

14E1D4 Revise Corporate On-Boarding Process - OSI

Description

Develop revised on-boarding processes and implementation plan.

Special Designations: OSI, Shared STI, FAA Strategic Initiatives

Commentary (September 2014)

The project plan was completed on March 12, 2014. The Core Project Team meets weekly and has identified members from multiple regional offices to participate on the team and provide Best Practices. AHR cross-functional team established on May 28 to focus on identifying improvements to AHR processes. Next steps include story boarding and production of a high-level Welcome video; conducting best practices research and interviews with onboarding leaders in multiple sectors; soliciting stakeholder input via interviews with FAA executives, LOB/SO onboarding leads and new hires; producing an analysis of various tools that would automate and streamline the associated onboarding paperwork for new FAA employees. Project manager presented update on process to the Business Council on 7/28/14 and agreed to return in October 2014 for an update. Final recommendations were made to AHR-1 and to AOA-1 in September 2014 with permission to move forward.

Commentary (August 2014)

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Status Table (Qualitative Metric)

Period	Actual
02/2014	Green
03/2014	Green
04/2014	Green
05/2014	Green
06/2014	Green
07/2014	Green

08/2014	Green
09/2014	Green

✓ Indicates that the item is complete.