4 Inspection of Services— Both Fixed-Price & Cost Reimbursement (April 1996)

3.10.4-5 Inspection--Time-and-Material and Labor-Hour (April 1996)

3.10.4-16 Responsibility for Supplies (April 1996)

**PART I - SECTION F
DELIVERIES OR PERFORMANCE**

**F.1 CHANGE TO INDIVIDUAL DELIVERY ORDER
SCHEDULE (JAN 1997)**

CLA.1137

(a) The delivery schedule(s) of all delivery orders issued hereunder shall be established in accordance with the terms of the contract.

(b) In the event that the Contractor fails to deliver in accordance with the established delivery schedule(s) and if such failure is not due to an excusable delay as defined in the Default clause of this contract, the Government and the Contractor may at the Government's option, negotiate a revised delivery schedule(s) in exchange for adequate consideration to the Government. A contract modification will not be required, but the delivery order(s) shall be amended in writing accordingly.

(c) A delivery order change or amendment made pursuant to this clause shall not affect the delivery schedule(s) of any other delivery order(s) issued under this contract.

(d) This clause shall not limit the Government's rights under the Default clause.

F.2 CONTRACT PERIOD

CLA.1604

The effective period of this contract is 1 year from date of award.

F.3 PHASE-IN-PERIOD AND PERIOD OF PERFORMANCE

This contract contemplates a phase-in period beginning September 1, 2004, and ending September 30, 2004, followed by the basic period of performance beginning October 1, 2004. The basic period of performance is followed by four 1-year option periods to be exercised at the sole discretion of the Government. In the event award is not made as anticipated, the Government may alter the phase-in period, or the Government may reduce the basic contract period, and or/option contract periods.

F.4 DELIVERY SCHEDULE

All deliverables shall be in accordance with the provisions set forth in the Performance Work Statement and as further defined by the individual task assignments issued during the term of the contract.

F.5 PLACE OF PERFORMANCE

The principal place of performance shall be the Mike Monroney Aeronautical Center, 6500 South MacArthur Boulevard, Oklahoma City, Oklahoma, unless otherwise designated by specific task order.

F.6 AUTHORIZED PERFORMANCE (JAN 1997)

CLA.0168

The execution of a contract shall not constitute authority for the contractor to commence performance. Performance shall be ordered by the issuance of a formal delivery order by an authorized Contracting Officer of the Mike Monroney Aeronautical Center. Orders issued orally or by written telecommunications shall reference a formal delivery order number and shall be confirmed by issuance of the formal delivery order.

3.1-1 Clauses and Provisions Incorporated by Reference (September 2002)

This screening information request (SIR) or contract, as applicable, incorporates by reference one or more provisions or clauses listed below with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make the full text available, or offerors and contractors may obtain the full text via Internet at: (on this web page, select "Contract Writing/Clauses").

3.10.1-9 Stop-Work Order (October 1996)

3.10.1-11 Government Delay of Work (April 1996)

**PART I - SECTION G
CONTRACT ADMINISTRATION DATA**

G.1 INVOICING PROCEDURES - GENERAL

(a) In addition to the requirements set forth at AMS Clause 3.3.1-17, Prompt Payment, for the submission of a proper invoice, the contractor shall submit a separate invoice for (1) each month of performance of services, or (2) those items of supplies furnished, as follows:

- (1) The original to: FAA, Mike Monroney Aeronautical Center
Financial Operations Division (AMZ-110)
P.O. Box 25710
Oklahoma City, OK 73125-4913
- (2) One copy to: FAA, Mike Monroney Aeronautical Center
(COTRs)
P.O. Box 25082
Oklahoma City, OK 73125
- (3) One copy to: FAA, Mike Monroney Aeronautical Center
Contract Management Team (AMQ-240)
P.O. Box 25082
Oklahoma City, OK 73125

(b) Each invoice shall highlight the following information:

- (1) Contract number and applicable Task/Delivery Order number.
- (2) Noun description of services and/or supplies, including applicable line item number(s) and quantity(s) that were provided.
- (3) Extended totals for invoiced quantities.
- (4) Hours by employee by labor category, with payroll documentation indicating the hourly rate/total wages paid to each employee (time and attendance sheets shall be furnished only to COTRs).
- (5) The cumulative hours by category billed and paid on the current Task/Delivery Order.

G.2 OPTION TO EXTEND SERVICES (JAN 1997)

CLA.0116

The Government may unilaterally exercise its option to extend the term of the contract for performance of specified services pursuant to Section I, AMS Clause 3.2.4-34, Option to Extend Services, by written notice to the contractor not later than the expiration date of the current contract period.

**G.3 IDENTIFICATION/DELIVERY OF GOVERNMENT PROPERTY
(JAN 1997)**

CLA.1401

Within 45 calendar days after award of contract the Government-owned property listed below will be furnished to the contractor for use in the performance of this contract.

<u>Description</u>	<u>Identification Number</u>	<u>Quantity</u>	<u>Acquisition Cost</u>
pager 405 647-4123	S/N-513-E0255268	1	\$121.68
pager 405 647-3432	S/N-513-E1559417	1	\$121.68
pager 405 660-1019	S/N 513-E0944120	1	\$121.68
pager 405 660-3094	S/N 513-E0944122	1	\$121.68
pager 405 690-4307	S/N -513-E0944111	1	\$121.68
pager 405 690-4776	S/N -513-E0944113	1	\$121.68
pager 405 690-6129	S/N -513-E0944104	1	\$121.68
pager 405 690-6152	S/N -513-E0944105	1	\$121.68
pager 405 690-6329	S/N -513-E0946922	1	\$121.68
pager 405 770-1053	S/N -513-E1279583	1	\$121.68
pager 405 770-4962	S/N -513-E0944099	1	\$121.68
pager 405 770-6086	S/N -513-E0944100	1	\$121.68
			Total \$1,460.16

G.4 GOVERNMENT PROPERTY REPORTS (JAN 1997)

CLA.4528

- (a) The Contractor shall prepare an annual report of Government property in its possession and the possession of its subcontractors. (Reference CDRL A001)
- (b) The report shall be submitted to the Contracting Officer not later than September 15 of each calendar year on Form DOT F 4220.43, Contractor Report of Government Property.

G.5 DELIVERIES TO THE MIKE MONRONEY AERONAUTICAL (JAN 2002)

CLA.4550

CENTER (MMAC)

- (a) Security procedures at the MMAC require that all mail, materials, packages or parcels of any kind be delivered to a central screening point, for inspection by the FAA. This affects mail and other deliveries destined for all organizations located on MMAC property, including government organizations, contractors and permit holders. After passing security inspection, the mail or material may be handled and delivered by the FAA. FAA will make every reasonable effort to conduct inspections and handle items in a careful manner so as to avoid damage or delay.
- (b) This inspection is for the benefit of the FAA only. The FAA makes no representation that any material passing inspection is without hazard, poses no threat, or that it conforms in form, fit, function or quantity to the expectations of the intended recipient.
- (c) The FAA shall not be liable for any 1) loss, damage or shortage of any mail or materials, 2) injury, or 3) delay in performance resulting from such inspection and handling, unless liable under the Federal Tort Claims Act (28 U.S.C. 2671-2680).
- (d) Any item destined for the contractor that fails to pass inspection remains the property of the contractor, who is responsible for its disposition and coordination with law enforcement agencies as necessary.

PART I - SECTION H SPECIAL CONTRACT REQUIREMENTS

H.1 TASK/DELIVERY ORDER PROCESSING

(a) The Contracting Officer shall issue two task orders (one for Service Desk and one for Desktop Support) for performance of this contract in accordance with the Performance Work Statement (Attachment 1). Additional task/delivery orders may be required and will be issued with a specific Statement of Work. Concurrent accomplishment of more than one task at a time may be required.

(b) Task/delivery orders will be issued upon completion of the following sequence of actions:

(1) The Contracting Officer will issue a request for task proposal, with a copy of the Task Statement of Work attached.

(2) Contractor will submit a task proposal to the Contracting Officer within 5 workdays including:

- (i) A milestone schedule (if applicable).
- (ii) Proposed completion or delivery date (if applicable).
- (iii) Proposed travel costs.
- (iv) A breakdown of the proposed labor hours and costs by category of discipline/skill as shown in Part I, Section B of this contract.

(3) Each task will be negotiated by the Contracting Officer and, when mutual agreement is reached, a task/delivery order will be issued.

(4) The task/delivery order will be signed, dated and issued by the Contracting Officer. Each task/delivery order will contain the following information:

- (i) An appropriate delivery order number and a reference to this contract number.
- (ii) A description of the services to be performed presented in a Task Statement of Work format.
- (iii) Any special requirements relating to the specific task to be performed.
- (iv) Period of performance.
- (v) Ceiling Price.

(c) Task/delivery orders may be issued under this contract by the Contracting Officer at any time within the term of this contract or any extension under the option clause. The contractor will be given a minimum of 20 workdays to commence work under any task order which may be issued.

(d) Whenever, in the opinion of the Contracting Officer, the need for services is an emergency, the Contracting Officer may issue a task/delivery order, with a copy of the Task Statement of Work attached, directing the Contractor to proceed with performance of the work specified. Such task/delivery order will specify a ceiling price. The contractor will proceed with the performance of the work required by task/delivery order. The contractor will submit a task proposal within 20 calendar days from the date of receipt of the task/delivery order. Following receipt of the contractor's task proposal, negotiations, if required, will be conducted to establish a new ceiling price.

