
NYADO Capital Improvement Program (CIP) Planning Dates

Dates	Actions
September 30, 2020	<p>Sponsors submits complete environmental documentation (CATEX) for projects requesting AIP funds in FY21.</p> <p>Sponsor submits eligibility/justifications for FY21 projects that require a Modification of Standards, BCA's, equipment inventory (ARFF, SRE, aircraft deicing, etc.), proration (buildings, utilities, etc.), or planning studies. See AIP Handbook for further guidance and/or confirm with your assigned PM as needed.</p> <p>Annual PFC Audit - Submit your FY19 audit report (this can also be included in your Single Audit report, provide the ADO a copy).</p>
September - December 2020	<p>The ADO and sponsor hold FY21-25 CIP meetings. NOTE: FY21 adjustments will typically be limited to deletions or cost adjustments and not the addition of new projects.</p>
December 1, 2020	<p>Determination of eligibility/justification made by ADO based on documentation submitted by September 30, 2020 (including 1542 certifications and negotiated land agreements). A formal letter or email will be provided by the respective team member approving the request.</p> <p>For FY21, submit Construction Plans and Specification and Construction Safety and Phasing Plans (CSPP) (for single review projects) at 90% completion for formal review. For CSPP complex projects that require multiple reviews, discussions with the ADO will be required (see ARP SOP 1.00 for further guidance).</p>
December 15, 2020	<p>Pen & Ink Changes (including any associated NRA cases) must have received <u>approval</u> for FY21 projects. NOTE: Airspace case reviews can take a minimum of 45 days.</p> <p>Sponsor submits FY22-26 CIP update request to ADO, including:</p> <ul style="list-style-type: none">• A CIP data sheet for FY22-24 projects only.• Include a sketch of all the projects referencing the ALP.• Updates to the ALP (if necessary).
December 15, 2020	<p>Submit a scope or engineering agreement for ADO review for Planning, Environmental, and Design projects for final application submittal by January 31, as noted below.</p>
December 31, 2020	<p><u>Consultation Selection</u> – Please submit the most current consultant agreement for planning, environmental, and engineering services.</p>

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December 31, 2020	<p>Sponsor submits year-end financial reports (due 90 days after the end of each of the FAA's fiscal year) to summarize grant expenditures and the status of project funds per the <i>AIP Grant Payment and Sponsor Financial Reporting Policy</i>, Section 9 (see link).</p> <ul style="list-style-type: none"> • SF-425 – Federal Financial Report • SF-271 – Outlay Report and Request for Reimbursement for Construction Program • SF-270 – Request for Advance or Reimbursement (non-construction projects) <p>https://www.faa.gov/airports/aip/grant_payments/media/aip-grant-payment-policy.pdf</p>
January 31, 2021	<p>Sponsor submits FY21 grant pre-application(s) based on estimates.</p> <p>Planning, Environmental, Design Projects – Submit a final grant application.</p> <p>ADO eligibility determination letter/email will need to be included as part of the pre-application/application package.</p>
February 1-May 1, 2021	<p>Submission of Bid Tabulations to ADO requesting ADO Concurrence to Award. NOTE: It is recommended the contractor be able to hold the bid through September 2021.</p>
April 15, 2021	<p>Sponsor confirms intent to use available entitlements to the ADO. (Final Date provided by Federal Register Notice)</p>
April 30, 2021	<p>An Environmental Assessment (EA) FONSI/FONSI-ROD approval required for projects competing for AIP funds in FY22.</p>
June 1, 2021	<p>For FY22, submit the CSPP for complex projects at 90% completion for formal review to the assigned ADO Engineer. (See ARP SOP 1.00 for further guidance)</p>
May 15, 2021	<p>NYADO FY21 Final Grant Applications due to the respective ADO team member. (Final Date provided by Federal Register Notice)</p>
July 31, 2021	<p>Last day to request grant closeouts with remaining funds.</p>
July 31, 2021	<p>Sponsors submits complete environmental documentation (CATEX) for projects competing for entitlement/SA funds in FY22 for ADO review and approval.</p>
August 15, 2021	<p>Last day to request grant closeouts with no remaining funds.</p>

Dates**Actions**

September 30, 2021

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Annual PFC Audit - Submit your FY20 audit report (this can also be included in your Single Audit report, and a copy provided to the ADO).