



**Federal Aviation  
Administration**

# **Airports**

## **Fiscal Year 2011 Business Plan**

# FY2014 ARP Business Plan

Safety is the Federal Aviation Administration's (FAA) primary responsibility. Our dedication to keeping airports safe is central to the public interest, as well as the economic health of aviation.

As an organization, the Office of Airports (ARP) provides leadership to the airport and aviation community to ensure that the airports in the National Plan of Integrated Airport Systems (NPIAS) are planned and developed to meet FAA mission goals. The ARP organization has a continuing stake in the safety, security, capacity, financial, and environmental aspects of airports. Indeed, the organization's major business challenge is to improve the safety, capacity, and sustainability of U.S. airports and to maintain a level of investment for airport infrastructure projects that benefits the National Airspace System (NAS).

## Make Aviation Safer and Smarter

ARP establishes regulations for safe operation of commercial service airports and regularly inspects certificated airports for compliance. In FY 2014, we are focusing on reducing runway incursions, improving runway safety areas, and mitigating wildlife hazards near airports. To achieve zero accidental fatalities on airports, we are conducting research and using data analysis to identify and mitigate risks wherever possible.

### Strategic Measure: Risk-Based Decision Making

Build on safety management principles to proactively address emerging safety risk by using consistent, data-informed approaches to make smarter, system-level, risk-based decisions.

#### Strategic Initiative: Decision Making Process

Enhance decision making process.

#### Strategic Activity: Cross Organizational Safety Enhancements

Develop and implement safety risk enhancements to cross-organizational issues.

i. Identify current hazards and utilize current policies (8040.4 A) and guidance material to assess the associated risk; ii. Modifying 8040.4A as a result of lessons learned; iii. Process for identifying hazards is being developed by Safety Performance Design Team.

##### Activity Target 1:

Identify three cross-organizational Significant Safety Issues and have approved by the FAA SMS Board. Due February 28, 2014

##### Activity Target 2:

Identify a significant safety issue with accompanying mitigation strategies. Due September 30, 2014

### Strategic Initiative: Safety Oversight Model

Evolve the Safety Oversight Model.

#### Strategic Activity: FAA Oversight Model

Evolve the FAA oversight model to leverage industry's use of safety management principles, and exchange safety management lessons learned and best practices.

##### Activity Target 1:

Develop the scope, and a charter to clearly identify the resources, deliverables, and milestones. Due September 30, 2014

### Core Business Measure: Airport Safety and Certification

Improve safety at Part 139 airports.

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#### Core Business Initiative: Airport Safety at Part 139 Airports

Improve safety at Part 139 airports.

#### Core Activity: Key STI Metric: Airport Safety Research

Conduct Airport Technology Research Program: Coordinate with ACRP, Airport Associations, TSA, and Safe Skies and develop means for TSA and Safe Skies to install process for airports to have impact on security projects undertaken by Safe Skies by January 31, 2014; Award contract for construction of a \$9M high temperature pavement test facility; and Respond to REDAC recommendations within 45 days of receipt by September 30, 2014.

##### Activity Target 1:

Coordinate with ACRP, Airport Associations, TSA, and Safe Skies and develop means for TSA and Safe Skies to install process for airports to have impact on security projects undertaken by Safe Skies. Due January 31, 2014

##### Activity Target 2:

Award contract for construction of a \$9M high temperature pavement test facility. Due September 30, 2014

**Activity Target 3:**

Respond to REDAC recommendations within 45 days of receipt. Due September 30, 2014

**Core Activity: Airport Safety at Part 139 Airports**

Improve safety at Part 139 airports.

**Activity Target 1:**

Provide draft update of inspector handbook for regional review. Due March 31, 2014

**Core Activity: Advisory Circulars (AC's) and Guidance**

Execute long term plan to update AC's. Maintain average age of Airport Safety and Standards ACs at 5.0 years.

**Activity Target 1:**

Maintain average age of Airport Safety and Standards ACs at 5.0 years or less. Due September 30, 2014

**Core Activity: Airport Safety at Part 139 Airports in Alaska Region**

Support Airport Certification and Safety Inspector handbook revisions and publication and plan and conduct Part 139 inspections.

**Activity Target 1:**

Complete review of draft inspector handbook, final draft section to be provided March 31, 2014. Due April 30, 2014

**Activity Target 2:**

Conduct airport safety inspections per their FY 2014 work plan. Due September 30, 2014

**Activity Target 3:**

Develop work plan for conducting airport safety plans for FY 2015 and provide copies to Airport Safety and Operations Division. Due September 30, 2014

**Core Activity: Airport Safety at Part 139 Airports in Central Region**

Support Airport Certification and Safety Inspector handbook revisions and publication and plan and conduct Part 139 inspections

**Activity Target 1:**

Complete review of draft inspector handbook, final draft section to be provided March 31, 2014. Due April 30, 2014

**Activity Target 2:**

Conduct airport safety inspections per their FY 2014 work plan. Due September 30, 2014

**Activity Target 3:**

Regions develop work plan for conducting airport safety plans for FY 2015 and provide copies to Airport Safety and Operations Division. Due September 30, 2014

**Core Activity: Airport Safety at Part 139 Airports in Eastern Region**

Support Airport Certification and Safety Inspector handbook revisions and publication and plan and conduct Part 139 inspections.

**Activity Target 1:**

Complete review of draft inspector handbook, final draft section to be provided March 31, 2014. Due April 30, 2014

**Activity Target 2:**

Conduct airport safety inspections per their FY 2014 work plan. Due September 30, 2014

**Activity Target 3:**

Develop work plan for conducting airport safety plans for FY 2015 and provide copies to Airport Safety and Operations Division. Due September 30, 2014

**Core Activity: Airport Safety at Part 139 Airports in Great Lakes Region**

Support Airport Certification and Safety Inspector handbook revisions and publication and plan and conduct Part 139 inspections.

**Activity Target 1:**

Complete review of draft inspector handbook, final draft section to be provided March 31, 2014. Due April 30, 2014

**Activity Target 2:**

Conduct airport safety inspections per their FY 2014 work plan. Due September 30, 2014

**Activity Target 3:**

Develop work plan for conducting airport safety plans for FY 2015 and provide copies to Airport Safety and Operations Division. Due September 30, 2014

**Activity Target 4:**

Conduct two safety related outreach training initiatives in the Region by the Safety and Standards Branch. Due September 30, 2014

**Core Activity: Airport Safety at Part 139 Airports in New England Region**

Support Airport Certification and Safety Inspector handbook revisions and publication and plan and conduct Part 139 inspections.

**Activity Target 1:**

Complete review of draft inspector handbook, final draft section to be provided March 31, 2014. Due April 30, 2014

**Activity Target 2:**

Complete review of draft inspector handbook, final draft section to be provided March 31, 2014. Due September 30, 2014

**Activity Target 3:**

Conduct airport safety inspections per their FY

2014 work plan. Due September 30, 2014

### **Core Activity: Airport Safety at Part 139 Airports in Northwest Mountain Region**

Support Airport Certification and Safety Inspector handbook revisions and publication and plan and conduct Part 139 inspections.

#### **Activity Target 1:**

Complete review of draft inspector handbook, final draft section to be provided March 31, 2014. Due April 30, 2014

#### **Activity Target 2:**

Conduct airport safety inspections per their FY 2014 work plan. Due September 30, 2014

#### **Activity Target 3:**

Develop work plan for conducting airport safety plans for FY 2015 and provide copies to Airport Safety and Operations Division. Due September 30, 2014

### **Core Activity: Airport Safety at Part 139 Airports in Southern Region**

Support Airport Certification and Safety Inspector handbook revisions and publication and plan and conduct Part 139 inspections.

#### **Activity Target 1:**

Complete review of draft inspector handbook, final draft section to be provided March 31, 2014. Due April 30, 2014

#### **Activity Target 2:**

Conduct airport safety inspections per their FY 2014 work plan. Due September 30, 2014

#### **Activity Target 3:**

Develop work plan for conducting airport safety plans for FY 2015 and provide copies to Airport Safety and Operations Division. Due September 30, 2014

### **Core Activity: Airport Safety at Part 139 Airports in Southwest Region**

Support Airport Certification and Safety Inspector handbook revisions and publication and plan and conduct Part 139 inspections.

#### **Activity Target 1:**

Complete review of draft inspector handbook, final draft section to be provided March 31, 2014. Due April 30, 2014

#### **Activity Target 2:**

Conduct airport safety inspections per their FY 2014 work plan. Due September 30, 2014

#### **Activity Target 3:**

Develop work plan for conducting airport safety plans for FY 2015 and provide copies to Airport Safety and Operations Division. Due September 30, 2014

### **Core Activity: Airport Safety at Part 139 Airports in Western Pacific Region**

Support Airport Certification and Safety Inspector handbook revisions and publication and plan and conduct Part 139 inspections.

#### **Activity Target 1:**

Complete review of draft inspector handbook, final draft section to be provided March 31, 2014. Due April 30, 2014

#### **Activity Target 2:**

Conduct airport safety inspections per their FY 2014 work plan. Due September 30, 2014

#### **Activity Target 3:**

Develop work plan for conducting airport safety plans for FY 2015 and provide copies to Airport Safety and Operations Division. Due September 30, 2014

### **Core Activity: Reduce Runway Incursions (Category A and B) in Alaska Region**

Maintain the system wide rate of serious runway incursions (Category A and B) caused by VPDs at or below 3 per year (2% of total VPDs).

#### **Activity Target 1:**

Maintain the rate of serious runway incursions (Category A and B) caused by VPDs at or below 3 per year (2% of total VPDs). Due September 30, 2014

#### **Activity Target 2:**

Update quarterly the Runway incursion and excursion action plan, review metrics and milestones to determine if any new actions are required. Reports due: January 15, 2014; April 15, 2014; July 15, 2014; September 30, 2014. Due September 30, 2014

### **Core Activity: Reduce Runway Incursions (Category A and B) in Central Region**

Maintain the system wide rate of serious runway incursions (Category A and B) caused by VPDs at or below 3 per year (2% of total VPDs).

#### **Activity Target 1:**

Maintain the rate of serious runway incursions (Category A and B) caused by VPDs at or below 3 per year (2% of total VPDs). Due September 30, 2014

#### **Activity Target 2:**

Update quarterly the Runway incursion and excursion action plan, review metrics and milestones to determine if any new actions are required. Reports due: January 15, 2014; April 15, 2014; July 15, 2014; September 30, 2014. Due September 30, 2014

### **Core Activity: Reduce Runway Incursions (Category A and B) in Eastern Region**

Maintain the system wide rate of serious runway incursions (Category A and B) caused by VPDs at or below 3 per year (2% of total VPDs).

#### **Activity Target 1:**

Maintain the rate of serious runway incursions (Category A and B) caused by VPDs at or below 3 per year (2% of total VPDs). Due September 30, 2014

#### **Activity Target 2:**

Update quarterly the Runway incursion and excursion action plan, review metrics and milestones to determine if any new actions are required. Reports due: January 15, 2014; April 15, 2014; July 15, 2014; September 30, 2014. Due September 30, 2014

### **Core Activity: Reduce Runway Incursions (Category A and B) in Great Lakes Region**

Maintain the system wide rate of serious runway incursions (Category A and B) caused by VPDs at or below 3 per year (2% of total VPDs).

#### **Activity Target 1:**

Maintain the rate of serious runway incursions (Category A and B) caused by VPDs at or below 3 per year (2% of total VPDs) through continuous oversight of trend analysis during VPD investigations and heightened oversight during Part 139 inspections. Due September 30, 2014

#### **Activity Target 2:**

Conduct two V/VPD workshops in the region for safety training for runway incursion prevention. Update quarterly the runway incursion and excursion action plan, review metrics and milestones to determine if other actions beyond the annual V/VPD workshops to stay apace with Great Lakes Region metrics. Reports due: January 15, 2014; April 15, 2014; July 15, 2014; September 30, 2014. Due September 30, 2014

### **Core Activity: Reduce Runway Incursions (Category A and B) in New England Region**

Maintain the system wide rate of serious runway incursions (Category A and B) caused by VPDs at or below 3 per year (2% of total VPDs).

#### **Activity Target 1:**

Maintain the rate of serious runway incursions (Category A and B) caused by VPDs at or below 3 per year (2% of total VPDs). Due September 30, 2014

#### **Activity Target 2:**

Update quarterly the Runway incursion and

excursion action plan, review metrics and milestones to determine if any new actions are required. Reports due: January 15, 2014; April 15, 2014; July 15, 2014; September 30, 2014. Due September 30, 2014

### **Core Activity: Reduce Runway Incursions (Category A and B) in Northwest Mountain Region**

Maintain the system wide rate of serious runway incursions (Category A and B) caused by VPDs at or below 3 per year (2% of total VPDs).

#### **Activity Target 1:**

Maintain the rate of serious runway incursions (Category A and B) caused by VPDs at or below 3 per year (2% of total VPDs). Due September 30, 2014

#### **Activity Target 2:**

Update quarterly the Runway incursion and excursion action plan, review metrics and milestones to determine if any new actions are required. Reports due: January 15, 2014; April 15, 2014; July 15, 2014; September 30, 2014. Due September 30, 2014

### **Core Activity: Reduce Runway Incursions (Category A and B) in Southern Region**

Maintain the system wide rate of serious runway incursions (Category A and B) caused by VPDs at or below 3 per year (2% of total VPDs).

#### **Activity Target 1:**

Maintain the rate of serious runway incursions (Category A and B) caused by VPDs at or below 3 per year (2% of total VPDs). Due September 30, 2014

#### **Activity Target 2:**

Update quarterly the Runway incursion and excursion action plan, review metrics and milestones to determine if any new actions are required. Reports due: January 15, 2014; April 15, 2014; July 15, 2014; September 30, 2014. Due September 30, 2014

### **Core Activity: Reduce Runway Incursions (Category A and B) in Southwest Region**

Maintain the rate of serious runway incursions (Category A and B) caused by VPDs at or below 3 per year (2% of total VPDs).

#### **Activity Target 1:**

Maintain the rate of serious runway incursions (Category A and B) caused by VPDs at or below 3 per year (2% of total VPDs). Due September 30, 2014

#### **Activity Target 2:**

Update quarterly the Runway incursion and

excursion action plan, review metrics and milestones to determine if any new actions are required. Reports due: January 15, 2014; April 15, 2014; July 15, 2014; September 30, 2014. Due September 30, 2014

### **Core Activity: Reduce Runway Incursions (Category A and B) in Western Pacific Region**

Maintain the system wide rate of serious runway incursions (Category A and B) caused by VPDs at or below 3 per year (2% of total VPDs).

#### **Activity Target 1:**

Maintain the system wide rate of serious runway incursions (Category A and B) caused by VPDs at or below 3 per year (2% of total VPDs). Due September 30, 2014

#### **Activity Target 2:**

Update quarterly the Runway incursion and excursion action plan, review metrics and milestones to determine if any new actions are required. Reports due: January 15, 2014; April 15, 2014; July 15, 2014; September 30, 2014. Due September 30, 2014

### **Core Business Initiative: Airports National Transportation Safety Board (NTSB) Safety Issues.**

Respond to NTSB issues in a timely manner.

#### **Core Activity: National Transportation Safety Board (NTSB) Safety Issues**

Respond to NTSB issues in a timely manner.

#### **Activity Target 1:**

Respond to request for NTSB updates from AVP within 45 days of receipt. Due September 30, 2014

### **Core Business Measure: COMMERCIAL SPACE TRANSPORTATION - SAFETY**

Maintain public safety through process improvements and the conduct of effective and efficient safety evaluations, safety inspections, and rulemaking. Complete 80% of the initiatives within this target, as well as achieve: a rolling average of 174 days to make license determination based on the 3 most recent license applications, and a rolling average of 118 days to make permit determination based on the 3 most recent permit applications.

#### **Core Business Initiative: Operations**

Partner with the NASA and other government agencies to ensure consistent application of common safety standards between the FAA and our government partners for launches of commercial

vehicles. Partner with NASA to integrate programmatic and technical activities related to Commercial Resupply Services (CRS), Commercial Crew, Orion MPCV, and Flight Opportunities Programs with AST Licensing, Permitting or Safety Evaluations. Partner with NASA and DOD to integrate FAA activities with development or operational activities of commercial RLV companies that have or may apply for AST Licensing, Permitting or Safety Evaluations.

#### **Core Activity: Partner with ARP**

AST and ARP partner in developing coordination and collaborative processes for efforts related to spaceports on or near airports..

#### **Activity Target 1:**

Draft a Memorandum of Agreement between AST and ARP, defining coordination and collaborative processes for efforts related to spaceports on or near airports. Due March 31, 2014

### **Core Business Measure: Regulatory Evaluations**

Achieve the regulatory evaluation and final team concurrence due dates within 90 days of the original agency rulemaking program schedule for at least 80 percent of the rules and rule projects.

#### **Core Business Initiative: Regulatory Analysis and Support**

Provide timely and sound economic and statistical analysis and consulting for agency rulemaking and regulatory projects.

#### **Core Activity: Develop Standardized Values and Methodologies ARP**

Support APL efforts to identify cost and benefit parameters used in FAA regulatory evaluations for which it is feasible and desirable to develop standardized values or methodologies for valuation. These parameters should be ones beyond those already standardized in Report FAA-APO-98-8.

#### **Activity Target 1:**

Support APL, as requested, in efforts to update 'Economic Values for FAA investment and Regulatory Decisions, A Guide' at least one new or revised standard value or methodology. This target is contingent upon securing funding for contract support. Due September 30, 2014

#### **Activity Target 2:**

Support APL, as requested, in efforts to develop plan to identify APO economic/investment criteria needing updating or cancellation; develop plans to update as necessary. Due September 30, 2014

### **Core Business Measure: OIG/GAO audits and recommendations**

AAE will provide FAA formal responses to OIG reports to OST within 30 business days for 75% of OIG reports received in FY14.

