



**Federal Aviation
Administration**

Airports

Fiscal Year 2015 Business Plan



FY2015 ARP Business Plan

January 23, 2015 04:12 PM

Safety is the Federal Aviation Administration's (FAA) primary responsibility. Our dedication to keeping airports safe is central to the public interest, as well as the economic health of aviation. As an organization, the Office of Airports (ARP) provides leadership to the airport and aviation community to ensure that the airports in the National Plan of Integrated Airport Systems (NPIAS) are planned and developed to meet FAA mission goals. The ARP organization has a continuing stake in the safety, security, capacity, financial, and environmental aspects of airports. Indeed, the organization's major business challenge is to improve the safety, capacity, and sustainability of U.S. airports and to maintain a level of investment for airport infrastructure projects that benefits the National Airspace System (NAS).

Make Aviation Safer and Smarter

ARP establishes regulations for safe operation of commercial service airports and regularly inspects certificated airports for compliance. In FY 2014, we are focusing on reducing runway incursions, improving runway safety areas, and mitigating wildlife hazards near airports. To achieve zero accidental fatalities on airports, we are conducting research and using data analysis to identify and mitigate risks wherever possible.

Strategic Measure: Risk-Based Decision Making

Build on safety management principles to proactively address emerging safety risk by using consistent, data-informed approaches to make smarter, system-level, risk-based decisions.

Strategic Initiative: Decision Making Process

Enhance decision making process.

Strategic Activity: Cross Organizational Planned Changes

Develop and implement processes to identify safety hazards of planned changes in the aerospace system. (ATO, AVS, ANG, ARP, AFN)

Activity Target 1:

Deliver to the FAA SMS Committee recommendations for the revision of existing related policies (e.g. FAA Orders 8000.369A or 8040.4A), Safety Risk Management (SRM)

Guidance, and processes, focusing on planned changes. Due April 30, 2015

Strategic Activity: Cross Organizational Safety Enhancements

Develop and implement safety risk enhancements to cross-organizational issues. i. Identify current hazards and utilize current policies (8040.4A) and guidance material to assess the associated risk; ii. Modifying 8040.4A as a result of lessons learned; iii. Process for identifying hazards is being developed by Safety Performance Design Team. ATO, AVS, ARP (ASH and AST Target 1 only)

Activity Target 1:

Each LOB shall develop a Line of Business-level Significant Safety Issue (SSI) identification process from previously analyzed data to identify high impact hazards and populate the LOB-level SSI list. (AVS, ATO, ARP, ASH, AST) Due March 31, 2015

Activity Target 2:

Deliver to the FAA SMS Committee recommendations for the revision of existing related policies (e.g. FAA Orders 8000.369A or 8040.4A), Safety Risk Management (SRM) Guidance, and processes, focusing on existing cross-organizational issues. Due April 30, 2015

Strategic Initiative: Safety Oversight Model

Evolve the Safety Oversight Model.

Strategic Activity: FAA Oversight Model

Evolve the FAA Oversight model to leverage industry's use of safety management principles, and exchange safety management lessons learned and best practices. (AVS, ASH, ARP, AST, AGC)

Activity Target 1:

90 days after union notification, but no later than June 30, 2015, have the FAA Compliance Philosophy signed by the Administrator. Due June 30, 2015

Core Measure: Runway Incursions (Category A and B)

Reduce Category A & B (most serious) runway incursions to a rate of no more than .395 per million operations, and maintain or improve through FY2018.

Core Initiative: System Risk Reduction

Reduce the risk of runway incursions resulting from errors by pilots, air traffic controllers, pedestrians, vehicle operators, tug operators, and individuals conducting aircraft taxi operations by working in collaboration with aviation stakeholders to identify and mitigate risk.

Core Activity: Human Error Risk Reduction

Maintain the rate of serious runway incursions (Category A and B) caused by VPDs at or below 2% of total VPDs.

Activity Target 1:

Update quarterly the Runway incursion and excursion action plan, review metrics and milestones to determine if any new actions are required. Reports due: January 15, 2013; April 15, 2013; July 15, 2013; September 30, 2013. Due September 30, 2015

Activity Target 2:

Support Runway Safety Action Teams (RSATs), to include monitoring Airports Division related action items in the Runway Safety Action Plan (RSAP). Due September 30, 2015

Activity Target 1:

Partner with AST to draft a standard operating procedure for aligning spaceport evaluation processes and approvals with associated airport processes and approvals. Due September 30, 2015

Core Measure: Enhance Airport Safety

Identify and prioritize airport facility improvements and airport research, policies, and programs to enhance safety.

Core Initiative: Airport Facility Improvements to Enhance Safety

Initiate or continue programs to enhance airport safety.

Core Activity: Wildlife Hazard Mitigation

Reduce risk of significant wildlife strikes at certificated airports. Implement wildlife hazard mitigation strategies to reduce the risk of significant wildlife strikes at certificated airports.

Activity Target 1:

Complete and release the Updated Wildlife Hazard Manual at Airports - A Manual for Airport Personnel. Due September 30, 2015

Activity Target 2:

Conduct updated national training at three regional locations after updated Advisory Circulars 150/5200-33B (Wildlife Attractants) and 150/5200-38 (Wildlife Hazard Assessment Requirements) are published. Due September 30, 2015

Core Activity: Problematic Taxiway Geometry

Reduce the risk of runway incursions resulting from errors by pilots, air traffic controllers, pedestrians, vehicle operators, tug operators, and individuals conducting aircraft taxi operations by working in collaboration with aviation stakeholders to identify and mitigate risk

Activity Target 1:

Develop a draft priority list of taxiways with problematic geometry. Due March 1, 2015

Activity Target 2:

Coordinate with regional offices and FAA LOB's to develop a draft FY 16 schedule and associated cost estimates for completing the top priority taxiway geometry improvements. Due September 30, 2015

Core Measure: Commercial Space Launch and Reentry Accidents

No fatalities, serious injuries, or significant property damage to the uninvolved public during licensed or permitted space launch and reentry activities.

Core Initiative: Space Operation Integration

Partner with the Air Traffic Organization (ATO), Office of Airports (ARP), and NextGen (ANG) to manage the safe integration of commercial space transportation operations into the national airspace and airports system. Develop processes, provide commercial space operations subject matter expertise, and coordinate safety support as requested.

Core Activity: Spaceport Integration

Conduct various technical and regulatory reviews of proposed commercial space transportation operations to protect against impacts to the national air transportation system.

**Core Activity: Airport Safety
Improvements in Alaska Region**

Identify taxiways with problematic geometry and develop a plan for completing priority improvements.

Activity Target 1:

In coordination with AAS-100, develop a draft FY16 schedule and associated cost estimates for completing the top priority taxiway geometry improvements. Due September 30, 2015

**Core Activity: Airport Safety
Improvements in Central Region**

Identify taxiways with problematic geometry and develop a plan for completing priority improvements.

Activity Target 1:

In coordination with AAS-100, develop a draft FY16 schedule and associated cost estimates for completing the top priority taxiway geometry improvements. Due September 30, 2015

**Core Activity: Airport Safety
Improvements in Eastern Region**

Identify taxiways with problematic geometry and develop a plan for completing priority improvements. As appropriate, support wildlife hazard assessments at general aviation airports.

Activity Target 1:

In coordination with AAS-100, develop a draft FY16 schedule and associated cost estimates for completing the top priority taxiway geometry improvements. Due September 30, 2015

Activity Target 2:

Review wildlife strike reports and conduct a trend analysis to identify possible wildlife program area enhancements. Due September 30, 2015

**Core Activity: Airport Safety
Improvements in Great Lakes Region**

Identify taxiways with problematic geometry and develop a plan for completing priority improvements. As appropriate, support wildlife hazard assessments at AGL airports.

Activity Target 1:

In coordination with AAS-100, develop a draft FY16 schedule and associated cost estimates for completing the top priority taxiway geometry improvements. Due June 30, 2015

Activity Target 2:

As a part of the ACIP update process, the latest Wildlife Hazard Assessment (WHA) for certificated

airports will be reviewed to verify that the WHA is no more than 10 years old and to validate that mitigation strategies are included in an up-to-date Wildlife Hazard Management Plan. Due September 30, 2015

**Core Activity: Airport Safety
Improvements in New England Region**

Identify taxiways with problematic geometry and develop a plan for completing priority improvements.

Activity Target 1:

In coordination with AAS-100, develop a draft FY16 schedule and associated cost estimates for completing the top priority taxiway geometry improvements. Due September 30, 2015

**Core Activity: Airport Safety
Improvements in Northwest Mountain
Region**

Identify taxiways with problematic geometry and develop a plan for completing priority improvements.

Activity Target 1:

In coordination with AAS-100, develop a draft FY16 schedule and associated cost estimates for completing the top priority taxiway geometry improvements. Due September 30, 2015

**Core Activity: Airport Safety
Improvements in Southern Region**

Identify taxiways with problematic geometry and develop a plan for completing priority improvements.

Activity Target 1:

In coordination with AAS-100, develop a draft FY16 schedule and associated cost estimates for completing the top priority taxiway geometry improvements. Due September 30, 2015

**Core Activity: Airport Safety
Improvements in Southwest Region**

Identify taxiways with problematic geometry and develop a plan for completing priority improvements.

Activity Target 1:

In coordination with AAS-100, develop a draft FY16 schedule and associated cost estimates for completing the top priority taxiway geometry improvements. Due September 30, 2015

**Core Activity: Airport Safety
Improvements in Western Pacific Region**

Identify taxiways with problematic geometry and develop a plan for completing priority improvements.

Activity Target 1:

In coordination with AAS-100, develop a draft FY16 schedule and associated cost estimates for completing the top priority taxiway geometry improvements. Due September 30, 2015

Core Initiative: Research, Policies and Programs to Enhance Airport Safety

Conduct research to evaluate strategies and technologies that improve airport safety. Develop and implement guidance and policies to enhance airport safety.