(e) Any completion-type task/delivery order (Statement of Work must state a definite goal of target and specify an end product) issued during the term of this contract and not completed within that term shall be completed by the contractor within the term specified in the task/delivery order. The rights and obligations of the contractor and the FAA respecting that task/delivery order shall be completed during the effective term of this contract. This paragraph (e) does not apply to term or level-of-effort type task.

H.2 CEILING PRICE

(a) A "ceiling price" (see H.1, Task/Delivery Order Processing) is applicable to and will be established for each task/delivery order issued hereunder and will vary depending on the work to be performed.

(b) The FAA shall not be obligated to pay the Contractor any amount in excess of the ceiling price set forth in the task/delivery order, and the contractor shall not be obligated to continue performance if to do so would exceed the established ceiling price, unless and until the Contracting Officer shall have notified the Contractor in writing that the ceiling price has been increased and shall have specified in the notice a revised ceiling that shall constitute the ceiling price for performance under the respective task/delivery order. When and to the extent that the ceiling price set forth in the task/delivery order has been increased, any hours expended and material costs incurred by the Contractor in excess of the ceiling price before the increase shall be allowable to the same extent as if the hours expended and material costs had been incurred after the increase in the ceiling price.

H.3 EMPLOYEE FRINGE BENEFITS

(a) The contract provides critical professional resources necessary for the accomplishment of the Performance Work Statement. Therefore, it is essential that benefits which approximate those of federal employees (e.g., Federal Aviation Administration) be provided. *From a cost control perspective, only costs directly associated with benefits for positions billed as direct labor on this contract will be allowed. Generally, these costs will be limited to the benefit categories listed in paragraph below.*

(b) The contractor will utilize service levels of 3-15 year service employees for fringe benefit computation. Within each category, minimum acceptable levels of benefits would be expected to include:

Leave/Holiday:

For employees with less than 3 years service

120 hours annual and sick leave combined

80 hours federal holidays

For employees with 3-15 years service

160 hours annual and sick leave combined

(Service time with the company and with predecessors
contractors' counts towards leave computations)

80 hours federal holidays

For employees with more than 15 years service

200 hours annual and sick leave combined

(Service time with the company and with predecessors
contractors counts towards leave computations)

80 hours federal holidays

Taxes and assessments: Required taxes or assessments in addition to Federal Unemployment Tax, State Unemployment Tax, FICA, Medicare, and Workman's Compensation will be as the law requires.

Health Insurance: Comparable to either one of the Federal Employee Health Benefit Plans (FEHB) or one offered by comparable private industry information technology firms. For example, 75 percent of the cost is generally absorbed in the contractor's overhead with the employee paying/contributing approximately 25 percent of the policy premium.

H.4 LIMITATION OF FAA'S OBLIGATION -- ALLOTMENT OF FUNDS

(a) The FAA shall not be obligated to pay the contractor any amount in excess of the amount so set forth in each delivery/task order and the contractor shall not be obligated to continue performance by virtue of which the FAA's obligation hereunder would exceed the amount set forth in each task/delivery order unless and until the Contracting Officer shall have notified the contractor in writing that such amount had been increased and shall have specified in such notice a revised amount which shall thereupon constitute the ceiling for performance of the task/delivery order.

(b) The contractor shall notify the Contracting Officer in writing at the earliest practicable time, whenever it is expected that costs to be incurred within the succeeding thirty (30) days will exceed 85 percent of the amount stated in the delivery/task order. The contractor will also notify the Contracting Officer in writing at any other time if expected costs to be incurred for items chargeable to each delivery/task order will be substantially greater or less than the amount of the task/delivery order.

(c) The FAA reserves the right to increase or decrease the funds allotted herein for a task/delivery by way of a modification. In no event shall the Contracting Officer decrease funds below the amount incurred by the contractor at the time of the notice of decrease.

H.5 SPECIAL SUPPORT REQUIREMENTS (CLIN 5)

Specialized CSC support requirements which require labor/skill categories not specifically stated in the PWS may arise during the performance period of this contract as a result of the need for special feasibility studies, cost analysis, information business plans, systems architectural designs, etc. Contract Line Item Number (CLIN) 5 has been established to recognize this type of special support.

H.6 AUTHORIZATION--SPECIAL SUPPORT REQUIREMENTS (CLIN 5)

(a) When the need for special support arises, written authorization to proceed on items set forth in Section B.1(b) must be received from the FAA Contracting Officer. Routine requirements will be accommodated through the issue of a request for task proposal, with a copy of the task work statement attached. Upon receipt of this request for task proposal, the contractor shall submit a task proposal, including any necessary cost and pricing data, to the Contracting Officer, which includes the following information:

- (i) Proposed price for accomplishing the work and a description of the basis for the proposed price;
- (ii) proposed completion or delivery date; if applicable
- (iii) any proposed travel costs involved.

(b) Upon receipt of the contractor's task proposal, the proposal will be negotiated and, when mutual agreement is reached, a task/delivery order will be issued.

(c) Whenever, in the opinion of the Contracting Officer, the need for services is of unusual and compelling urgency, the Contracting Officer may issue a task/delivery order, with a copy of the task statement of work attached, directing the contractor to proceed with performance of the work specified.

Such task/delivery order will specify a ceiling price. The contractor shall proceed with performance of the work required by the task/delivery order. The contractor shall submit a task proposal, including any necessary cost and pricing data, within 20 calendar days from the date of receipt of the task/delivery order. Following receipt of the contractor's task proposal, negotiations will be conducted to establish a final price.

(d) Special support requirements may be accommodated through fixed-price items or fixed hourly rate items.

(i) Section B.1(b)(1) – Fixed-Price Items. The Contracting Officer and Contractor may, where appropriate, negotiate a fixed price for certain special support requirements.

(ii) Section B.1(b)(2) – Fixed Hourly Rate Items. Specialized CSC support requirements which require labor/skill categories not specifically stated in the PWS may arise during the performance of the contract (See H.5). Accordingly, the Contracting Officer and Contractor may, where appropriate, negotiate fixed hourly prices for certain special support requirements.

(e) At any time during contract performance, when sufficient data becomes available on a repetitive task being performed in the fixed hourly rate category, either the Contractor or the Contracting Officer may request a negotiation to establish a firm-fixed-price for that item for the remaining life of the contract. Any such change shall be incorporated through contract modification.

H.7 PHASE-IN

(a) To ensure a smooth transition in the change of work effort from the current contractor, this contract contains a phase-in period, the purpose of which is to:

- (1) Observe work accomplishment by the incumbent contractor;
- (2) Become thoroughly familiar with work requirements, work procedures, and status of all tasks;
- (3) Complete training requirements and accomplish necessary training of contractor employees; and
- (4) Obtain identification badges for contractor employees.

(b) The contractor will be allowed access to the facilities to familiarize the key personnel with the current operations. Such access, however, must not interfere with the activities of current contract personnel. To preclude such interference, arrangements will be made with the Contracting Officer or the designated representative.

(c) At the beginning of full contract performance, the contractor shall assume responsibility for all tasks.

H.8 PHASE-OUT

(a) In the event that the follow-on contract is awarded to other than the incumbent, the incumbent contractor shall cooperate to the extent required to permit an orderly change over to the successor contractor pursuant to the requirements of AMS Clause 3.8.2-11, Continuity of Services, and PWS paragraph 1.2.11.

(b) With regard to a successor contractor's access to incumbent employees, a recruitment notice may be placed in each facility.

H.9 QUALITY CONTROL PLAN

The contractor shall submit a "final" Quality Control Plan (QCP) to the Contracting Officer pursuant to PWS paragraph 1.2.2 within two weeks after contract award. This QCP shall be approved by the Contracting Officer prior to performance of the contract IAW the PWS.

H.10 STRIKE CONTINGENCY PLAN

The contractor shall submit a "final" Strike Contingency Plan (SCP) to the Contracting Officer pursuant to PWS paragraph 1.2.12 within two weeks after contract award. The SCP will ensure continuity of all operations in the event of a strike by contractor personnel. Contractor operations under a SCP shall be at no additional cost to the Government.

H.11 TEAMING/SUBCONTRACT ARRANGEMENTS

(a) As may be applicable, the term "Contractor Team Arrangements (Teaming)" means an arrangement in which--(1) Two or more companies form a partnership or joint venture to act as a potential prime contractor; or (2) A potential prime contractor agrees with one or more other companies to have them act as its subcontractor(s) under this contract. Under a teaming arrangement all labor charges from the prime and subcontractor(s) shall be considered and billed by the prime contractor at the labor categories and rates set forth under CLIN 2. Subcontract effort (see (b) below) resulting from CLINs 3 and 4 incurred by the teaming contractors will also be billed by the prime. *(NOTE: Should a teaming arrangement result, such an arrangement does not limit the rights of the FAA to--require consent to subcontracts (see AMS Clause 3.10.2-3); determine on the basis of the stated contractor team arrangement, the responsibility of the prime contractor; provide the prime contractor data rights owned or controlled by the FAA; and, hold the prime contractor fully responsible for contract performance, regardless of any team arrangement between the prime contractor and its subcontractor(s).)*

(b) "Subcontract" means, for purpose of this contract, subcontract effort required outside any teaming arrangement.