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### **Core Business Initiative: Track OIG/GAO audits and recommendations**

Improve response of FAA draft formal responses to OIG reports and FAA reconsidered responses to OIG final reports in accordance with DOT Order 8000.6x

#### **Core Activity: ARP draft formal responses to OIG audit reports**

FAA will provide draft formal responses to OIG reports to OST within 15 business days of receipt of accepted responses from FAA Lines of Business/Service Offices.

##### **Activity Target 1:**

ARP draft formal responses to OIG reports are provided to AAE within 15 business days of receipt for 75% of OIG reports received in FY14. Due September 30, 2014

#### **Core Activity: ARP first draft reconsidered responses to OIG final reports**

75% of FAA first draft reconsidered responses to OIG final reports are provided within 30 days of receipt.

##### **Activity Target 1:**

Submit to AAE draft responses to OIG reports, within 25 business days of receipt by ARP, for 75% of OIG reports received in FY14 Due September 30, 2014

### **Core Business Measure: Commercial Air Carrier Fatality Rate**

Reduce the commercial air carrier fatalities per 100 million persons on board by 24 percent over 9-year period (2010-2018). No more than 6.2 in 2018. FY 2014 Target: 7.2

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### **Core Business Initiative: Runway Safety Areas**

Where practical, upgrade Runway Safety Areas to meet standards.

#### **Core Activity: Runway Safety Area (RSA) Improvements**

Complete all practicable Runway Safety Area (RSA) Improvements. ARP will improve 25 Runway Safety Areas (RSAs) to meet geometric standards, and ATO will improve 75 RSAs to meet RSA standards.

##### **Activity Target 1:**

Provide RSA completion status report. Due June 30, 2014

##### **Activity Target 2:**

Identify RSA improvement projects to be considered for AIP funding in FY 2015. Due August 15, 2014

##### **Activity Target 3:**

ARP will improve 25 Runway Safety Areas (RSAs) to meet geometric standards. Due September 30, 2014

##### **Activity Target 4:**

ATO will improve 75 RSAs to meet RSA standards. Due September 30, 2014

### **Core Activity: Runway Safety Area Improvements in Alaska Region**

Complete all practicable Runway Safety Area Improvements by end of calendar year 2015.

##### **Activity Target 1:**

Update Runway Safety Area improvement completion status data quarterly on 2013-2015 Runway Safety Areas. Due quarterly November 30, 2013, February 31, 2014, May 30, 2014 and August 31, 2014, based on an initial 2014 plan to complete five Runway Safety Areas in Alaska Region. Due September 30, 2014

##### **Activity Target 2:**

Identify Runway Safety Area improvement projects to be considered for Airport Improvement Program funding in FY 2015. Due September 30, 2014

### **Core Activity: Runway Safety Area Improvements in Central Region**

Complete all practicable Runway Safety Area Improvements by end of calendar year 2015.

##### **Activity Target 1:**

Update Runway Safety Area improvement completion status data quarterly on 2014-2015 Runway Safety Areas. Due quarterly November 30, 2013, February 31, 2014, May 30, 2014 and August 31, 2014, based on an initial 2014 plan to complete two Runway Safety Areas in Central Region. Due September 30, 2014

##### **Activity Target 2:**

Identify Runway Safety Area improvement projects to be considered for Airport Improvement Program funding in FY 2015. Due September 30, 2014

### **Core Activity: Runway Safety Area Improvements in Eastern Region**

Complete all practicable Runway Safety Area Improvements by end of calendar year 2015.

##### **Activity Target 1:**

Update Runway Safety Area improvement completion status data quarterly on 2014-2015 Runway Safety Areas.

Due quarterly November 30, 2013, February 31, 2014, May 30, 2014 and August 31, 2014, based on an initial 2014 plan to complete five Runway Safety Areas in Eastern Region. Due September 30, 2014

**Activity Target 2:**

Identify Runway Safety Area improvement projects to be considered for Airport Improvement Program funding in FY 2015. Due September 30, 2014

**Core Activity: Runway Safety Area Improvements in Great Lakes Region**

Complete all practicable Runway Safety Area Improvements by end of calendar year 2015.

**Activity Target 1:**

Update Runway Safety Area improvement completion status data quarterly on 2014-2015 Runway Safety Areas.

Due quarterly November 30, 2013, February 31, 2014, May 30, 2014 and August 31, 2014, based on an initial 2014 plan to complete two Runway Safety Areas in Great Lakes Region. Due September 30, 2014

**Activity Target 2:**

Identify Runway Safety Area improvement projects to be considered for Airport Improvement Program funding in FY 2015. Due September 30, 2014

**Core Activity: Runway Safety Area Improvements in New England Region**

Complete all practicable Runway Safety Area Improvements by end of calendar year 2015.

**Activity Target 1:**

Update Runway Safety Area improvement completion status data quarterly on 2014-2015 Runway Safety Areas.

Due quarterly November 30, 2013, February 31, 2014, May 30, 2014 and August 31, 2014, based on an initial 2014 plan to complete one Runway Safety Area in New England Region. Due September 30, 2014

**Activity Target 2:**

Identify Runway Safety Area improvement projects to be considered for Airport Improvement Program funding in FY 2015. Due September 30, 2014

**Core Activity: Runway Safety Area Improvements in Southern Region**

Complete all practicable Runway Safety Area Improvements by end of calendar year 2015.

**Activity Target 1:**

Update Runway Safety Area improvement completion status data quarterly on 2014-2015 Runway Safety Areas.

Due quarterly November 30, 2013, February 31, 2014, May 30, 2014 and August 31, 2014, based on an initial 2014 plan to complete one Runway Safety Area in Southern Region. Due September

30, 2014

**Activity Target 2:**

Identify Runway Safety Area improvement projects to be considered for Airport Improvement Program funding in FY 2015. Due September 30, 2014

**Core Activity: Runway Safety Area Improvements in Southwest Region**

Complete all practicable Runway Safety Area Improvements by end of calendar year 2015.

**Activity Target 1:**

Update Runway Safety Area improvement completion status data quarterly on 2014-2015 Runway Safety Areas.

Due quarterly November 30, 2013, February 31, 2014, May 30, 2014 and August 31, 2014, based on an initial 2014 plan to complete three Runway Safety Areas in Southwest Region. Due September 30, 2014

**Activity Target 2:**

Identify Runway Safety Area improvement projects to be considered for Airport Improvement Program funding in FY 2015. Due September 30, 2014

**Core Activity: Runway Safety Area Improvements in Western Pacific Region**

Complete all practicable Runway Safety Area Improvements by end of calendar year 2015.

**Activity Target 1:**

Update Runway Safety Area improvement completion status data quarterly on 2014-2015 Runway Safety Areas.

Due quarterly November 30, 2013, February 31, 2014, May 30, 2014 and August 31, 2014, based on an initial 2014 plan to complete six Runway Safety Areas in Western Pacific Region. Due September 30, 2014

**Activity Target 2:**

Identify Runway Safety Area improvement projects to be considered for Airport Improvement Program funding in FY 2015. Due September 30, 2014

**Core Business Measure: Runway Incursions (Category A and B)**

Reduce Category A & B (most serious) runway incursions to a rate of no more than .395 per million operations, and maintain or improve through FY 2018.

**Core Business Initiative: System Risk Reduction**

Reduce the risk of runway incursions resulting from errors by pilots, air traffic controllers, pedestrians, vehicle operators, tug operators, and individuals

conducting aircraft taxi operations by working in collaboration with aviation stakeholders to identify and mitigate risk.

### **Core Activity: Improved Training and Analysis for Reducing Runway Incursions**

Maintain the rate of serious runway incursions (Category A and B) caused by VPDs at or below 3 per year (2% of total VPDs).

#### **Activity Target 1:**

Update quarterly the Runway incursion and excursion action plan, review metrics and milestones to determine if any new actions are required. Reports due: January 15, 2014; April 15, 2014; July 15, 2014; September 30, 2014. Due September 30, 2014

#### **Activity Target 2:**

Support RSATS to include tracking action items in RSAP. Due September 30, 2014 Due September 30, 2014

## **Core Business Measure: Airport Safety**

Implement 40 percent of mitigating strategies for the top airport risk areas.

### **Core Business Initiative: Top Airport Risk Areas**

Use data mining and analysis to identify the top airport risk areas.

#### **Core Activity: Wildlife Hazard Mitigation**

Reduce risk of significant wildlife strikes at certificated airports by implementing wildlife hazard mitigation strategies: Issue revised AC 5200-33B Hazardous Wildlife Attractants by June 30, 2014; Complete draft update to Wildlife Hazard Manual at Airport - A Manual for Airport Personnel by August 31, 2014; and Initiate an additional 30 Wildlife hazard assessments at Tier 1 GA airports.

#### **Activity Target 1:**

Issue revised AC 5200-33B Hazardous Wildlife Attractants Due June 30, 2014

#### **Activity Target 2:**

Complete draft update to Wildlife Hazard Manual at Airport - A Manual for Airport Personnel. Due August 31, 2014

#### **Activity Target 3:**

Initiate an additional 40 Wildlife hazard assessments at Tier 1 GA airports. Due September 30, 2014

#### **Core Activity: Airport Risk Areas**

Improve non-standard airport taxiway geometry: Complete draft prioritized list of taxiways with problematic taxiway geometry by February 1, 2014; Update Airport accident/incident data base and

issue updated analysis report by June 30, 2014; and Complete final list of prioritized list of taxiways with problematic geometry.

#### **Activity Target 1:**

Complete draft prioritized list of taxiways with problematic taxiway geometry. Due February 1, 2014

#### **Activity Target 2:**

Update Airport accident/incident data base and issue updated analysis report. Due June 30, 2014

#### **Activity Target 3:**

Complete final list of prioritized list of taxiways with problematic geometry. Due September 30, 2014

### **Core Activity: Wildlife Hazard Mitigation in Alaska Region**

Implement wildlife hazard assessments to reduce risk of significant wildlife strikes at certificated airports.

#### **Activity Target 1:**

Initiate wildlife hazard assessments nationally at 40 Tier 1 General Aviation airports in the National Program of Integrated Airports System. Due September 30, 2014

### **Core Activity: Wildlife Hazard Assessments in Central Region**

Implement wildlife hazard assessments to reduce risk of significant wildlife strikes at certificated airports.

#### **Activity Target 1:**

Regions initiate wildlife hazard assessments at a total of 40 Tier 1 General Aviation airports in the National Program of Integrated Airports System. Due September 30, 2014

### **Core Activity: Wildlife Hazard Mitigation in Eastern Region**

Implement wildlife hazard assessments to reduce risk of significant wildlife strikes at certificated airports.

#### **Activity Target 1:**

Regions initiate wildlife hazard assessments at a total of 40 Tier 1 General Aviation airports in the National Program of Integrated Airports System. Due September 30, 2014

### **Core Activity: Wildlife Hazard Mitigation in Great Lakes Region**

Implement wildlife hazard assessments to reduce risk of significant wildlife strikes at certificated airports.

#### **Activity Target 1:**

Regions initiate wildlife hazard assessments at a total of 40 Tier 1 General Aviation airports in the National Program of Integrated Airports System;

Great Lakes Region has 14 Group 1 GA airports with 3 remaining to initiate WHAs in FY 2014. Due September 30, 2014

**Activity Target 2:**

Review wildlife strike reports and conduct a trend analysis to identify possible wildlife program area enhancements Due September 30, 2014

**Core Activity: Wildlife Hazard Mitigation in New England Region**

Implement wildlife hazard assessments to reduce risk of significant wildlife strikes at certificated airports.

**Activity Target 1:**

Regions initiate wildlife hazard assessments at a total of 40 Tier 1 General Aviation airports in the National Program of Integrated Airports System. Due September 30, 2014

**Core Activity: Wildlife Hazard Assessments in Northwest Mountain Region**

Implement wildlife hazard assessments to reduce risk of significant wildlife strikes at certificated airports.

**Activity Target 1:**

Regions initiate wildlife hazard assessments at a total of 40 Tier 1 General Aviation airports in the National Program of Integrated Airports System. Due September 30, 2014

**Core Activity: Wildlife Hazard Assessments in Southern Region**

Implement wildlife hazard assessments to reduce risk of significant wildlife strikes at certificated airports.

**Activity Target 1:**

Regions initiate wildlife hazard assessments at a total of 40 Tier 1 General Aviation airports in the National Program of Integrated Airports System. Due September 30, 2014

**Core Activity: Wildlife Hazard Assessments in Southwest Region**

Implement wildlife hazard assessments to reduce risk of significant wildlife strikes at certificated airports.

**Activity Target 1:**

Regions initiate wildlife hazard assessments at a total of 40 Tier 1 General Aviation airports in the National Program of Integrated Airports System. Due September 30, 2014

**Core Activity: Wildlife Hazard Assessments in Western Pacific Region**

Implement wildlife hazard assessments to reduce risk of significant wildlife strikes at certificated airports.

**Activity Target 1:**

Regions initiate wildlife hazard assessments at a total of 40 Tier 1 General Aviation airports in the National Program of Integrated Airports System. Due September 30, 2014

**Core Business Initiative: Airports Safety Management Systems**

Develop a pro-active safety culture at Part 139 certificated airports through rulemaking, airport design standards and inspections.

**Core Activity: Implement External Safety Management Systems (SMS) and expand internal SMS**

Implement external SMS at Part 139 certificated airports by delivering the Supplemental Notice of Public Rulemaking to the Office of the Secretary of Transportation by January 31, 2014, and increase voluntary SMS implementation by 20% at large hub airports from fiscal year 2013 totals.

**Activity Target 1:**

Complete revised draft SMS AC and send out for internal clearance to regions, LOBs, and ARP Offices. Due November 30, 2013

**Activity Target 2:**

Issue draft change for comment to ARP SMS Order to expand SMS to include medium hubs effective start of FY 2015 and to small hubs effective start of FY 2016. Due November 30, 2013

**Activity Target 3:**

Deliver the FAA Administrator approved Supplemental Notice of Public Rule Making for SMS to the Office of the Secretary of Transportation. Due January 31, 2014

**Activity Target 4:**

Increase the number of large hub airports voluntarily implementing SMS by 20% from FY13 totals. Due September 30, 2014

**Core Activity: Airports Safety Management Systems in Alaska Region**

Implement External Safety Management Systems (SMS) at Part 139 certificated airports and expand internal SMS.

**Activity Target 1:**

Support completion of the second draft SMS Advisory Circular to accompany Supplemental Notice of Proposed Rulemaking (SNPRM) to OST. Due December 31, 2013

**Activity Target 2:**

Increase voluntary SMS implementation by 20% at large hub airports from FY 2013 totals. Due September 30, 2014

**Core Activity: Airports Safety Management Systems in Central Region**

Implement External Safety Management Systems (SMS) at Part 139 certificated airports and expand internal SMS.

**Activity Target 1:**

Support completion of the second draft SMS Advisory Circular to accompany Supplemental Notice of Proposed Rulemaking (SNPRM) to OST. Due December 31, 2013

**Core Activity: Airports Safety Management Systems in Eastern Region**

Implement External Safety Management Systems (SMS) at Part 139 certificated airports and expand internal SMS.

**Activity Target 1:**

Support completion of the second draft Safety Management Systems Advisory Circular to accompany Supplemental Notice of Proposed Rulemaking to the Office of the Secretary of Transportation. Due December 31, 2013

**Activity Target 2:**

Increase voluntary Safety Management Systems implementation by 20% at large hub airports from FY 2013 totals. Due September 30, 2014

**Core Activity: Airports Safety Management Systems in Great Lakes Region**

Implement External Safety Management Systems (SMS) at Part 139 certificated airports and expand internal SMS.

**Activity Target 1:**

Support completion of the second draft Safety Management Systems Advisory Circular to accompany Supplemental Notice of Proposed Rulemaking to the Office of the Secretary of Transportation. Due December 31, 2013

**Activity Target 2:**

Great Lakes Region will meet with large hub airports to support an increase of voluntary Safety Management Systems implementation by 20% at large hub airports from FY 2013 totals. Due September 30, 2014

**Core Activity: Airports Safety Management Systems in New England Region**

Implement External Safety Management Systems (SMS) at Part 139 certificated airports and expand internal SMS.

**Activity Target 1:**

Support completion of the second draft Safety Management Systems Advisory Circular to accompany Supplemental Notice of Proposed Rulemaking to the Office of the Secretary of

Transportation. Due December 31, 2013

**Activity Target 2:**

Increase voluntary Safety Management Systems implementation by 20% at large hub airports from FY 2013 totals. Due September 30, 2014

**Core Activity: Airports Safety Management Systems in Northwest Mountain Region**

Implement External Safety Management Systems (SMS) at Part 139 certificated airports and expand internal SMS.

**Activity Target 1:**

Support completion of the second draft Safety Management Systems Advisory Circular to accompany Supplemental Notice of Proposed Rulemaking to the Office of the Secretary of Transportation. Due December 31, 2013

**Activity Target 2:**

Increase voluntary Safety Management Systems implementation by 20% at large hub airports from FY 2013 totals. Due September 30, 2014

**Core Activity: Airports Safety Management Systems in Southern Region**

Implement External Safety Management Systems (SMS) at Part 139 certificated airports and expand internal SMS.

