



U.S. Department
of Transportation
**Federal Aviation
Administration**

March 1, 2024

Dear Participant,

The Federal Aviation Administration (FAA) has scheduled a **virtual** meeting of the Aeronautical Charting Meeting (ACM) for **Monday, April 22**, through **Thursday, April 25, 2024**.

The Instrument Procedures Group (IPG) meeting is scheduled for the first two days and will meet from 10:00 AM to 5:00 PM on **Monday, April 22**, and **Tuesday, April 23**. The Charting Group meeting is scheduled for the last two days and will meet from 10:00 AM to 5:00 PM **Wednesday, April 24** and **Thursday, April 25**. All times are Eastern Time.

The meeting will be held virtually via Zoom. Details regarding how to participate in the meeting will be provided in a separate email one week before the meeting.

The purpose of the ACM is three-fold:

- 1) Identify issues concerning safety and usefulness of aeronautical charts and flight information products/services.
- 2) Discuss and evaluate proposals concerning aeronautical charts and flight information publications, digital aeronautical products, database coding, instrument flight procedures, and instrument flight procedure development, policy, and design.
- 3) Provide an opportunity for government and interested participants to brief and/or discuss new navigation concepts, terminal instrument procedures (TERPS) policy/criteria changes, and charting specifications and methodologies.

The meeting will be a facilitated discussion of new and outstanding topics. The status of an open issue will be reported from meeting to meeting until a resolution is reached, at which point the issue will be closed. Background information of all open and resolved issues for the IPG and Charting Group may be found at the website addresses listed below.

It is requested that you send information on new agenda items using the appropriate linked Charting Group or Instrument Procedures Group Requirement Document forms. Please e-mail completed forms to 9-AMC-AVS-ACM-Info@faa.gov **no later than Wednesday, March 20, 2024**.

[Instrument Procedures Group Recommendation Document Form](#)
[Charting Group Recommendation Document Form](#)

Minutes of the Instrument Procedures Group 23-02 meeting and other pertinent information relating to the IPG may be obtained on the IPG web page of the Flight Technologies and Procedures Division web site:

http://www.faa.gov/about/office_org/headquarters_offices/avs/offices/afx/afs/afs400/afs420/acfipg/.

Minutes of the Charting Group 23-02 meeting and other pertinent information relating to the Charting Group may be obtained on the Aeronautical Information Services web site:

http://www.faa.gov/air_traffic/flight_info/aeronav/acf/.

We look forward to your participation at the upcoming meeting.

Jeff Rawdon
Co-Chair, Aeronautical Charting Meeting,
Instrument Procedures Group

Jennifer Hendi
Co-Chair, Aeronautical Charting Meeting
Charting Group