Core Activity: Airport Safety Research: FAA Technical Center

Conduct and complete research projects to enhance airport safety

Activity Target 1:

Complete High Temperature Pavement Test Facility Construction Due August 31, 2015

Activity Target 2:

Complete Draft report on aviation rumble strips Due September 30, 2015

Activity Target 3:

Complete evaluation of prototype EMAS signage. Due June 30, 2015

Activity Target 4:

Complete a final draft report on Safety Orange Construction Signs Due September 30, 2015

Core Activity: Evaluate RPZ Policy Guidance

Evaluate Runway Protection Zone (RPZ) policy guidance and work to establish a risk-based approach.

Activity Target 1:

Award a contract to inventory incompatible land uses within RPZs at thirty(30) airports. Due July 31, 2015

Activity Target 2:

Establish risk contours working with Mitre Corporation utilizing accident and incident data. Due September 30, 2015

Core Activity: Airport Safety Program in Alaska Region

Maintain and enhance safety at Part 139 Airports in the region.

Activity Target 1:

Conduct Part 139 Airport safety inspections per the FY 2015 work plan. Due September 30, 2015

Core Activity: Airport Safety Program in Central Region

Maintain and enhance safety at Part 139 Airports in the region.

Activity Target 1:

Conduct Part 139 Airport safety inspections per the FY 2015 work plan. Due September 30, 2015

Core Activity: Airport Safety Program in Eastern Region

Maintain and enhance safety at Part 139 Airports in the region.

Activity Target 1:

Conduct Part 139 Airport safety inspections per the FY 2015 work plan. Due September 30, 2015

Activity Target 2:

Conduct one safety initiative outreach for airport sponsors. Due September 30, 2015

Core Activity: Airport Safety Program in Great Lakes Region

Maintain and enhance safety at Part 139 Airports in the region.

Activity Target 1:

Conduct Part 139 Airport safety inspections per the FY 2015 work plan. Due September 30, 2015

Activity Target 2:

Conduct trend analysis and heightened oversight regarding VPDs during Part 139 inspections. Review AGL incursion and excursion action plan, review metrics and milestones to determine if any new actions are required. Report findings to AAS quarterly. Due September 30, 2015

Activity Target 3:

Conduct two V/PPD workshops in the region for safety training for runway incursion prevention. Due September 30, 2015

Core Activity: Airport Safety Program in New England Region

Maintain and enhance safety at Part 139 Airports in the region.

Activity Target 1:

Conduct Part 139 Airport safety inspections per the FY 2015 work plan. Due September 30, 2015

Activity Target 2:

Conduct one VPD workshop in the region for safety training for runway incursion prevention. Due September 30, 2015

Core Activity: Airport Safety Program in Northwest Mountain Region

Maintain and enhance safety at Part 139 Airports in the region.

Activity Target 1:

Conduct Part 139 Airport safety inspections per the FY 2015 work plan. Due September 30, 2015

Core Activity: Airport Safety Program in Southern Region

Maintain and enhance safety at Part 139 Airports in the region.

Activity Target 1:

Conduct Part 139 Airport safety inspections per the FY 2015 work plan. Due September 30, 2015

Core Activity: Airport Safety Program in Southwest Region

Maintain and enhance safety at Part 139 Airports in the region.

Activity Target 1:

Conduct Part 139 Airport safety inspections per the FY 2015 work plan. Due September 30, 2015

Core Activity: Airport Safety Program in Western Pacific Region

Maintain and enhance safety at Part 139 Airports in the region.

Activity Target 1:

Conduct Part 139 Airport safety inspections per the FY 2015 work plan. Due September 30, 2015

Core Initiative: Runway Safety Areas

Where practical, upgrade Runway Safety Areas to meet standards.

Core Activity: Runway Safety Area (RSA) Improvements

By September 30, 2015 ATO will improve 75 RSAs, and ARP will improve 20 RSAs, to meet RSA standards.

Activity Target 1:

Provide RSA completion status report. Due June 30, 2015

Activity Target 2:

ARP will improve 20 Runway Safety Areas (RSAs) to meet geometric standards to the extent practicable. Due September 30, 2015

Core Activity: Runway Safety Area Improvements in Alaska

Continue Runway Safety Area (RSA) improvements to meet the congressional mandate complete all practicable RSA improvements by the end of calendar year 2015.

Activity Target 1:

Complete the Runway Safety Areas improvements for Adak (ADK), Kodiak (ADQ) and Nome (OME) Airports, scheduled for FY 2015. Due September 30, 2015

Activity Target 2:

Identify Runway Safety Area improvement projects to be considered for Airport Improvement Program funding in FY 2016. Due September 30, 2015

Core Activity: Runway Safety Area Improvements in Great Lakes Region

Continue Runway Safety Area (RSA) improvements to meet the congressional mandate complete all practicable RSA improvements by the end of calendar year 2015.

Activity Target 1:

Complete Runway Safety Areas improvements for St. Louis Downtown Airport, IL (CPS) scheduled for FY 2015. Due September 30, 2015

Activity Target 2:

Support Runway Safety Area improvements for Gary/Chicago International Airport (GYY) scheduled for CY 2015. Due September 30, 2015

Activity Target 3:

Identify Runway Safety Area improvement projects to be considered for Airport Improvement Program funding in FY 2016. Due September 30, 2015

Core Activity: Runway Safety Area Improvements in Eastern Region

Continue Runway Safety Area (RSA) improvements to meet the congressional mandate to complete all practicable RSA improvements by the end of calendar year 2015.

Activity Target 1:

Complete the Runway Safety Areas improvements for J.F. Kennedy (JFK), Newark (EWR), Baltimore-Washington (BWI), LaGuardia (LGA), and Washington-Reagan National (DCA). Due September 30, 2015

Activity Target 2:

Identify Runway Safety Area improvement projects to be considered for Airport Improvement Program funding in FY 2016. Due September 30, 2015

Core Activity: Runway Safety Area Improvements in New England Region

Continue Runway Safety Area (RSA) improvements to meet the congressional mandate to complete all practicable RSA improvements by the end of calendar year 2015.

Activity Target 1:

Identify Runway Safety Area improvement projects to be considered for Airport Improvement Program funding in FY 2016. Due September 30, 2015

Core Activity: Runway Safety Area Improvements in Southwest Region

Continue Runway Safety Area (RSA) improvements to meet the congressional mandate to complete all practicable RSA improvements by the end of calendar year 2015.

Activity Target 1:

Complete the Runway Safety Areas improvements at Fort Worth Alliance (ASW) and Jack Brooks Regional (BPT) scheduled for FY 2015. Due September 30, 2015

Activity Target 2:

Identify Runway Safety Area improvement projects to be considered for Airport Improvement Program funding in FY 2016. Due September 30, 2015

Core Activity: Runway Safety Area Improvements in Western Pacific Region

Continue Runway Safety Area (RSA) improvements to meet the congressional mandate to complete all practicable RSA improvements by the end of calendar year 2015.

Activity Target 1:

Complete a total of five Runway Safety Area improvement projects, located at McNamara Field (CEC), Charles Schulz (STS), and Metropolitan Oakland (OAK) airports, scheduled for FY 2015. Due September 30, 2015

Activity Target 2:

Identify Runway Safety Area improvement projects to be considered for Airport Improvement Program funding in FY 2016. Due September 30, 2015

Core Activity: Runway Safety Area Improvements in Southern Region

Continue Runway Safety Area (RSA) improvements to meet the congressional mandate to complete all practicable RSA improvements by the end of calendar year 2015.

Activity Target 1:

Identify Runway Safety Area improvement projects to be considered for Airport Improvement Program funding in FY 2016. Due September 30, 2015

Core Activity: Runway Safety Area Improvements in Northwest Mountain Region

Continue Runway Safety Area (RSA) improvements to meet the congressional mandate to complete all practicable RSA improvements by the end of calendar year 2015.

Activity Target 1:

Complete Runway Safety Area improvement projects for Friedman Memorial, Hailey, ID (SUN) scheduled for in FY 2015. Due September 30, 2015

Deliver Benefits Through Technology/Infrastructure

ARP will improve predictability and access at Core airports by supporting Airport Master Plans and Environmental Studies, and directing funding investments toward enhancement of capacity (when appropriate) and efficiency throughout the system. We will protect the availability of existing airport facilities and use them as efficiently as possible, while making strategic investments in new facilities consistent with evolving aviation needs.

Core Measure: Performance Based Navigation

Optimize airspace and Performance Based Navigation (PBN) procedures to improve efficiency an average of 10 percent across core airports by 2018.

Core Initiative: NAVLean

Complete the Navigation Procedures Project (NAVLean) within 2015 consisting of recommendations for improving and streamlining our Instrument Flight Procedure (IFP) processes. The goal for Fiscal Year

2015 is to have completed all recommendations to streamline Instrument Flight Procedures (IFP).

Core Activity: NAVLean Support - Recommendation #6

Complete activities identified to be accomplished in FY2014 that are associated with NAV Lean Recommendation 6; Provide access to, and mandate use of, a single set of data for all IFP providers

Activity Target 1:

The Airports GIS Program web site will be able to receive all FAA survey data and pass the authoritative data to the appropriate database. Due September 30, 2015

Activity Target 2:

Advisory Circular 5300-18B will be updated to the temporality compliant data schema of 5300-18C. Due September 30, 2015

Activity Target 3:

The Airports GIS program will be able to receive all airport authoritative infrastructure and services data and pass the authoritative data to the appropriate databases. Due September 30, 2015

Core Measure: Average Daily Capacity

Maintain an average daily capacity for core airports of 59,122, or higher, arrivals and departures.

Core Initiative: NY Operational Initiatives

As identified with industry stakeholders, continue implementing operational initiatives at the New York Metropolitan airports.

