



U.S. Department
of Transportation
**Federal Aviation
Administration**

August 21, 2020

Dear Participant,

The Federal Aviation Administration (FAA) has scheduled a **virtual** meeting of the Aeronautical Charting Group and Instrument Procedures Group for **Tuesday, October 27th** through **Thursday, October 29th, 2020**.

The Instrument Procedures Group (IPG) meeting is scheduled for one day and will meet from 8:30 AM to 5:00 PM on **Tuesday, October 27th**. The Charting Group meeting is scheduled for two days and will meet from 8:30 AM to 5:00 PM on **Wednesday, October 28th** and **Thursday, October 29th**.

The meeting will be held virtually via Zoom. Details regarding how to participate in the meeting will be provided in a separate email. See http://www.faa.gov/air_traffic/flight_info/aeronav/acf/ for additional information.

It is requested that you send information on new agenda items using the appropriate attached forms. Please e-mail completed forms to the appropriate addressee below **no later than Friday, October 9th, 2020**.

NOTE: We will no longer accept late submissions unless the issue is deemed important enough for exception by the applicable Co-Chair. This will ensure all meeting materials and new agenda items are prepared and circulated for review prior to the meeting.

For issues relating to the Instrument Procedures Group (IPG):

Mr. Jeff Rawdon
FAA Flight Procedures and Airspace Group

Phone: (405) 954-3772
E-mail: jeffrey.rawdon@faa.gov

Cc: Mr. Steve VanCamp
FAA Flight Procedures and Airspace Group
(Contract Support)

Phone: (405) 954-5327
E-mail: steve.ctr.vancamp@faa.gov

For issues relating to the Charting Group (CG):

Ms. Valerie Watson
FAA AIS, Charting Products Integration
Team, AJV-A250
Phone: (202) 267-5218
Email: valerie.s.watson@faa.gov

Cc: Ms. Jennifer Hendi
FAA AIS, Charting Products Integration
Team, AJV-A250
Phone: (202) 267-3861
Email: jennifer.l.hendi@faa.gov

Minutes of the Instrument Procedures Group 19-02 meeting and other pertinent information relating to the IPG may be obtained on the IPG web page of the Flight Procedures and Airspace Group web site:

http://www.faa.gov/about/office_org/headquarters_offices/avs/offices/afx/afs/afs400/afs420/acfi/pg/.

Minutes of the Charting Group 19-02 meeting and other pertinent information relating to the Charting Group may be obtained on the Aeronautical Information Services web site at:

http://www.faa.gov/air_traffic/flight_info/aeronav/acf/.

We look forward to your participation at the upcoming meeting.

Jeff Rawdon
Co-Chair, Aeronautical Charting Meeting,
Instrument Procedures Group

Valerie S. Watson
Co-Chair, Aeronautical Charting Meeting
Charting Group

Enclosures: Recommendation Form (IPG); Recommendation Form (Charting Group)

**AERONAUTICAL CHARTING MEETING
Instrument Procedures Group
Meeting 20-02 – October 27, 2020**

RECOMMENDATION DOCUMENT

FAA Control # _____

Subject:

Background/Discussion:

Recommendations:

Comments:

Submitted by:

Organization:

Phone:

E-mail:

Date:

Please send completed form and any attachments to:
jeffrey.rawdon@faa.gov and cc: steve.ctr.vancamp@faa.gov

AERONAUTICAL CHARTING MEETING

Charting Group

Meeting 20-02 – October 28-29, 2020

RECOMMENDATION DOCUMENT

FAA Control # _____

Subject:

Background/Discussion:

Recommendations:

Comments:

Submitted by:

Organization:

Phone:

E-mail:

Date:

Please send completed form and any attachments to:
valerie.s.watson@faa.gov and cc: jennifer.l.hendi@faa.gov