



U.S. Department  
of Transportation  
**Federal Aviation  
Administration**

August 13, 2015

[Addressee Name]  
[Street Address]  
[City, State, Zip]

Dear [Addressee Name]:

Thank you for supporting our Request for Conformity Mailboxes. The use of these mailboxes continues to strengthen and improve our correspondence with requestors.

In early 2013 we sent notification of the contact information change, from a facsimile (FAX) number to the Directorate mailboxes. As you know, our existing bilateral agreement implementation procedures include provisions for processing requests for conformity. These provisions further reference contact information used when sending conformity requests to Federal Aviation Administration, Manufacturing Inspection Offices (MIO).

Since October 1, 2013 the below listed mailboxes have been the only monitored method for submitting requests for conformity to the MIOs. The email addresses for these mailboxes remain as follows:

Small Airplane Directorate:	<a href="mailto:9-ACE-180-FRFC@faa.gov">9-ACE-180-FRFC@faa.gov</a>
Rotorcraft Directorate:	<a href="mailto:9-ASW-180-FRFC@faa.gov">9-ASW-180-FRFC@faa.gov</a>
Engine and Propeller Directorate:	<a href="mailto:9-ANE-180-FRFC@faa.gov">9-ANE-180-FRFC@faa.gov</a>
Transport Airplane Directorate:	<a href="mailto:9-ANM-108-FRFC@faa.gov">9-ANM-108-FRFC@faa.gov</a>

For all other requests, please continue to use the contact information and process provided in our bilateral agreement. As our agreements are updated over time these mailboxes will be included. Please disseminate this information and our appreciation throughout your organization and continue to use these mailboxes in place of the process currently described in our bilateral agreement for sending conformity requests to MIOs.

Sincerely,

Chris Carter  
Manager, International Division  
Aircraft Certification Service

**NOTE:** This letter was sent to Bilateral Partners and is on file with the select country under the Aviation Safety Bilateral Agreement Listing.

[http://www.faa.gov/aircraft/air\\_cert/international/bilateral\\_agreements/baa\\_basa\\_listing/](http://www.faa.gov/aircraft/air_cert/international/bilateral_agreements/baa_basa_listing/)

These updates will be included into the next IPA revision.