Core Activity: NY Operational Initiatives

Airport Facility Improvements to Enhance Safety/Runway Safety Area Improvements: Support Port Authority of New York & New Jersey (PANYNJ) Runway Safety Area Improvement Projects at EWR to meet the Congressionally-Mandated RSA Goals to achieve compliance with RSA Standards.

Activity Target 1:

Provide support to PANYNJ towards successful completion of the Newark Liberty Int'l Airport (EWR) Runway 11 Overrun RSA Improvement/EMAS Project. Due September 30, 2015

Activity Target 2:

Provide input to proposed Scope of Work for follow-on planning by September 30, 2015 or within 60 days of receiving information from the PANYNJ. Due September 30, 2015

Activity Target 3:

Review within 60 days materials provided by the PANYNJ related to analysis of alternatives as well as other sections of the final report. Due September 30, 2015 or within 60 days of receipt from the PANYNJ Due September 30, 2015

Core Measure: Aviation Industry Information

Forecast of overall demand for FY15 as measured by passengers enplaned is within 1.5% of actual passengers enplaned.

Core Initiative: Develop Standardized Values and Methodologies

Update "Economic Values for FAA investment and Regulatory Decisions, A Guide." (Economic Values) Completion is contingent upon resource availability.

Core Activity: Develop Standardized Values and Methodologies ARP

Support APL efforts to identify cost and benefit parameters used in FAA regulatory evaluations and infrastructure investments.

Activity Target 1:

Support APL, as requested, in efforts to update 'Economic Values for FAA investment and Regulatory Decisions, A Guide.'; and to identify and develop plans to update APO economic and investment criteria that need updating or cancellation. Due September 30, 2015

Core Measure: Drive Continuous Efficiency Improvement & Cost Control

Achieve documented cost savings and cost avoidance of \$30 million in FY 2015.

Core Initiative: Productivity and Financial Metrics

Each FAA organization will develop, track, and report quarterly on a comprehensive measure of its operating efficiency or financial performance. These measures will include: ATO cost per controlled flight, staff office overhead rates and cost per accounting transaction.

Core Activity: ARP Efficiency Measures: Labor cost to administer the AIP and PFC programs

Track the labor cost to administer the AIP and PFC programs at a target level below 1.5% of the annual AIP grant disbursements and PFCs collected.

Activity Target 1:

Provide updated FY 2016 templates for review and approval in time to be included in the FY 2016 Business Plan. Due June 30, 2015

Activity Target 2:

Report results and comments quarterly. Due 60 days after the end of each quarter or sooner. Due September 30, 2015

Core Measure: Develop, Maintain and Protect Airport Infrastructure

Preserve and enhance airport capacity and provide for sustainable airport development by maintaining existing infrastructure, improving tools to protect airports, and investing prudently with public funds, while ensuring airports sponsors meet their federal obligations.

Core Initiative: Preserve Airport Capacity

Identify and direct funding to preserve runway pavements on airports in the NPIAS.

Core Activity: Runway Pavement

Analyze and report findings on regional Pavement Evaluations and identify pavement condition improvement projects. Ensure appropriate Airport Improvement Program (AIP) funding is targeted to projects to maintain pavements in good or fair condition.

Activity Target 1:

Identify pavement condition improvement projects for FY 2016 that will ensure that no less than 93% of runways at airports in the National Plan of Integrated Airport Systems (NPIAS) are maintained in excellent, good or fair condition. Due June 30, 2015

Core Activity: Maintain and evaluate Airport Pavements in Alaska Region

Analyze and report findings on regional Pavement Evaluations and identify pavement condition improvement projects. Ensure appropriate Airport Improvement Program (AIP) funding is targeted to projects to maintain pavements in good or fair condition.

Activity Target 1:

Direct Airport Improvement Program funding for pavement reconstruction projects as identified in the ACIP Process. Due September 30, 2015

Activity Target 2:

Identify pavement condition improvement projects for FY 2016 that will ensure that no less than 93% of runways at airports in the NPIAS are maintained in excellent, good or fair condition. Due September 30, 2015

Core Activity: Maintain and evaluate Airport Pavements in Central Region

Analyze and report findings on regional Pavement Evaluations and identify pavement condition

Core Measure: Support Sustainability and Environmental Objectives

In accordance with Executive Order 13514 - Federal Leadership in Environmental, Energy, and Economic Performance, AFN will support agency sustainability goals to reduce the carbon footprint of information technology, fleet vehicles, real property, and contracting. Achieve at least 3 out of 4 Initiatives for FY15, due September 30, 2015: 1) Reduce inaccurate data and deliver a baseline of invoiced water and electricity use by FAA-owned properties; 2) Reduce the agency vehicle petroleum consumption by 20% from FY-2005 baseline, not-to-exceed 2,230,492 gasoline-equivalent units. 3) ACQ - Award two energy saving performance contracts (ESPC) and two task orders under another ESPC 4) AIT- Conduct Managed Print Output Pilot in one region.

Core Initiative: Fleet Management

Reduce FY-2015 agency petroleum consumption by government fleet vehicles by 20% from the FY-2005 baseline, a maximum consumption of 2,230,492 gasoline-equivalent units. In accordance with Executive Order 13514, federal agencies must reduce vehicle fleet petroleum consumption at a minimum of 2% annually through FY-2020, relative to a FY-2005 baseline.

Core Activity: Fleet Management - ARP

In accordance with Executive Order 13514, support the Agency to achieve a 20% decrease in vehicle fleet petroleum consumption over the FY-2005 baseline.

Activity Target 1:

The FY-15 ARP target is not to exceed the maximum petroleum consumption of 4,960 gasoline gallon equivalents (GGEs). Due September 30, 2015

improvement projects. Ensure appropriate Airport Improvement Program (AIP) funding is targeted to projects to maintain pavements in good or fair condition.

Activity Target 1:

Direct Airport Improvement Program funding for pavement reconstruction projects as identified in the ACIP Process. Due September 30, 2015

Activity Target 2:

Identify pavement condition improvement projects for FY 2016 that will ensure that no less than 93% of runways at airports in the NPIAS are maintained in excellent, good or fair condition. Due September 30, 2015

Core Activity: Maintain and evaluate Airport Pavements in Great Lakes Region

Analyze and report findings on regional Pavement Evaluations and identify pavement condition improvement projects. Ensure appropriate Airport Improvement Program (AIP) funding is targeted to projects to maintain pavements in good or fair condition.

Activity Target 1:

Direct Airport Improvement Program funding for pavement reconstruction projects as identified in the ACIP Process. Due September 30, 2015

Activity Target 2:

Identify pavement condition improvement projects for FY 2016 that will ensure that no less than 93% of runways at airports in the NPIAS are maintained in excellent, good or fair condition. Due September 30, 2015

Core Activity: Maintain and evaluate Airport Pavements in Eastern Region

Analyze and report findings on regional Pavement Evaluations and identify pavement condition improvement projects. Ensure appropriate Airport Improvement Program (AIP) funding is targeted to projects to maintain pavements in good or fair condition.

Activity Target 1:

Direct Airport Improvement Program funding for pavement reconstruction projects as identified in the ACIP Process. Due September 30, 2015

Activity Target 2:

Identify pavement condition improvement projects for FY 2016 that will ensure that no less than 93% of runways at airports in the NPIAS are maintained

in excellent, good or fair condition. Due September 30, 2015

Core Activity: Maintain and evaluate Airport Pavements in New England Region

Analyze and report findings on regional Pavement Evaluations and identify pavement condition improvement projects. Ensure appropriate Airport Improvement Program (AIP) funding is targeted to projects to maintain pavements in good or fair condition.

Activity Target 1:

Direct Airport Improvement Program funding for pavement reconstruction projects as identified in the ACIP Process. Due September 30, 2015

Activity Target 2:

Identify pavement condition improvement projects for FY 2016 that will ensure that no less than 93% of runways at airports in the NPIAS are maintained in excellent, good or fair condition. Due September 30, 2015

Core Activity: Maintain and evaluate Airport Pavements in Northwest Mountain Region

Analyze and report findings on regional Pavement Evaluations and identify pavement condition improvement projects. Ensure appropriate Airport Improvement Program (AIP) funding is targeted to projects to maintain pavements in good or fair condition.

Activity Target 1:

Direct Airport Improvement Program funding for pavement reconstruction projects as identified in the ACIP Process. Due September 30, 2015

Activity Target 2:

Identify pavement condition improvement projects for FY 2016 that will ensure that no less than 93% of runways at airports in the NPIAS are maintained in excellent, good or fair condition. Due September 30, 2015

Core Activity: Maintain and evaluate Airport Pavements in Southern Region

Analyze and report findings on regional Pavement Evaluations and identify pavement condition improvement projects. Ensure appropriate Airport Improvement Program (AIP) funding is targeted to projects to maintain pavements in good or fair condition.

Activity Target 1:

Direct Airport Improvement Program funding for pavement reconstruction projects as identified in the ACIP Process. Due September 30, 2015

Activity Target 2:

Identify pavement condition improvement projects for FY 2016 that will ensure that no less than 93% of runways at airports in the NPIAS are maintained in excellent, good or fair condition. Due September 30, 2015

Core Activity: Maintain and evaluate Airport Pavements in Southwest Region

Analyze and report findings on regional Pavement Evaluations and identify pavement condition improvement projects. Ensure appropriate Airport Improvement Program (AIP) funding is targeted to projects to maintain pavements in good or fair condition.

Activity Target 1:

Direct Airport Improvement Program funding for pavement reconstruction projects as identified in the ACIP Process. Due September 30, 2015

Activity Target 2:

Identify pavement condition improvement projects for FY 2016 that will ensure that no less than 93% of runways at airports in the NPIAS are maintained in excellent, good or fair condition. Due September 30, 2015

Core Activity: Maintain and evaluate Airport Pavements in Western Pacific Region

Analyze and report findings on regional Pavement Evaluations and identify pavement condition improvement projects. Ensure appropriate Airport Improvement Program (AIP) funding is targeted to projects to maintain pavements in good or fair condition.

