

Country Specific Steps to Obtain Letter of Acceptance of Singapore Type Certificate (TC)

Singapore Civil Aviation Authority of Singapore CAAS

TC GENERAL INFORMATION		
	For more details see IPA paragraph:	
CAAS issues a Letter of Acceptance of Type Certificate under SAR-21 Subpart A if requirements of SAR-21 Subpart I are met	3.7.2.1	Go to website for most current version of SAR, or click here .
CAAS accepts TC for aircraft only. CAAS accepts FAA approved parts and appliances without further showing.	3.1.5	
CAAS does not issue amended TCs. CAAS accepts amended TCs similar to U.S. TCs	3.8.1	In accordance with SAR-21 Subpart B
Major changes introduced through amended TC must be approved	3.8.2	In accordance with SAR-21 Subpart C
AIR-40 Inbox		9-AWA-AVS-AIR400@faa.gov

TC APPLICATION PROCEDURE		
	For more details see IPA paragraph:	
Applicant Responsibilities		
1. Applicant sends application to FAA with applicable data as noted under FAA Responsibilities #2	3.7.2	
FAA Responsibilities		
1. FAA cover letter on behalf of applicant (<i>Not necessary but helpful to track receipt and provide POC to CAAS</i>)		Use Memo 12-03 Appendix 1 pages 1 and 2 on AIR-40 website
2. For TCs, ensure applicant's data package includes supporting documentation necessary to satisfy SAR 21.105(a)	3.7.2.1	Click here for Regulatory Requirements.
a. Application procedures contained in SAR-21.110 and SAR-21.115	3.7.2.1	Form CAAS (AW)204
b. Any related Acceptable Means of Compliance	3.7.2.1	
3. Forward applicants data package to CAAS Airworthiness/Flight Operations Division Civil Aviation Authority of Singapore Room 047-029, 4 th Storey Terminal 2 Singapore Changi Airport Singapore 819643		Appendix A of the IPA

TC POST APPLICATION – PRE-TC ISSUANCE PROCEDURE		
	For more details see IPA paragraph:	
CAAS Responsibilities		
1. After receipt of application package from FAA, CAAS notifies FAA of the acceptance of application or if incomplete, communicate what is deficient or missing		
2. CAAS accepts FAA cert basis in accordance with SAR-21.105(a) for new TC acceptance	3.7.3.1	Click here for Regulatory Requirements.
3. CAAS requires compliance with the Air Navigation Order (ANO), Air Navigation Act and Singapore Airworthiness Requirement, and applicable Airworthiness Notices. CAAS will provide to FAA	3.7.3.2	Click here for ANOs & Airworthiness Notices
4. Environmental Certification Basis refer to paragraph 3.5	3.7.3.3	
5. Support technical meetings as needed	3.7.5.1	
Applicant Responsibilities		
1. Provide information (as necessary) such as airworthiness and environmental cert basis	3.7.4.1	
2. Support technical meetings as needed	3.7.5.1	
FAA Responsibilities		
1. Communicate (as necessary) project status between CAAS and applicant		
2. Support technical meetings as needed	3.7.5.1	
3. Support information, as necessary, including related Acceptable Means of Compliance	3.7.4.1	

ISSURANCE OF TC		
	For more details see IPA paragraph:	
CAAS Responsibilities		
1. CAAS will notify FAA the issuance of the Letter of Acceptance of Type Certificate	3.7.6.1	
2. CAAS may accept flight test carried out by FAA	3.7.7.1	
3. CAAS will accept FAA evaluation of maintenance and Master Minimum Equipment List (MMEL)	3.7.7.1	
FAA Responsibilities		
1. FAA should notify applicant of the issuance		
2. FAA should request a copy of the Letter if CAAS did not send one to the applicant		

Country Specific Steps to Obtain Letter of Acceptance of Singapore Supplemental Type Certificate (STC)

Singapore Civil Aviation Authority of Singapore CAAS

STC GENERAL INFORMATION		
	For more details see IPA paragraph:	Note
Singapore STCs issued for aircraft that have been accepted by CAAS	3.9.1.1	SAR-21 Subpart C
AIR-40 Inbox		9-AWA-AVS- AIR400@faa.gov