**Activity Target 1:**

Support completion of the second draft Safety Management Systems Advisory Circular to accompany Supplemental Notice of Proposed Rulemaking to the Office of the Secretary of Transportation. Due December 31, 2013

**Activity Target 2:**

Increase voluntary Safety Management Systems implementation by 20% at large hub airports from FY 2013 totals. Due September 30, 2014

**Core Activity: Airports Safety Management Systems in Southwest Region**

Implement External Safety Management Systems (SMS) at Part 139 certificated airports and expand internal SMS.

**Activity Target 1:**

Support completion of the second draft Safety Management Systems Advisory Circular to accompany Supplemental Notice of Proposed Rulemaking to the Office of the Secretary of Transportation. Due December 31, 2013

**Activity Target 2:**

Increase voluntary Safety Management Systems implementation by 20% at large hub airports from FY 2013 totals. Due September 30, 2014

### **Core Activity: Airports Safety Management Systems in Western Pacific Region**

Implement External Safety Management Systems (SMS) at Part 139 certificated airports and expand internal SMS.

#### **Activity Target 1:**

Support completion of the second draft Safety Management Systems Advisory Circular to accompany Supplemental Notice of Proposed Rulemaking to the Office of the Secretary of Transportation. Due December 31, 2013

#### **Activity Target 2:**

Increase voluntary Safety Management Systems implementation by 20% at large hub airports from FY 2013 totals. Due September 30, 2014

### **Core Business Initiative: Airports Geographic Information System (GIS)**

In support of NextGen, provide a single FAA source of digital geographic airport data that reduces costs, increases accuracy, and enhances safety and capacity. By 2018, Airports Geographical Information System (Airports GIS) fully adopted by certificated and towered airports.

#### **Core Activity: Airports Geographic Information System (GIS)**

The Office of Airports will reduce data bottlenecks, continue system tool development and transition activities. This effort supports NAV Lean Recommendation #5 and the enhanced low visibility operations (ELVO) program.

#### **Activity Target 1:**

Make Airports GIS aerial photography available to all FAA LOBs through Airports GIS. Due January 31, 2014

#### **Activity Target 2:**

Develop requirements document for the airport airspace analysis tool. Due June 30, 2014

#### **Activity Target 3:**

Release updated software for the electronic Airport Layout Plan module. Due September 30, 2014

### **Core Business Initiative: Takeoff and Landing Performance Assessment (TALPA)**

Improve airport reporting of runway conditions and pilot decision-making when taking off or landing on a contaminated runway by working with other Lines of Business to make necessary changes to documents and procedures.

#### **Core Activity: Takeoff and Landing Performance Assessment (TALPA)**

Improve airport reporting of runway conditions and pilot decision-making when taking off or landing on a

contaminated runway by working with other Lines of Business to make necessary changes to documents and procedures

#### **Activity Target 1:**

Issue draft update to Advisory Circular 150/5200-30 Airport Winter Safety and Operations for internal FAA review. Due February 28, 2014

#### **Activity Target 2:**

Issue draft update to Advisory Circular 150/5200-28 Notice to Airmen (NOTAM) for Airport Operators for internal FAA review. Due March 31, 2014

## **Deliver Benefits Thru Technology/Infrastructure**

ARP will improve predictability, access, and efficiency at Core airports or major metropolitan areas by supporting, processing, and approving Airport Master Plans, Environmental Studies and directing funding investments towards necessary capacity enhancement. We will protect existing commercial service and general aviation airport facilities where current and projected demand warrants it while making strategic investments in facilities and technology consistent with evolving aviation needs.

### **Core Business Measure: Key STI Metric: AIP and PFC Program Resources and Guidance**

Fundamentally restructure the Airport Improvement Program (AIP) Order, update the Passenger Facility Charge (PFC) Order, and combine the NPIAS and ACIP Orders. Prepare and implement updated guidance for the Airport Improvement Program (AIP), Passenger Facility Charge (PFC) Program, and State Block Grant Program (SBGP): Prepare an initial draft of the PFC Order and begin internal regional review on both the PFC Order and potential legislative or regulatory changes by August 31, 2014; Prepare Initial Draft SBGP Advisory Circular for internal APP Review by June 30, 2014; and provide a draft SBGP Advisory Circular for stakeholder review; and incorporate legal comments and publish Final AIP Handbook by September 30, 2014.

### **Core Business Initiative: Update AIP and PFC Orders and Advisory Circulars**

Prepare and implement updated guidance for the Airport Improvement Program (AIP), Passenger Facility Charge (PFC) Program, and State Block Grant Program (SBGP).

#### **Core Activity: Prepare updated PFC guidance and Update PFC Order**

Prepared new guidance and update the PFC order based on the findings and recommendation of the PFC Program review completed in FY 2013.

**Activity Target 1:**

Prepare an initial draft of the PFC Order and begin internal regional review on both the PFC Order and potential legislative or regulatory changes.  
Due August 31, 2014

**Activity Target 2:**

Provide Draft PFC Order to AGC for legal review.  
Due September 30, 2014

**Core Activity: Prepare updated NPIAS-ACIP program guidance and Order**

Prepare an integrated NPIAS-ACIP Guidance report.

**Activity Target 1:**

Distribute report outlining recommended policy changes in draft NPIAS-ACIP Order to regions.  
Due January 31, 2014

**Activity Target 2:**

Provide final recommendations, strategies and options to improve and combine the NPIAS and ACIP Orders and related processes. Due September 30, 2014

**Core Activity: Prepare new Advisory Circular for State Block Grant Program**

Develop updated guidance incorporating best practices and addressing program review findings for use by FAA Field Offices and Block Grant States.

**Activity Target 1:**

Prepare Initial Draft SBGP Advisory Circular (AC) for internal APP Review. Due June 30, 2014

**Activity Target 2:**

Provide Draft SBGP AC to Stakeholders for review. Due September 30, 2014

**Core Activity: Implement updated AIP guidance and Order**

Implement regional training on the new AIP handbook and publish final Order.

**Activity Target 1:**

Prepare schedule and begin regional training of updated Draft AIP Handbook. Due October 31, 2013

**Activity Target 2:**

Incorporate legal comments and publish Final AIP Handbook. Due September 30, 2014

**Core Business Measure: AIP and PFC Program Implementation and Performance**

Ensure the implementation of the AIP and PFC programs result in a continued reduction in the improper use of federal funds, closing PFC applications on a timely basis, management of sponsor risk, proper grant documentation, meeting funding outlay measures, and developing policy proposals for new FAA

Reauthorization.

**Core Business Initiative: Review and report on implementation of AIP and PFC Programs**

Measure AIP and PFC Program performance by reducing improper use of federal funds, closing PFC applications on a timely basis, management of sponsor risk, proper grant documentation, meeting funding outlay measures, and meeting FAA Authorization legislation requirements.

**Core Activity: Reduce Improper Use of Federal Funds**

Reduce opportunities for improper use of Federal funds by implementing regional AIP assessment procedures.

**Activity Target 1:**

Provide regional and district offices a summary of FAA agreed upon resolutions, guidance or best practices, and any associated changes to the policies of the AIP grant program within 90 days of the closure of OIG, GAO or similar audit findings. Due on a continuous basis through September 30, 2014. Due September 30, 2014

**Core Activity: Administer the PFC Program**

Measure PFC program performance by closing applications and conducting regional reviews for compliance to program implementation requirements.

**Activity Target 1:**

Prepare a list of PFC application closures expected in FY 14. Due November 30, 2013

**Activity Target 2:**

Prepare a midterm report of potential Passenger Facility Charge application closures. Due March 31, 2014

**Activity Target 3:**

Close out 50% of the Passenger Facility Charge applications with the potential of closure as noted in the 2014 inventory. Due September 30, 2014

**Activity Target 4:**

Identify and tentatively schedule up to three regions to review implementation of various PFC Program areas in FY 14 given expected budget and scheduling constraints. Due January 31, 2014

**Activity Target 5:**

Complete reviews up to three regions based on established methodology and structure for targeted reviews of Regional implementation of various PFC Program areas. Due September 30, 2014

**Core Activity: Identify and Manage High Risk Grantees and Sponsors**

Measure Airport Improvement Program (AIP) performance by conducting airport risk assessments.

**Activity Target 1:**

Complete one third of airport risk assessments pursuant to the final risk assessment policy and implementation plan developed in FY 2013. Due September 30, 2014

**Core Activity: Administer the AIP**

Measure Airport Improvement Program (AIP) performance through sponsor grant documentation compliance, meeting OMB program outlays, and conducting regional reviews for compliance to program implementation requirements.

**Activity Target 1:**

Review and report to senior management on grant documentation compliance results of Year-to-Date (YTD) Regional audits. Due July 31, 2014

**Activity Target 2:**

Review AIP funding outlays and compare to annual performance metric on monthly basis. Due September 30, 2014

**Activity Target 3:**

Identify and tentatively schedule up to three regions to review implementation of various Airport Improvement Program areas in FY 14 given expected budget and scheduling constraints. Due January 31, 2014

**Activity Target 4:**

Complete reviews of up to three regions based on established methodology and structure for targeted reviews of Regional implementation of various Airport Improvement Program areas. Due September 30, 2014

**Core Activity: Airport Infrastructure Development**

Measure Airport Improvement Program (AIP) performance in meeting regulatory requirements for Capacity, Safety, Security, and Noise (CSSN) projects.

**Activity Target 1:**

Provide summary of Airport Improvement Program (AIP) funds directed to Capacity, Safety, Security, and Noise (CSSN) projects in previous fiscal year. Due November 30, 2013

**Activity Target 2:**

Identify CSSN projects to be considered for AIP funding in the upcoming fiscal year. Due May 31, 2014

**Core Activity: Alaska Region Initiative to Reduce Improper Use of Federal funds**

Reduce opportunities for improper use of Federal funds by implementing regional Airport Improvement Program assessment procedures. Administer the

Passenger Facility Charge Program to ensure proper fulfillment of all regulatory requirements, including closeout and reporting. Measure Airport Improvement Program performance in meeting regulatory requirements for Capacity, Safety, Security, and Noise projects.

**Activity Target 1:**

Using the FY 2014 - 2016 Airport Capital Improvement Plan and Discretionary Candidate List, identify Capacity, Safety, Security, and Noise projects to be considered for AIP funding in FY 2014. Due May 31, 2014

**Activity Target 2:**

Conduct internal regional grant documentation reviews and report results by the end of the 3rd quarter. Due June 30, 2014

**Activity Target 3:**

Complete federal actions necessary to enable grant execution for Capacity, Safety, Security, and Noise (CSSN) projects. Due September 30, 2014

**Activity Target 4:**

Complete one-third of airport risk assessments pursuant to the final risk assessment policy and implementation plan. Due September 30, 2014

**Activity Target 5:**

Perform monthly reviews of the Airport Improvement Program performance metric report and ensure that the region is meeting the grant outlay rate. Due September 30, 2014

**Activity Target 6:**

Close 50% of open Passenger Facility Charge applications that were both physically and financially complete as of October 1, 2013. Due September 30, 2014

**Activity Target 7:**

Generate a monthly report of those Passenger Facility Charge applications expiring within the next six months. Due September 30, 2014

**Activity Target 8:**

When Regional Offices / Airports District Offices attend OIG meetings with FAA Airports and/or airport sponsors, provide a written internal summary report within 14 days. Due on a continuous basis. Due September 30, 2014

**Activity Target 9:**

Within 14 days of initial OIG entrance audit meetings, Headquarters Representatives to provide written summary to regional and district offices containing pertinent issues to be reviewed, offices to be visited and schedule for completing audit. During the audit, Headquarters will seek field input and provide updates to regional and district offices until audit is closed. Due on a continuous basis. Due September 30, 2014

**Core Activity: Central Region Airport Infrastructure Development**

Reduce opportunities for improper use of Federal funds by implementing regional Airport Improvement Program assessment procedures. Administer the Passenger Facility Charge Program to ensure proper fulfillment of all regulatory requirements, including closeout and reporting. Measure Airport Improvement Program performance in meeting regulatory requirements for Capacity, Safety, Security, and Noise projects.

**Activity Target 1:**

Using the FY 2014 - 2016 Airports Capital Improvement Plan and Discretionary Candidate List, identify Capacity, Safety, Security, and Noise projects to be considered for AIP funding in FY 2014. Due May 31, 2014

**Activity Target 2:**

Conduct internal regional grant documentation reviews and report results by the end of the 3rd quarter. Due June 30, 2014

**Activity Target 3:**

Complete one-third of airport risk assessments pursuant to the final risk assessment policy and implementation plan. Due September 30, 2014

**Activity Target 4:**

Within 14 days of initial Office of Inspector General entrance audit meetings, Headquarters Representatives to provide written summary to regional and district offices containing pertinent issues to be reviewed, offices to be visited and schedule for completing audit. During the audit, Headquarters will seek field input and provide updates to regional and district offices until audit is closed. Due on a continuous basis. Due September 30, 2014

**Activity Target 5:**

When Regional Offices / Airports District Offices attend Office of Inspector General meetings with FAA Airports and/or airport sponsors, provide a written internal summary report within 14 days. Due on a continuous basis. Due September 30, 2014

**Activity Target 6:**

Perform monthly reviews of the Airport Improvement Program performance metric report and ensure that the region is meeting the grant outlay rate. Due September 30, 2014

**Activity Target 7:**

Close 50% of open Passenger Facility Charge applications that were both physically and financially complete as of October 1, 2013. Due September 30, 2014

**Activity Target 8:**

Generate a monthly report of those Passenger Facility Charge applications expiring within the next six months. Due September 30, 2014

**Activity Target 9:**

Complete federal actions necessary to enable

grant execution for Capacity, Safety, Security, and Noise projects. Due September 30, 2014

**Core Activity: Eastern Region Airport Infrastructure Development**

Reduce opportunities for improper use of Federal funds by implementing regional Airport Improvement Program assessment procedures. Administer the Passenger Facility Charge Program to ensure proper fulfillment of all regulatory requirements, including closeout and reporting. Measure Airport Improvement Program performance in meeting regulatory requirements for Capacity, Safety, Security, and Noise projects.

**Activity Target 1:**

Using the FY 2014 - 2016 Airports Capital Improvement Plan and Discretionary Candidate List, identify Capacity, Safety, Security, and Noise projects to be considered for Airport Improvement Program funding in FY 2014. Due May 31, 2014

**Activity Target 2:**

Conduct internal regional grant documentation reviews and report results by the end of the 3rd quarter. Due June 30, 2014

**Activity Target 3:**

Complete one-third of airport risk assessments pursuant to the final risk assessment policy and implementation plan. Due September 30, 2014

**Activity Target 4:**

Within 14 days of initial Office of Inspector General entrance audit meetings, Headquarters Representatives to provide written summary to regional and district offices containing pertinent issues to be reviewed, offices to be visited and schedule for completing audit. During the audit, Headquarters will seek field input and provide updates to regional and district offices until audit is closed. Due on a continuous basis. Due September 30, 2014

**Activity Target 5:**

When Regional Offices / Airports District Offices attend Office of Inspector General meetings with FAA Airports and/or airport sponsors, provide a written internal summary report within 14 days. Due on a continuous basis. Due September 30, 2014

**Activity Target 6:**

Perform monthly reviews of the Airport Improvement Program performance metric report and ensure that the region is meeting the grant outlay rate. Due September 30, 2014

**Activity Target 7:**

Close 50% of open Passenger Facility Charge applications that were both physically and financially complete as of October 1, 2013. Due September 30, 2014

**Activity Target 8:**

Generate a monthly report of those Passenger Facility Charge applications expiring within the next six months. Due September 30, 2014

**Activity Target 9:**

Complete federal actions necessary to enable grant execution for Capacity, Safety, Security, and Noise projects. Due September 30, 2014

**Core Activity: Great Lakes Region Airport Infrastructure Development**

Reduce opportunities for improper use of Federal funds by implementing regional Airport Improvement Program assessment procedures. Administer the Passenger Facility Charge Program to ensure proper fulfillment of all regulatory requirements, including closeout and reporting. Measure Airport Improvement Program performance in meeting regulatory requirements for Capacity, Safety, Security, and Noise projects.

**Activity Target 1:**

Using the FY 2014 - 2016 Airports Capital Improvement Plan and Discretionary Candidate List, identify Capacity, Safety, Security, and Noise projects to be considered for Airport Improvement Program funding in FY 2014. Due May 31, 2014

**Activity Target 2:**

Conduct internal regional grant documentation reviews and report results by the end of the 3rd quarter. Due June 30, 2014

**Activity Target 3:**

Complete one-third of airport risk assessments pursuant to the final risk assessment policy and implementation plan. Due September 30, 2014

**Activity Target 4:**

Within 14 days of initial Office of Inspector General entrance audit meetings, Headquarters Representatives to provide written summary to regional and district offices containing pertinent issues to be reviewed, offices to be visited and schedule for completing audit. During the audit, Headquarters will seek field input and provide updates to regional and district offices until audit is closed. Due on a continuous basis. Due September 30, 2014

**Activity Target 5:**

When Regional Offices / Airports District Offices attend Office of Inspector General meetings with FAA Airports and/or airport sponsors, provide a written internal summary report within 14 days. Due on a continuous basis. Due September 30, 2014

**Activity Target 6:**

Perform monthly reviews of the Airport Improvement Program performance metric report and ensure that the region is meeting the grant outlay rate. Due September 30, 2014

**Activity Target 7:**

Close 50% of open Passenger Facility Charge applications, 7 in Great Lakes Region, that were both physically and financially complete as of October 1, 2013. Due September 30, 2014

**Activity Target 8:**

Generate a monthly report of those Passenger Facility Charge applications expiring within the next six months. Due September 30, 2014

**Activity Target 9:**

Complete federal actions necessary to enable grant execution for Capacity, Safety, Security, and Noise projects. Due September 30, 2014

**Core Activity: New England Region Airport Infrastructure Development**

Reduce opportunities for improper use of Federal funds by implementing regional Airport Improvement Program assessment procedures. Administer the Passenger Facility Charge Program to ensure proper fulfillment of all regulatory requirements, including closeout and reporting. Measure Airport Improvement Program performance in meeting regulatory requirements for Capacity, Safety, Security, and Noise projects.

