
NYADO Fiscal Year 2018-19 Capital Improvement Program (CIP) Planning Dates

Dates	Actions
September 30, 2017	Sponsors submits complete environmental documentation (CATEX) for projects requesting AIP funds in FY18.
August 2017-December 2017	The ADO and sponsor hold FY18-22 CIP meetings. NOTE: FY18 adjustments will typically be limited to deletions or cost adjustments and not the addition of new projects.
November 30, 2017	Financial and Legal requirements are due to the NYADO as follows if Sponsors are requesting an FY2018 grant: <ul style="list-style-type: none">○ Legal and Financial Requirements:<ol style="list-style-type: none">1. Sponsor Attorney Legal Certification2. CPA certification – as per FAA Order 5100.38D, Airport Improvement Program Handbook, Table 2-9(e)3. Title Search<ol style="list-style-type: none">a. No more than 2 years' oldb. For all parcels on the ALP as dedicated airport propertyc. Showing all encumbrances on airport property4. Most current Exhibit A/Airport Property map.○ If using land reimbursement credits:<ol style="list-style-type: none">1. Title Search (see #3 above under Legal and Financial Requirements)<ol style="list-style-type: none">a. Copy of the recorded deed from the local Clerk's office2. FMV Appraisals (needs to updated yearly)3. ALP including Exhibit A/Airport Property map defining all property to be dedicated
December 1, 2017	Determination of eligibility based on documentation submitted by September 30, 2017 (including 1542 certifications and negotiated land agreements).
December 1, 2017	For FY18, submit Construction Plans and Specification and Construction Safety and Phasing Plans (CSPP) (for single review projects) at 90% completion for formal review. For CSPP complex projects that require multiple reviews, discussions with the ADO will be required (see ARP SOP 1.00 for further guidance).

Dates	Actions
December 15, 2017	Sponsor submits FY19-23 CIP update request to ADO, including: <ul style="list-style-type: none"> • A CIP data sheet for FY19-21 projects only. • Include a sketch of all the projects referencing the ALP. • Updates to the ALP (if necessary).
January 31, 2018	Sponsor submits FY18 grant pre-application(s) based on estimates.
March 1-June 1, 2018	Submission of Bid Tabulations to ADO requesting ADO Concurrence to Award. NOTE: It is recommended the contractor be able to hold the bid through September 2018.
April 15, 2018	<i>Sponsor confirms intent to use available entitlements to the ADO.</i> (Final Date provided by Federal Register Notice – TBD)
April 30, 2018	Sponsors submits complete environmental documentation (Short EA/EA) for projects competing for AIP funds in FY19.
June 1, 2018	For FY19, submit the CSPP (for complex projects) at 90% completion for formal review. (See ARP SOP 1.00 for further guidance)
June 15, 2018	FY18 Final Grant Applications due to the ADO. (Final Date provided by Federal Register Notice – TBD)
July 31, 2018	Last day to request grant closeouts with remaining funds.
July 31, 2018	Sponsors submits complete environmental documentation (CATEX) for projects competing for entitlement/SA funds in FY19.
August 15, 2018	Last day to request grant closeouts with no remaining funds.
September 30, 2018	Sponsors submits complete environmental documentation (CATEX) for projects requesting discretionary funds in FY19.