



U.S. Department
of Transportation

**Federal Aviation
Administration**

Memorandum

Subject: Program Guidance Letter 99-3

Date: MAR 3 1999

From: Acting Manager, Airports Financial
Assistance Division, APP-500

Reply to
Attn of

To: PGL Distribution List

99-3.1 Evaluation of low priority entitlement funding under
the National Priority System (NPS) - Cameron Bryan (202)
267-8816.

This document serves as supplemental guidance to Program Guidance Letter 98-2, Revision to National Priority System (NPS). Specifically, it clarifies the intent of *Entitlement funds commitments* under Attachment C, Airport Improvement Program Project Evaluation Review and Development Analysis.

The FAA currently operates under general policy, located in FAA Order 5100.38A, Airport Improvement Program Handbook, that states "Although the priority system is generally not used in approving projects for entitlement funding, field offices should encourage sponsors to use such funds for the highest priority projects under consideration at the airport."

In addition to FAA's current guidance discouraging the use of discretionary funding at locations using entitlement funds on lower priority rated AIP development, the FAA further requires an airport sponsor to fully document reason/s for using their entitlement funds on lower priority rated development. This documentation should be kept and made readily available for review at the FAA's regional or field level offices. Documentation must show that the development meet one or more of the following criteria:

- enhance safety or security
- enhance system capacity
- enhance environment
- enhance access to the airport
- support state and local plans

Review and analysis of this information shall be performed by the FAA's regional or field office prior to including the proposed development in the regional ACIP. If the regional or field office determines that the documentation is not sufficient, the sponsor's request for discretionary funds shall be withheld from inclusion in the regional ACIP. Consequently, if the documentation provided by the sponsor is determined to be sufficient, the regional or field office may include the development within the regional ACIP. The sponsor's documentation and a written determination by the region or field office must accompany the regional ACIP submittal to APP-520. The written determination shall be in the format consistent with the standard briefing format.

The final relative priority and subsequent approval of the proposed development will be determined by ARP-1.

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Cancelled