**Activity Target 1:**

Using the FY 2014 - 2016 Airports Capital Improvement Plan and Discretionary Candidate List, identify Capacity, Safety, Security, and Noise projects to be considered for Airport Improvement Program funding in FY 2014. Due May 31, 2014

**Activity Target 2:**

Conduct internal regional grant documentation reviews and report results by the end of the 3rd quarter. Due June 30, 2014

**Activity Target 3:**

Complete one-third of airport risk assessments pursuant to the final risk assessment policy and implementation plan. Due September 30, 2014

**Activity Target 4:**

Within 14 days of initial Office of Inspector General entrance audit meetings, Headquarters Representatives to provide written summary to regional and district offices containing pertinent issues to be reviewed, offices to be visited and schedule for completing audit. During the audit, Headquarters will seek field input and provide updates to regional and district offices until audit is closed. Due on a continuous basis. Due September 30, 2014

**Activity Target 5:**

When Regional Offices / Airports District Offices attend Office of Inspector General meetings with FAA Airports and/or airport sponsors, provide a written internal summary report within 14 days. Due on a continuous basis. Due September 30, 2014

**Activity Target 6:**

Perform monthly reviews of the Airport Improvement Program performance metric report and ensure that the region is meeting the grant outlay rate. Due September 30, 2014

**Activity Target 7:**

Close 50% of open Passenger Facility Charge applications that were both physically and financially complete as of October 1, 2013. Due September 30, 2014

**Activity Target 8:**

Generate a monthly report of those Passenger Facility Charge applications expiring within the next six months. Due September 30, 2014

**Activity Target 9:**

Complete federal actions necessary to enable grant execution for Capacity, Safety, Security, and Noise projects. Due September 30, 2014

**Core Activity: Northwest Mountain Region Airport Infrastructure Development**

Reduce opportunities for improper use of Federal funds by implementing regional Airport Improvement Program assessment procedures. Administer the Passenger Facility Charge Program to ensure proper fulfillment of all regulatory requirements, including closeout and reporting. Measure Airport Improvement Program performance in meeting regulatory requirements for Capacity, Safety, Security, and Noise projects.

**Activity Target 1:**

Using the FY 2014 - 2016 Airports Capital Improvement Plan and Discretionary Candidate List, identify Capacity, Safety, Security, and Noise projects to be considered for Airport Improvement Program funding in FY 2014. Due May 31, 2014

**Activity Target 2:**

Conduct internal regional grant documentation reviews and report results by the end of the 3rd quarter. Due June 30, 2014

**Activity Target 3:**

Complete one-third of airport risk assessments pursuant to the final risk assessment policy and implementation plan. Due September 30, 2014

**Activity Target 4:**

Within 14 days of initial Office of Inspector General entrance audit meetings, Headquarters Representatives to provide written summary to regional and district offices containing pertinent issues to be reviewed, offices to be visited and schedule for completing audit. During the audit, Headquarters will seek field input and provide updates to regional and district offices until audit is closed. Due on a continuous basis. Due September 30, 2014

**Activity Target 5:**

When Regional Offices / Airports District Offices attend Office of Inspector General meetings with FAA Airports and/or airport sponsors, provide a written internal summary report within 14 days. Due on a continuous basis. Due September 30, 2014

**Activity Target 6:**

Perform monthly reviews of the Airport Improvement Program performance metric report and ensure that the region is meeting the grant outlay rate. Due September 30, 2014

**Activity Target 7:**

Close 50% of open Passenger Facility Charge applications that were both physically and financially complete as of October 1, 2013. Due September 30, 2014

**Activity Target 8:**

Generate a monthly report of those Passenger Facility Charge applications expiring within the next six months. Due September 30, 2014

**Activity Target 9:**

Complete federal actions necessary to enable grant execution for Capacity, Safety, Security, and Noise projects. Due September 30, 2014

**Core Activity: Southern Region Airport Infrastructure Development**

Reduce opportunities for improper use of Federal funds by implementing regional Airport Improvement Program assessment procedures. Administer the Passenger Facility Charge Program to ensure proper fulfillment of all regulatory requirements, including closeout and reporting. Measure Airport Improvement Program performance in meeting regulatory requirements for Capacity, Safety, Security, and Noise projects.

**Activity Target 1:**

Using the FY 2014 - 2016 Airports Capital Improvement Plan and Discretionary Candidate List, identify Capacity, Safety, Security, and Noise projects to be considered for Airport Improvement Program funding in FY 2014. Due May 31, 2014

**Activity Target 2:**

Conduct internal regional grant documentation reviews and report results by the end of the 3rd quarter. Due June 30, 2014

**Activity Target 3:**

Complete one-third of airport risk assessments pursuant to the final risk assessment policy and implementation plan. Due September 30, 2014

**Activity Target 4:**

Within 14 days of initial Office of Inspector General entrance audit meetings, Headquarters Representatives to provide written summary to regional and district offices containing pertinent issues to be reviewed, offices to be visited and

schedule for completing audit. During the audit, Headquarters will seek field input and provide updates to regional and district offices until audit is closed. Due on a continuous basis. Due September 30, 2014

**Activity Target 5:**

When Regional Offices / Airports District Offices attend Office of Inspector General meetings with FAA Airports and/or airport sponsors, provide a written internal summary report within 14 days. Due on a continuous basis. Due September 30, 2014

**Activity Target 6:**

Perform monthly reviews of the Airport Improvement Program performance metric report and ensure that the region is meeting the grant outlay rate. Due September 30, 2014

**Activity Target 7:**

Close 50% of open Passenger Facility Charge applications that were both physically and financially complete as of October 1, 2013. Due September 30, 2014

**Activity Target 8:**

Generate a monthly report of those Passenger Facility Charge applications expiring within the next six months. Due September 30, 2014

**Activity Target 9:**

Complete federal actions necessary to enable grant execution for Capacity, Safety, Security, and Noise projects. Due September 30, 2014

**Core Activity: Southwest Region Airport Infrastructure Development**

Reduce opportunities for improper use of Federal funds by implementing regional Airport Improvement Program assessment procedures. Administer the Passenger Facility Charge Program to ensure proper fulfillment of all regulatory requirements, including closeout and reporting. Measure Airport Improvement Program performance in meeting regulatory requirements for Capacity, Safety, Security, and Noise projects.

**Activity Target 1:**

Using the FY 2014 - 2016 Airports Capital Improvement Plan and Discretionary Candidate List, identify Capacity, Safety, Security, and Noise projects to be considered for Airport Improvement Program funding in FY 2014. Due May 31, 2014

**Activity Target 2:**

Conduct internal regional grant documentation reviews and report results by the end of the 3rd quarter. Due June 30, 2014

**Activity Target 3:**

Complete one-third of airport risk assessments pursuant to the final risk assessment policy and implementation plan. Due September 30, 2014

**Activity Target 4:**

Within 14 days of initial Office of Inspector General entrance audit meetings, Headquarters Representatives to provide written summary to regional and district offices containing pertinent issues to be reviewed, offices to be visited and schedule for completing audit. During the audit, Headquarters will seek field input and provide updates to regional and district offices until audit is closed. Due on a continuous basis. Due September 30, 2014

**Activity Target 5:**

When Regional Offices / Airports District Offices attend Office of Inspector General meetings with FAA Airports and/or airport sponsors, provide a written internal summary report within 14 days. Due on a continuous basis. Due September 30, 2014

**Activity Target 6:**

Perform monthly reviews of the Airport Improvement Program performance metric report and ensure that the region is meeting the grant outlay rate. Due September 30, 2014

**Activity Target 7:**

Close 50% of open Passenger Facility Charge applications that were both physically and financially complete as of October 1, 2013. Due September 30, 2014

**Activity Target 8:**

Generate a monthly report of those Passenger Facility Charge applications expiring within the next six months. Due September 30, 2014

**Activity Target 9:**

Complete federal actions necessary to enable grant execution for Capacity, Safety, Security, and Noise projects. Due September 30, 2014

**Core Activity: Western Pacific Region Airport Infrastructure Development**

Reduce opportunities for improper use of Federal funds by implementing regional Airport Improvement Program assessment procedures. Administer the Passenger Facility Charge Program to ensure proper fulfillment of all regulatory requirements, including closeout and reporting. Measure Airport Improvement Program performance in meeting regulatory requirements for Capacity, Safety, Security, and Noise projects.

**Activity Target 1:**

Using the FY 2014 - 2016 Airports Capital Improvement Plan and Discretionary Candidate List, identify Capacity, Safety, Security, and Noise projects to be considered for Airport Improvement Program funding in FY 2014. Due May 31, 2014

**Activity Target 2:**

Conduct internal regional grant documentation reviews and report results by the end of the 3rd quarter. Due June 30, 2014

**Activity Target 3:**

Complete one-third of airport risk assessments pursuant to the final risk assessment policy and implementation plan. Due September 30, 2014

**Activity Target 4:**

Within 14 days of initial Office of Inspector General entrance audit meetings, Headquarters Representatives to provide written summary to regional and district offices containing pertinent issues to be reviewed, offices to be visited and schedule for completing audit. During the audit, Headquarters will seek field input and provide updates to regional and district offices until audit is closed. Due on a continuous basis. Due September 30, 2014

**Activity Target 5:**

When Regional Offices / Airports District Offices attend Office of Inspector General meetings with FAA Airports and/or airport sponsors, provide a written internal summary report within 14 days. Due on a continuous basis. Due September 30, 2014

**Activity Target 6:**

Perform monthly reviews of the Airport Improvement Program performance metric report and ensure that the region is meeting the grant outlay rate. Due September 30, 2014

**Activity Target 7:**

Close 50% of open Passenger Facility Charge applications that were both physically and financially complete as of October 1, 2013. Due September 30, 2014

**Activity Target 8:**

Generate a monthly report of those Passenger Facility Charge applications expiring within the next six months. Due September 30, 2014

**Activity Target 9:**

Generate a monthly report of those Passenger Facility Charge applications expiring within the next six months. Due September 30, 2014

**Core Business Initiative: Airport-related policy proposals for FAA Reauthorization**

Assist with development of ARP policy proposals for new FAA Reauthorization and develop annotated outline of airport-related policy proposals for new FAA Reauthorization.

**Core Activity: KEY STI METRIC Airport-related policy proposals for new FAA Reauthorization**

Develop an outline of proposed issues/initiatives for the next FAA Reauthorization: ACO and AAS to submit recommendations to APP for legislative changes to APP-500. Regional Offices invited to submit input as well by March 31, 2014; Assemble complete ARP reauthorization proposal (excluding

draft legislative text) for ARP-1/-2 review by July 31, 2014; and Develop complete ARP reauthorization proposal with supporting documentation (excluding draft legislative text) by September 30, 2014.

**Activity Target 1:**

ACO and AAS to submit recommendations to APP for legislative changes to APP-500. Regional Offices invited to submit input as well. Due March 31, 2014

**Activity Target 2:**

Assemble complete ARP reauthorization proposal (excluding draft legislative text) for ARP-1/-2 review. Due July 31, 2014

**Activity Target 3:**

Develop complete ARP reauthorization proposal with supporting documentation (excluding draft legislative text). Due September 30, 2014

**Core Activity: Airport planning and environmental related policy proposals for new FAA Reauthorization**

Assist with development of new FAA Reauthorization.

**Activity Target 1:**

Provide APP-500 with recommendations and outline of proposed airport planning and environmental issues/initiatives for the next FAA Reauthorization. Due March 31, 2014

**Core Activity: Airport compliance related policy proposals for new FAA Reauthorization**

Assist with development of new FAA Reauthorization.

**Activity Target 1:**

Provide APP-500 with recommendations and outline of proposed airport compliance issues/initiatives for the next FAA Reauthorization. Due March 31, 2014

**Core Activity: Airport engineering, safety, and certification proposals for new FAA Reauthorization**

Assist with development of new FAA Reauthorization.

**Activity Target 1:**

Provide APP-500 with recommendations and outline of proposed airport engineering, safety, and certification issues/initiatives for the next FAA Reauthorization. Due March 31, 2014

**Core Activity: Alaska Airport-related policy proposals for new FAA Reauthorization**

Assist with development of new FAA Reauthorization.

**Activity Target 1:**

Provide recommendations for legislative changes to APP-501. Due March 31, 2014

**Core Activity: Central Region Airport-related policy proposals for new FAA Reauthorization**

Assist with development of new FAA Reauthorization.

**Activity Target 1:**

Provide recommendations for legislative changes to APP-501. Due March 31, 2014

**Core Activity: Eastern Region Airport-related policy proposals for new FAA Reauthorization**

Assist with development of new FAA Reauthorization.

**Activity Target 1:**

Provide recommendations for legislative changes to APP-501. Due March 31, 2014

**Core Activity: Great Lakes Region Airport-related policy proposals for new FAA Reauthorization**

Assist with development of new FAA Reauthorization.

**Activity Target 1:**

Provide recommendations for legislative changes to APP-501. Due March 31, 2014

**Core Activity: New England Region Airport-related Policy Proposals for new FAA Reauthorization**

Assist with development of new FAA Reauthorization.

**Activity Target 1:**

Provide recommendations for legislative changes to APP-501. Due March 31, 2014

**Core Activity: Northwest Mountain Region Airport-related Policy Proposals for new FAA Reauthorization**

Assist with development of new FAA Reauthorization.

**Activity Target 1:**

Provide recommendations for legislative changes to APP-501. Due March 31, 2014

**Core Activity: Southern Region Region Airport-related Policy Proposals for new FAA Reauthorization**

Assist with development of new FAA Reauthorization.

**Activity Target 1:**

Provide recommendations for legislative changes to APP-501. Due March 31, 2014

**Core Activity: Southwest Region Airport-related Policy Proposals for new FAA Reauthorization**

Assist with development of new FAA Reauthorization.

**Activity Target 1:**

Provide recommendations for legislative changes to APP-501. Due March 31, 2014

**Core Activity: Western Pacific Region Airport-related Policy Proposals for new FAA Reauthorization**

Assist with development of new FAA Reauthorization.

**Activity Target 1:**

Provide recommendations for legislative changes to APP-501. Due March 31, 2014

**Core Business Measure: Airport Planning**

Complete planning initiatives and activities that evaluate the formation of the National Plan of Integrated Airport Systems (NPIAS), publish "General Aviation Airports: A National Asset" (ASSET 2) and incorporate findings into the next NPIAS Report to Congress, update airports data for Aviation System Performance Metrics (ASPM) designated airports, and reduce the average age of APP Advisory Circulars.

**Core Business Initiative: National Airport Planning Initiatives**

Prepare a Report to Congress on FAA's evaluation of the formulation of the NPIAS, publish ASSET 2 and incorporate findings into the next NPIAS Report to Congress, and update airports data for ASPM-designated airports.

**Core Activity: Evaluate Formulation of the National Plan of Integrated Airport Systems**

Prepare a draft Report to Congress on FAA's evaluation of the formulation of the NPIAS.

**Activity Target 1:**

Prepare a draft Report to Congress on FAA's evaluation of the formulation of the NPIAS. Due August 14, 2014

**Core Activity: Complete General Aviation Airports: A National Asset (ASSET 2)**

Complete ASSET Report 2/Addendum and incorporate ASSET findings into the next NPIAS Report to Congress.

**Activity Target 1:**

Complete ASSET 2. Due March 31, 2014

**Activity Target 2:**

Incorporate ASSET 2 findings into the next NPIAS Report to Congress. Due September 30, 2014

**Core Activity: Provide Updated Airports Data for the Aviation System Performance Metrics (ASPM) Designated Airports**

Support agency and stakeholder coordination by maintaining and providing accurate, up to date airport information for the seventy-seven (77) ASPM-designated airports on an annual basis.

**Activity Target 1:**

Develop an annual updated list of airport construction projects with the potential to impact capacity at the seventy-seven (77) ASPM airports. Due April 30, 2014

**Core Business Initiative: Reduce the Average Age of APP Advisory Circulars**

To continue efforts towards reducing the average of APP Advisory Circulars to five (5) years, cancel Advisory Circulars that are no longer required, and prepare final draft versions of two (2) new Advisory Circulars or Advisory Circular updates.

**Core Activity: Draft and Update APP Advisory Circulars**

Cancel ACs that are no longer required, and prepare final draft versions of two (2) new ACs or AC updates.

**Activity Target 1:**

Cancel any ACs that are no longer required. Due April 1, 2014

**Activity Target 2:**

Prepare final drafts of two (2) new ACs or AC Updates. Due September 30, 2014

**Core Business Measure: KEY STI METRIC: Airport Compliance Capacity-Enhancing Support to Communities**

Airport Privatization Pilot Program. Complete no less than 95% of airport privatization applications under the pilot privatization program; Consistent with legislative and regulatory requirements, review and make determinations on applications under the FAA pilot airport privatization program within 30 business days after initial submission; New applications-Within 30 days of receipt of preliminary application, FAA will complete initial determination for acceptance for further review and publish Federal Register notice; and Within 30 days of

receipt of final application, FAA make a determination of the completeness of application before making it available for public hearing and allow a 60 day public comment period - Chicago Midway and Hendry County by September 30, 2014.

**Core Business Initiative: Airport Compliance Capacity-Enhancing Support to Communities**

Support airport privatization applications under the pilot privatization program by completing no less than 95% of airport privatization applications, consistent with legislative and regulatory requirements.