Activity Target 1:

Direct Airport Improvement Program funding for pavement projects as identified in the ACIP Process. Due September 30, 2015

Activity Target 2:

Identify pavement condition improvement projects for FY 2016 that will ensure that no less than 93% of runways at airports in the NPIAS are maintained in excellent, good or fair condition. Due September 30, 2015

Core Initiative: Enhance Airport Database and Capacity

Conduct analyses, planning, environmental review, and construction of significant runway or capacity-related projects. Enhance geospatial airport data collection to support NextGen and future airport planning efforts.

Core Activity: Complete Significant Efficiency and Capacity Projects

Support regional actions to provide additional capacity at Core and capacity-constrained airports.

Activity Target 1:

Support the planning and environmental review of significant runway and airport projects at Core and capacity-constrained airports. Due September 30, 2015

Core Activity: Airport Database, Efficiency and Capacity Projects in Great Lakes Region

Complete planning and development milestones at significant runway and airport projects to enhance efficiency and capacity. Support the October 15, 2015 commissioning of Runway 10R-28L and other associated projects at Chicago O'Hare International Airport. Enhance geospatial airport data collection to support NextGen and future airport planning efforts.

Activity Target 1:

Review and approve the Construction Safety Phasing Plan (CSPP) for the paving of 10R/28L. Due June 30, 2015

Activity Target 2:

Review and approve the marking and signage plan for the new Runway 10R/28 at Chicago O'Hare International Airport. Due September 30, 2015

Activity Target 3:

Initiate airport surveys of existing facilities in Airports GIS for the Core 30 airports that have not already submitted complete airport surveys in Airports GIS. Due September 30, 2015

Core Activity: Airport Database, Efficiency and Capacity Projects in New England Region

Complete planning and development milestones at significant runway and airport projects to enhance efficiency and capacity. Enhance geospatial airport data collection to support NextGen and future airport planning efforts.

Activity Target 1:

Support ongoing runway extension project at Providence/T.F. Green Airport to ensure work is completed by December 2015. Due September 30, 2015

Activity Target 2:

Initiate airport surveys of existing facilities in Airports GIS for the Core 30 airports that have not already submitted complete airport surveys in Airports GIS. Due September 30, 2015

Core Activity: Airport Database, Efficiency and Capacity Projects in Southern Region

Complete planning and development milestones at significant runway and airport projects to enhance efficiency and capacity. Enhance geospatial airport data collection to support NextGen and future airport planning efforts.

Activity Target 1:

Support the review and coordination of new master plans at Atlanta (ATL) and Charlotte (CLT). Due September 30, 2015

Activity Target 2:

Initiate airport surveys of existing facilities in Airports GIS for the Core 30 airports that have not already submitted complete airport surveys in Airports GIS. Due September 30, 2015

Core Activity: Implement Airports GIS

Enhance geospatial airport data collection to support NextGen for moving Map technology, Aviation Safety for low visibility operations, and ATO Mission Support services for an FAA Aerodrome Mapping Database (AMDB) to support international efforts to provide geospatial data on all airports with FAA air traffic control towers by 2020.

Activity Target 1:

Assist the regional offices as they initiate airport surveys of existing facilities in Airports GIS for the Core 30 airports that have not already submitted complete airport surveys in Airports GIS. Due September 30, 2015

Core Activity: Airport Database, Efficiency and Capacity Projects in Alaska Region

Enhance geospatial airport data collection to support NextGen and future airport planning efforts.

Activity Target 1:

Initiate airport surveys of existing facilities in

Airports GIS for the Core 30 airports that have not already submitted complete airport surveys in Airports GIS. Due September 30, 2015

Core Activity: Airport Database, Efficiency and Capacity Projects in Central Region

Enhance geospatial airport data collection to support NextGen and future airport planning efforts.

Activity Target 1:

Initiate airport surveys of existing facilities in Airports GIS for the Core 30 airports that have not already submitted complete airport surveys in Airports GIS. Due September 30, 2015

Core Activity: Airport Database, Efficiency and Capacity Projects in Eastern Region

Enhance geospatial airport data collection to support NextGen and future airport planning efforts.

Activity Target 1:

Initiate airport surveys of existing facilities in Airports GIS for the Core 30 airports that have not already submitted complete airport surveys in Airports GIS. Due September 30, 2015

Core Activity: Airport Database, Efficiency and Capacity Projects in Northwest Mountain Region

Enhance geospatial airport data collection to support NextGen and future airport planning efforts.

Activity Target 1:

Initiate airport surveys of existing facilities in Airports GIS for the Core 30 airports that have not already submitted complete airport surveys in Airports GIS. Due September 30, 2015

Core Activity: Airport Database, Efficiency and Capacity Projects in Southwest Region

Enhance geospatial airport data collection to support NextGen and future airport planning efforts.

Activity Target 1:

Initiate airport surveys of existing facilities in Airports GIS for the Core 30 airports that have not already submitted complete airport surveys in Airports GIS. Due September 30, 2015

Core Activity: Airport Database, Efficiency and Capacity Projects in Western Pacific Region

Enhance geospatial airport data collection to support NextGen and future airport planning efforts.

Activity Target 1:

Initiate airport surveys of existing facilities in Airports GIS for the Core 30 airports that have not already submitted complete airport surveys in Airports GIS. Due September 30, 2015

Core Initiative: Support Sustainable Airport Development

Promote and implement measures or programs that encourage or support sustainable airport development.

Core Activity: Reduced Airport Environmental Footprint

Support sustainable airport development through education and outreach on carbon-neutral airport practices, incorporating climate adaptation and resilience into guidance and policy documents, and considering grants that reduce airport impacts related to noise, air and water quality, as well as other environmental considerations.

Activity Target 1:

Support carbon-neutral airport growth through education and outreach. Prepare a final draft list of effective carbon-neutral airport practices for subsequent distribution, education, and outreach to airport sponsors. Due September 30, 2015

Activity Target 2:

Consider internal recommendations on incorporating climate adaptation and resilience into ARP guidance and policy documents. Due September 30, 2015

Activity Target 3:

Consider grants for sound insulation programs and other environmental sustainability programs. Due September 30, 2015

Activity Target 4:

By September 30, document the current-year (FY-2015) reductions of nitrogen oxides (NOx) and volatile organic compounds (VOCs) that resulted from projects completed during the FY (although they may have been funded and initiated in prior years through AIP and/or PFC funds). Due September 30, 2015

Core Activity: Implementation of Airport Sustainability Initiatives In Alaska Region

Support the completion of initiatives related to airport sustainability and airport noise compatibility planning.

Activity Target 1:

Identify priority needs and consider grants for noise compatibility and environmental sustainability programs. Due September 30, 2015

Core Activity: Implementation of Airport Sustainability Initiatives In Eastern Region

Support the completion of initiatives related to airport sustainability and airport noise compatibility planning.

Activity Target 1:

Identify priority needs and consider grants for noise compatibility and environmental sustainability programs. Due September 30, 2015

Activity Target 2:

Provide technical support for the NY/NJ Port Authority Part 150 by completing a review of material and providing technical input within 45 days of receipt. Due September 30, 2015

Core Activity: Implementation of Airport Sustainability Initiatives In Central Region

Support the completion of initiatives related to airport sustainability and airport noise compatibility planning.

Activity Target 1:

Identify priority needs and consider grants for noise compatibility and environmental sustainability programs. Due September 30, 2015

Core Activity: Implementation of Airport Sustainability Initiatives In Great Lakes Region

Support the completion of initiatives related to airport sustainability and airport noise compatibility planning.

Activity Target 1:

Using the FY 2015-2017 Airports Capital Improvement Plan, identify priority needs and consider grants for noise compatibility and environmental sustainability programs for Airport Improvement Program funding in FY 2015. Due September 30, 2015

Activity Target 2:

Conduct one regional workshop or webinar for stakeholders (airport sponsors, consultants, and

State staff members) on best practices in airport planning. Due September 30, 2015

Activity Target 3:

Conduct one regional NEPA technical workshop or webinar for stakeholders (airport sponsors, consultants, and State staff members). Due September 30, 2015

Core Activity: Implementation of Airport Sustainability Initiatives In New England Region

Support the completion of initiatives related to airport sustainability and airport noise compatibility planning.

Activity Target 1:

Identify priority needs and consider grants for noise compatibility and environmental sustainability programs. Due September 30, 2015

Activity Target 2:

Conduct one regional planning/environmental workshop or webinar for stakeholders (airport sponsors, consultants, and state staff members). Due September 30, 2015

Core Activity: Implementation of Airport Sustainability Initiatives In Northwest Mountain Region

Support the completion of initiatives related to airport sustainability and airport noise compatibility planning.

Activity Target 1:

Identify priority needs and consider grants for noise compatibility and environmental sustainability programs. Due September 30, 2015

Core Activity: Implementation of Airport Sustainability Initiatives In Southern Region

Support the completion of initiatives related to airport sustainability and airport noise compatibility planning.

Activity Target 1:

Identify priority needs and consider grants for noise compatibility and environmental sustainability programs. Due September 30, 2015

Core Activity: Implementation of Airport Sustainability Initiatives In Southwest Region

Support the completion of initiatives related to airport sustainability and airport noise compatibility planning.

Activity Target 1:

Identify priority needs and consider grants for noise compatibility and environmental sustainability programs. Due September 30, 2015

Core Activity: Implementation of Airport Sustainability Initiatives In Western Pacific Region

Support the completion of initiatives related to airport sustainability and airport noise compatibility planning.

