

AVIATION SYSTEM STANDARDS
REPAIR STATION NO. UA2R206L (OKC), UA27206L (ANC),
UA23206L (ATL), UA28206L (BTL), UA25206L (SAC)
REPAIR STATION/QUALITY CONTROL MANUAL

VOLUME 3**CHAPTER I. FORMS*****20. PROCEDURES FOR WORK ORDER, VN FORM 4100-145****A. INSTRUCTIONS FOR COMPLETION OF FORM**

- (1) **Location:** Place a checkmark in your location block.
- (2) **CRS NO.:** Automatically assigned according to location checked.
- (3) **Address:** Automatically assigned according to location checked.
- (4) **City/State/Zip:** Automatically assigned according to location checked.
- (5) **Telephone:** Automatically assigned according to location checked.
- (6) **FAX No.:** Automatically assigned according to location checked.
- (7) **Work Order No.:** Number of work order assigned.
- (8) **Document No.:** To be generated electronically.
- (9) **Date:** Automatically dated when location is checked.
- (10) **Customer Name:** Self-explanatory.
- (11) **Arrival Date:** Date item arrived.
- (12) **Address:** Customer's address.
- (13) **City/State/Zip:** Customer's city/state/zip.
- (14) **Phone No.:** Customer's phone number.
- (15) **FAX No.:** Customer's FAX number.
- (16) **N-:** N number of aircraft, if applicable.

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- (17) **MFR.:** Automatically inserted according to N-number.
- (18) **Mdl.:** Automatically inserted according to N-number.
- (19) **S/N:** Automatically inserted according to N-number.
- (20) **A/C Hrs.:** Aircraft hours.
- (21) **A/C Ldgs.:** Number of aircraft landings.
- (22) **Nomenclature:** Name of component.
- (23) **Mfr.:** Component manufacturer.
- (24) **Mdl.:** Component model.
- (25) **S/N:** Component serial number.
- (26) **P/N:** Component part number.
- (27) **Discrepancy:** Narrative/Explanation necessary to identify discrepancy.
- (28) **Preliminary Insp.:** Check if applicable.
- (29) **Hidden Damage Insp.:** Check if applicable.
- (30) **In Progress Insp.:** Check if applicable.
- (31) **Final Insp.:** Check if applicable.
- (32) **Corrective Action:** Narrative/explanation necessary to identify corrective action.
- (33) **Data Reference:** Reference to approved data for corrective action.
- (34) **Parts Used:** Parts used to repair item.
- (35) **Corrected by:** Individual who repaired item.

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- (35) **Date:** Date of repair.
- (36) **Inspected by:** Inspector who inspected repaired item.
- (37) **Signed:** Authorized signature to approve release to return to service.
- (38) **Date:** Date of signature.

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B. WORK ORDER, VN FORM 4100-145

WORK ORDER						Work Order No: _____
Aviation System Standards						Document No: _____
Aircraft Maintenance and Engineering Division						Date: _____
FAR 145 Certification						Page: ____ of ____
Location:	<input type="checkbox"/> (OKC)	<input type="checkbox"/> (ANC)	<input type="checkbox"/> (ATL)	<input type="checkbox"/> (BTL)	<input type="checkbox"/> (SAC)	
CRS No.:	UA2R206L	UA27206L	UA23206L	UA28206L	UA25206L	
CRS Address: _____ City: _____ State: ____ Zip: _____ Phone: _____ Fax: _____						
Customer Name: _____ Arrival Date: _____						
Address: _____ City: _____ State: ____ Zip: _____ Phone: _____ Fax: _____						
AIRCRAFT INFORMATION						
N- _____ Mfr: _____ Mdl: _____ S/N: _____ A/C Hrs: _____ A/C Ldgs: _____						
COMPONENT INFORMATION						
Nomenclature: _____						
Mfr: _____ Mdl: _____ S/N: _____ P/N: _____						
Discrepancy: _____						

Preliminary Insp. <input type="checkbox"/> Hidden Damage Insp. <input type="checkbox"/> In Progress Insp. <input type="checkbox"/> Final Insp. <input type="checkbox"/>						
Corrective Action: _____						

Data Referenced: _____						
Parts Used:						
	<u>Nomenclature</u>	<u>Part No.</u>	<u>Qty</u>		<u>Nomenclature</u>	<u>Part No.</u>
1.	_____	_____	_____	6.	_____	_____
2.	_____	_____	_____	7.	_____	_____
3.	_____	_____	_____	8.	_____	_____
4.	_____	_____	_____	9.	_____	_____
5.	_____	_____	_____	10.	_____	_____
Corrected by: _____ Date: _____ Inspected by: _____						

MAINTENANCE RELEASE:

The aircraft, airframe, aircraft engine, propeller, or appliance identified above was repaired and inspected in accordance with current Regulations of the Federal Aviation Administration and is approved to Return to Service.

Signed: _____ Date: _____