H.12 STAFFING/RESOURCE UTILIZATION

The contractor shall assure that persons employed on this contract possess the required skills and are assigned duties consistent with the job classifications for which they were employed. Any Department of Labor imposed fine, penalty, or upward salary adjustment resulting from the contractor's failure to properly utilize classified employees, shall be the contractor's responsibility and shall not be allowed for purposes of reimbursement under this contract.

H.13 TRANSITION REQUIREMENTS

(a) Approximately 43 employees currently working on the Office Automation Support Services contract (Contract No. DTFA-02-00-D-08013) may transition to this follow-on contract as that contract expires or task/delivery orders are completed.

(b) Transition:

(1) Immediately following the contract start date, a period not to exceed 30 days will be allowed for the transition from one contractor to another to be accomplished in a well-planned, orderly, and efficient manner. This transition period will be the time for initial orientation for contract administration and will provide a time for detailed operational orientation for contract supervisory personnel. It will include a time for transition of administrative processes from the current contract to the new contract.

(2) The FAA will provide a transition team, which will be used to provide technical and administrative orientation to contractor personnel, familiarize the contractor with required services, and provide other guidance and assistance as mutually determined necessary by the FAA and the contractor.

(3) The contractor is responsible for the transition of their personnel and the assumption of ongoing tasks during the transition period.

(4) The FAA's transition team will remain available to answer technical and administrative questions throughout the transition period. After this period, the contractor shall report and/or coordinate efforts in accordance with the PWS and the contract.

H.14 STRIKES OR PICKETING AFFECTING TIMELY COMPLETION OF THE CONTRACT WORK

Notwithstanding any other provision hereof, the Contractor is responsible for delays arising out of labor disputes, including but not limited to strikes, if such strikes are reasonably avoidable. A delay caused by a strike or by picketing which constitutes an unfair labor practice is not excusable unless the Contractor takes all reasonable and appropriate action to end such a strike or picketing, such as the filing of a charge with the National Labor Relations Board, the use of other available Government procedures, and the use of private boards or organizations for the settlement of disputes.

H.15 CONTRACTOR TESTIMONY

All requests for the testimony of the Contractor or its employees, and any intention to testify as an expert witness relating to: (a) any work required by, and/or performed under, this contract; or (b) any information provided by any party to assist the Contractor in the performance of this contract, shall be immediately reported to the Contracting Officer. Neither the Contractor nor its employees shall testify on a matter related to work performed or information provided under this contract, either voluntarily or pursuant to a request, in any judicial or administrative proceeding unless approved by the Contracting Officer or required by a judge in a final court order.

H.16 DISSEMINATION OF CONTRACT INFORMATION

The Contractor shall not publish, permit to be published, or distribute for public consumption, any information, oral or written, concerning the results or conclusions made pursuant to the performance of this contract, without the prior written consent of the Contracting Officer. Two copies of any material proposed to be published or distributed shall be submitted to the Contracting Officer.

H.17 NOTIFICATION OF CRIMINAL ACTIVITY BY CONTRACT EMPLOYEE (JUL 2001) CLA.0069

Upon learning that contractor personnel with authorized access to FAA facilities/resources has been charged by a law enforcement agency for any criminal offense other than minor traffic offense, the contractor shall provide written notification within one workday to the Contracting Officer. The Contracting Officer (CO) shall then notify the FAA Servicing Security Element (SSE) AMC-700 at the Aeronautical Center in writing. A traffic offense will be considered minor when the maximum fine that could be imposed is \$300 or less. The contractor will be notified of the impact that the charge or results of the charge have on the contractor's affected personnel as soon as a determination is provided to the CO by the SSE.

H.18 SAFETY AND HEALTH (JUN 2002) CLA.0090

(a) The Contractor shall assure that no person employed on this contract works in surroundings or under conditions that are unsanitary, hazardous, or dangerous to their health or safety. The contractor shall also ensure that all employees received appropriate and required safety, health, environmental, and equipment operational training. In fulfilling these requirements, the Contractor shall comply with:

(1) Department of Labor Safety and Health Standards for Construction under Section 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327 et seq. and CFR 1960).

(2) Occupational Safety and Health Act of 1970, (Public Law 91-598 and 29 CFR 1960) and applicable rules and regulations as may have been delegated to the States.

(3) Supplemental FAA safety and health requirements contained in FAA Order 3900.19B and Order AC3900.21E, Chg 1, or elsewhere in the contract. Other standards used by FAA include the National Fire Codes, American National Standards Institute, American Society of Testing and Materials (ASTM), AC 3940.1C (Procedures for handling injury, illness, or fire at the Mike Monroney Aeronautical Center), etc. This list of standards or laws is not inclusive. Other safety and health FAA regulations can be found in the 3900 classification series entitled, "Employee Health and Safety." Other environmental FAA regulations can be found in the 1000 classification series entitled, "Administration, Management, and Policies -- General."

(b) If there are conflicts between any of the requirements referenced in this contract, the more stringent requirement will prevail.

(c) If the Contractor fails or refuses to promptly comply with any safety or health requirement, the Contracting Officer's Technical Representative (COTR) will notify the Contractor of any such noncompliance and the Contractor shall take immediate corrective action. Such notice, whether oral or written, when served on the Contractor or any of its employees at the site of the work, shall be deemed sufficient. If the Contractor fails or refuses to promptly correct the condition, the COTR may stop all or any portion of the work. When satisfactory corrective action has been taken, the contractor shall request permission to resume work from the COTR. No time extension or additional costs, resulting from the directive to stop work shall be allowed. Failure of the COTR to provide notice of noncompliance or to stop work shall not relieve the Contractor of its responsibility for the safe performance of the work.

(d) The Contractor shall require contract personnel to wear personal protective equipment when it is necessary because of the hazards on the job and in most instances will provide the equipment, except that which has been specified to be furnished by FAA. All personal protective equipment worn by contractors shall be equal to or exceed the level of protection provided to Government employees.

(e) Contractors shall include a clause in all subcontracts to require subcontractors to comply with this clause.

H.19 DIRECT HOURLY LABOR RATE (JAN 1997) (CLIN 2)

CLA.0125

The purpose of this clause is to require the contractor to pay the labor rates which were negotiated and set forth in this contract. It is agreed by the parties that such rates represent adequate compensation to attract the competence levels in each labor category necessary for successful contract performance.

(a) The contractor agrees to pay all employees a direct hourly labor rate for each labor category required by Section B, Schedule of Supplies/Services and Prices/Costs, whose weighted average is no less than 98 percent of the final negotiated direct labor rate (the direct labor portion of the negotiated composite/billing rate) for each labor category.

(b) Weighted averages (i.e., labor dollars paid divided by the direct labor hours billed under each labor category) shall be computed by the contractor on a cumulative basis for each billing period and this information provided to the Contracting Officer in three month intervals, as a minimum. (Reference CDRL A002).

(c) The contractor shall include a clause substantially the same as this in any subcontract for labor awarded for work under this contract. Wage rates paid to all subcontractor employees performing in the required labor categories are covered by this clause.

(d) Failure to pay the specified weighted average labor rates for each labor category, on a cumulative annual basis, shall constitute a variance from the contract requirements. Any credit to the Government shall be shown on the final invoice for the initial contract term and each renewal option period term. Credits shall be computed for each labor category on which the cumulative weighted average labor rate is less than 98 percent of the final negotiated direct hourly labor rate. No adjustment shall be made if the weighted average direct hourly labor rate for the labor category exceeds 98 percent of the final negotiated rates.

NOTE:

Prospective contractors must complete the attachment entitled "Negotiated Direct Hourly Labor Rates" and return as part of their proposal.

EXAMPLE

(This example assumes a final negotiated direct labor rate of \$21.50/hr for Skill I, taken from a separate listing of such rates; and a billing rate of \$38.00/hr taken from Section B, Supplies or Services and Prices/Cost. For Skill II, the final negotiated direct labor rate is assumed to be \$18.75/hr and a billing rate of \$32.00/hr.)

<u>Labor Category</u>	<u>Rate Paid</u>	<u>Actual Labor Worked</u>	<u>Hours Dollars</u>	<u>Total Labor</u>
Contract Skill I		Employee A - \$22.00	100	\$ 2,200.00
		Employee B - \$20.00	100	2,000.00
		Employee C - \$19.00	100	1,900.00
		Employee D - \$19.50	<u>100</u>	<u>1,950.00</u>
Invoice Total			400	\$ 8,050.00
Previous Totals (All other invoices)			<u>4,000</u>	<u>79,950.00</u>
Cumulative Total			<u>4,400</u>	<u>\$88,000.00</u>

Cumulative Weighted Average: $\$88,000 / 4,400 \text{ hours} = \20.00
 Cumulative Amount Billed: $\$38.00 \times 4,400 \text{ hours} = \$167,200$

Contract Skill II	Employee G - \$18.00	100	\$ 1,800.00
	Employee H - \$19.00	100	1,900.00
	Employee J - \$18.50	<u>100</u>	<u>1,850.00</u>
Invoice Total		300	\$ 5,550.00
Previous Totals (All other invoices)		<u>4,000</u>	<u>74,400.00</u>
Cumulative Total		<u>4,300</u>	<u>\$79,950.00</u>

Cumulative Weighted Average $\$79,950 / 4,300 \text{ hours} = \18.59
 Cumulative Amount Billed: $\$32.00 \times 4,300 \text{ hours} = \$137,600$

Final Billing Adjustment

Skill I

Wage ratio 93% ($\$20.00/\21.50), Variance 7% (100%-93%),
 Adjustment 5% (98%-93%)
 Credit to Government \$8,360 ($\$167,200 \times 5\%$)

Skill II

Wage ratio 99% ($\$18.59/\18.75), Variance 1% (100%-99%),
 Adjustment 0% (98%-99%)
 Credit to Government \$-0- ($\$137,600 \times 0\%$)

**H.20 CONTRACT SHUTDOWN PROCEDURES PENDING
 APPROPRIATIONS FOR NEW FISCAL YEAR (JAN 1997)**

CLA.1051

(a) In the event no continuing resolution or permanent appropriation is in place at the outset of the new fiscal year (FY), contractor employees are expected to report for their assigned duties the first workday of that new FY. Absent an appropriation, contract services that are determined by the

Government to be non-essential will be shutdown as soon as practical. To implement the shutdown, the Contracting Officer may require the contractor to stop all, or any part, of the work called for under the contract pursuant to AMS clause 3.10.1-9, Stop-Work Order.