Activity Target 1:

Identify priority needs and consider grants for noise compatibility and environmental sustainability programs. Due September 30, 2015

Activity Target 2:

Complete the Environmental Assessment for Runway 6R/24L Runway Safety Area (RSA) project. Due June 30, 2015

Activity Target 3:

Review and Approve the Construction Safety Phasing Plan (CSPP) for Runway 6L/24R. Due January 30, 2015

Activity Target 4:

Review, Approve or Comment on Construction Safety Phasing Plan (CSPP) for Runway 7R/25L repair. Due February 27, 2015

Core Initiative: Create Tools to Protect Airport Infrastructure Investments

Develop tools to protect the public investments in airport infrastructure.

Core Activity: Review and Improve the Airspace Review Process

In partnership with other LOB's, and using existing teams or committees, assess the current airspace review (OE/AAA) model and review process, and develop an action plan to address its deficiencies.

Activity Target 1:

Conduct a review and gap analysis of the current airspace review process. Identify review deficiencies and possible process improvements. Due July 31, 2015

Activity Target 2:

In coordination with other Lines of Business, develop an action plan to address deficiencies. Due September 30, 2015

Core Initiative: Insure Proper and Prudent Airport Investments

Effectively administer FAA's capital planning, grant, and PFC programs to ensure proper and prudent public investments.

Core Activity: Administer and Manage the AIP

Administer the Airport Improvement Program (AIP), meeting OMB target rates, and conducting regional reviews for compliance to program implementation requirements.

Activity Target 1:

Complete reviews of up to three regions based on established methodology and structure for targeted reviews of Regional implementation of various Airport Improvement Program areas.. Due September 30, 2015

Activity Target 2:

Review AIP funding outlay rates and compare to annual performance metric on monthly basis. Due September 30, 2015

Activity Target 3:

Develop the preliminary Discretionary Candidate List for the subsequent fiscal year. Due May 31, 2015

Activity Target 4:

Provide to the regional offices updated training and training materials for the revamped sponsor risk tool. Due September 30, 2015

Core Activity: Administer the PFC Program

Measure Passenger Facility Charge (PFC) program performance by closing applications and conducting regional reviews for compliance to program implementation requirements.

Activity Target 1:

Close out 50% of the Passenger Facility Charge applications with the potential of closure as noted in the 2014 inventory. Due September 30, 2015

Activity Target 2:

Complete reviews of up to three regions based on established methodology and structure for targeted reviews of Regional implementation of various PFC Program areas as warranted by need and available resources. Due September 30, 2015

Core Activity: Administration of Funding Programs in Alaska Region

Reduce opportunities for improper use of Federal funds by implementing regional Airport Improvement Program assessment procedures. Administer the Passenger Facility Charge Program to ensure proper fulfillment of all regulatory requirements. Measure Airport Improvement Program performance in meeting regulatory requirements for Capacity, Safety, Security, and Noise projects.

Activity Target 1:

Using the FY 2015 - 2017 Airports Capital Improvement Plan and Discretionary Candidate List, identify Capacity, Safety, Security, and Noise projects to be considered for Airport Improvement Program funding in FY 2015. Due May 31, 2015

Activity Target 2:

Complete one-third of airport sponsor risk assessments. Due September 30, 2015

Activity Target 3:

Respond within 20 business days to any Office of Inspector General (OIG) inquiry, meeting, or review, including ARP requests for information required by an OIG review or audit. Due September 30, 2015

Activity Target 4:

Achieve annual grant outlay rate for the Airport Improvement Program, per the performance metric report, subject to unforeseen circumstances outside the control of the region. Due September 30, 2015

Activity Target 5:

Close 50% of open Passenger Facility Charge applications that were both physically and financially complete as of October 1, 2014. Due September 30, 2015

Activity Target 6:

Complete federal actions necessary to enable grant execution for Capacity, Safety, Security, and Noise projects. Due September 30, 2015

Core Activity: Administration of Funding Programs in Central Region

Reduce opportunities for improper use of Federal funds by implementing regional Airport Improvement Program assessment procedures. Administer the Passenger Facility Charge Program to ensure proper fulfillment of all regulatory requirements. Measure Airport Improvement Program performance in meeting regulatory requirements for Capacity, Safety, Security, and Noise projects.

Activity Target 1:

Using the FY 2015 - 2017 Airports Capital Improvement Plan and Discretionary Candidate List, identify Capacity, Safety, Security, and Noise projects to be considered for Airport Improvement Program funding in FY 2015. Due May 31, 2015

Activity Target 2:

Complete one-third of airport sponsor risk assessments. Due September 30, 2015

Activity Target 3:

Respond within 20 business days to any Office of Inspector General (OIG) inquiry, meeting, or review, including ARP requests for information required by an OIG review or audit. Due September 30, 2015

Activity Target 4:

Achieve annual grant outlay rate for the Airport Improvement Program, per the performance metric report, subject to unforeseen circumstances outside the control of the region. Due September 30, 2015

Activity Target 5:

Close 50% of open Passenger Facility Charge applications that were both physically and financially complete as of October 1, 2014. Due September 30, 2015

Activity Target 6:

Complete federal actions necessary to enable grant execution for Capacity, Safety, Security, and Noise projects. Due September 30, 2015

Core Activity: Administration of Funding Programs in Eastern Region

Reduce opportunities for improper use of Federal funds by implementing regional Airport Improvement Program assessment procedures. Administer the Passenger Facility Charge Program to ensure proper fulfillment of all regulatory requirements. Measure Airport Improvement Program performance in meeting regulatory requirements for Capacity, Safety, Security, and Noise projects.

Activity Target 1:

Using the FY 2015 - 2017 Airports Capital Improvement Plan and Discretionary Candidate List, identify Capacity, Safety, Security, and Noise projects to be considered for Airport Improvement Program funding in FY 2015. Due May 31, 2015

Activity Target 2:

Complete one-third of airport sponsor risk assessments. Due September 30, 2015

Activity Target 3:

Respond within 20 business days to any Office of Inspector General (OIG) inquiry, meeting, or review, including ARP requests for information required by an OIG review or audit. Due September 30, 2015

Activity Target 4:

Achieve annual grant outlay rate for the Airport Improvement Program, per the performance metric report, subject to unforeseen circumstances outside the control of the region. Due September 30, 2015

Activity Target 5:

Close four open Passenger Facility Charge applications that were both physically and financially complete as of October 1, 2014. Due September 30, 2015

Activity Target 6:

Complete federal actions necessary to enable grant execution for Capacity, Safety, Security, and Noise projects. Due September 30, 2015

Activity Target 7:

Conduct one PFC 101 workshop for stakeholders. Due September 30, 2015

Core Activity: Administration of Funding Programs in Great Lakes Region

Reduce opportunities for improper use of Federal funds by implementing regional Airport Improvement Program assessment procedures. Administer the Passenger Facility Charge Program to ensure proper fulfillment of all regulatory requirements. Measure Airport Improvement Program performance in meeting regulatory requirements for Capacity, Safety, Security, and Noise projects.

Activity Target 1:

Using the FY 2015 - 2017 Airports Capital Improvement Plan and Discretionary Candidate List, identify Capacity, Safety, Security, and Noise projects to be considered for Airport Improvement Program funding in FY 2015. Due May 31, 2015

Activity Target 2:

Complete an additional one-third of airport sponsor risk assessments (final 1/3 of assessments following rolling 3-year process). Due September 30, 2015

Activity Target 3:

Respond within 20 business days to any Office of Inspector General (OIG) inquiry, meeting, or review, including ARP requests for information

required by an OIG review or audit. Due September 30, 2015

Activity Target 4:

Achieve annual grant outlay rate for the Airport Improvement Program, per the performance metric report, subject to unforeseen circumstances outside the control of the region. Due September 30, 2015

Activity Target 5:

Close 50% of open Passenger Facility Charge applications that were both physically and financially complete as of October 1, 2014. Due September 30, 2015

Activity Target 6:

Complete federal actions necessary (on a regional level) to enable grant execution for Capacity, Safety, Security, and Noise projects. Due September 30, 2015

Activity Target 7:

Conduct internal regional grant documentation reviews in all AGL Airport District Offices. Due September 30, 2015

Core Activity: Administration of Funding Programs in New England Region

Reduce opportunities for improper use of Federal funds by implementing regional Airport Improvement Program assessment procedures. Administer the Passenger Facility Charge Program to ensure proper fulfillment of all regulatory requirements. Measure Airport Improvement Program performance in meeting regulatory requirements for Capacity, Safety, Security, and Noise projects.

Activity Target 1:

Using the FY 2015 - 2017 Airports Capital Improvement Plan and Discretionary Candidate List, identify Capacity, Safety, Security, and Noise projects to be considered for Airport Improvement Program funding in FY 2015. Due May 31, 2015

Activity Target 2:

Complete one-third of airport sponsor risk assessments. Due September 30, 2015

Activity Target 3:

Respond within 20 business days to any Office of Inspector General (OIG) inquiry, meeting, or review, including ARP requests for information required by an OIG review or audit. Due September 30, 2015

Activity Target 4:

Achieve annual grant outlay rate for the Airport Improvement Program, per the performance metric report, subject to unforeseen circumstances outside the control of the region. Due September 30, 2015

Activity Target 5:

Close 50% of open Passenger Facility Charge applications that were both physically and financially complete as of October 1, 2014. Due September 30, 2015

Activity Target 6:

Complete federal actions necessary to enable grant execution for Capacity, Safety, Security, and Noise projects. Due September 30, 2015

Core Activity: Administration of Funding Programs in Northwest Mountain Region

Reduce opportunities for improper use of Federal funds by implementing regional Airport Improvement Program assessment procedures. Administer the Passenger Facility Charge Program to ensure proper fulfillment of all regulatory requirements. Measure Airport Improvement Program performance in meeting regulatory requirements for Capacity, Safety, Security, and Noise projects.

