

Welcome to the Federal Aviation Administration’s Airport Design Challenge!

Notice – This profile request must be completed and submitted by the parent or guardian of any minor wishing to participate in STEM AVSED programs.

Student Information

Username _____

Student Email _____

Student First Name _____

Student Last Name _____

Student Grade Range 7-12

Parent/Guardian Information

Parent First Name _____

Parent Last Name _____

Parent Email Address _____

Phone (Optional) _____

Street _____

City _____

State _____

Zip _____

Country _____

Notice to Parents/Guardians - COPPA Consent

In compliance with the Children’s Online Privacy Protection Act of 1998 (COPPA), 15 U.S.C. §§ 6501-6506 (2001), parents or legal guardians of children under 13 years of age must provide verifiable parental consent prior to the collection, use, or disclosure of the personal information of their children collected through Federal Aviation Administration (FAA) websites and other online services. To further protect our students’ information, we require all parents of student users of FAA STEM AVSED to provide their consent prior to completion of registration. You may provide your consent by providing a completed and signed form directly to FAA STEM AVSED. Failure to provide parental consent within 30 days will result in the deletion of all account information provided and your student will not be allowed to participate in the Airport Design Challenge.

Any information provided to the FAA will be used, maintained, and protected in accordance with the FAA’s privacy policies. For more information, please review the Privacy Act Statement below.

Please complete and sign the form below and send it to avsed.challenge@faa.gov. This requirement must be completed in order for the student to submit a final video project to the FAA.

Consent

This Consent and Release (“Consent”) is provided by _____. I am the parent or guardian of the minor child listed below. I have the legal right to consent to and do consent to the terms and conditions as described in the above notice.

Child name _____

Parent Signature _____

Parent Name _____

Parent Email _____

Date _____

Privacy Act Statement (5 U.S.C. § 552a, as amended):

Authority: Information solicited by the Smartsheet - Create A STEM/AVSED (Airport Design Challenge) User Profile is authorized by the Children’s Online Privacy Protection Act of 1998 (COPPA), 15 U.S.C. 6501-6506 (2001); Airport and Airway Development Act of 1970, Public Law 94-353; National and Community Service Act of 1990, 49 U.S.C. § 12501; and Title VI: Aviation Workforce of the FAA Reauthorization Act of 2018 (Public Law 115-254).

Purpose: To enable participation in the FAA’s Science, Technology, Engineering and Mathematics (STEM) and Aviation and Space Education (AVSED) Airport Design Challenge, the parent/legal guardian will provide their name, email address, phone number, and home address. In addition, for each child who will participate in the FAA’s STEM and AVSED Airport Design Challenge, the parent/legal guardian will provide that child’s name and email address. The information provided by the parent/legal guardian will be used to create a Smartsheet user profile and provide their child access to submit a final video project. The parent/legal guardian is required to provide signed consent for their children’s participation in the STEM and AVSED mentor cohort. The parent/guardian will also be required to sign a Children Online Privacy Protection Act form prior to their child participation in the STEM or AVSED program.

Routine Uses: In accordance with the Privacy Act system of records notice, [DOT/FAA 855, Science, Technology, Engineering, and Math \(STEM\) Aviation and Space Education Outreach Program, 87 FR 73066 \(November 28, 2022\)](#), this information is routinely:

- Used to identify, verify, and obtain consent of the parent or legal guardian for their child to attend an educational program.
- Shared with other individuals or organizations, including Federal, State, or local agencies, and nonprofit, educational and private entities who are participating in FAA STEM programs as necessary for the purpose of assisting FAA in the efficient administration of its program.
- Shared with educational institutions or training providers as evidence of participation or successful completion, as needed to continue education.

The Department has also published 15 additional routine uses applicable to all DOT Privacy Act systems of records. These routine uses are published in the Federal Register at [84 FR 55222 - October 15, 2019](#) and [77 FR 42796 - July 20, 2012](#), and under “Prefatory Statement of General Routine Uses” (available at <https://www.transportation.gov/privacy/privacyactnotices>).

Disclosure: Submission of the information is voluntary, however, failure to submit requested registration information will result in FAA’s delay in creating a user profile for Smartsheet.

Federal Aviation Administration

U.S. Federal Aviation Administration

GENERAL MEDIA RELEASE FORM

1. I hereby authorize the U.S. Federal Aviation Administration or those it appoints to photograph, take video footage, and/or make electronic sound recordings (herein referred to as Photographic or Electronic Reproductions) of me.
2. I herein recognize the U.S. Federal Aviation Administration's legal rights to reproduce, copy, modify, create derivative works, in whole or in part, or to otherwise use the Photographic or Electronic Reproductions or any parts thereof in combination with or as a composite of other material (hereinafter, collectively, the "Works") for any purpose whatsoever, and
3. I authorize the U.S. Federal Aviation Administration to display, perform, exhibit, transmit or broadcast the Works by any means known or hereafter to become known.
4. In making such authorization, I fully understand and agree that those whom I am authorizing to be photographed, visually or audibly recorded may be identifiable in such Works, and I waive all rights and release the U.S. Federal Aviation Administration from any claim or cause of action, whether now known or unknown, for defamation, invasion of right to privacy, publicity or personality or any similar matter based upon or relating to the use or exploitation of the Works.

Agreed and accepted by:

PRINT NAME: _____

Signature: _____

Date: _____

PARENTAL CONSENT:

I certify that I am the parent or guardian of the following child(ren),

all of whom are minors under the age of eighteen years, and assume all legal responsibility for his/her/their authorizations referred to in this General Media Release

PRINT NAME: _____

Signature: _____

Date: _____