**Core Activity: Key Metric: Airport Privatization Pilot Program**

Airports are looking at alternative means of enhancing capacity. FAA needs to be responsive to such initiatives. Complete no less than 95% of airport privatization applications under the pilot privatization program; Consistent with legislative and regulatory requirements, review and make determinations on applications under the FAA pilot airport privatization program within 30 business days after initial submission; Within 30 days of receipt of preliminary application, FAA will complete initial determination for acceptance for further review and publish Federal Register notice; Within 30 days of receipt of final application, FAA will complete initial analysis to determine the final application is available for public hearing and 60 day public comment period - Chicago Midway and Hendry County by September 30, 2014

**Activity Target 1:**

Support community and airport sponsor requirements for the Midway Airport privatization proposal. Due September 30, 2014

**Activity Target 2:**

Support community and airport sponsor requirements for the Hendry County Airport privatization proposals Due September 30, 2014

**Activity Target 3:**

Complete no less than 95% of airport privatization applications under the pilot privatization program Due September 30, 2014

**Activity Target 4:**

Within 30 days of receipt of preliminary application, FAA will complete initial determination for acceptance for further review and publish Federal Register notice. Due September 30, 2014

**Activity Target 5:**

Within 30 business days of receiving final administrative approval, send notice to the Federal Register to initiate a 60 day public comment period. Due September 30, 2014

**Activity Target 6:**

Within 30 days of receipt of final application, FAA will complete initial analysis to determine the final

application is available for public hearing and 60 day public comment period - Chicago Midway and Hendry County. Due September 30, 2014

## **Core Business Measure: Improve Access and Ensure Availability of Airports at Commercial Service Airports**

To encourage strong airport revenue management, FAA will strengthen its guidance and reevaluate applicable regulations

### **Core Business Initiative: Regulation and Policy Effects on Revenue**

Evaluate FAA airport regulations and policy to determine how they affect airport costs and restrict revenue generation. Make recommendations on changes as appropriate.

#### **Core Activity: Key STI Metric: Evaluation of Regulation and Policy Effects on Airports' Financial Sustainability**

To encourage strong airport revenue management, FAA will strengthen its guidance and reevaluate applicable regulations: Develop and publish "Airport Revenue Use Policy and Requirements Guide for Airport Sponsors"; Finalize the "Planning for Compliance" strategic plan; Roll out the compliance database to ARP regions by September 30, 2014.

##### **Activity Target 1:**

Draft Compliance Database regional roll-out plan. Due December 31, 2013

##### **Activity Target 2:**

Complete draft guide for airports sponsors on revenue use policy and requirements. Due April 30, 2014

##### **Activity Target 3:**

Draft Planning for Compliance Strategic Plan including regional roll-out and identifying training needs. Due June 30, 2014

##### **Activity Target 4:**

Roll out compliance database to ARP Regions. Due September 30, 2014

##### **Activity Target 5:**

Develop and publish "Airport Revenue Use Policy and Requirements Guide for Airport Sponsors". Due September 30, 2014

##### **Activity Target 6:**

Finalize the Planning for Compliance Strategic Plan. Due September 30, 2014

## **Core Business Measure: Runway Pavement**

Maintain runway pavement in excellent, good, or fair condition for 93 percent of the paved runways in the National Plan of Integrated Airport Systems.

### **Core Business Initiative: Airport Pavement and Construction**

Maintain airport pavement condition at 93% in fair, good or excellent condition.

#### **Core Activity: Maintain and Evaluate Airport Pavement**

Analyze and report findings on regional Pavement Evaluations and identify pavement condition improvement projects. Ensure appropriate Airport Improvement Program (AIP) funding is targeted to projects to maintain pavements in good or fair condition.

##### **Activity Target 1:**

Identify pavement condition improvement projects for FY 2015 that will ensure that no less than 93% of runways at airports in the National Plan of Integrated Airport Systems (NPIAS) are maintained in excellent, good or fair condition. Due June 30, 2014

##### **Activity Target 2:**

Analyze and publish findings for the prior fiscal year. Due October 31, 2013

#### **Core Activity: Monitor and Maintain Pavement Condition in Alaska Region**

Monitor pavement condition and ensure appropriate Airport Improvement Program funding is targeted to projects to ensure that no less than 93% of runways at airports in the National Plan of Integrated Airport Systems are maintained in excellent, good or fair condition

##### **Activity Target 1:**

Take a regional snapshot of pavement conditions based on 5010 data for use in developing the FY 2015 - 2017 Airport Capital Improvement Program. Due June 30, 2014

##### **Activity Target 2:**

By the established obligation deadline, direct Airport Improvement Program funding for pavement reconstruction projects as identified in Airport Capital Improvement Program process. Due September 30, 2014

#### **Core Activity: Monitor and Maintain Pavement Condition in Central Region**

Monitor pavement condition and ensure appropriate Airport Improvement Program funding is targeted to projects to ensure that no less than 93% of runways at airports in the National Plan of Integrated Airport Systems are maintained in excellent, good or fair condition.

##### **Activity Target 1:**

Take a regional snapshot of pavement conditions

based on 5010 data for use in developing the FY 2015 - 2017 Airport Capital Improvement Program.  
Due June 30, 2014

**Activity Target 2:**

By the established obligation deadline, direct Airport Improvement Program funding for pavement reconstruction projects as identified in Airport Capital Improvement Program process.  
Due September 30, 2014

**Core Activity: Monitor and Maintain Pavement Condition in Eastern Region**

Monitor pavement condition and ensure appropriate Airport Improvement Program funding is targeted to projects to ensure that no less than 93% of runways at airports in the National Plan of Integrated Airport Systems are maintained in excellent, good or fair condition.

**Activity Target 1:**

Take a regional snapshot of pavement conditions based on 5010 data for use in developing the FY 2015 - 2017 Airport Capital Improvement Program.  
Due June 30, 2014

**Activity Target 2:**

By the established obligation deadline, direct Airport Improvement Program funding for pavement reconstruction projects as identified in Airport Capital Improvement Program process.  
Due September 30, 2014

**Core Activity: Monitor and Maintain Pavement Condition in Great Lakes Region**

Monitor pavement condition and ensure appropriate Airport Improvement Program funding is targeted to projects to ensure that no less than 93% of runways at airports in the National Plan of Integrated Airport Systems are maintained in excellent, good or fair condition.

**Activity Target 1:**

Take a regional snapshot of pavement conditions based on 5010 data for use in developing the FY 2015 - 2017 Airport Capital Improvement Program.  
Due June 30, 2014

**Activity Target 2:**

By the established obligation deadline, direct Airport Improvement Program funding for pavement reconstruction projects as identified in Airport Capital Improvement Program process.  
Due September 30, 2014

**Core Activity: Monitor and Maintain Pavement Condition in New England Region**

Monitor pavement condition and ensure appropriate Airport Improvement Program funding is targeted to projects to ensure that no less than 93% of runways at airports in the National Plan of Integrated Airport

Systems are maintained in excellent, good or fair condition.

**Activity Target 1:**

Take a regional snapshot of pavement conditions based on 5010 data for use in developing the FY 2015 - 2017 Airport Capital Improvement Program.  
Due June 30, 2014

**Activity Target 2:**

By the established obligation deadline, direct Airport Improvement Program funding for pavement reconstruction projects as identified in Airport Capital Improvement Program process.  
Due September 30, 2014

**Core Activity: Monitor and Maintain Pavement Condition in Northwest Mountain Region**

Monitor pavement condition and ensure appropriate Airport Improvement Program funding is targeted to projects to ensure that no less than 93% of runways at airports in the National Plan of Integrated Airport Systems are maintained in excellent, good or fair condition.

**Activity Target 1:**

Take a regional snapshot of pavement conditions based on 5010 data for use in developing the FY 2015 - 2017 Airport Capital Improvement Program.  
Due June 30, 2014

**Activity Target 2:**

By the established obligation deadline, direct Airport Improvement Program funding for pavement reconstruction projects as identified in Airport Capital Improvement Program process.  
Due September 30, 2014

**Core Activity: Monitor and Maintain Pavement Condition in Southern Region**

Monitor pavement condition and ensure appropriate Airport Improvement Program funding is targeted to projects to ensure that no less than 93% of runways at airports in the National Plan of Integrated Airport Systems are maintained in excellent, good or fair condition.

**Activity Target 1:**

Take a regional snapshot of pavement conditions based on 5010 data for use in developing the FY 2015 - 2017 Airport Capital Improvement Program.  
Due June 30, 2014

**Activity Target 2:**

By the established obligation deadline, direct Airport Improvement Program funding for pavement reconstruction projects as identified in Airport Capital Improvement Program process.  
Due September 30, 2014

### **Core Activity: Monitor and Maintain Pavement Condition in Southwest Region**

Monitor pavement condition and ensure appropriate Airport Improvement Program funding is targeted to projects to ensure that no less than 93% of runways at airports in the National Plan of Integrated Airport Systems are maintained in excellent, good or fair condition.

#### **Activity Target 1:**

Take a regional snapshot of pavement conditions based on 5010 data for use in developing the FY 2015 - 2017 Airport Capital Improvement Program. Due June 30, 2014

#### **Activity Target 2:**

By the established obligation deadline, direct Airport Improvement Program funding for pavement reconstruction projects as identified in Airport Capital Improvement Program process. Due September 30, 2014

### **Core Activity: Monitor and Maintain Pavement Condition in Western Pacific Region**

Monitor pavement condition and ensure appropriate Airport Improvement Program funding is targeted to projects to ensure that no less than 93% of runways at airports in the National Plan of Integrated Airport Systems are maintained in excellent, good or fair condition.

#### **Activity Target 1:**

Take a regional snapshot of pavement conditions based on 5010 data for use in developing the FY 2015 - 2017 Airport Capital Improvement Program. Due June 30, 2014

#### **Activity Target 2:**

By the established obligation deadline, direct Airport Improvement Program funding for pavement reconstruction projects as identified in Airport Capital Improvement Program process. Due September 30, 2014

## **Core Business Measure: Reduce Findings on Airport Revenue Use Audits at Commercial Service Airports**

To achieve a 25 percent reduction in findings on airport revenue use audits at commercial service airports by 2018 from a 2010 baseline, propose amendments to the Airport Rates and Charges Policy: By March 31, 2014 provide APP with proposed legislative changes relating to FAA/DOT's Rates and Charges Policy; ACO to develop proposed administrative and regulatory changes to Rates & Charges for AGC review by June 30, 2014; AGC to complete legal sufficiency review of proposed administrative and regulatory changes to Rates &

Charges Policy by August 31, 2014; and Submit draft policy proposal on amending the Rates and Charges Policy to OST for coordination by September 30, 2014.

## **Core Business Initiative: Airport Rates and Charges Policy**

Reevaluate rates and charges policy.

### **Core Activity: Reevaluate rates and charges policy.**

Propose amendments to the Airport Rates and Charges Policy.

#### **Activity Target 1:**

Provide APP with proposed legislative changes relating to FAA/DOT's Rates and Charges Policy. Due March 31, 2014

#### **Activity Target 2:**

Develop proposed administrative and regulatory changes to Rates & Charges for AGC review. Due June 30, 2014

#### **Activity Target 3:**

Submit draft administrative and regulatory changes to OST for coordination. Due September 30, 2014

## **Core Business Measure: Reasonable and Nondiscriminatory Access for Airport Revenue Use**

By 2018, achieve a 25 percent reduction in findings on airport revenue use audits at commercial service airports from a 2010 baseline.

## **Core Business Initiative: Airport Compliance Enforcement**

Enforce requirements for reasonable and nondiscriminatory access and for airport revenue use. Complete Director's Determination and Audit Reviews (High Visibility Audits).

### **Core Activity: KEY STI METRIC: Part 16 and Audit Coordination and Issuance**

Complete Director's Determination and Audit Reviews (High Visibility Audits): ACO will increase from 4 to 7, an increase of 75% over the previous calendar year, the number of administrator decisions submitted to AGC for legal sufficiency; and complete Revenue Use Review of State of Hawaii by September 30, 2014.

#### **Activity Target 1:**

ACO will increase from 4 to 7, an increase of 75% over the previous calendar year, the number of administrator decisions submitted to AGC for legal sufficiency. Due September 30, 2014

#### **Activity Target 2:**

Complete Revenue Use Review of State of Hawaii. Due September 30, 2014

## **Core Business Initiative: Airport Compliance Reviews**

Ensure Compliance at federally obligated airports through land and revenue use reviews.

### **Core Activity: Conduct Airport Land and Revenue Use Reviews**

Enforce requirements for reasonable and nondiscriminatory access and for airport revenue use.

#### **Activity Target 1:**

Conduct two on-site airport compliance inspections for revenue diversion. Due June 30, 2014

#### **Activity Target 2:**

Complete reports for each compliance inspection for revenue diversion. Due August 31, 2014

#### **Activity Target 3:**

Regions conduct at least two land use inspections at General Aviation airports. Regions complete reports for each land use compliance inspection at General Aviation airports. Due August 31, 2014

#### **Activity Target 4:**

ACO will issue audit reports within 60 days after completion of non-contract field work. Due September 30, 2014

### **Core Activity: Conduct Airport Land Use Reviews in Alaska Region**

Enforce requirements for reasonable and nondiscriminatory access.

#### **Activity Target 1:**

Conduct at least two land use inspections at General Aviation airports. Complete reports for each land use compliance inspection at General Aviation airports. Due August 31, 2014

### **Core Activity: Conduct Airport Land Use Reviews in Central Region**

Enforce requirements for reasonable and nondiscriminatory access.

#### **Activity Target 1:**

Conduct at least two land use inspections at General Aviation airports. Complete reports for each land use compliance inspection at General Aviation airports. Due August 31, 2014

### **Core Activity: Conduct Airport Land Use Reviews in Eastern Region**

Enforce requirements for reasonable and nondiscriminatory access.

#### **Activity Target 1:**

Conduct at least two land use inspections at General Aviation airports. Complete reports for each land use compliance inspection at General Aviation airports. Due August 31, 2014

### **Core Activity: Conduct Airport Land Use Reviews in Great Lakes Region**

Enforce requirements for reasonable and nondiscriminatory access.

#### **Activity Target 1:**

Conduct at least two land use inspections at General Aviation airports. Complete reports for each land use compliance inspection at General Aviation airports. Due August 31, 2014

#### **Activity Target 2:**

Conduct one regional compliance 101 workshop. Due September 30, 2014

### **Core Activity: Conduct Airport Land Use Reviews in New England Region**

Enforce requirements for reasonable and nondiscriminatory access.

#### **Activity Target 1:**

Conduct at least two land use inspections at General Aviation airports. Complete reports for each land use compliance inspection at General Aviation airports. Due August 31, 2014

### **Core Activity: Conduct Airport Land Use Reviews in Northwest Mountain Region**

Enforce requirements for reasonable and nondiscriminatory access.

#### **Activity Target 1:**

Conduct at least two land use inspections at General Aviation airports. Complete reports for each land use compliance inspection at General Aviation airports. Due August 31, 2014

### **Core Activity: Conduct Airport Land Use Reviews in Southern Region**

Enforce requirements for reasonable and nondiscriminatory access.

#### **Activity Target 1:**

Conduct at least two land use inspections at General Aviation airports. Complete reports for each land use compliance inspection at General Aviation airports. Due August 31, 2014

### **Core Activity: Conduct Airport Land Use Reviews in Southwest Region**

Enforce requirements for reasonable and nondiscriminatory access.

#### **Activity Target 1:**

Conduct at least two land use inspections at General Aviation airports. Complete reports for each land use compliance inspection at General Aviation airports. Due August 31, 2014

### **Core Activity: Conduct Airport Land Use Reviews in Western Pacific Region**

Enforce requirements for reasonable and nondiscriminatory access.

**Activity Target 1:**

Conduct at least two land use inspections at General Aviation airports. Complete reports for each land use compliance inspection at General Aviation airports. Due August 31, 2014

## **Core Business Measure: System of Airport Reporting (SOAR)**

Continue the transition to achieve paperless Airport Improvement Program (AIP) administration by 2015 by implementing key transition and system development milestones in the replacement of the System of Airport Reporting (SOAR) Program.

### **Core Business Initiative: System of Airport Reporting (SOAR) Program Transition and Development**

Transition to a paperless, electronically automated database for the administration of the Airport Improvement Program (AIP).

**Core Activity: KEY STI METRIC: System of Airports Reporting (SOAR) Program Transition and Development**

Continue the technical design of SOAR II and begin conversion and migration of legacy SOAR data: Complete the SOAR II (Release 1) technical design for the Environment, Foundational Capabilities, Work Site, Sponsor, Public Agency, Project Planning, Financial Administration and PFC Administration structures by July 31, 2014; and Complete conversion and migration of Project Planning data from legacy SOAR into the SOAR II (Release 1) environment by September 30, 2014.

**Activity Target 1:**

Complete the SOAR II (Release 1) technical design for the Environment, Foundational Capabilities, Work Site, Sponsor, Public Agency, Project Planning, Financial Administration and PFC Administration structures. Due July 31, 2014

**Activity Target 2:**

Complete conversion and migration of Project Planning data from legacy SOAR into the SOAR II (Release 1) environment. Due September 30, 2014

## **Core Business Measure: Core Airport Efficiency and Capacity**

Enhance efficiency and capacity at Core airports.

### **Core Business Initiative: Enhance Core Airport Efficiency and Capacity**

Enhance efficiency and capacity at Core airports through planning and development efforts.

