

AVIATION SYSTEM STANDARDS
REPAIR STATION NO. UA2R206L (OKC), UA27206L (ANC),
UA23206L (ATL), UA28206L (BTL), UA25206L (SAC)
REPAIR STATION/QUALITY CONTROL MANUAL

VOLUME 3**CHAPTER I. FORMS*****23. NON-ROUTINE WORK, VN FORM 4100-155****A. INSTRUCTIONS FOR COMPLETION OF FORM**

Block Originated By: Enter name and/or stamp or initiator. When the item is transcribed from the Aircraft Log or Deferred Discrepancy List, indicate the source. When transcribing flight crew discrepancies to VN Form 4100-155, write "Pilot Report" after the discrepancy or "P.R" in the upper right-hand corner.

Block Authorized By: A maintenance supervisor must review each Non-Routine Work Form to determine method of repair and complete AUTHORIZED METHOD OF REPAIR block, if required (see back of form). Signature here verifies acceptance and approval of this item for work.

Block Technician: The person completing the corrective action shall stamp or sign their name and enter the time required to complete the item in this block.

Block Inspector: This block shall be signed and/or stamped by the person authorized to accept the corrective action and the time required to inspect the item shall also be entered.

Block P/N On: Enter part number of item installed on the aircraft.

Block S/N On: Enter serial number of item installed on aircraft.

Block S/N Off: Enter serial number of item removed from aircraft.

Block Nomenclature: Enter name of item installed.

Block N-: The originator shall enter the aircraft "N" number in this block.

Block Insp. No.: The originator shall enter the inspection being performed in this block. Example: Number 1 - #1; Number 1 overhaul - #1 Blk., Service - Sve.

Block Date: The originator shall enter the date of item write-up.

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Block Card No.: The originator shall enter the section and item number of the routine inspection card to which the discrepancy is related. Mark N/A if not applicable.

Block Item No.: The originator shall enter the section and item number of the Routine Inspection Card to which the discrepancy is related. Mark N/A if not applicable.

Block Severity Code: The originator shall enter a severity code number (reference the operators General Maintenance Manual).

Block Insp. Req.: A quality control inspector or designee shall review all work items entered on VN Form 4100-155 to determine which item will require quality control acceptance. When the inspector decides a physical inspection is not required, NIR (No Inspection Required) will be entered in this block and the inspector making the determination will stamp the Inspector block (8). Those items which are Required Inspection Items will be identified by entering "RII". All other discrepancies will be annotated with an "I" for inspection.

Block Work Order No.: Enter local work order number, if required, or ILM work notice number.

Block Cost Actg. No.: This block provides for input into the FAA cost accounting system. It may be used for any local purpose until the cost accounting system is in place.

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B. NON ROUTINE WORK, VN FORM 4100-155

NON ROUTINE WORK

ORIGINATED BY						SKILL		CSN	
AUTHORIZED BY						ITEM:			
TECHNICIAN									
INSPECTOR									
P/N ON									
S/N ON						CORRECTION:			
S/N OFF									
NOMENCLATURE									
N-	INSP. NO.	DATE	CARD NO.	ITEM NO.	SEV. COD.	INSP. REQ.	WORK ORDER #	COST ACTG #	

ORIGINATED BY						SKILL		CSN	
AUTHORIZED BY						ITEM:			
TECHNICIAN									
INSPECTOR									
P/N ON									
S/N ON						CORRECTION:			
S/N OFF									
NOMENCLATURE									
N-	INSP. NO.	DATE	CARD NO.	ITEM NO.	SEV. COD.	INSP. REQ.	WORK ORDER #	COST ACTG #	

ORIGINATED BY						SKILL		CSN	
AUTHORIZED BY						ITEM:			
TECHNICIAN									
INSPECTOR									
P/N ON									
S/N ON						CORRECTION:			
S/N OFF									
NOMENCLATURE									
N-	INSP. NO.	DATE	CARD NO.	ITEM NO.	SEV. COD.	INSP. REQ.	WORK ORDER #	COST ACTG #	