(b) This clause does not limit the Government's rights provided by AMS 3.10.6-4, Default, or AMS 3.10.6-1, Termination for Convenience of the Government, clause of the contract.

**H.21 REQUIREMENT FOR SCREENING OF CONTRACTOR PERSONNEL (JUL 2001)
CLA.1262**

(a) **Contractor Screening of Personnel.** The operation of this contract is intended to promote the continued safe and secure operation of Federal Aviation Administration (FAA) facilities, systems and resources that comprise or support the National Aerospace System. Access to most FAA locations, systems and equipment is restricted and controlled by the responsible FAA Servicing Security Element. No rights of access to FAA facilities or resources are conferred to the contractor or contractor personnel by this contract. The contractor is responsible for identifying and providing qualified and acceptable personnel in performance of the contract. To meet this requirement, the contractor shall perform routine personnel screening prior to personnel having access to any FAA facility, resources, or sensitive information.

(1) The contractor shall obtain a criminal history report of the prospective employee from the appropriate state authority, i.e., the state where the individual was last employed. If the criminal history report reveals an occurrence of activity listed in paragraphs 1 through 6 of the contract attachment entitled "Screening Standards-Contractor" (attachment 8) within the preceding 9 years, the prospective employee shall not be allowed access to any FAA facility, resources, or sensitive information. Payment of any fees charged for such criminal history reports shall be the responsibility of the contractor. If the cost is included in the price of the contract, it shall be subject to the usual tests of allocability and reasonableness.

(2) The contractor shall contact prospective employees' previous employer(s) for employment history, and apply the contractor's customary standards for employment suitability. If this employment history check reveals a documented occurrence of activity listed in paragraph 7 of the contract attachment entitled "Screening Standards - CONTRACTOR" (attachment 8) within the preceding 9 years, the prospective employee shall not be allowed access to any FAA facility, resources, or sensitive information.

(3) When specific experience or educational requirements apply to personnel performing on the contract, the contractor shall verify prospective employees' claimed experience or educational qualifications.

(b) Government Screening Standards for Contractor Personnel.

(1) The Contractor shall inform prospective employees that the FAA will perform background investigations on contractor personnel prior to their gaining access to any Federal Aviation Administration (FAA) facility, resource or sensitive information/system in performance of the contract.

(2) Prior to placing any employee in a position having access to FAA facilities, resources or sensitive information, the contractor shall provide that employee a copy of the contract attachment entitled "Adjudicative Standards: Issues" (attachment 9). In addition, the contractor must advise the prospective employee of FAA's intent to employ such adjudicative standards in determining employee access as described above.

(3) Any personnel the contractor employs to work on FAA facilities and resources found to have a conviction history within nine (9) years prior to beginning performance under this contract shall be denied access to any FAA-controlled facility/resource. No access will be granted until the Government's background investigation is complete and a favorable determination made as a result of the adjudication process.

(c) Upon written request to the CO or his/her designated representative, the FAA may waive the screening requirements with respect to:

(1) a contractor employee that has had a FAA background investigation within the previous five years, with uninterrupted employment and performance on a FAA facility, and a record of acceptable behavior; or

(2) a contractor employee that has had a FAA background investigation within the previous 12 months, with interrupted employment and performance on a FAA facility, and a record of acceptable behavior.

(d) If in unusual circumstances the contractor finds it necessary to utilize a person that does not meet the requirements of paragraph (a), the FAA may at its sole discretion, grant a waiver to this clause. Contractor's request

for waiver shall be in writing to the contracting officer, providing information about mitigating circumstances to the negative screening results, and explain why the person should have access to FAA facilities, resources or sensitive information. The FAA will grant or deny the waiver request in writing within 15 days following receipt. The decision to grant or deny the waiver is solely the FAA's, and is not subject to appeal or to the "Disputes" clause of this contract. The contractor understands that access suitability determinations by the responsible Security Servicing Element, although conclusive under this contract, derive legal standing independent of the contract.

(e) If the contractor fails to perform the required screening, or disregards the results of the screening, and subject personnel are found to be unacceptable as a result of FAA background investigation(s), the contractor shall be responsible for FAA's cost of subsequent FAA background investigation(s) of the replacement personnel. The cost of additional FAA background investigation(s) may be deducted from requests for payment under the contract.

(f) The Contractor shall retain all reports and related documentation pertaining to (a)(1) through (3) for the duration of this contract, and shall make them available for review by the contracting officer, or his/her designated representative, within 10 days of written request.

(g) Neither the time required to perform the screening, nor the impact of any personnel action(s) required as a consequence of the screening shall be considered an "excusable delay" as described in the "Default" clause of this contract.

(h) Notwithstanding the diligent effort of the contractor to provide qualified and acceptable personnel for performance of the contract, the CO may by written notice deny access to FAA facilities, resources, or sensitive information to those personnel who have been deemed incompetent, careless, dangerous, unsuitable or otherwise objectionable, former federal employees in violation of a post-employment restriction, or those whose continued presence on Government property is contrary to the public interest or inconsistent with the interest of national security. The Contractor shall fill out, and cause each of its personnel on the contract to fill out for submission to the Government; such forms as may be necessary for security or other reasons relating to qualifications and suitability for contract work. Upon request of the CO, the Contractor's personnel shall be fingerprinted.

H.22 FAA FACILITY REGULATIONS (JUL 2001)

CLA.3402

Contractor personnel, including employees of subcontractors, suppliers, etc., working or visiting an FAA facility, shall abide by all appropriate traffic, parking, security, and airport regulations in effect at that facility.

**H.23 GOVERNMENT-ISSUED KEYS/IDENTIFICATION BADGES
AND VEHICLE DECALS (NOV 2003)**

CLA.3403

(a) It may become necessary for the Government to issue keys, identification (ID) cards or vehicle decals to contractor personnel. Prior to or upon completion or termination of the work required hereunder, the contractor shall return all such government issued items to the issuing office with notification to the Contracting Officer Technical Representative (COTR).

When contract personnel who have been issued such items, either directly by the Government or through the contract supervisor, no longer require them to perform the work, the Government issued items shall be returned to the Government within three workdays. Additionally, unauthorized duplication or use of such keys, ID cards or decals is a violation of security procedures and is prohibited.

(b) In the event such keys, ID cards, or vehicle decals are not returned, the contractor understands and agrees that the Government may, in addition to any other withholding provision of the contract, withhold \$200 for each key, ID card, or vehicle decal not returned. If the keys, ID cards, or vehicle decals are not returned within 30 days from the date the withholding action was initiated, the contractor will forfeit any amount so withheld.

(c) Access to aircraft ramp/hangar areas is authorized only to those persons displaying a flight line identification card and, for vehicles, a current ramp permit issued pursuant to Part 107 of the Federal Aviation Regulations.

(d) The Government retains the right to inspect, inventory, or audit the ID cards, keys and vehicle decals issued to the contractor in connection with the contract at the convenience of the Government. Any items not accounted for to the satisfaction of the Government shall be assumed to be lost and the provisions of paragraph (b) shall apply.

(e) Keys shall be obtained from the COTR who will require the contractor to sign a receipt for each key obtained. Lost keys or identification media shall immediately be reported concurrently to the Contracting Officer (CO), COTR, the Civil Aviation Security Division, AMC-700 and the Office of Facility Management, AMP-300.

(f) Each contract employee, during all times of on-site performance at the Mike Monroney Aeronautical Center, shall prominently display his/her current and valid identification card on the front portion of their body between the neck and waist.

(1) Prior to any contractor personnel obtaining any pass or ID, the contractor shall submit complete documentation required under Clause entitled *Security – Unescorted Access Only*.

(2) To obtain the ID contractor personnel shall submit an Identification Card/Credential Application, (DOT 1681), signed by the employee and authorized by the CO or the COTR. The DOT 1681 shall be submitted at the same time the personnel security investigation paperwork required by Clause entitled *Security – Unescorted Access Only*, is submitted. The DOT 1681 shall contain, as a minimum, under the "Credential Justification" heading, the name of the contractor/company, the contract number or the appropriate acquisition identification number, the expiration date of the contract or the task (whichever is sooner), and the required signatures. This paperwork shall be submitted to the Civil Aviation Security Division, AMC-700 in the Airmen Records Building (ARB), Rm. 124, by the contractor, in a sealed envelope, either hand-carried by the contractor or sent via U.S. Mail to: FAA, Civil Aviation Security Division, AMC-700, P.O. Box 25082, Oklahoma City, OK 73125. The contractor will be notified when the DOT 1681 has been approved and is ready for processing by the Aeronautical Center guards in the Headquarters Building, Room 151. Arrangements for processing the Identification Cards, including photographs and lamination, can be made by contacting the Aeronautical Center security guards at 405-954-4620.