**Core Activity: KEY STI METRIC: Complete Significant Efficiency and Capacity Project Phases at Core Airports**

Complete Planning and Development Milestones to Enhance Efficiency and Capacity by supporting the planning and development of significant runway and airport projects at Fort Lauderdale International Airport (FLL), Los Angeles (LAX), O'Hare International Airport (ORD), and Philadelphia (PHL): Support the substantial completion of O'Hare International Airport (ORD) Runway 10C/28C by October 30, 2013; Support the substantial completion of Fort Lauderdale International Airport Runway 10R/28L; and Support the development of Taxiway T through planning and environmental review of associated projects at Los Angeles International Airport (LAX) by September 30, 2014.

**Activity Target 1:**

Completed. Due September 30, 2014

**Core Activity: Enhance efficiency and capacity at Fort Lauderdale International Airport**

Complete planning and development milestones to enhance efficiency and capacity by supporting the planning and development of significant runway and airport projects at Fort Lauderdale International Airport (FLL),

**Activity Target 1:**

Support the substantial completion of Fort Lauderdale International Airport Runway 10R/28L. Due September 30, 2014

**Core Activity: Enhance Efficiency and Capacity at O'Hare International Airport (ORD).**

Complete planning and development milestones to enhance efficiency and capacity by supporting the planning and development of significant runway and airport projects at O'Hare International Airport (ORD).

**Activity Target 1:**

Support the substantial completion of O'Hare International Airport (ORD) Runway 10C/28C. Due October 30, 2013

**Core Activity: Enhance Efficiency and Capacity at Los Angeles International Airport (LAX)**

Complete planning and development milestones to enhance efficiency and capacity by supporting the planning and development of significant runway and airport projects at Los Angeles International Airport (LAX).

**Activity Target 1:**

Support the development of Taxiway T through planning and environmental review of associated projects at Los Angeles International Airport (LAX). Due September 30, 2014

**Core Activity: Provide Updated Airports Data to the Aviation System Performance Metrics**

Support Agency and Stakeholder coordination by maintaining and providing accurate, up to date airport information for the Aviation System Performance Metrics designated airports (77).

**Activity Target 1:**

Provide a list of airport construction projects that are likely to affect capacity at the 77 Aviation System Performance Metrics airports. Due October 15, 2013

**Activity Target 2:**

Provide an updated list of airport construction projects that are likely to affect capacity at the 77 Aviation System Performance Metrics airports. Due April 15, 2014

**Activity Target 3:**

Provide a list of airport construction projects that are likely to affect capacity at the 77 Aviation System Performance Metrics airports. Due October 15, 2013

**Activity Target 4:**

Provide an updated list of airport construction projects that are likely to affect capacity at the 77 Aviation System Performance Metrics airports. Due April 15, 2014

**Activity Target 5:**

Provide a list of airport construction projects that are likely to affect capacity at the 77 Aviation System Performance Metrics airports. Due October 15, 2013

**Activity Target 6:**

Provide an updated list of airport construction projects that are likely to affect capacity at the 77 Aviation System Performance Metrics airports. Due April 15, 2014

**Activity Target 7:**

Provide a list of airport construction projects that are likely to affect capacity at the 77 Aviation System Performance Metrics airports. Due October 15, 2013

**Activity Target 8:**

Provide an updated list of airport construction projects that are likely to affect capacity at the 77 Aviation System Performance Metrics airports. Due April 15, 2014

**Activity Target 9:**

Provide a list of airport construction projects that are likely to affect capacity at the 77 Aviation System Performance Metrics airports. Due

October 15, 2013

**Activity Target 10:**

Provide an updated list of airport construction projects that are likely to affect capacity at the 77 Aviation System Performance Metrics airports. Due April 15, 2014

**Activity Target 11:**

Provide a list of airport construction projects that are likely to affect capacity at the 77 Aviation System Performance Metrics airports. Due October 15, 2013

**Activity Target 12:**

Provide an updated list of airport construction projects that are likely to affect capacity at the 77 Aviation System Performance Metrics airports. Due April 15, 2014

**Activity Target 13:**

Provide a list of airport construction projects that are likely to affect capacity at the 77 Aviation System Performance Metrics airports. Due October 15, 2013

**Activity Target 14:**

Provide an updated list of airport construction projects that are likely to affect capacity at the 77 Aviation System Performance Metrics airports. Due April 15, 2014

**Activity Target 15:**

Provide a list of airport construction projects that are likely to affect capacity at the 77 Aviation System Performance Metrics airports. Due October 15, 2013

**Activity Target 16:**

Provide an updated list of airport construction projects that are likely to affect capacity at the 77 Aviation System Performance Metrics airports. Due April 15, 2014

**Activity Target 17:**

Provide a list of airport construction projects that are likely to affect capacity at the 77 Aviation System Performance Metrics airports. Due October 15, 2013

**Activity Target 18:**

Provide an updated list of airport construction projects that are likely to affect capacity at the 77 Aviation System Performance Metrics airports. Due April 15, 2014

**Core Activity: Support Port Authority of New York and New Jersey's Airport System Capacity Planning Study**

Support development of the Port Authority of New York and New Jersey's Airport System Capacity Planning Study. Continue providing technical assistance to the Port Authority of New York and New Jersey for their Airport System Capacity Planning Study.

**Activity Target 1:**

Provide input to proposed Scope of Work for additional planning by September 30, 2014 or within 60 days of receiving information from the PANY&NJ. Due September 30, 2014

**Activity Target 2:**

Review within 60 days materials provided by the PANY&NJ related to analysis of alternatives. Due September 30, 2014

## Core Business Measure: Drive Continuous Efficiency Improvement & Cost Control

Achieve documented cost savings and cost avoidance of \$41.53 million in FY 2014.

### Core Business Initiative: Productivity and Financial Metrics

Each FAA organization will develop, track, and report quarterly on a comprehensive measure of its operating efficiency or financial performance. These measures will include: ATO cost per controlled flight, staff office overhead rates and cost per accounting transaction.

#### Core Activity: ARP Efficiency Measures: Track labor cost to administer the AIP and PFC programs, Indirect Overhead Costs and Operational Safety Labor Costs per Certificated Airport.

Track the labor cost to administer the AIP and PFC programs at a target level below 1.5% of the annual AIP grant disbursements and PFCs collected; Track and report on indirect overhead allocated costs as a percentage of total overhead allocated costs; and track ARP Regional Offices' safety inspection labor hours per Part 139 airport.

**Activity Target 1:**

Provide updated FY 2015 templates for review and approval in time to be included in the FY 2015 Business Plan. Due May 15, 2014

**Activity Target 2:**

Report results quarterly by 12/06/2013, 02/25/2014, 05/25/2014, and 08/25/2014. Due August 25, 2014

## Core Business Measure: Small Business and Corporate Citizenship

Award at least 25% of the total direct procurement dollars to small businesses, thereby promoting small business development and good corporate citizenship by September 30, 2014.

## Core Business Initiative: Award Procurement Dollars

Award at least 25% of the total direct procurement dollars to small businesses, thereby promoting small business development and good corporate citizenship.

### Core Activity: Awarding of procurement dollars

Special emphasis on small, disadvantaged and women-owned, and service-disabled veteran-owned businesses.

**Activity Target 1:**

Participate in one outreach event or program. Due September 30, 2014

**Activity Target 2:**

In accordance with P.L. 95-507 and the agency's SB goal: FAA will award at least 25% of the total agency's direct procurement dollars to Small Businesses Due September 30, 2014

## Core Business Measure: Average Daily Capacity

Maintain an average daily capacity for core airports of 58,166, or higher, arrivals and departures.

### Core Business Initiative: NY Operational Initiatives

As identified with industry stakeholders, continue implementing operational initiatives at the New York Metropolitan airports.

#### Core Activity: New York Operational Initiatives - Stakeholder

Support development of the Port Authority of New York and New Jersey's Airport System Capacity Planning Study. Continue providing technical assistance to the Port Authority of New York and New Jersey for their Airport System Capacity Planning Study.

**Activity Target 1:**

Provide input to proposed Scope of Work for additional planning by September 30, 2014 or within 60 days of receiving information from the PANY&NJ. Due September 30, 2014

**Activity Target 2:**

Review within 60 days materials provided by the PANY&NJ related to analysis of alternatives. Due September 30, 2014

## Core Business Measure: Major System Investments

90% of major baselined acquisition programs must be maintained within 10% of their current acquisition cost, schedule and technical performance baseline as of the end of fiscal year 2014. Due September 30, 2014

## **Core Business Initiative: NextGen Implementation Plan**

Expand FAA's NextGen Implementation Plan to incorporate critical path decisions and milestones necessary to accomplish the Mid-Term commitments.

### **Core Activity: ARP NextGen Implementation Plan**

Publish the Next Generation Implementation Plan reflecting the agency and aviation community priorities.

#### **Activity Target 1:**

Working through the cross-agency workgroup, develop key messages and annotated outline for incorporation into the NextGen Implementation Plan for approval by FAA executives. Due October 18, 2013

#### **Activity Target 2:**

Working through the cross-agency workgroup, develop, review, and provide comments on draft 1 NextGen Implementation Plan. Due January 17, 2014

#### **Activity Target 3:**

Working through the cross-agency workgroup, develop, review, provide comments, and resolve comments on draft 2 NextGen Implementation Plan. Due March 3, 2014

#### **Activity Target 4:**

Provide all final comments and clearances necessary for the NextGen Organization to provide NextGen Implementation Plan to OMB thirty days after the president's budget submission to Congress. . Due April 25, 2014

## **Core Business Measure: Taxi Time Reduction**

Achieve a 5 percent reduction in average taxi-time at Core airports, identified by the Future Airport Capacity Task 3 (FACT 3) for surface traffic management.

### **Core Business Initiative: Future Airport Capacity Task 3 Report**

The Future Airport Capacity Task (FACT) 3 report will identify airports that are expected to be congested by 2020 or 2030, taking into consideration all anticipated airfield capacity improvements and anticipated NextGen procedures and technologies.

#### **Core Activity: Future Airport Capacity Task (FACT) 3 Analysis that Supports Capacity Planning at Capacity Constrained Airports**

Future Airport Capacity Task (FACT) 3 Analysis supports capacity planning at capacity constrained airports. Integrate FACT findings with Strategic Plans at selected airports.

#### **Activity Target 1:**

Publish Airport Capacity Profiles and FACT3 Report. Due August 31, 2014

#### **Activity Target 2:**

Based on the FACT3 Findings, work with other LOBs/ROs and MITRE to initiate additional scenario-based analyses, work with airport sponsors and other LOBs/SOs to investigate capacity solutions that support capacity planning at capacity constrained airports Due July 31, 2014

#### **Activity Target 3:**

Based on the FACT3 findings and additional scenario-based analyses, work with airport sponsors and LOBs/ROs to investigate capacity solutions at constrained airports. The work with airport sponsors will be focused on integrating NextGen improvements into their ongoing planning processes. Release updated airport capacity profiles for selected airports on FAA website. Due September 30, 2014

#### **Activity Target 4:**

Secure ARP-1 approval of FACT3 report. Due February 28, 2014

## **Core Business Measure: KEY STI METRIC: Airport Sustainability**

Enhance airport sustainability by reducing airport emissions, increasing the energy efficiency of airport power sources, and improving airport waste minimization, recycling, and reuse programs: Complete revised draft airport waste minimization, recycling, and reuse guidance by June 30, 2014; Evaluate the potential for a voluntary program for reporting carbon-based emissions at the nation's airports; Establish a methodology and timetable for defining the baseline supporting carbon-neutral growth; Publish airport energy efficiency guidance, and Complete airport waste minimization, recycling, and reuse guidance by September 30, 2014.

### **Core Business Initiative: Airport Sustainability Initiatives**

Complete initiatives related to airport emissions reduction, airport energy efficiency, airport infrastructure resilience and climate adaptation, airport recycling, waste minimization, and reuse, and airport noise compatibility planning.

#### **Core Activity: Reduce Airport Emissions**

Reduce airport emissions through evaluation of a voluntary program for reporting carbon-based emissions at the nation's airports, updating the Voluntary Airport Low Emissions (VALE) Program Technical Report, considering grants for VALE projects, considering grants for zero emissions airport vehicles and associated infrastructure, and

establishing a methodology and timetable for defining the baseline supporting carbon-neutral growth at the nation's airports.

**Activity Target 1:**

Evaluate the potential for a voluntary program for reporting carbon-based emissions at the nation's airports. Due September 30, 2014

**Activity Target 2:**

Prepare a final draft update to the VALE Program Technical Report. Due August 31, 2014

**Activity Target 3:**

Consider grants for eligible VALE projects that will reduce nitrogen oxides (NOx) by 75 tons and volatile organic compounds (VOCs) by 7.5 tons between 2013 and 2018, in support of the five-year goal to reduce ozone emissions in Environmental Protection Agency-designated nonattainment areas by 500 tons of NOx and 50 tons of VOCs. Due September 30, 2014

**Activity Target 4:**

Consider grants for zero emissions airport vehicles and associated infrastructure. Due September 30, 2014

**Activity Target 5:**

Establish a methodology and timetable for defining the baseline supporting carbon-neutral growth at the nation's airports. Due September 30, 2014

**Core Activity: Increase the Energy Efficiency of Airport Power Sources**

Continue establishment of a program to encourage airports to increase the energy efficiency of their power sources. Prepare final draft guidance on airport energy assessments and energy efficiency projects, and consider AIP grants that encourage airports to assess their energy requirements and increase energy efficiency.

**Activity Target 1:**

Prepare a final draft Advisory Circular on preparing airport energy assessments and energy efficiency projects. Due August 31, 2014

**Activity Target 2:**

Consider issuing AIP grants for airport energy assessments and AIP-eligible energy efficiency projects. Due September 30, 2014

**Core Activity: Support Increased Airport Infrastructure Resilience and Climate Adaptation**

Support increased airport infrastructure resilience and climate adaptation by convening an internal ARP Working Group on Airport Infrastructure Resilience and Climate Adaptation. The group will support preparation of a report on potential airport activities (and potential funding sources) for infrastructure resilience and climate adaptation, and begin work on subsequent guidance.

**Activity Target 1:**

Convene an internal ARP Working Group to support development of infrastructure resilience and climate adaptation guidance. Due April 30, 2014

**Activity Target 2:**

Prepare a final draft report of potential airport activities (with potential funding sources) that contribute to a reduction in the potential effects of climate change, and ensure airport infrastructure resilience from increased heat, more intense storms, wildfires, extreme precipitation, drought, sea-level rise, heat island effects, and other climate-related impacts. Due September 30, 2014

**Core Activity: Improve Airport Waste Minimization, Recycling, and Reuse Programs**

Promote widespread implementation and improvement of airport recycling programs through preparation of final draft airport waste minimization, recycling, and reuse guidance.

**Activity Target 1:**

Prepare final draft airport waste minimization, recycling, and reuse guidance. Due August 31, 2014

**Core Activity: Airport Noise Compatibility Planning**

Initiate a formal review of the Part 150 Airport Noise Compatibility Planning Program, implement a strategy for updating outdated Noise Exposure Maps (NEMs) and Noise Compatibility Plans (NCPs), and issue grants for sound insulation programs.

**Activity Target 1:**

Complete a scope and strategy for formal review of the Part 150 Program. Due July 31, 2014

**Activity Target 2:**

Begin a formal review of the Part 150 Program. Due August 31, 2014

**Activity Target 3:**

Implement the strategy for updating outdated NEMs and NCPs. Due September 30, 2014

**Activity Target 4:**

Issue grants for sound insulation programs, as part of an ongoing effort to reduce noise impacts through sound insulation for eligible residents within significantly noise impacted areas at large, medium, and small hub airports. Due September 30, 2014

**Core Activity: Field Implementation Supporting Airport Sustainability Initiatives**

Support the completion of initiatives related to airport emissions reduction, airport energy efficiency, airport infrastructure resilience and climate adaptation, airport recycling, waste minimization, and reuse, and

airport noise compatibility planning.