Activity Target 1:

Using the FY 2015 - 2017 Airports Capital Improvement Plan and Discretionary Candidate List, identify Capacity, Safety, Security, and Noise projects to be considered for Airport Improvement Program funding in FY 2015. Due May 31, 2015

Activity Target 2:

Complete one-third of airport sponsor risk assessments. Due September 30, 2015

Activity Target 3:

Respond within 20 business days to any Office of Inspector General (OIG) inquiry, meeting, or review, including ARP requests for information required by an OIG review or audit. Due September 30, 2015

Activity Target 4:

Achieve annual grant outlay rate for the Airport Improvement Program, per the performance metric report, subject to unforeseen circumstances outside the control of the region. Due September 30, 2015

Activity Target 5:

Close 50% of open Passenger Facility Charge applications that were both physically and

financially complete as of October 1, 2014. Due September 30, 2015

Activity Target 6:

Complete federal actions necessary to enable grant execution for Capacity, Safety, Security, and Noise projects. Due September 30, 2015

Core Activity: Administration of Funding Programs in Southern Region

Reduce opportunities for improper use of Federal funds by implementing regional Airport Improvement Program assessment procedures. Administer the Passenger Facility Charge Program to ensure proper fulfillment of all regulatory requirements. Measure Airport Improvement Program performance in meeting regulatory requirements for Capacity, Safety, Security, and Noise projects.

Activity Target 1:

Using the FY 2015 - 2017 Airports Capital Improvement Plan and Discretionary Candidate List, identify Capacity, Safety, Security, and Noise projects to be considered for Airport Improvement Program funding in FY 2015. Due May 31, 2015

Activity Target 2:

Complete one-third of airport sponsor risk assessments. Due September 30, 2015

Activity Target 3:

Respond within 20 business days to any Office of Inspector General (OIG) inquiry, meeting, or review, including ARP requests for information required by an OIG review or audit. Due September 30, 2015

Activity Target 4:

Achieve annual grant outlay rate for the Airport Improvement Program, per the performance metric report, subject to unforeseen circumstances outside the control of the region. Due September 30, 2015

Activity Target 5:

Close 50% of open Passenger Facility Charge applications that were both physically and financially complete as of October 1, 2014. Due September 30, 2015

Activity Target 6:

Complete federal actions necessary to enable grant execution for Capacity, Safety, Security, and Noise projects. Due September 30, 2015

Core Activity: Administration of Funding Programs in Southwest Region

Reduce opportunities for improper use of Federal funds by implementing regional Airport Improvement Program assessment procedures. Administer the Passenger Facility Charge Program to ensure proper fulfillment of all regulatory requirements. Measure Airport Improvement Program performance in meeting regulatory requirements for Capacity, Safety, Security, and Noise projects.

Activity Target 1:

Using the FY 2015 - 2017 Airports Capital Improvement Plan and Discretionary Candidate List, identify Capacity, Safety, Security, and Noise projects to be considered for Airport Improvement Program funding in FY 2015. Due May 31, 2015

Activity Target 2:

Complete one-third of airport sponsor risk assessments. Due September 30, 2015

Activity Target 3:

Respond within 20 business days to any Office of Inspector General (OIG) inquiry, meeting, or review, including ARP requests for information required by an OIG review or audit. Due September 30, 2015

Activity Target 4:

Achieve annual grant outlay rate for the Airport Improvement Program, per the performance metric report, subject to unforeseen circumstances outside the control of the region. Due September 30, 2015

Activity Target 5:

Close 50% of open Passenger Facility Charge applications that were both physically and financially complete as of October 1, 2014. Due September 30, 2015

Activity Target 6:

Complete federal actions necessary to enable grant execution for Capacity, Safety, Security, and Noise projects. Due September 30, 2015

Core Activity: Administration of Funding Programs in Western Pacific Region

Reduce opportunities for improper use of Federal funds by implementing regional Airport Improvement Program assessment procedures. Administer the Passenger Facility Charge Program to ensure proper fulfillment of all regulatory requirements. Measure Airport Improvement Program performance in meeting regulatory requirements for Capacity, Safety, Security, and Noise projects.

Activity Target 1:

Using the FY 2015 - 2017 Airports Capital Improvement Plan and Discretionary Candidate List, identify Capacity, Safety, Security, and Noise projects to be considered for Airport Improvement Program funding in FY 2015. Due May 31, 2015

Activity Target 2:

Complete one-third of airport sponsor risk assessments. Due September 30, 2015

Activity Target 3:

Respond within 20 business days to any Office of Inspector General (OIG) inquiry, meeting, or review, including ARP requests for information required by an OIG review or audit. Due September 30, 2015

Activity Target 4:

Achieve annual grant outlay rate for the Airport Improvement Program, per the performance metric report, subject to unforeseen circumstances outside the control of the region. Due September 30, 2015

Activity Target 5:

Close 50% of open Passenger Facility Charge applications that were both physically and financially complete as of October 1, 2014. Due September 30, 2015

Activity Target 6:

Complete federal actions necessary to enable grant execution for Capacity, Safety, Security, and Noise projects. Due September 30, 2015

Core Initiative: Ensure Airports meet Federal Obligations

Enhance training, coordination and oversight to ensure that Airport Sponsors are meeting their Federal Grant Assurances.

Core Activity: Airport Compliance Enforcement

Conduct revenue use inspections and increased Part 16 Reviews to help insure compliance with Federal Obligations.

Activity Target 1:

Conduct at least two airport revenue use reviews. Due September 30, 2015

Activity Target 2:

Increase by 25% the number of Part 16 reviews completed with AGC in 2014, including dismissals. Due September 30, 2015

Activity Target 3:

Complete and submit 10 draft Part 16's to AGC. Due September 30, 2015

Core Activity: Planning for Compliance

Continue the Planning for Compliance initiative by implementing in at least one more region and conducting training to regional staff.

Activity Target 1:

Develop draft requirements/standards for Planning for Compliance to be incorporated in next update of the Master Planning Advisory Circular Due June 30, 2015

Activity Target 2:

Implement the Planning for Compliance program in at least one region. Due September 30, 2015

Core Activity: Conduct Compliance Program in Alaska Region

Conduct regional land use inspections and conduct regional compliance workshops to encourage sponsor's understanding of airport compliance issues.

Activity Target 1:

Conduct at least two land use inspections at General Aviation Airports. Due September 30, 2015

Activity Target 2:

Conduct one regional workshop for airport sponsors on the fundamentals of airport compliance. Due September 30, 2015

Core Activity: Conduct Compliance Program in Central Region

Conduct regional land use inspections and conduct regional compliance workshops to encourage sponsor's understanding of airport compliance issues.

Activity Target 1:

Conduct at least two land use inspections at General Aviation Airports. Due September 30, 2015

Core Activity: Conduct Compliance Program in Eastern Region

Conduct regional land use inspections and conduct regional compliance workshops to encourage sponsor's understanding of airport compliance issues.

Activity Target 1:

Conduct at least two land use inspections at General Aviation Airports. Due September 30, 2015

Activity Target 2:

Conduct one regional workshop for airport sponsors on the fundamentals of airport compliance. Due September 30, 2015

Core Activity: Conduct Compliance Program in Great Lakes Region

Conduct regional land use inspections and conduct regional compliance workshops to encourage sponsor's understanding of airport compliance issues.

Activity Target 1:

Conduct at least two land use inspections at General Aviation Airports. Due September 30, 2015

Activity Target 2:

Conduct one regional workshop or webinar for airport sponsors on the fundamentals of airport compliance. Due September 30, 2015

Core Activity: Conduct Compliance Program in New England Region

Conduct regional land use inspections and conduct regional compliance workshops to encourage sponsor's understanding of airport compliance issues.

Activity Target 1:

Conduct at least two land use inspections at General Aviation Airports. Due September 30, 2015

Activity Target 2:

Conduct one regional workshop for airport sponsors on the fundamentals of airport compliance. Due September 30, 2015

Core Activity: Conduct Compliance Program in Northwest Mountain Region

Conduct regional land use inspections and conduct regional compliance workshops to encourage sponsor's understanding of airport compliance issues.

Activity Target 1:

Conduct at least two land use inspections at General Aviation Airports. Due September 30, 2015

Activity Target 2:

Conduct one regional workshop for airport sponsors on the fundamentals of airport compliance. Due September 30, 2015

Core Activity: Conduct Compliance Program in Southern Region

Conduct regional land use inspections and conduct regional compliance workshops to encourage sponsor's understanding of airport compliance issues.

Activity Target 1:

Conduct at least two land use inspections at General Aviation Airports. Due September 30, 2015

Activity Target 2:

Conduct one regional workshop for airport sponsors on the fundamentals of airport compliance. Due September 30, 2015

Core Activity: Conduct Compliance Program in Southwest Region

Conduct regional land use inspections and conduct regional compliance workshops to encourage sponsor's understanding of airport compliance issues.

Activity Target 1:

Conduct at least two land use inspections at General Aviation Airports. Due September 30, 2015

Activity Target 2:

Conduct one regional workshop for airport sponsors on the fundamentals of airport compliance. Due September 30, 2015

Core Activity: Conduct Compliance Program in Western Pacific Region

Conduct regional land use inspections and conduct regional compliance workshops to encourage sponsor's understanding of airport compliance issues.

Activity Target 1:

Conduct at least two land use inspections at General Aviation Airports. Due September 30, 2015

Empower and Innovate with the FAA's People

We will create a workplace of choice marked by integrity, fairness, diversity, accountability, and innovation. Our workforce will have the knowledge, skills, abilities and support systems required to achieve and sustain NextGen. Airports will ensure the success of its mission through stronger leadership, a better-trained workforce, a closer eye on spending, and improved decision-making based on reliable data.

Core Measure: Hiring Persons with Targeted Disabilities (PWTD)

Support the DOT Strategic Objective to build a capable, diverse, and collaborative workforce of highly-skilled, innovative, and motivated employees by increasing the hiring of PWTD for eligible positions to 3 percent by 2018. In FY 2015, ACR in collaboration with the FAA LOBs/SOs will ensure that at least 2% of all FAA new hires are PWTD.