(3) The contractor is responsible for each ID card issued for their personnel. The project manager can receive ID cards by signing the back of the DOT Form 1681 for all new applicants. ID cards may be issued to the applicant upon receipt of a completed DOT Form 1681 that has been approved by AMC-700 and signed by the project manager and the applicant on the back of the form. Each DOT Form 1681 will be retained by the Government for accountability purposes.

(g) The contractor is responsible for ensuring final clearance is accomplished for all departing contract personnel. Final clearance will be accomplished by close of business the final workday of the contract employee or the next day under special conditions. Aeronautical Center Form AC 3370-2, Contract Employee Clearance Form will be completed by the contractor and copies will be distributed to the COTR, CO, and AMC-700 after completion.

The contractor shall save and keep harmless and indemnify the Government against any and all liability, claims, and costs of whatsoever kind and nature of injury to or death of any person or persons and for loss or damage to any property (Government or otherwise) occurring in connection with or in any way incident to or arising out of the occupancy, use, service, operations, or performance of work in connection with this contract, resulting from the negligent acts, fault or omissions of the contractor, any subcontractor, or any employee, agent, or representative of the contractor or any subcontractor.

H.25 LIABILITY INSURANCE (JAN 1997) (R)

CLA.3212

(a) Pursuant to AMS 3.4.1-12, Insurance, the insurance required of the contract during contract performance is:

(1) Workers' compensation and employer's liability as required by applicable Federal and Oklahoma State workers' compensation and occupational disease statutes. Employer's liability coverage shall be not less than \$100,000.

(2) General liability coverage written on the comprehensive form of policy providing limits of liability for bodily injury of not less than \$500,000 for each occurrence and property damage limits of liability of not less than \$100,000 for each accident.

(3) Automobile liability (applicable to vehicles used in connection with contract performance) written on the comprehensive form of policy providing coverage of at least \$200,000 per person and \$500,000 per occurrence for bodily injury and \$100,000 per occurrence for property damage.

(b) The policy shall name "The United States of America, acting by and through the Federal Aviation Administration" as an additional insured with respect to operations performed under this contract.

(c) The policy shall include the following provision: "It is a condition of this policy that the insurer shall furnish written notice to the Federal Aviation Administration (certificate holder) 30 days in advance of any reduction in or cancellation of this policy."

(d) Certificate holder address:

FAA, NAS Contract Management Team (AMQ-240)
P. O. Box 25082
Oklahoma City, OK 73125

(e) At any time during contract performance and upon request of the Contracting Officer, the contractor shall provide a certified true copy of the liability policy and manually countersigned endorsements of any changes thereto.

H.26 REIMBURSEMENT OF TRAVEL COSTS (DEC 2003)

CLA.4531

This clause governs the payment of travel expenses as a direct contract cost, as differentiated from indirect travel cost or Company travel that would be governed by the Contractor's internal travel policies. The Government will reimburse the contractor for travel costs, as specified in this clause, that are required, approved and incurred by contractor personnel traveling outside the commuting range of their assigned work location in performance of this contract.

(a) Travel under this clause must be funded under the contract/order and then authorized in advance by the Contracting Officer (CO) or Contracting Officer's Technical Representative (COTR) before travel costs are incurred and charged as a direct contract cost. All travel related expenses claimed for reimbursement shall be separately identified by individual, by trip. The contractor shall submit proof of its actual purchase price for commercial transportation, lodging and any other items for reimbursement at actual cost. Unless directed otherwise, in writing, by the CO or COTR, subsistence cost (meals and incidental expenses) shall be billed and paid on the per diem basis specified below.

(b) Government reimbursements for claimed travel costs, including per diem, will be made in accordance with the FAA's Travel Policy (FAATP), as amended, issued by the Federal Aviation Administration and maintained on its website. Reimbursement for common-carrier fares shall be limited to actual cost of the lowest economy, standard, coach, or

hostile, or offensive work environment based on race, color, religion, gender, sexual orientation, national origin, age, or disability.

(b) It is FAA policy that harassment as defined in paragraph (a) above will not be tolerated or condoned in the FAA workplace. It is also FAA's intent to effectively address inappropriate conduct.

(c) The Contractor agrees to support this policy in performing work under this contract, and that harassment in any form will not be tolerated in the FAA workplace.

(d) If the Contractor, or a subcontractor of any tier, subcontracts any portion of the work under this contract, each such subcontract shall include this provision.

(e) The Contractor shall take whatever corrective action it deems necessary to promptly address harassment in the FAA workplace, or on an FAA site. The Contractor agrees to immediately provide the Contracting Officer all relevant information pertaining to any such conduct, and notify him/her of its planned action.

(f) The Contracting Officer may require the Contractor to remove employee(s) from the FAA worksite that the Contracting Officer deems to have engaged in harassment as defined in paragraph (a) above.

(g) Any FAA action under subsection (f) above does not relieve the Contractor of its liability or obligations under the Civil Rights Act of 1964, or any other applicable law or regulation.

H.30 Qualifications of Employees (DEC 2002) CLA.4552

The Contracting Officer will provide notice to the Contractor when any contractor employee is found to be unsuitable or otherwise objectionable, or whose conduct appears contrary to the public interest, or inconsistent with the best interest of national security. The Contractor shall take appropriate action, including the removal of such employees from working on this FAA contract, at their own expense. The contractor agrees to insert terms that conform substantially to the language of this clause in all subcontracts under this contract.

H.31 SECURITY – UNESCORTED ACCESS ONLY (SEPTEMBER 2003) CLA.4554

(a) Definitions.

(1) Access - In general the term "access" is defined as the ability to physically enter or pass through an FAA area or a facility; or having the physical ability or authority to obtain FAA sensitive information, materials or resources. In relation to classified information, the ability, authority or opportunity to obtain knowledge of such information or materials.

(2) Classified information - means official information or material that requires protection in the interest of national security and is classified for such purpose by appropriate classification authority in accordance with the provisions of Executive Order 12958, Classified National Security Information, in accordance with the provisions of Executive Order 12968, Access to Classified.

(3) Contractor employee as used for personnel security - any person employed as or by a contractor, subcontractor or consultant in support of the FAA.

(4) FAA Facility as it applies to personnel security - any manned or unmanned building, structure, warehouse, appendage, storage area, utilities, and components, which, when related by function and location form an operating entity owned, operated, or controlled by the FAA.

(5) Operating Office - a FAA line of business, an office or service in FAA headquarters, or a FAA division level organization in a region or center.

(6) Resources - FAA resources include a physical plant, information databases including hardware and software, as well as manual records pertaining to agency mission or personnel.

(7) Sensitive Information - any information which if subject to unauthorized access, modification, loss, or misuse could adversely affect the national interest, the conduct of Federal programs, or the privacy to which individuals are entitled under Section 552a of Title 5, United States Code (the Privacy Act), but which has not been specifically authorized under criteria established by an Executive

Order or an Act of Congress to be kept secret in the interest of national defense or foreign policy. Sensitive data also includes proprietary data.

(8) Servicing Security Element - the FAA headquarters, region, or center organizational element, which is responsible for providing security services to a particular activity.

(b) This clause applies to the extent that this contract requires contractor employees, subcontractors, or consultants to have access to FAA: (1) facilities, (2) sensitive information, and/or (3) resources regardless of the location where such access occurs, and none of the exceptions listed in FAA Order 1600.72, Chapter 4, paragraph 403g, 403i-1 and/or 409, pertain.

(c) Consistent with FAA Order 1600.72, the FAA Servicing Security Element (SSE) has approved designated risk levels for the following positions under the contract:

Position	Risk Level
Help Desk Specialist, III	5
Help Desk Specialist, II	1
Help Desk Specialist, I	1
Office Automation Specialist, Level IV	5
Office Automation Specialist, Level III	5
Office Automation Specialist, Level II	1
Office Automation Specialist, Level I	1
Computer Operator, Level IV	5
Computer Operator, Level III	5
Computer Operator, Level II	1
Computer Operator, Level I	1
System Analyst/Programmer, Level V	5
System Analyst/Programmer, Level IV	5
System Analyst/Programmer, Level III	5
System Analyst/Programmer, Level II	1
System Analyst/Programmer, Level I	1
Data Base Administrator, Level III	6
Data Base Administrator, Level III	5
Data Base Administrator, Level II	6
Data Base Administrator, Level II	5
Data Base Administrator, Level I	5
System Administrator, Level IV	5
System Administrator, Level III	5
System Administrator, Level II	5
System Administrator, Level I	1
Technical Writer, Level II	5
Technical Writer, Level I	5
Program Manager	5
Alternate Program Manager	5

(d) Not later than 30 days after contract award (or date of modification, if this provision is included by modification to an existing contract), for each employee in a listed position, provided, no previous background investigations can be supported as described below, the contractor shall submit the following documentation to the SSE for an employment suitability determination.

(1) Standard Form (SF) 85P, Questionnaire for Public Trust Positions, revised September 1995. The SF 85P shall be completed (all questions answered) in accordance with the instruction sheet.

(2) One single sheet fingerprint card (FD-258). The FAA SSE will provide information pertaining to the location of fingerprinting facilities. All fingerprint charts shall be written in ink or

typewritten with all answerable question blocks completed, and shall be signed and dated within the 60-day period preceding the submission.