**Activity Target 1:**

Participate in and support an internal ARP Working Group to support development of infrastructure resilience and climate adaptation guidance. Due February 28, 2014

**Activity Target 2:**

Issue grants to prepare sustainability master plans/management plans. Consider grants for eligible VALE projects that will reduce nitrogen oxides (NOx) by 75 tons and volatile organic compounds (VOCs) by 7.5 tons between 2013 and 2018, in support of the five-year goal to reduce ozone emissions in Environmental Protection Agency-designated nonattainment areas by 500 tons of NOx and 50 tons of VOCs; and Consider grants for zero emissions airport vehicles and associated infrastructure. Due September 30, 2014

**Activity Target 3:**

Issue grants for sound insulation programs, as part of an ongoing effort to reduce noise impacts through sound insulation for eligible residents within significantly noise impacted areas at large, medium, and small hub airports. Due September 30, 2014

**Activity Target 4:**

Participate in and support an internal ARP Working Group to support development of infrastructure resilience and climate adaptation guidance. Due February 28, 2014

**Activity Target 5:**

Issue grants to prepare sustainability master plans/management plans. Consider grants for eligible VALE projects that will reduce nitrogen oxides (NOx) by 75 tons and volatile organic compounds (VOCs) by 7.5 tons between 2013 and 2018, in support of the five-year goal to reduce ozone emissions in Environmental Protection Agency-designated nonattainment areas by 500 tons of NOx and 50 tons of VOCs; and Consider grants for zero emissions airport vehicles and associated infrastructure. Due September 30, 2014

**Activity Target 6:**

Issue grants for sound insulation programs, as part of an ongoing effort to reduce noise impacts through sound insulation for eligible residents within significantly noise impacted areas at large, medium, and small hub airports. Due September 30, 2014

**Activity Target 7:**

Participate in and support an internal ARP Working Group to support development of infrastructure resilience and climate adaptation guidance. Due February 28, 2014

**Activity Target 8:**

Issue grants to prepare sustainability master plans/management plans. Consider grants for eligible VALE projects that will reduce nitrogen oxides (NOx) by 75 tons and volatile organic compounds (VOCs) by 7.5 tons between 2013 and 2018, in support of the five-year goal to reduce ozone emissions in Environmental Protection Agency-designated nonattainment areas by 500 tons of NOx and 50 tons of VOCs; and Consider grants for zero emissions airport vehicles and associated infrastructure. Due September 30, 2014

**Activity Target 9:**

Issue grants for sound insulation programs, as part of an ongoing effort to reduce noise impacts through sound insulation for eligible residents within significantly noise impacted areas at large, medium, and small hub airports. Due September 30, 2014

**Activity Target 10:**

Participate in and support an internal ARP Working Group to support development of infrastructure resilience and climate adaptation guidance. Due February 28, 2014

**Activity Target 11:**

Issue grants to prepare sustainability master plans/management plans. Consider grants for eligible VALE projects that will reduce nitrogen oxides (NOx) by 75 tons and volatile organic compounds (VOCs) by 7.5 tons between 2013 and 2018, in support of the five-year goal to reduce ozone emissions in Environmental Protection Agency-designated nonattainment areas by 500 tons of NOx and 50 tons of VOCs; and Consider grants for zero emissions airport vehicles and associated infrastructure. Due September 30, 2014

**Activity Target 12:**

Issue grants for sound insulation programs, as part of an ongoing effort to reduce noise impacts through sound insulation for eligible residents within significantly noise impacted areas at large, medium, and small hub airports. Due September 30, 2014

**Activity Target 13:**

Participate in and support an internal ARP Working Group to support development of infrastructure resilience and climate adaptation guidance. Due February 28, 2014

**Activity Target 14:**

Issue grants to prepare sustainability master plans/management plans. Consider grants for eligible VALE projects that will reduce nitrogen oxides (NOx) by 75 tons and volatile organic compounds (VOCs) by 7.5 tons between 2013 and 2018, in support of the five-year goal to reduce ozone emissions in Environmental Protection

Agency-designated nonattainment areas by 500 tons of NOx and 50 tons of VOCs; and Consider grants for zero emissions airport vehicles and associated infrastructure. Due September 30, 2014

**Activity Target 15:**

Issue grants for sound insulation programs, as part of an ongoing effort to reduce noise impacts through sound insulation for eligible residents within significantly noise impacted areas at large, medium, and small hub airports. Due September 30, 2014

**Activity Target 16:**

Participate in and support an internal ARP Working Group to support development of infrastructure resilience and climate adaptation guidance. Due February 28, 2014

**Activity Target 17:**

Issue grants to prepare sustainability master plans/management plans. Consider grants for eligible VALE projects that will reduce nitrogen oxides (NOx) by 75 tons and volatile organic compounds (VOCs) by 7.5 tons between 2013 and 2018, in support of the five-year goal to reduce ozone emissions in Environmental Protection Agency-designated nonattainment areas by 500 tons of NOx and 50 tons of VOCs; and Consider grants for zero emissions airport vehicles and associated infrastructure. Due September 30, 2014

**Activity Target 18:**

Issue grants for sound insulation programs, as part of an ongoing effort to reduce noise impacts through sound insulation for eligible residents within significantly noise impacted areas at large, medium, and small hub airports. Due September 30, 2014

**Activity Target 19:**

Participate in and support an internal ARP Working Group to support development of infrastructure resilience and climate adaptation guidance. Due February 28, 2014

**Activity Target 20:**

Issue grants to prepare sustainability master plans/management plans. Consider grants for eligible VALE projects that will reduce nitrogen oxides (NOx) by 75 tons and volatile organic compounds (VOCs) by 7.5 tons between 2013 and 2018, in support of the five-year goal to reduce ozone emissions in Environmental Protection Agency-designated nonattainment areas by 500 tons of NOx and 50 tons of VOCs; and Consider grants for zero emissions airport vehicles and associated infrastructure. Due September 30, 2014

**Activity Target 21:**

Issue grants for sound insulation programs, as part of an ongoing effort to reduce noise impacts

through sound insulation for eligible residents within significantly noise impacted areas at large, medium, and small hub airports. Due September 30, 2014

**Activity Target 22:**

Participate in and support an internal ARP Working Group to support development of infrastructure resilience and climate adaptation guidance. Due February 28, 2014

**Activity Target 23:**

Issue grants to prepare sustainability master plans/management plans. Consider grants for eligible VALE projects that will reduce nitrogen oxides (NOx) by 75 tons and volatile organic compounds (VOCs) by 7.5 tons between 2013 and 2018, in support of the five-year goal to reduce ozone emissions in Environmental Protection Agency-designated nonattainment areas by 500 tons of NOx and 50 tons of VOCs; and Consider grants for zero emissions airport vehicles and associated infrastructure. Due September 30, 2014

**Activity Target 24:**

Issue grants for sound insulation programs, as part of an ongoing effort to reduce noise impacts through sound insulation for eligible residents within significantly noise impacted areas at large, medium, and small hub airports. Due September 30, 2014

**Activity Target 25:**

Participate in and support an internal ARP Working Group to support development of infrastructure resilience and climate adaptation guidance. Due February 28, 2014

**Activity Target 26:**

Issue grants to prepare sustainability master plans/management plans. Consider grants for eligible VALE projects that will reduce nitrogen oxides (NOx) by 75 tons and volatile organic compounds (VOCs) by 7.5 tons between 2013 and 2018, in support of the five-year goal to reduce ozone emissions in Environmental Protection Agency-designated nonattainment areas by 500 tons of NOx and 50 tons of VOCs; and Consider grants for zero emissions airport vehicles and associated infrastructure. Due September 30, 2014

**Activity Target 27:**

Issue grants for sound insulation programs, as part of an ongoing effort to reduce noise impacts through sound insulation for eligible residents within significantly noise impacted areas at large, medium, and small hub airports. Due September 30, 2014

## **Core Business Measure: FAA Environmental Management System (EMS)**

APL is leading the FAA in maintaining an effective Environmental Management System pursuant to Executive Orders 13423/13514 and providing technical direction, oversight and support to the FAA in meeting these EO and environmental goals. The FAA EMS Steering Committee is led by AEE and is composed of the appropriate LOB's and staff offices. AEE will develop FAA-wide training, and coordinate EMS performance reporting.

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### **Core Business Initiative: FAA Environmental Management System (EMS)**

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#### **Core Activity: ARP Support for EMS**

ARP establishes regulations for safe operation of commercial service airports and regularly inspects certificated airports for compliance. ARP is committed to ensuring that its operations protect the environment, meet statutory and regulatory environmental requirements, and improve reliability and cost. This commitment is achieved through maintenance and continual improvement of an environmental management system including the identification of opportunities to support NextGen address its environmental targets.

##### **Activity Target 1:**

Support the EMS Steering Committee to assist in the updates to applicable Orders, training, Environmental Management Plans, and Procedures as necessary. Due September 30, 2014

##### **Activity Target 2:**

Conduct ARP internal EMS audit and management review, provide results to AEE. Due August 31, 2014

### **Core Business Measure: Support Sustainability and Environmental Objectives**

Achieve at least 3 out of 4 initiatives in the FY14 business plan: 1) ARC: Fleet Management, 2) ARC: Water Management, 3) AIT: IT Greening and 4) ACQ: Green Purchasing. Due September 30, 2014

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### **Core Business Initiative: NAT: Fleet Management**

Reduce FY-2014 agency petroleum consumption by government fleet vehicles by 18% from the FY-2005

baseline, a maximum consumption of 2,286,254 gasoline-equivalent units. In accordance with Executive Order 13514, federal agencies must reduce vehicle fleet petroleum consumption at a minimum of 2% annually through FY-2020, relative to a FY-2005 baseline.

#### **Core Activity: Fleet Management**

In accordance with Executive Order 13514, support the Agency to achieve an 18% decrease in vehicle fleet petroleum consumption over the FY2005 baseline.

##### **Activity Target 1:**

The FY14 ARP target is not to exceed the maximum petroleum consumption of 5,084 gasoline gallon equivalents (GGEs). Due September 30, 2014

## **Enhance Global Leadership**

We will improve global airport safety by harmonizing international airport standards and encouraging international adoption of new airport assistance and training to developing countries and regions to improve airport safety. Adoption of U.S. standards and regulations will lead to economic benefits for the U.S. aviation industry.

### **Core Business Measure: Policy Outreach**

Promote FAA international policies by providing diplomatic, representational, and programmatic support globally

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### **Core Business Initiative: Airports International Program and Policy Outreach**

Conduct Airports International Program.

#### **Core Activity: KEY STI METRIC: Global Airport Safety**

Conduct ARP International Program: Coordinate with OST Safe Skies for Africa Office and develop FY 2014 plan for ARP technical assistance to Africa by November 30, 2013; Complete agreement with AGC for ARP participation in ACI Airport Excellence in Safety program by March 30, 2014; and Assist ICAO in conducting 2 Regional Runway Safety Seminars.

##### **Activity Target 1:**

Coordinate with OST Safe Skies for Africa Office and develop FY 2014 plan for ARP technical assistance to Africa. Due November 30, 2013

##### **Activity Target 2:**

Complete agreement with AGC for ARP participation in ACI Airport Excellence in Safety program. Due March 31, 2014

**Activity Target 3:**

Assist ICAO in conducting 2 Regional Runway Safety Seminars. Due September 30, 2014

## Core Business Measure: Support ICAO

Monitor, coordinate, and influence ICAO processes and decisions affecting U.S. aviation interests.

### Core Business Initiative: Airports Global Leadership

Improve safety, air traffic efficiency, and environmental sustainability across the globe through an integrated, data-driven approach that shapes global standards and enhances collaboration and harmonization.

#### Core Activity: Airports International Civil Aviation Organization (ICAO) Support

Support ICAO development, harmonization, and implementation of international airport (ICAO) safety standards.

**Activity Target 1:**

Train 1 airport inspector to assist in ICAO Continuous monitoring airport safety audits. Due June 30, 2014

**Activity Target 2:**

Train one ARP safety inspector to become qualified as an ICAO evaluator to serve on ICAO teams evaluating airport preparations for pandemic flu. Due July 30, 2014

**Activity Target 3:**

Support ICAO and participate in ICAO Aerodrome Panel and its work group meetings as scheduled by ICAO. Due September 30, 2014

**Activity Target 4:**

Support ICAO friction Task Force and reach consensus on recommended changes to Annexes 14 and 15 to implement TALPA type procedures. Due September 30, 2014

**Activity Target 5:**

Support ICAO Heliport Working and reach technical agreement on proposed standards for heliport perimeter lighting. Due September 30, 2014

#### Core Activity: Improve Global Aviation Safety

Establish international training agreements as required and conduct regional workshops on Airport certification, inspection, safety management systems to increase the number of countries implementing ICAO requirements for certification and SMS at international airports.

**Activity Target 1:**

Conduct airport and runway safety training sessions at ICAO Runway Safety Seminar in

Malaysia. Due November 30, 2013

**Activity Target 2:**

Conduct wildlife hazard mitigation regional training seminar in conjunction with ICAO Bangkok. Due September 30, 2014

**Activity Target 3:**

Conduct one seminar or regional workshop in the Middle East region and one in Africa on implementing ICAO requirements for Airport certification, inspection and safety management systems. Due September 30, 2014

## Empower and Innovate with the FAA's People

The Office of Airports (ARP) is committed to creating a workplace of choice marked by integrity, fairness, diversity, accountability, creativity and innovation. Our workforce will have the knowledge, skills, abilities and support systems required to achieve and sustain the aviation system of the future. ARP will ensure the success of its mission through strong leadership, a highly skilled workforce, ensure prudent spending, and improve the decision-making process by making it transparent and based on reliable data.

### Core Business Measure: Hiring and Accommodating People with Disabilities

Support the Department of Transportation's hiring and onboard goal to increase the representation of people with targeted (severe) disabilities in the workforce by ensuring that at least 1.67% of all FAA new hires are PWTD and reporting quarterly on the specific number of new PWTD hires. Additionally, LOBs/SOs will work collaboratively to improve the efficiency and timeliness of reasonable accommodation by processing 90% of reasonable accommodation requests within 25 business days from the date received.

#### Core Business Initiative: Hiring and Accommodating People with Disabilities

Ensure that 1.67% of all new hires are PWTD (severe disabilities) and that 90% of reasonable accommodation requests are processed within 25 business days from date received.

#### Core Activity: Hiring and Accommodating People with Disabilities

Ensure that 1.67% of all new hires are PWTD (severe disabilities) and that 90% of reasonable accommodation requests are processed within 25 business days from date received.

**Activity Target 1:**

Report quarterly on the specific number of new

PWTD hired and the actions taken to ensure that at least 1.67% of all new hires are people with targeted (severe) disabilities. Due September 30, 2014

**Activity Target 2:**

Process 90% of reasonable accommodation requests within 25 business days from date received. Due September 30, 2014

## Core Business Measure: EEO Training

Assist Agency efforts to create a FAA culture in which managers and employees understand their role in creating and maintaining an inclusive workplace, by ensuring that 60% of management and 10% of employees complete EEO Training.

### Core Business Initiative: Prevent Discrimination through EEO Training

Ensure that 60% of management and 10% of employees complete EEO Training. Managers and employees are encouraged to complete EEO Training courses that are listed as part of the Diversity and Inclusion Core Curriculum. EEO training will be offered through various methodologies, including on-site, instructor-led training when funding permits.

**Core Activity: EEO Training**

Ensure that 60% of management and 10% of employees complete EEO Training. Managers and employees are encouraged to complete EEO Training courses that are listed as part of the Diversity and Inclusion Core Curriculum. EEO training will be offered through various methodologies, including on-site, instructor-led training when funding permits.

**Activity Target 1:**

Ensure that 100% of managers and 60% of employees complete EEO Training. Due September 30, 2014

## Core Business Measure: Provide Relevant Technical Training

Provide relevant, up-to-date technical training for Airports program areas such as; Planning, Engineering, Environmental, Financial, Compliance, and Certification and Safety.

### Core Business Initiative: Technical Training

Provide relevant, up-to-date technical training for Airports program areas such as; Planning, Engineering, Environmental, Financial, Compliance, and Certification and Safety.

**Core Activity: Airports Technical Training**

Provide relevant, up-to-date technical training for Airports program areas such as; Planning, Engineering, Environmental, Financial, Compliance, and Certification and Safety by developing a plan to revise and initiate course development/redevelopment for two functional areas, completing training gap analyses for two functional areas, and completing two functional area task and skills analyses (TASA) and recommend Curriculum Framework by September 30, 2014.

**Activity Target 1:**

Track the percentage of employees in the six major program areas with validated training needs assessments. Due November 30, 2013

**Activity Target 2:**

Complete Training Gap Analyses for two functional areas. Due September 30, 2014

**Activity Target 3:**

Complete two functional area task and skills analyses (TASA) and recommend Curriculum Framework. Due September 30, 2014

**Activity Target 4:**

Develop a plan to revise and initiate course development/redevelopment for two functional areas. Due September 30, 2014

**Activity Target 5:**

Ensure 100% of employees in the six major program areas have validated training needs assessments, based on current curriculum maps. Due September 30, 2014

### Core Activity: Support Technical Training

Support efforts to provide relevant, up-to-date technical training for Airports program areas such as Planning, Engineering, Environmental, Financial, Compliance, and Certification and Safety by providing field subject matter expertise and management engagement to establish curriculum maps and gap analysis by job function. Ensure all employees in the six major functional areas have a validated training needs assessment based on current curriculum maps.

**Activity Target 1:**

Ensure all employees in the six major functional areas have a validated training needs assessment based on current curriculum maps. Due November 8, 2013

**Activity Target 2:**

Support two functional area task and skills analyses and Training Gap Analyses. Due September 30, 2014

**Activity Target 3:**

Ensure all employees in the six major functional areas have a validated training needs assessment based on current curriculum maps. Due November 8, 2013

**Activity Target 4:**

Support two functional area task and skills analyses and Training Gap Analyses. Due September 30, 2014

**Activity Target 5:**

Ensure all employees in the six major functional areas have a validated training needs assessment based on current curriculum maps. Due November 8, 2013

**Activity Target 6:**

Support two functional area task and skills analyses and Training Gap Analyses. Due September 30, 2014

**Activity Target 7:**

Ensure all employees in the six major functional areas have a validated training needs assessment based on current curriculum maps. Due November 8, 2013

**Activity Target 8:**

Support two functional area task and skills analyses and Training Gap Analyses. Due September 30, 2014

**Activity Target 9:**

Ensure all employees in the six major functional areas have a validated training needs assessment based on current curriculum maps. Due November 8, 2013

**Activity Target 10:**

Support two functional area task and skills analyses and Training Gap Analyses. Due September 30, 2014

**Activity Target 11:**

Ensure all employees in the six major functional areas have a validated training needs assessment based on current curriculum maps. Due November 8, 2013

**Activity Target 12:**

Support two functional area task and skills analyses and Training Gap Analyses. Due September 30, 2014

**Activity Target 13:**

Ensure all employees in the six major functional areas have a validated training needs assessment based on current curriculum maps. Due November 8, 2013

**Activity Target 14:**

Support two functional area task and skills analyses and Training Gap Analyses. Due September 30, 2014

**Activity Target 15:**

Ensure all employees in the six major functional areas have a validated training needs assessment based on current curriculum maps. Due November 8, 2013

**Activity Target 16:**

Support two functional area task and skills

analyses and Training Gap Analyses. Due September 30, 2014

**Activity Target 17:**

Ensure all employees in the six major functional areas have a validated training needs assessment based on current curriculum maps. Due November 8, 2013

**Activity Target 18:**

Support two functional area task and skills analyses and Training Gap Analyses. Due September 30, 2014

## **Core Business Measure: Standardize Operating Procedures**

To get to an Airports field operation that utilizes standard operating procedures, allowing stakeholders to expect consistent delivery requirements from region to region by 2018, in FY 2012 we will work with employees and stakeholders to identify field activities that need to be standardized, adopt a detailed process for developing and approving standard operating procedures for existing field activities and pilot two standard operating procedures.