STC APPLICATION PROCEDURE		
	For more details see IPA paragraph:	Note
Applicant Responsibilities		
2. Applicants complete STC application and send to the FAA with applicable data as noted under FAA Responsibilities #2 and request application be forwarded to CAAS	3.9.2.1	
FAA Responsibilities		
4. FAA cover letter on behalf of applicant (<i>Not necessary but helpful to track receipt and provide POC to CAAS</i>)		Use Memo 12-03 Appendix 1 pages 1 and 2 on AIR-40 website
5. For STCs, ensure applicant's data package includes supporting documentation necessary to satisfy SAR 21.105(a)		Click here for Regulatory Requirements.
a. Description of change with make and model	3.9.2.2(a)	Form CAAS (AW)204
b. FAA certification basis	3.9.2.2(b)	
c. Date of application to FAA for FAA STC and to CAAS	3.9.2.2(c)	
d. Identification of means of compliance and a list of the documentation required to compliance	3.9.2.2(d)	
e. All exemptions, special conditions or equivalent level of safety findings granted by the FAA for the U.S. STC	3.9.2.2(e)	
6. Forward applicants data package to CAAS Airworthiness/Flight Operations Division Civil Aviation Authority of Singapore Room 047-029, 4 th Storey Terminal 2 Singapore Changi Airport Singapore 819643	3.9.2.4	Appendix A of IPA

STC POST APPLICATION – PRE-STC ISSUANCE PROCEDURE		
	For more details see IPA paragraph:	Note
CAAS Responsibilities		
6. After receipt of application package from FAA, CAAS notifies FAA of the acceptance of application or if incomplete, communicate what is deficient or missing		
a. status of application and fees involved within 10 working days of receipt of application and if incomplete, a request for any missing information	3.9.2.5(a) 3.9.2.5(b)	
b. identify technical focal point (Not necessary but helpful to provide)		
c. Discuss possibility of streamlined procedures		
d. CAAS requires compliance with the Air Navigation Order (ANO), Air Navigation Act (ANA), Singapore Airworthiness Requirement and applicable Airworthiness Notices. CAAS will provide to FAA	3.9.3.1	
Applicant Responsibilities		
3. Provide information (as necessary) such as airworthiness and environmental cert basis	3.5	
4. Support technical meetings as needed		
FAA Responsibilities		
4. Communicate (as necessary) project status between CAAS and applicant		
5. Support technical meetings as needed		
6. Propose if streamlined procedures is warranted due to magnitude and complexity	Addendum para 4	

STC ESTABLISHING CERT BASIS FOR APPROVAL		
	For more details see IPA paragraph:	Note
Applicant Responsibilities		
1. Applicant provide the following information (as applicable):	3.9.2.3	
a. compliance checklist	3.9.2.3(a)	
b. aircraft flight manual (AFM) supplement	3.9.2.3(b)	
c. master documentation list/master drawing list	3.9.2.3(c)	
d. operating and installation instruction manuals/drawings	3.9.2.3(d)	
e. maintenance/repair manual supplements	3.9.2.3(e)	
f. weight and balance data	3.9.2.3(f)	
g. instructions for continued airworthiness	3.9.2.3(g)	
CAAS Responsibilities		
1. Identify if technical meeting, conformity, or compliance inspection is required	3.9.2.6	Provide anticipated level of activity by CAAS to FAA as early as possible
FAA Responsibilities		
1. Support if necessary, technical meetings, conformity, or compliance inspection with all parties	3.9.2.6	

ISSURANCE OF STC		
	For more details see IPA paragraph:	Note
CAAS Responsibilities		
4. CAAS issues Singapore STC after:		
a. Compliance to Singapore airworthiness requirements has been met	3.9.4.1	
b. FAA has issued its STC	3.9.4.1	
5. Notify FAA and applicant of issuance	3.9.4.1	
FAA Responsibilities		
3. FAA should notify applicant of the issuance		
4. FAA should request a copy of the Letter if CAAS did not send one to the applicant		