(3) The type of investigation conducted will be determined by the position risk level designation for all duties, functions, and/or tasks performed and shall serve as the basis for granting a favorable employment suitability authorization as described in FAA Order 1600.72. If an employee has had a previous background investigation completed by a federal Government entity, which meets the requirements of Chapter 4 of FAA Order 1600.72, it will be accepted by the FAA, however, the FAA reserves the right to conduct further investigations, if necessary. For each employee for whom a previous background investigation was completed the Contractor shall provide, in writing to the SSE, the name, date of birth, place of birth, and social security number of the employee, the name of the investigating entity and approximate date the previous background investigation was completed.

(4) The Contractor shall submit the required information with a transmittal letter referencing the contract number and this request to:

Mike Monroney Aeronautical Center Contracts:
Mgr., Investigations and Internal Security Branch, AMC-700
Federal Aviation Administration
6500 S. MacArthur Blvd.
Oklahoma City, OK 73169

(5) The transmittal letter shall also include a list of the names of employees and their positions for which completed forms were submitted to the SSE pursuant to this Clause. A copy of the transmittal letter shall also be provided to the Contracting Officer.

(e) The contractor shall submit the information required by Section (d) of this Clause for any new employee not listed in the Contractor's initial thirty (30) day submission who is hired into any position identified in Section (c) of this Clause.

(f) No contractor employee shall work in a high, moderate, or low risk position unless the SSE has received all forms necessary to conduct any required investigation and has authorized the contractor employee to begin work. However, if this provision is added by modification to an existing contract, contractor employees performing in the positions listed above may continue work on the contract pending:

- (1) the submittal of all necessary forms within 30 days, and
- (2) completion of a suitability investigation by the SSE, subject to the following conditions:

NONE

(3) If the necessary forms are not submitted by the Contractor to the SSE within 30 days of the effective date of the modification, the contractor employee shall be denied access to FAA facilities, sensitive information and/or resources until such time as the forms are submitted.

(g) As applicable, the Contractor shall submit quarterly reports providing the following information to the Contracting Officer with a copy to the SSE and the Operating Office on or before the fifth day following each report period: **(Reference CDRL A003)** A complete listing by full name in alphabetical order with the social security number, of all contractor personnel who had access to an FAA facility, sensitive information and/or resources anytime during the report period (social security number shall be omitted from CO and Operating Office copies of report(s)).

(1) In addition to the above mentioned quarterly report requirements, the Contractor shall submit to the SSE on or before the fifth day of each month, any employment changes made during the reporting period. **(Reference CDRL A004)** Examples of such changes are terminations (to include name, SSN, termination date), new hires (to include name, SSN, hire date), and name changes. All lists should be in alphabetical order and have the name of the Contractor and the contract number.

(h) The Contractor shall notify the CO within one (1) day after any employee identified pursuant to Section (c) of this Clause is terminated from performance on the contract.

(i) The Contracting Officer may also, after coordination with the SSE and other security specialists, require contractor employees to submit any other security information (including additional fingerprinting) deemed reasonably necessary to protect the interests of the FAA. In this event, the Contractor shall provide, or cause each of its employees to provide such security information to the SSE, and the same transmittal letter requirements of Section (d) of this Clause shall apply.

(j) Failure to submit information required by this clause within the time required may be determined by the Contracting Officer a material breach of the contract.

(k) If subsequent to the effective date of this contract, the security classification or security requirements under this contract are changed by the Government and if the changes cause an increase or decrease in security costs or otherwise affect any other term or condition of this contract, the contract shall be subject to an equitable adjustment as if the changes were directed under the Changes clause of this contract.

(l) The contractor agrees to insert terms that conform substantially to the language of this clause, including this paragraph (l) but excluding any reference to the Changes clause of this contract, in all subcontracts under this contract that involve access and where the exceptions under Chapter 4, paragraph 403g, 403i-1, and 409 of FAA Order 1600.72 do not apply.

(m) All contractor personnel involved with the performance of this contract requiring access as defined by this clause, in performance of this contract, shall be a citizen of the United States of America, or an alien who has been lawfully admitted for permanent residence as evidenced by Alien Registration Receipt Card form I-151, or who presents other evidence from the Immigration and Naturalization Service that employment will not affect his/her immigration status. Copies of applicable documentation must be available to appropriate Federal Officials upon request.

(n) Aliens and foreign nationals proposed under this contract who have access to FAA sensitive information, facilities and/or resources must meet the following conditions in accordance with FAA Order 1600.72, chapter 4, paragraph 407: (1) must have resided within the United States for 3 consecutive years of the last 5 years unless a waiver of this requirement is requested and approved in accordance with the requirements stated in FAA Order 1600.72, chapter 4, paragraph 409(b)(3); (2) a risk or sensitivity level designation can be made for the position; and (3) the appropriate security screening can be adequately conducted.

PART II - SECTION I CONTRACT CLAUSES

3.2.2.3-39 REQUIREMENTS FOR COST OR PRICING DATA OR INFORMATION OTHER THAN COST OR PRICING DATA--MODIFICATIONS (June 1999)

Exceptions from cost or pricing data.

(a) In lieu of submitting cost or pricing data for modifications under this contract, for price adjustments on the date of the agreement on price or date of the award, whichever is later, the Contractor may submit a written request for exception by submitting the information described in the following paragraphs. The Contracting Officer may require additional supporting information, but only to the extent necessary to determine whether an exception should be granted, and whether the price is fair and reasonable--

(1) Information relative to an exception granted for prior or repetitive acquisitions.

(2) Catalog price information as follows:

(i) Attach a copy of or identify the catalog and its date, or the appropriate pages for the offered items, or a statement that the catalog is on file in the buying office to which this proposal is being made.

(ii) Provide a copy or describe current discount policies and price lists (published or unpublished), e.g., wholesale, original equipment manufacturer, and reseller

(iii) Additionally, for each catalog item that exceeds \$25,000, provide evidence of substantial sales to the general public. This may include sales order, contract, shipment, invoice, actual recorded sales or other records that are verifiable. In addition, if the basis of the price proposal is sales of essentially the same commercial item by affiliates, other manufacturers or vendors, those sales may be included. The offeror shall explain the basis of each offered price and its relationship to the established catalog price. When substantial general public sales have also been made at prices other than catalog or price list prices, the offeror shall indicate how the proposed price relates to the price of such recent sales in quantities similar to the proposed quantities.

(3) Market price information. Include the source and date or period of the market quotation or other basis for market price, the base amount, and applicable discounts. The nature of the market should be described. The supply or service being purchased should be the same as or similar to the market price supply or service. Data supporting substantial sales to the general public is also required.

(4) Identification of the law or regulation establishing the price offered. If the price is controlled under law by periodic rulings, reviews, or similar actions of a governmental body, attach a copy of the controlling document, unless it was previously submitted to the contracting office.

(5) Information on modifications of contracts or subcontracts for commercial items

(i) If (1) The original contract or subcontract was granted an exception from cost or pricing data requirements because the price agreed upon was based on adequate price competition, catalog or market prices of commercial items, or prices set by law or regulation; and (2) the modification (to the contract or subcontract) is not exempted based on one of these exceptions, then the Contractor may provide information to establish that the modification would not change the contract or subcontract from a contract or subcontract for the acquisition of a commercial item to a contract or subcontract for the acquisition of an item other than a commercial item.

(ii) For a commercial items, the Contractor may provide information on prices at which the same item or similar items have been sold in the commercial market.

(b) The Contractor grants the Contracting Officer or an authorized representative the right to examine, at any time before award, books, records, documents, or other directly pertinent records to verify any request for an exception under this clause, and the reasonableness of price. Access does not extend to cost or price information or other data relevant solely to the Contractor's determination of the prices to be offered in the catalog or marketplace.

(c) By submitting information to qualify for an exception, an offeror is not representing that this is the only exception that may apply.

(d) Requirements for cost or pricing data. If the Contractor is not granted an exception from the requirement to submit cost or pricing data, the following applies:

(1) The Contractor shall submit cost or pricing data as specified in the Appendix to Toolbox Guidance Section T.3.2.3, "Cost and Pricing Methodology".

(2) As soon as practicable after agreement on price, but before award (except for unpriced actions), the Contractor shall submit a Certificate of Current Cost or Pricing Data as described in the Appendix to Toolbox Guidance Section 3.2.3, "Cost and Price Methodology". (End of Clause)

3.2.2.3-75 REQUESTS FOR CONTRACT INFORMATION (April 2002)

Any contract resulting from this SIR will be considered a public document, subject to release under the Freedom of Information Act (FOIA), 5 U.S.C. Section 552. Unless covered by an exemption described in the Act, all information contained in the contract, including unit price, hourly rates and their extensions, may be released to the public upon request. Offerors are therefore urged to mark any sensitive documents submitted as a result of this Screening Information Request SIR that may be deemed as trade secrets, proprietary information, or privileged or confidential financial information.

3.2.4-16 ORDERING (October 1996)

(a) Any supplies and services to be furnished under this contract shall be ordered by issuance of delivery orders or task orders by the individuals or activities designated in the Schedule. Such orders may be issued during the effective period of the contract stated in the Schedule.

(b) All delivery orders or task orders are subject to the terms and conditions of this contract. In the event of conflict between a delivery order or task order and this contract, the contract shall control.