### **Core Business Initiative: Standardize Operating Procedures**

By 2018, the Airports field operation will utilize standard operating procedures, allowing stakeholders to expect consistent delivery requirements from region to region.

#### **Core Activity: KEY STI METRIC: Establish Standard Operating Procedures**

By 2018, the Airports field operation will utilize standard operating procedures on 23 processes, allowing stakeholders to expect consistent delivery requirements from region to region: Complete three standard operating procedures (SOPs) for existing field activities by July 31, 2014; and Identify and conduct required training for 2 completed SOPs by September 30, 2014.

**Activity Target 1:**

Complete three standard operating procedures (SOPs) for existing field activities. Due July 31, 2014

**Activity Target 2:**

Identify and conduct required training for 2 completed SOPs. Due September 30, 2014

#### **Core Activity: Alaska Region Establish and Roll Out Standard Operating Procedures**

By 2018, the Airports field operation will utilize standard operating procedures on 23 processes, allowing stakeholders to expect consistent delivery requirements from region to region

**Activity Target 1:**

Brief aviation interest groups regarding roll out of additional SOPs during FY 2014. Due February 28, 2014

**Activity Target 2:**

Develop three standard operating procedures (SOPs) for existing field activities. Due July 31, 2014

**Activity Target 3:**

Review indicators measuring the successful standard operating procedures field implementation. Due September 30, 2014

**Activity Target 4:**

Identify and conduct required training for 2 completed SOPs. Due September 30, 2014

**Activity Target 5:**

Update the priority list of existing field activities that need to be standardized and identify standard operating procedures (SOPs) for development during FY 2015. Due September 30, 2014

**Core Activity: Central Region Establish and Roll Out Standard Operating Procedures**

By 2018, the Airports field operation will utilize standard operating procedures on 23 processes, allowing stakeholders to expect consistent delivery requirements from region to region

**Activity Target 1:**

Brief aviation interest groups regarding roll out of additional SOPs during FY 2014. Due February 28, 2014

**Activity Target 2:**

Develop three standard operating procedures (SOPs) for existing field activities. Due July 31, 2014

**Activity Target 3:**

Review indicators measuring the successful standard operating procedures field implementation. Due September 30, 2014

**Activity Target 4:**

Identify and conduct required training for 2 completed SOPs. Due September 30, 2014

**Activity Target 5:**

Update the priority list of existing field activities that need to be standardized and identify standard operating procedures (SOPs) for development during FY 2015. Due September 30, 2014

**Core Activity: Eastern Region Establish and Roll Out Standard Operating Procedures**

By 2018, the Airports field operation will utilize standard operating procedures on 23 processes, allowing stakeholders to expect consistent delivery requirements from region to region

**Activity Target 1:**

Brief aviation interest groups regarding roll out of additional SOPs during FY 2014. Due April 28, 2014

**Activity Target 2:**

Develop three standard operating procedures (SOPs) for existing field activities. Due July 31, 2014

**Activity Target 3:**

Review indicators measuring the successful standard operating procedures field implementation. Due September 30, 2014

**Activity Target 4:**

Identify and conduct required training for 2 completed SOPs. Due September 30, 2014

**Activity Target 5:**

Update the priority list of existing field activities that need to be standardized and identify standard operating procedures (SOPs) for development during FY 2015. Due September 30, 2014

**Core Activity: New England Region Establish and Roll Out Standard Operating Procedures**

By 2018, the Airports field operation will utilize standard operating procedures on 23 processes, allowing stakeholders to expect consistent delivery requirements from region to region

**Activity Target 1:**

Brief aviation interest groups regarding roll out of additional SOPs during FY 2014. Due February 28, 2014

**Activity Target 2:**

Develop three standard operating procedures (SOPs) for existing field activities. Due July 31, 2014

**Activity Target 3:**

Review indicators measuring the successful standard operating procedures field implementation. Due September 30, 2014

**Activity Target 4:**

Identify and conduct required training for 2 completed SOPs. Due September 30, 2014

**Activity Target 5:**

Update the priority list of existing field activities that need to be standardized and identify standard operating procedures (SOPs) for development during FY 2015. Due September 30, 2014

**Core Activity: Northwest Mountain Region Establish and Roll Out Standard Operating Procedures**

By 2018, the Airports field operation will utilize standard operating procedures on 23 processes, allowing stakeholders to expect consistent delivery requirements from region to region

**Activity Target 1:**

Brief aviation interest groups regarding roll out of additional SOPs during FY 2014. Due February 28, 2014

**Activity Target 2:**

Develop three standard operating procedures (SOPs) for existing field activities. Due July 31, 2014

**Activity Target 3:**

Review indicators measuring the successful standard operating procedures field implementation. Due September 30, 2014

**Activity Target 4:**

Identify and conduct required training for 2 completed SOPs. Due September 30, 2014

**Activity Target 5:**

Update the priority list of existing field activities that need to be standardized and identify standard operating procedures (SOPs) for development during FY 2015. Due September 30, 2014

**Core Activity: Southern Region  
Establish and Roll Out Standard  
Operating Procedures**

By 2018, the Airports field operation will utilize standard operating procedures on 23 processes, allowing stakeholders to expect consistent delivery requirements from region to region

**Activity Target 1:**

Brief aviation interest groups regarding roll out of additional SOPs during FY 2014. Due February 28, 2014

**Activity Target 2:**

Develop three standard operating procedures (SOPs) for existing field activities. Due July 31, 2014

**Activity Target 3:**

Review indicators measuring the successful standard operating procedures field implementation. Due September 30, 2014

**Activity Target 4:**

Identify and conduct required training for 2 completed SOPs. Due September 30, 2014

**Activity Target 5:**

Update the priority list of existing field activities that need to be standardized and identify standard operating procedures (SOPs) for development during FY 2015. Due September 30, 2014

**Core Activity: Southwest Region  
Establish and Roll Out Standard  
Operating Procedures**

By 2018, the Airports field operation will utilize standard operating procedures on 23 processes, allowing stakeholders to expect consistent delivery requirements from region to region

**Activity Target 1:**

Brief aviation interest groups regarding roll out of additional SOPs during FY 2014. Due February 28, 2014

**Activity Target 2:**

Develop three standard operating procedures (SOPs) for existing field activities. Due July 31, 2014

**Activity Target 3:**

Review indicators measuring the successful standard operating procedures field implementation. Due September 30, 2014

**Activity Target 4:**

Identify and conduct required training for 2 completed SOPs. Due September 30, 2014

**Activity Target 5:**

Update the priority list of existing field activities that need to be standardized and identify standard operating procedures (SOPs) for development during FY 2015. Due September 30, 2014

**Core Activity: Western Pacific Region  
Establish and Roll Out Standard  
Operating Procedures**

By 2018, the Airports field operation will utilize standard operating procedures on 23 processes, allowing stakeholders to expect consistent delivery requirements from region to region

**Activity Target 1:**

Brief aviation interest groups regarding roll out of additional SOPs during FY 2014. Due February 28, 2014

**Activity Target 2:**

Develop three standard operating procedures (SOPs) for existing field activities. Due July 31, 2014

**Activity Target 3:**

Review indicators measuring the successful standard operating procedures field implementation. Due September 30, 2014

**Activity Target 4:**

Identify and conduct required training for 2 completed SOPs. Due September 30, 2014

**Activity Target 5:**

Update the priority list of existing field activities that need to be standardized and identify standard operating procedures (SOPs) for development during FY 2015. Due September 30, 2014

**Core Activity: Great Lakes Region  
Establish and Roll Out Standard  
Operating Procedures**

By 2018, the Airports field operation will utilize standard operating procedures on 23 processes, allowing stakeholders to expect consistent delivery requirements from region to region.

**Activity Target 1:**

Brief aviation interest groups regarding roll out of additional SOPs during FY 2014. Due February 28, 2014

**Activity Target 2:**

Develop three standard operating procedures (SOPs) for existing field activities. Due July 31, 2014

**Activity Target 3:**

Review indicators measuring the successful standard operating procedures field implementation. Due September 30, 2014

**Activity Target 4:**

Identify and conduct required training for 2 completed SOPs. Due September 30, 2014

**Activity Target 5:**

Update the priority list of existing field activities that need to be standardized and identify standard operating procedures (SOPs) for development during FY 2015. Due September 30, 2014

## Core Business Measure: Support Open Government Initiative

Support the Open Government Initiative, the President's Executive Order on Streamlining Service Delivery and Improving Customer Service (EO 13571) and the 21st Century Digital Government directive by leveraging technology to make data available, improve web service efficiencies and increase productive collaboration with citizens, stakeholders and other government agencies while reducing duplicative efforts.

### Core Business Initiative: Support Open Government Initiative

Support the Open Government Initiative, the President's Executive Order on Customer Service and OMB's memo on Streamlining Service Delivery and Improving Customer Service in leveraging technology to make data available, improve web services efficiencies and increase collaboration with citizens, stakeholders and government agencies while reducing duplicative efforts.

#### Core Activity: Support Open Government Initiative - ARP

Support the Open Government Initiative, the President's Executive Order on Streamlining Service Delivery and Improving Customer Service (EO 13571) and the 21st Century Digital Government directive by leveraging technology to make data available, improve web service efficiencies and increase productive collaboration with citizens, stakeholders and other government agencies while reducing duplicative efforts.

**Activity Target 1:**

Certify to the Administrator in writing:

An estimated 95% of your web content on the public and employee web sites complies with FAA web standards as described in web management policies on content management, plain language, template and branding usage. Due September 30, 2014

## Core Business Measure: EEO/Diversity and Inclusion Action Committee

In collaboration with the LOBs/SOs, ACR will identify recommendations and strategies regarding EEO and diversity efforts within the FAA workplace. Each LOB/SO will analyze and present demographic data at the EEO Action Committee and conduct a self-assessment in compliance with the MD-715.

### Core Business Initiative: EEO/Diversity and Inclusion Action Committee

In collaboration with the LOB/SOs, ACR will identify recommendations and strategies regarding EEO and diversity efforts within the FAA workplace. Each LOB/SO will analyze and present demographic data at the EEO Action Committee; conduct a self-assessment in compliance with the MD-715; and assist with implementing or revising evaluation methods for the managers EEO performance standard.

#### Core Activity: EEO/Diversity and Inclusion Action Committee

Each LOB/SO will analyze and present demographic data at the EEO Action Committee; conduct a self-assessment in compliance with the MD-715; and assist with implementing or revising evaluation methods for the managers EEO performance standard.

**Activity Target 1:**

Conduct an internal MD 715 self-assessment (Part G Checklist) as required by EEOC. Due October 15, 2013

**Activity Target 2:**

Analyze and present demographic data in comparison to the civilian labor force statistics, to the EEO Action Committee and identify strategies and actions for improving groups with lower than expected participation rates. Due December 31, 2013

**Activity Target 3:**

Support agency efforts to implement and/or revise evaluation methods to the managers EEO performance standard. Due December 31, 2013

## Core Business Measure: Alternative Dispute Resolution

## (ADR)

ACR, in coordination with the LOBs/SOs, will ensure that 60% of all managers engage in mediation when requested by employees.

### **Core Business Initiative: Alternative Dispute Resolution (ADR)**

LOB/SOs will ensure that 60% of all managers engage in mediation when requested by employees.

#### **Core Activity: Alternative Dispute Resolution (ADR)**

LOB/SOs will ensure that 60% of all managers engage in mediation when requested by employees.

##### **Activity Target 1:**

Ensure that 60% of all managers engage in mediation when requested by employees. Due September 30, 2014

## **Core Business Measure: Airports Workplace of Choice**

By 2018, the ARP field operation will utilize SOPs, allowing stakeholders to expect consistent delivery requirements from region to region. ARP employees have the tools and resources to do their jobs and staffing has increased 14% percent from the FY 2008 baseline.

### **Core Business Initiative: Standardize Airports Job Documentation**

In order to establish standardized job documentation for major program areas to support alignment and standardized operations by 2015, complete coordination of 2 standardized position documents.

#### **Core Activity: Standardize Field Job Documentation**

Support Airports Geobalancing efforts by establishing standardized job analysis tools and announcements by program function.

##### **Activity Target 1:**

Based on 2012 standardization efforts, select additional functional areas for standardized job tools. Due September 30, 2014

##### **Activity Target 2:**

Establish 2 standardized position documents for use by Regional Administrative Officers and managers. Due September 30, 2014

### **Core Business Initiative: Support Leadership Development Opportunities**

Support Airports employees through agency leadership programs such as the Program for Emerging Leaders (PEL), Tuition Assistance Program, Airports Leadership Development Program, Senior Leadership Development Program and/or other

leadership development programs, to develop future Airports leaders.

### **Core Activity: Support Employee Participation in Agency Leadership Development Opportunities**

Support Airports employees through agency leadership programs such as the Program for Emerging Leaders (PEL), Tuition Assistance Program, Airports Leadership Development Program, Senior Leadership Development Program and/or other leadership development programs, to develop future Airports leaders.

##### **Activity Target 1:**

Support Airports Line of Business employee applications to leadership development programs. Due September 30, 2014

##### **Activity Target 2:**

Form review panels as needed and meet all program timelines to support employee nominations to leadership development programs. Due September 30, 2014

## **Core Business Initiative: Ensure ARP Employees Understand How Their Performance Impacts the FAA and Airports**

Track and analyze the extent to which employee performance plans reflect agency and organizational strategic goals and organizational business plans. Develop training and support tool options to support managers and provide at least one option for all managers in 2013.

### **Core Activity: Ensure ARP Employees Understand How Their Performance Impacts the FAA and Airports**

Track and analyze the extent to which employee performance plans reflect agency and organizational strategic goals and organizational business plans. Develop training and support tool options to support managers and provide at least one option for all managers in 2014.

##### **Activity Target 1:**

Track the percentage of employees with performance plans in place, percentage of performance plans that are directly linked to agency strategic goals and organizational business plans. Due December 31 and May 31 each year. Due May 31, 2014

##### **Activity Target 2:**

Provide all Airports managers the opportunity to receive training and refresher sessions and tools to improve the quality of coaching, performance feedback and development (performance evaluation) discussions with employees. Due September 30, 2014

**Core Activity: Ensure Alaska Region Employees Understand How Their Performance Impacts the FAA and Airports**

Ensure employees understand how their performance impacts Agency and Airports strategic and business plans.

**Activity Target 1:**

Directly link employee performance plans to FAA strategic goals and to the FY 2014 ARP Business Plan. Due December 31, 2013

**Core Activity: Ensure Central Region Employees Understand How Their Performance Impacts the FAA and Airports**

Ensure ARP Employees Understand How Their Performance Impacts the FAA and Airports

**Activity Target 1:**

Directly link employee performance plans to FAA strategic goals and to the FY 2014 ARP Business Plan. Due December 31, 2013

**Core Activity: Ensure Eastern Region Employees Understand How Their Performance Impacts the FAA and Airports**

Ensure ARP Employees Understand How Their Performance Impacts the FAA and Airports

**Activity Target 1:**

Directly link employee performance plans to FAA strategic goals and to the FY 2014 ARP Business Plan. Due December 31, 2013

**Core Activity: Ensure Great Lakes Region Employees Understand How Their Performance Impacts the FAA and Airports**

Ensure ARP Employees Understand How Their Performance Impacts the FAA and Airports

**Activity Target 1:**

Directly link employee performance plans to FAA strategic goals and to the FY 2014 ARP Business Plan. Due December 31, 2013

**Core Activity: Ensure New England Region Employees Understand How Their Performance Impacts the FAA and Airports**

Ensure ARP Employees Understand How Their Performance Impacts the FAA and Airports

**Activity Target 1:**

Directly link employee performance plans to FAA strategic goals and to the FY 2014 ARP Business Plan. Due December 31, 2013

**Core Activity: Ensure Northwest Mountain Region Employees Understand How Their Performance Impacts the FAA and Airports**

Ensure ARP Employees Understand How Their Performance Impacts the FAA and Airports

**Activity Target 1:**

Directly link employee performance plans to FAA strategic goals and to the FY 2014 ARP Business Plan. Due December 31, 2013

**Core Activity: Ensure Southern Region Employees Understand How Their Performance Impacts the FAA and Airports**

Ensure ARP Employees Understand How Their Performance Impacts the FAA and Airports

**Activity Target 1:**

Directly link employee performance plans to FAA strategic goals and to the FY 2014 ARP Business Plan. Due December 31, 2013

**Core Activity: Ensure Southwest Region Employees Understand How Their Performance Impacts the FAA and Airports**

Ensure ARP Employees Understand How Their Performance Impacts the FAA and Airports

**Activity Target 1:**

Directly link employee performance plans to FAA strategic goals and to the FY 2014 ARP Business Plan. Due December 31, 2013

**Core Activity: Ensure Western Pacific Region Employees Understand How Their Performance Impacts the FAA and Airports**

Ensure ARP Employees Understand How Their Performance Impacts the FAA and Airports

**Activity Target 1:**

Directly link employee performance plans to FAA strategic goals and to the FY 2014 ARP Business Plan. Due December 31, 2013