Core Initiative: Hiring PWTD

The FAA line of businesses and staff offices (LOBs/SOs) will work collaboratively to support the DOT goal to increase the representation of PWTD in the workforce by ensuring that at least 2% of all FAA new hires are PWTD. Each year, FAA will increase incrementally the percentage of PWTD hires by .33% per year to reach the 3% DOT hiring goal by 2018.

Core Activity: Hiring PWTD

In FY 15, the Office of Civil Rights in collaboration with the FAA LOBs/SOs will ensure that at least 2% of all FAA new hires are PWTD.

Activity Target 1:

The head of each LOB/SO will issue a memorandum (key language will be provided by ACR) directed to their managers promoting the PWTD hiring goal. Due December 31, 2014

Activity Target 2:

Each LOB/SO will report to ACR their total hiring projections for FY 15, and identify the estimated number of PWTD hires required to meet their 2% hiring goal. Due March 31, 2015

Activity Target 3:

Managers with hiring authority from each LOB/SO will participate in one consultation session held by the National People with Disabilities Program Manager to establish hiring initiatives. Due March 31, 2015

Core Measure: Alternative Dispute Resolution (ADR)

Encourage the FAA workforce to engage in the ADR process as a method to resolve disputes in the EEO Complaint Process at the lowest possible level to avoid the cost, delay, and unpredictability of the traditional adjudicatory processes.

Core Initiative: ADR Engagement

Encourage workforce to resolve disputes in an amicable way by utilizing the ADR process.

Core Activity: ADR Engagement

ACR, in coordination with the LOBs/SOs, will ensure that 65% of all managers engage in mediation when requested by employees.

Activity Target 1:

Assist Agency effort with ADR engagement by ensuring that 65% of all managers engage in mediation when requested by employees. Due September 30, 2015

Core Measure: EEO/Diversity and Inclusion Action Committee (EAC)

The EAC oversees and supports the FAA efforts to create a diverse and inclusive workplace that ensures equal opportunity for all its employees.

Core Initiative: EAC

In collaboration with the LOBs/SOs, ACR will identify recommendations and strategies regarding EEO and diversity efforts within the FAA workplace.

Core Activity: EAC

Identify recommendations and strategies regarding EEO and diversity efforts within the FAA workplace.

Activity Target 1:

Conduct an internal MD 715 self-assessment (Part G Checklist) as required by EEOC. Due October 15, 2014

Activity Target 2:

Analyze and present demographic data in comparison to the civilian labor force statistics to the EAC; and identify strategies and actions for improving groups with lower than expected participation rates. Due November 30, 2014

Activity Target 3:

Provide a mid-year status report to the EAC on actions taken to accomplish business plan goals. Due April 30, 2015

Activity Target 4:

Support Agency efforts to implement and/or revise performance evaluation methods to the managers EEO performance standard. Due September 30, 2015

Activity Target 5:

Develop and implement Diversity and Inclusion initiatives through the EAC Workgroups. Due September 30, 2015

Core Measure: Equal Employment Opportunity (EEO) Training

Assist Agency efforts to create a FAA culture in which managers and employees understand their role in creating and maintaining an inclusive workplace by providing training on EEO laws, FAA policies, and appropriate workplace behavior.

Core Initiative: EEO Training

Increase workforce competency of EEO laws, FAA policies and appropriate workplace behavior through EEO Training.

Core Activity: EEO Training Requirements for FAA Workforce

Increase workforce competency of EEO laws, FAA policies and appropriate workplace behavior.

Activity Target 1:

Ensure 100% of employees complete the NoFEAR Training required by OPM. Due November 23, 2014

Activity Target 2:

Ensure that 60% of management complete at least one EEO training course. Due September 30, 2015

Activity Target 3:

Ensure that 10% of employees complete at least one EEO training course. Due September 30, 2015

Core Measure: Airport Team Development

Promote the professional development of the Airports Division staff through updated training, improved tools and guidance. Accelerate the hiring process to ensure staff needs are met. Plan for the future by beginning a new Airports Strategic Plan and revitalizing the division's leadership programs.

Core Initiative: Provide Updated and Relevant Technical Training

Begin the process to update technical training, by establishing contracts with technical experts, and completing at least one new training course.

Core Activity: Execute and Update the Technical Training Program

Provide updated technical training for Airports program areas such as; Planning, Engineering, Environmental, Financial, Compliance, and Certification and Safety. Conduct task and skills analyses (TASA) and complete at least one new training course. Develop or revise training materials, and provide training to key staff in HQ and the regions on contents and use of the new AIP Handbook.

Activity Target 1:

Put in place a contract vehicle to develop technical training deliverables. Due September 30, 2015

Activity Target 2:

Conduct Task and Skill Analysis in Compliance, Engineering, Planning & Programs and Financial. Due September 30, 2015

Activity Target 3:

Complete the first course on NEPA Due September 30, 2015

Activity Target 4:

Provide high-level AIP Handbook briefings to Division and Branch Managers and conduct webinars to review and discuss the AIP Handbook with regional staff. Due March 31, 2015

Activity Target 5:

Complete the testing of the AIP Handbook lesson 1. Due March 31, 2015

Activity Target 6:

Provide training session on AIP Handbook during Recurrent Financial Training. Due June 30, 2015

Activity Target 7:

Complete the development of lessons 2-5 of the AIP Handbook training. Due September 30, 2015

Core Initiative: Provide Staff with the Tools of the Trade

Develop improved tools to assist Airports staff, and provide timely training in these tools.

Core Activity: Airports GIS Tools Development

Enhance geospatial airport analysis tools to support NextGen for moving Map technology, Aviation Safety for low visibility operations, and ATO Mission Support services for an FAA Aerodrome Mapping Database (AMDB) to support international efforts to provide geospatial data on all airports with FAA air traffic control towers by 2020.

Activity Target 1:

Develop and provide appropriate materials for training field staff on the latest version of Airports GIS. Lead training webinars or other presentations to the field as required. Due June 30, 2015

Activity Target 2:

Rollout the 20:1 Surface Analysis and Visualization tool to all three service centers. Due June 30, 2015

Activity Target 3:

Develop the Modification of Standards tool and have all regions able to submit MOS digitally in Airports GIS. Due August 31, 2015

Activity Target 4:

Complete the working eALP version that allows assembly of ALP standard sheets and allows supplemental submittals of additional ALP sheets in Airports GIS. Due September 30, 2015

Activity Target 5:

Initiate airport surveys of existing facilities in Airports GIS for the Core 30 airports that have not already submitted complete airport surveys in Airports GIS. Due September 30, 2015

Core Activity: SOAR II Program Transition and Development

Substantively complete the key modules of SOAR II Release I and initiate beta testing and field training.

Activity Target 1:

Prepare SOAR Training Plan and User Assessment. Due March 31, 2015

Activity Target 2:

Test deployment of SOAR II to FAA Production Environment. Due July 31, 2015

Activity Target 3:

Complete final UAT of SOAR II Release 1. Due September 30, 2015

Activity Target 4:

Conduct first round of SOAR II Training to key field and HQ staff specialists. Due September 30, 2015

Core Activity: Field Staff Training in SOAR II and AGIS in Alaska Region

Insure key field staff are trained in SOAR II and AGIS

Activity Target 1:

Insure that key regional staff are trained in AGIS Due September 30, 2015

Activity Target 2:

Insure that key regional staff are trained in completed SOAR II modules. Due September 30, 2015

Core Activity: Field Staff Training in SOAR II and AGIS in Central Region

Insure key field staff are trained in SOAR II and AGIS

Activity Target 1:

Insure that key regional staff attend training in AGIS Due September 30, 2015

Activity Target 2:

Insure that key regional staff attend training in completed SOAR II modules. Due September 30, 2015

Core Activity: Field Staff Training in SOAR II and AGIS in Eastern Region

Insure key field staff are trained in SOAR II and AGIS

Activity Target 1:

Insure that key regional staff are trained in AGIS Due September 30, 2015

Activity Target 2:

Insure that key regional staff are trained in completed SOAR II modules. Due September 30, 2015

Core Activity: Field Staff Training in SOAR II and AGIS in Great Lakes Region

Insure key field staff are trained in SOAR II and AGIS, and sponsors are informed on the use of AGIS.

Activity Target 1:

Ensure key staff members from the AGL Regional Office and ADOs receive plain language training on the latest status of AGIS implementation. Due September 30, 2015

Activity Target 2:

Ensure key staff members from the AGL Regional Office and ADOs receive plain language training on the latest status of SOAR II modules. Due September 30, 2015

Activity Target 3:

Conduct one regional workshop or webinar for stakeholders (airport sponsors, consultants, and State staff members) providing plain language information about the use of Airports GIS during AIP funded planning and construction projects. Due September 30, 2015

Core Activity: Field Staff Training in SOAR II and AGIS in New England Region

Insure key field staff are trained in SOAR II and AGIS

Activity Target 1:

Insure that key regional staff are trained in AGIS
Due September 30, 2015

Activity Target 2:

Insure that key regional staff are trained in completed SOAR II modules. Due September 30, 2015

Core Activity: Field Staff Training in SOAR II and AGIS in Northwest Mountain Region

Insure key field staff are trained in SOAR II and AGIS

Activity Target 1:

Insure that key regional staff are trained in AGIS
Due September 30, 2015

Activity Target 2:

Insure that key regional staff are trained in completed SOAR II modules. Due September 30, 2015

Core Activity: Field Staff Training in SOAR II and AGIS in Southern Region

Insure key field staff are trained in SOAR II and AGIS

Activity Target 1:

Insure that key regional staff are trained in AGIS
Due September 30, 2015

Activity Target 2:

Insure that key regional staff are trained in completed SOAR II modules. Due September 30, 2015

Core Activity: Field Staff Training in SOAR II and AGIS in Southwest Region

Insure key field staff are trained in SOAR II and AGIS

Activity Target 1:

Insure that key regional staff are trained in AGIS
Due September 30, 2015

Activity Target 2:

Insure that key regional staff are trained in completed SOAR II modules. Due September 30, 2015

Core Activity: Field Staff Training in SOAR II and AGIS in Western Pacific Region

Insure key field staff are trained in SOAR II and AGIS

Activity Target 1:

Insure that key regional staff are trained in AGIS
Due September 30, 2015

Activity Target 2:

Insure that key regional staff are trained in completed SOAR II modules. Due September 30, 2015

Core Initiative: Establish Consistent Procedure Guidance

Insure that Airport guidance is up to date. Review and refine the Standard Operating Procedures process. Provide training to staff.