(c) If mailed, a delivery order or task order is considered "issued" when the Government deposits the order in the mail. Orders may be issued orally, by facsimile, or by electronic commerce methods only if authorized in the Schedule. (End of clause)

3.2.4-17 ORDER LIMITATIONS (October 1996) (R)

(a) Minimum order. When the Government requires supplies or services covered by this contract in an amount of less than \$500, the Government is not obligated to purchase, nor is the Contractor obligated to furnish, those supplies or services under the contract.

(b) Maximum order. The Contractor is not obligated to honor-
Any order for a combination of items in excess of \$10,000,000.

(c) If this is a requirements contract, the Government is not required to order a part of any one requirement from the Contractor if that requirement exceeds the maximum-order limitations in paragraph (b) above.

(d) Notwithstanding paragraphs (b) and (c) above, the Contractor shall honor any order exceeding the maximum order limitations in paragraph (b), unless that order (or orders) is returned to the ordering office within 5 days after issuance, with written notice stating the Contractor's intent not to ship the item (or items) called for and the reasons. Upon receiving this notice, the Government may acquire the supplies or services from another source. (End of Clause)

3.2.4-20 INDEFINITE-QUANTITY (July 1996)

(a) This is an indefinite-quantity contract for the supplies or services specified, and effective for the period stated, in the Schedule. The quantities of supplies and services specified in the Schedule are estimates only and are not purchased by this contract.

(b) Delivery or performance shall be made only as authorized by orders issued in accordance with the "Ordering" clause. The Contractor shall furnish to the Government, when and if ordered, the supplies or services specified in the Schedule up to and including the quantity designated in the Schedule as the maximum. The Government shall order at least the quantity of supplies or services designated in the Schedule as the minimum.

(c) Except for any limitations on quantities in the "Order Limitations" clause or in the Schedule, there is no limit on the number of orders that may be issued. The Government may issue orders requiring delivery to multiple destinations or performance at multiple locations.

(d) Any order issued during the effective period of this contract and not completed within that period shall be completed by the Contractor within the time specified in the order. The contract shall govern the Contractor's and Government's rights and obligations with respect to that order to the same extent as if the order were completed during the contract's effective period; provided, that the Contractor shall not be required to make any deliveries under this contract after the date established for expiration of the final contract term. (End of clause)

3.2.4-34 OPTION TO EXTEND SERVICES (April 1996)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates

provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within the period specified in the Schedule.
(End of clause)

3.2.4-35 OPTION TO EXTEND THE TERM OF THE CONTRACT (April 1996)

(a) The Government may extend the term of this contract by written notice to the Contractor within the present term of the contract; provided, that the Government shall give the Contractor a preliminary written notice of its intent to extend at least 60 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option provision.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 5 years (exclusive of any transition period). (End of clause)

3.3.1-11 AVAILABILITY OF FUNDS FOR THE NEXT FISCAL YEAR (April 1996)

Funds are not presently available for performance under this contract beyond the current fiscal year. The FAA's obligation for performance of this contract beyond that date is contingent upon the availability of appropriated funds from which payment for contract purposes can be made. No legal liability on the part of the FAA for any payment may arise for performance under this contract beyond the current fiscal year, until funds are made available to the Contracting Officer for performance and until the Contractor receives notice of availability, to be confirmed in writing by the Contracting Officer. (End of clause)

3.6.1-7 LIMITATIONS ON SUBCONTRACTING (August 1997)

By submission of an offer and execution of a contract, the Offeror/Contractor agrees that in performance of the contract in the case of a contract for:

(a) Services (except construction). At least 50 percent of the cost of contract performance incurred for personnel shall be expended for employees of the prime contractor.

(b) Supplies (other than procurements from a regular dealer in such supplies). The prime contractor shall perform work for at least 50 percent of the cost of manufacturing the supplies, not including the cost of materials.

(c) General construction. The prime contractor shall perform at least 15 percent of the cost of the contract, not including the cost of materials, with its own employees.

(d) Construction by special trade contractors. The prime contractor shall perform at least 25 percent of the cost of the contract, not including the cost of materials, with its own employees.

Compute small business subcontracting labor cost percentages as follows:

Contractor Subcontractor
Direct Labor \$ _____ \$ _____
Allowable Overhead _____
Subtotal (A) _____ (B) _____
Labor G&A @ _____% _____
Total Labor Costs (C) _____ (D) _____

To calculate the subcontracting percentage, first add Direct Labor and Allowable Overhead and enter the figures for the contractor in space (A) and for the subcontractor (if available)* in space (B).

Next, calculate Labor G & A by multiplying the G & A rate by the subtotal figure in space (A). Calculate subcontractor Labor G & A by multiplying the subcontractor's G & A rate by figure (B). Add the Labor G & A to the Subtotal and record that figure in the spaces for Total Labor Costs (C) and (D).

Now, using the formula $(D)/(C) + (D)$, calculate the subcontracting labor cost percentage.

*You need to be comparing as like figures as possible; therefore, if you have a breakdown of the subcontractor's costs, use it in the formulation above. If you do not have a breakdown of the subcontractors' costs, you should use the Total Subcontracting Amount for item (D), though you should still breakdown the contractor's costs.

3.6.1-8 NOTIFICATION OF COMPETITION LIMITED TO ELIGIBLE SEDB CONCERNS
(April 2000)

(a) Offers are solicited only from "eligible socially and economically disadvantaged business (SEDB)" concerns. As used herein, an "eligible SEDB" concern is a small business concern expressly certified by the Small Business Administration (SBA) for participation in the SBA's 8(a) program and which meets the following criteria at the time of release of the initial SIR or public announcement (if issued), whichever is first:

(1) The offeror is in conformance with the 8(a) support limitation set forth in its approved business plan; and

(2) The offeror is in conformance with the Business Activity Targets set forth in its approved business plan or any remedial action direct by the the SBA.

(b) By submission of its offer, the offeror certifies that it meets all of the criteria set forth in paragraph (a) of this clause.

(c)(1) Agreement. A manufacturer or regular dealer submitting an offer in its own name agrees to furnish, in performing the contract, only end items manufactured or produced by small business concerns inside the United States, its territories or possessions, the Commonwealth of Puerto Rico, or the Trust Territory of the Pacific Islands. However, this requirement does not apply in connection with construction or service contracts.

(2) The contractor will notify the Contracting Officer in writing immediately upon entering an agreement (either oral or written) to transfer all or part of its stock or other ownership interest to any other party. (End of clause)

3.6.2-29 STATEMENT OF EQUIVALENT RATES FOR FEDERAL HIRES (April 1996)

In compliance with the Service Contract Act of 1965, as amended, and the regulations of the Secretary of Labor (29 CFR Part 4), this clause identifies the classes of service employees expected to be employed under the contract and states the wages and fringe benefits payable to each if they were employed by the contracting agency subject to the provisions of 5 U.S.C. 5341 or 5332. This Statement is for Information Only: It Is Not a Wage Determination

Employee class	Equivalent Pay Band	Monetary Wage-Fringe Benefits
Help Desk Specialist, III	G	\$23.08
Help Desk Specialist, II	F	\$19.08
Help Desk Specialist, I	E	\$15.59
Office Automation Specialist, Level IV	I	\$32.90
Office Automation Specialist, Level III	H	\$28.59
Office Automation Specialist, Level II	H	\$27.67
Office Automation Specialist, Level I	G	\$23.08
Computer Operator Level IV	G	\$23.85
Computer Operator III	G	\$23.08
Computer Operator II	F	\$19.08

Computer Operator I	E	\$15.59
System Analyst/Programmer, Level V	I	\$32.90
System Analyst/Programmer, Level IV	H	\$30.43
System Analyst/Programmer, Level III	H	\$29.51
System Analyst/Programmer, Level II	H	\$28.59
System Analyst/Programmer, Level I	H	\$27.67
Data Base Administrator, Level III	I	\$32.90
Data Base Administrator, Level II	H	\$30.43
Data Base Administrator, Level I	G	\$23.85
System Administrator, Level IV	J	\$38.88
System Administrator, Level III	I	\$32.90
System Administrator, Level II	H	\$29.51
System Administrator, Level I	G	\$23.08
Technical Writer, Level II	H	\$27.67
Technical Writer, Level I	G	\$23.08

3.8.2-11 CONTINUITY OF SERVICES (April 1996) (R)

(a) The Contractor recognizes that the services under this contract are vital to the Government and must be continued without interruption and that, upon contract expiration, a successor, either the Government or another contractor, may continue them. The Contractor agrees to (1) furnish phase-in training and (2) exercise its best efforts and cooperation to effect an orderly and efficient transition to a successor.

(b) The Contractor shall, upon the Contracting Officer's written notice, (1) furnish phase-in, phase-out services for up to 30 days after this contract expires and (2) negotiate in good faith a plan with a successor to determine the nature and extent of phase-in, phase-out services required. The plan shall specify a training program and a date for transferring responsibilities for each division of work described in the plan, and shall be subject to the Contracting Officer's approval. The Contractor shall provide sufficient experienced personnel during the phase-in, phase-out period to ensure that the services called for by this contract are maintained at the required level of proficiency.

(c) The Contractor shall allow as many personnel as practicable to remain on the job to help the successor maintain the continuity and consistency of the services required by this contract. The Contractor also shall disclose necessary personnel records and allow the successor to conduct onsite interviews with these employees. If selected employees are agreeable to the change, the Contractor shall release them at a mutually agreeable date and negotiate transfer of their earned fringe benefits to the successor.

