

15E1D1 Target #2 Onboarding: Complete Standard Operating Procedures (SOP) for an FAA-wide approach that outlines a consistent corporate framework for onboarding procedures and policies. Due September 30, 2015.

Special Designations: OSI, FAA Strategic Initiatives

Commentary (March 2015)

On 03/31, released initial SOP draft that addresses activities (14 of 36 recommendations) currently underway, as well as governance structure and program office operations. This draft will continue to expand and evolve as new activities and processes are added prior to full roll-out (expected by 09/30).

Commentary (February 2015)

With the Jan. stand-up of the Program Office and LOB/SO Onboarding Working Group, initiated development of Standard Operating Procedures. Completed mapping for the AHR-ASH interface during the pre-arrival security clearance phase. Developed draft Standard Operating Procedures around these processes which were completed in Feb. 2015 and will be piloted in March 2015.

Status Table (Qualitative Metric)

Period	Actual
10/2014	Green
11/2014	Green
12/2014	Green
01/2015	Green
02/2015	Green
03/2015	Green

✓ Indicates that the item is complete.