Core Activity: Establish Standard Operating Procedures (SOP's)

By 2018, the Airports field operation will use standard operating procedures on 23 processes, allowing stakeholders to expect consistent delivery requirements from region to region.

Activity Target 1:

Review and refine the SOP development process based on regional and user feedback. Due January 31, 2015

Activity Target 2:

Review indicators for successful SOP implementation through an annual interview of ADO managers. Due March 31, 2015

Activity Target 3:

Develop two additional standard operating procedures for existing field activities. Due July 31, 2015

Activity Target 4:

Identify and conduct required training for SOP's developed in FY 2014. Due September 30, 2015

Core Activity: Update Planning and Environmental Guidance

Continue efforts towards preparing new APP Advisory Circulars (ACs), updating or cancelling existing ACs, and reviewing other guidance.

Activity Target 1:

Review ASSET criteria, categories, and placement

of airports in categories, and update them as appropriate. Due September 30, 2015

Activity Target 2:

Prepare final drafts of two (2) new AC's or AC Updates. Due September 30, 2015

Core Activity: Update Safety and Standards Guidance

Execute long term plan to revise or update Advisory Circulars and other Safety or Standards guidance.

Activity Target 1:

Prepare final drafts of eight (8) new AC's or AC updates. Due September 30, 2015

Core Activity: Prepare Updated PFC Guidance and Update PFC Order

Prepared new guidance and update the PFC order base on the findings and recommendation of the PFC Program review completed in FY 2013.

Activity Target 1:

Provide Draft PFC Order for public review and comment. Due February 28, 2015. Due April 30, 2015

Activity Target 2:

Address public comments and submit PFC order to AGC for final legal review. Due June 30, 2015. Due August 31, 2015

Core Activity: Prepare Updated NPIAS-ACIP Program Guidance and Order

Prepare an integrated NPIAS-ACIP Guidance report.

Activity Target 1:

Provide Draft NPIAS-ACIP Order for internal review and comment. Due September 30, 2015

Core Activity: Prepare New Best Practices Guide for State Block Grant Program

Develop updated guidance incorporating best practices and addressing program review findings for use by FAA Field Offices and Block Grant States.

Activity Target 1:

Address stakeholder comments and submit SBGP Best Practices Guide to AGC for final legal review. Due January 31, 2015

Activity Target 2:

Complete Final SBGP Best Practices Guide. Due May 31, 2015

Activity Target 3:

Conduct state training and implement requirements of new SBGP Best Practices Guide. Due September 30, 2015

Core Activity: Staff Training in SOP's and Guidance for Alaska Region

Insure that regional and ADO staff are appropriately trained in SOP's and other guidance.

Activity Target 1:

Identify and conduct training for field staff in completed SOP's. Due September 30, 2015

Activity Target 2:

Inform sponsors and other aviation interest groups about completed SOP's. Due September 30, 2015

Activity Target 3:

Identify and conduct field staff training on AIP Handbook. Due September 30, 2015

Core Activity: Staff Training in SOP's and Guidance for Central Region

Insure that regional and ADO staff are appropriately trained in SOP's and other guidance.

Activity Target 1:

Ensure key regional field staff attend training in completed SOP's. Due September 30, 2015

Activity Target 2:

Inform sponsors and other aviation interest groups about completed SOP's. Due September 30, 2015

Activity Target 3:

Ensure key regional field staff attend training on AIP Handbook. Due September 30, 2015

Core Activity: Staff Training in SOP's and Guidance for Eastern Region

Insure that regional and ADO staff are appropriately trained in SOP's and other guidance.

Activity Target 1:

Identify and conduct training for field staff in completed SOP's. Due September 30, 2015

Activity Target 2:

Inform sponsors and other aviation interest groups about completed SOP's. Due September 30, 2015

Activity Target 3:

Identify and conduct field staff training on AIP Handbook. Due September 30, 2015

Core Activity: Staff Training in SOP's and Guidance for Great Lakes Region

Insure that regional and ADO staff are appropriately trained in SOP's and other guidance.

Activity Target 1:

Identify and conduct internal training for field staff in use of completed SOP's. Due September 30, 2015

Activity Target 2:

Inform sponsors and other aviation interest groups about completed SOP's through use of a State Conference presentation about completed SOPs for use at all eight AGL states. Due September 30, 2015

Activity Target 3:

Identify and conduct field staff training on AIP Handbook. Due September 30, 2015

Core Activity: Staff Training in SOP's and Guidance for New England Region

Insure that regional and ADO staff are appropriately trained in SOP's and other guidance.

Activity Target 1:

Identify and conduct training for field staff in completed SOP's. Due September 30, 2015

Activity Target 2:

Inform sponsors and other aviation interest groups about completed SOP's. Due September 30, 2015

Activity Target 3:

Identify and conduct field staff training on AIP Handbook. Due September 30, 2015

Core Activity: Staff Training in SOP's and Guidance for Northwest Mountain Region

Insure that regional and ADO staff are appropriately trained in SOP's and other guidance.

Activity Target 1:

Identify and conduct training for field staff in completed SOP's. Due September 30, 2015

Activity Target 2:

Inform sponsors and other aviation interest groups about completed SOP's. Due September 30, 2015

Activity Target 3:

Identify and conduct field staff training on AIP Handbook. Due September 30, 2015

Core Activity: Staff Training in SOP's and Guidance for Southern Region

Insure that regional and ADO staff are appropriately trained in SOP's and other guidance.

Activity Target 1:

Identify and conduct training for field staff in completed SOP's. Due September 30, 2015

Activity Target 2:

Inform sponsors and other aviation interest groups about completed SOP's. Due September 30, 2015

Activity Target 3:

Identify and conduct field staff training on AIP Handbook. Due September 30, 2015

Core Activity: Staff Training in SOP's and Guidance for Southwest Region

Insure that regional and ADO staff are appropriately trained in SOP's and other guidance.

Activity Target 1:

Identify and conduct training for field staff in completed SOP's. Due September 30, 2015

Activity Target 2:

Inform sponsors and other aviation interest groups about completed SOP's. Due September 30, 2015

Activity Target 3:

Identify and conduct field staff training on AIP Handbook. Due September 30, 2015

Core Activity: Staff Training in SOP's and Guidance for Western Pacific Region

Insure that regional and ADO staff are appropriately trained in SOP's and other guidance.

Activity Target 1:

Identify and conduct training for field staff in completed SOP's. Due September 30, 2015

Activity Target 2:

Inform sponsors and other aviation interest groups about completed SOP's. Due September 30, 2015

Activity Target 3:

Identify and conduct field staff training on AIP Handbook. Due September 30, 2015

Core Initiative: Optimize the Hiring Process

Improve the guidance and policy for hiring of Airports Division staff, and create appropriate policy to address "virtual" employees.

Core Activity: Accelerate the Hiring Process through Improved Guidance and Streamlining

Continue the development of Standardized job tools and templates to streamline the hiring of new staff. Establish policy and guidance for virtual Airport Division employees.

Activity Target 1:

Select additional function areas for standardized job tools. Due December 31, 2014

Activity Target 2:

Establish two standardized position documents for use by Regional Administrative Officers and Managers Due September 30, 2015

Activity Target 3:

Establish policy and guidance towards "virtual" Airport Division employees. Due September 30, 2015

Activity Target 4:

Create a hiring manual with instructions and templates. Due September 30, 2015

Core Initiative: Plan for the Future

Establish the principles for a new long-term Airports Division Strategic Plan, and begin the planning process.

Core Activity: Initiate Long Term Strategic Plan for Airports Division

Begin the strategic planning process to set a vision and direction for the Airports Division, building on the existing Airports 2020 document and FAA's overall mission and goals.

Activity Target 1:

Establish a Strategic Planning Team and complete a strategic vision process and overall planning framework. Due September 30, 2015

Activity Target 2:

Conduct a HQ staffing and resource allocation study. Obtain contract support if required and complete draft report. Due September 30, 2015

Core Activity: Revitalize the Leadership Training Process

Establish a comprehensive training process for future leaders of the Airports Division.

Activity Target 1:

Develop a draft comprehensive update to the Airports Leadership Development Program (ALDP). Due September 30, 2015

Core Measure: Small Business and Corporate Citizenship

Promote Small Business Development and Corporate Citizenship.

Core Initiative: Award Procurement Dollars to Small Businesses

Award at least 25% of the total agency direct procurement dollars to small businesses, thereby promoting small business development and good corporate citizenship. Each organization is asked to place special emphasis on procurement opportunities for small disadvantaged businesses (including 8(a) certified firms, service-disabled veteran-owned small businesses, and women owned small businesses).

Core Activity: Awarding of Procurement Dollars (ARP)

Award at least 25 percent of the total ARP direct procurement dollars to small businesses, thereby promoting small business development and good corporate citizenship. Each organization is asked to place special emphasis on procurement opportunities for small disadvantaged businesses (including 8(a) certified firms, service-disabled veteran-owned small businesses, and women owned small businesses).

Activity Target 1:

Participate in at least one local outreach event with special emphasis on procurement opportunities for small disadvantaged businesses (including 8(a) certified firms, service-disabled veteran-owned small businesses, and women owned small businesses). Due September 30, 2015

Activity Target 2:

Award at least 25 percent of the total ARP direct procurement dollars to small businesses. Due September 30, 2015