(d) The Contractor shall be reimbursed for all reasonable phase-in, phase-out costs (i.e., costs incurred within the agreed period after contract expiration that result from phase-in, phase-out operations) and a fee (profit) not to exceed a prorata portion of the fee (profit) under this contract. (End of clause)

3.8.2-17 KEY PERSONNEL AND FACILITIES (July 1996)

(a) The personnel and/or facilities as specified below are considered essential to the work being performed hereunder and may, with the consent of the contracting parties, be changed from time to time during the course of the contract.

(b) Prior to removing, replacing, or diverting any of the specified personnel and/or facilities, the Contractor shall notify in writing, and receive consent from, the Contracting Officer reasonably in advance of the action and shall submit justification (including proposed substitutions) in sufficient detail to permit evaluation of the impact on this contract.

(c) No diversion shall be made by the Contractor without the written consent of the Contracting Officer.

(d) The key personnel and/or facilities under this contract are:

[List Program Manager and Alternate Program Manager]

(End of clause)

3.9.1-2 PROTEST AFTER AWARD (August 1997)

(a) Upon receipt of a notice that a protest has been filed with the FAA Office of Dispute Resolution, or a determination that a protest is likely, the Administrator or his designee may instruct the Contracting Officer to direct the Contractor to stop performance of the work called for by this contract. The order to the Contractor shall be in writing, and shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Upon receipt of the final decision or other resolution of the protest, the Contracting Officer shall either--

- (1) Cancel the stop-work order; or
- (2) For other than cost-reimbursement contracts, terminate the work covered by the order as provided in the "Default" or the "Termination for Convenience of the Government" clause(s) of this contract; or
- (3) For cost-reimbursement contracts, terminate the work covered by the order as provided in the "Termination" clause of this contract.

(b) If a stop-work order issued under this clause is canceled either before or after the final resolution of the protest, the Contractor shall resume work. The Contracting Officer shall make for other than cost-reimbursement contracts, an equitable adjustment in the delivery schedule or contract price, or both; and for cost-reimbursement contracts, an equitable adjustment in the delivery schedule, the estimated cost, the fee, or a combination thereof, and in any other terms of the contract that may be affected; and the contract shall be modified, in writing, accordingly, if--

- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
- (2) The Contractor asserts its right to an adjustment within 30 days after the end of the period of work stoppage; provided, that if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon a proposal submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

(e) The Government's rights to terminate this contract at any time are not affected by action taken under this clause. (End of clause)

3.10.1-22 CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVE (JULY 1996)

(a) The Contracting Officer may designate other Government personnel (known as the Contracting Officer's Technical Representative) to act as his or her authorized representative for contract administration functions which do not involve changes to the scope, price, schedule, or terms and conditions of the contract. The designation will be in writing, signed by the Contracting Officer, and will

set forth the authorities and limitations of the representative(s) under the contract. Such designation will not contain authority to sign contractual documents, order contract changes, modify contract terms, or create any commitment or liability on the part of the Government different from that set forth in the contract.

(b) The Contractor shall immediately contact the Contracting Officer if there is any question regarding the authority of an individual to act on behalf of the Contracting Officer under this contract.

3.1-1 Clauses and Provisions Incorporated by Reference (September 2002)

This screening information request (SIR) or contract, as applicable, incorporates by reference one or more provisions or clauses listed below with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make the full text available, or offerors and contractors may obtain the full text via Internet at: (on this web page, select "Contract Writing/Clauses").

- 3.1.8-1 Cancellation, Recession, and Recovery of Funds for Illegal or Improper Activity (October 1999)**
- 3.1.8-2 Price or Fee Adjustment for Illegal or Improper Activity (October 1999)**
- 3.2.2.3-30 Termination of Defined Benefit Pension Plans (April 1996)**
- 3.2.2.3-32 Waiver of Facilities Capital Cost of Money (April 1996)**
- 3.2.2.3-33 Order of Precedence (January 1999)**
- 3.2.2.7-6 Protecting the Government's Interest when Subcontracting with Contractors Debarred, Suspended, or Proposed for Debarment (April 1996)**
- 3.2.5-1 Officials Not to Benefit (April 1996)**
- 3.2.5-3 Gratuities or Gifts (January 1999)**
- 3.2.5-4 Contingent Fees (October 1996)**
- 3.2.5-5 Anti-Kickback Procedures (October 1996)**
- 3.2.5-8 Whistleblower Protection for Contractor Employees (April 1996)**
- 3.2.5.6 Restrictions on Subcontractor Sales to the FAA (April 1996)**
- 3.3.1-1 Payments (April 1996) (CLIN 1)**
- 3.3.1-5 Payments under Time-and-Materials and Labor-Hour Contracts (April 2001)**
- 3.3.1-6 Discounts for Prompt Payment (April 1996)**
- 3.3.1-7 Limitation on Withholding of Payments (April 1996)**
- 3.3.1-8 Extras (April 1996)**
- 3.3.1-9 Interest (April 1996)**
- 3.3.1-10 Availability of Funds (April 1996)**
- 3.3.1-15 Assignment of Claims (April 1996)**
- 3.3.1-17 Prompt Payment (January 2003)**
- 3.3.1-25 Mandatory Information for Electronic Funds Transfer (EFT) Payment – Central Contractor Registration (CCR) (June 2001)**
- 3.3.2-1 FAA Cost Principles (October 1996)**
- 3.4.1-12 Insurance (July 1996)**
- 3.4.2-6 Taxes--Contracts Performed in U.S. Possessions or Puerto Rico (October 1996)**
- 3.4.2-8 Federal, State, and Local Taxes--Fixed Price Contract (April 1996)**
- 3.5-2 Notice and Assistance Regarding Patent and Copyright Infringement (April 1996)**
- 3.5-3 Patent Indemnity (April 1996)**
- 3.5-13 Rights in Data--General (October 1996)**
- 3.6.2-2 Convict Labor (April 1996)**
- 3.6.2-9 Equal Opportunity (August 1998)**
- 3.6.2-10 Equal Opportunity Preaward Clearance of Subcontracts (November 1997)**
- 3.6.2-12 Affirmative Action for Special Disabled and Vietnam Era Veterans (January 1998)**

- 3.6.2-13 Affirmative Action for Workers with Disabilities (April 2000)
- 3.6.2-14 Employment Reports on Special Disabled Veterans and Veterans of Vietnam Era (January 1998)
- 3.6.2-16 Notice to the Government of Labor Disputes (April 1996)
- 3.6.2-28 Service Contract Act of 1965, as Amended (April 1996)
- 3.6.2-30 Fair Labor Standards Act and Service Contract Act--Price Adjustment (Multiple Year and Option Contracts) (April 1996)
- 3.6.3-2 Clean Air and Clean Water (April 1996)
- 3.6.3-16 Drug Free Workplace (January 2004)
- 3.6.4-10 Restrictions on Certain Foreign Purchases (April 1996)
- 3.7-1 Privacy Act Notification (October 1996)
- 3.7-2 Privacy Act (October 1996)
- 3.8.2-10 Protection of Government Buildings, Equipment, and Vegetation (April 1996)
- 3.9.1-1 Contract Disputes (November 2002)
- 3.10.1-7 Bankruptcy (April 1996)
- 3.10.1-12 Changes--Fixed Price (April 1996)
- 3.10.1-12 Changes--Fixed-Price (Alternate I) (April 1996) (CLIN 1)
- 3.10.1-14 Changes--Time and Materials or Labor Hours (April 1996) (CLIN 2, 3, & 5)
- 3.10.1-25 Novation and Change-of-Name Agreements (January 2003)
- 3.10.2-3 Subcontracts (Time-and-Materials and Labor-Hour Contracts) (April 1996)
- 3.10.2-5 Competition in Subcontracting (January 1998)
- 3.10.3-1 Definitions (April 2004)
- 3.10.3-2 Government Property-Basic Clause (April 2004)
- 3.10.3-2 Government Property-Basic Clause/Alternate II (April 2004)
- 3.10.5-1 Product Improvement/Technology Enhancement (April 1996)
- 3.10.6-1 Termination for Convenience of the Government (Fixed Price) (October 1996)
- 3.10.6-3 Termination (Cost-Reimbursement) (October 1996)
- 3.10.6-3/alt4 Termination (Cost-Reimbursement) Alternate IV (October 1996)
- 3.10.6-4 Default (Fixed-Price Supply and Service) (October 1996)
- 3.10.6-7 Excusable Delays (October 1996)
- 3.13-10 Contractor Attendance at FAA Sponsored Training (January 2003)
- 3.14-5 Sensitive Unclassified Information (SUI) (April 2003)

**PART III - SECTION J
LIST OF ATTACHMENTS**

<u>ATTCH</u>	<u>TITLE</u>	<u>DATE</u>	<u>NO. OF PAGES</u>
1	Performance Work Statement	5/6/04	35
2	Negotiated Direct Hourly Labor Rates	Undated	1
3	U.S. Department of Labor Wage Determination No. 94-2432 (Revision No. 17)	7/09/2004	8
4	Skill Category Designation (Exempt/Nonexempt)	Undated	1

5	Deleted		
6	Contract Data Requirement List (CDRL) A001 through A009	5/5/04	10
7	Deleted		
8	Screening Standards-Contractors	7/2001	1
9	Adjudicative Standards	7/2001	1
10	Service Level Agreements	undated	9
11	Service Level Agreements	undated	4