

---

## NYADO Fiscal Year 2018-19 Capital Improvement Program (CIP) Planning Dates

Dates	Actions
September 30, 2017	Sponsors submits complete environmental documentation (CATEX) for projects requesting AIP funds in FY18.
September 30, 2017	Submission of documentation is needed to make final eligibility for FY18 projects that require a Modification of Standards, BCA's, equipment inventory (ARFF, SRE, aircraft deicing, etc.) or proration (buildings, utilities, etc.). See AIP Handbook for further guidance.
September 30, 2017	Annual PFC Audit - Submit your FY16 audit report (this can also be included in your Single Audit report, and a copy provided to the ADO)
August 2017-November 2017	The ADO and sponsor hold FY18-22 CIP meetings. <b>NOTE:</b> FY18 adjustments will typically be limited to deletions or cost adjustments and not the addition of new projects.
December 1, 2017	Determination of eligibility based on documentation submitted by September 30, 2017 (including 1542 certifications and negotiated land agreements).
December 1, 2017	For FY18, submit Construction Plans and Specification and Construction Safety and Phasing Plans (CSPP) (for <b>single review projects</b> ) at 90% completion for formal review. For CSPP complex projects that require multiple reviews, discussions with the ADO will be required (see ARP SOP 1.00 for further guidance).
December 15, 2017	Sponsor submits FY19-23 CIP update request to ADO, including: <ul style="list-style-type: none"> <li>• A CIP data sheet for <b>FY19-21</b> projects only.</li> <li>• Include a sketch of all the projects referencing the ALP.</li> <li>• Updates to the ALP (if necessary).</li> </ul>
January 31, 2018	Sponsor submits FY18 grant pre-application(s) based on estimates.
March 1-June 1, 2018	Submission of Bid Tabulations to ADO requesting ADO Concurrence to Award. <b>NOTE:</b> It is recommended the contractor be able to hold the bid through September 2018.
April 15, 2018	Sponsor confirms intent to use available entitlements to the ADO. <b>(Final Date provided by Federal Register Notice – TBD)</b>
April 30, 2018	Sponsors submits complete environmental documentation (Short EA/EA) for projects competing for AIP funds in FY19.
June 1, 2018	For FY19, submit the CSPP for complex projects at 90% completion for formal review. (See ARP SOP 1.00 for further guidance)

---

<b>Dates</b>	<b>Actions</b>
June 15, 2018	FY18 Final Grant Applications due to the ADO. (Final Date provided by Federal Register Notice – TBD)
July 31, 2018	Last day to request grant closeouts with remaining funds.
July 31, 2018	Sponsors submits complete environmental documentation (CATEX) for projects competing for entitlement/SA funds in FY19.
August 15, 2018	Last day to request grant closeouts with no remaining funds.
September 30, 2018	Sponsors submits complete environmental documentation (CATEX or EA) for projects requesting discretionary funds in FY19.
September 30, 2018	Submission of documentation is needed to make final eligibility for projects that require a Modification of Standards, BCA's, equipment inventory (ARFF, SRE, aircraft deicing, etc.) or proration (buildings, utilities, etc.). See AIP Handbook for further guidance.