

Project Validation

“What do I want to do
this year?”

Presented to: 2009 Bismarck ADO Fall Seminar

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Date: October 27 and 28, 2009



Federal Aviation
Administration



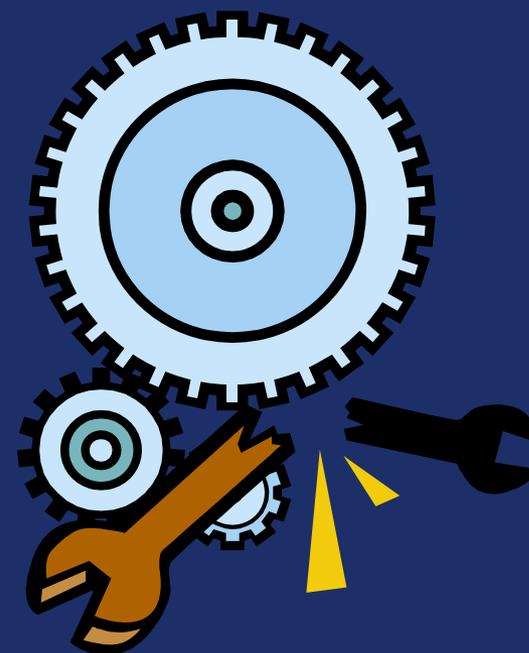
The Goal

- **Better prepared for projects.**
 - Making sure consultant selection is current
 - Design grants the year before construction
- **Building a better ACIP.**
 - Knowing what's coming next year
 - Projects should flow as shown in the ACIP

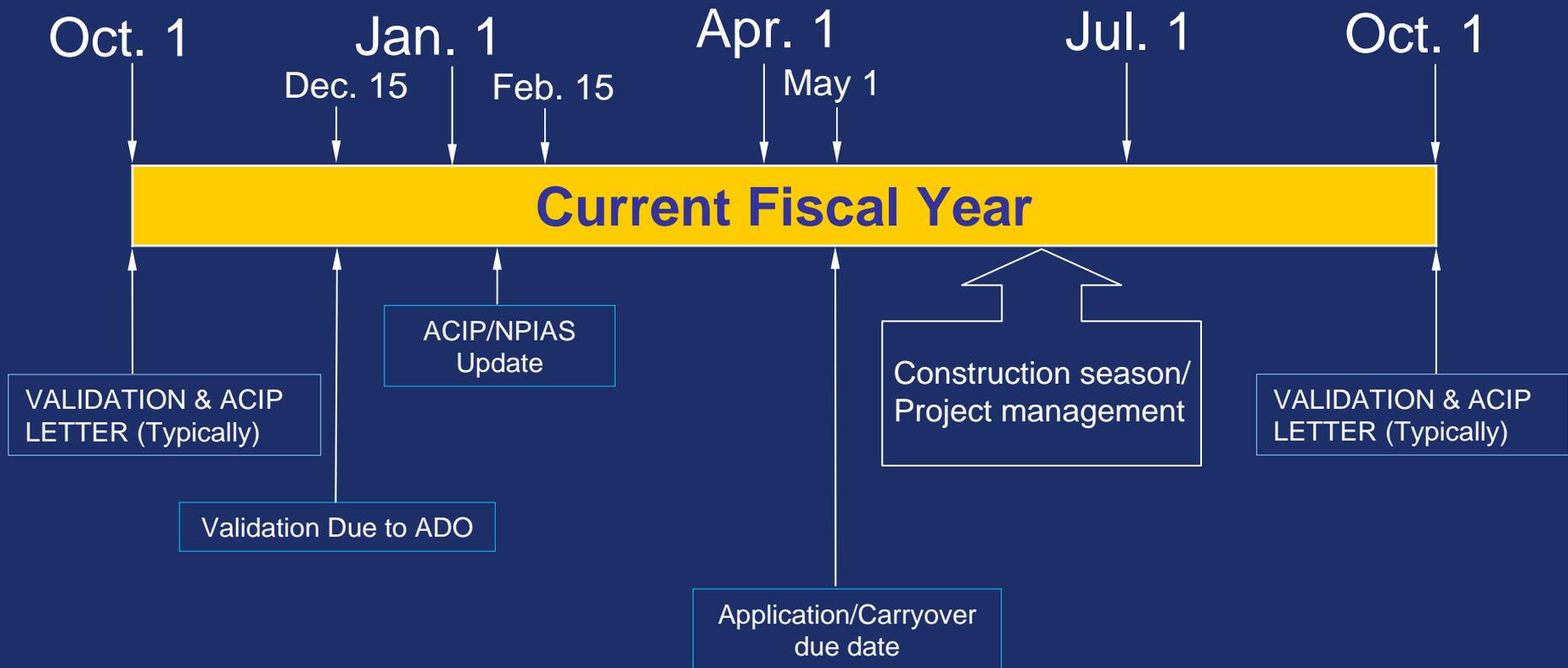


The Goal

- **Documents submitted at the right time.**
 - No more last minute scramble
- **More efficiency for everyone involved.**



Project Timeline



Why do a Validation?

- **Validation process allows airport sponsors to revise ACIP due to unforeseen issues.**
- **Ensure proper planning is done and allows time for engineers to get project “shelf ready”.**
- **Prevent misunderstanding between sponsor and ADO.**



Why do Validation?

- **Prevent last minute surprises**
 - What, I need to do an EA?
 - What, the ALP isn't done yet?
 - Do I really need a S/P plan?
- **Used by the FAA as a placeholder for your project.**



What does the Validation Involve?

- Meetings



- Needs /Wants



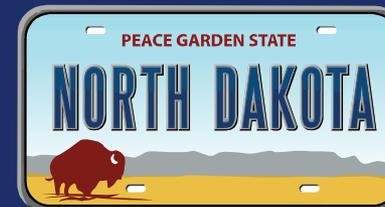
- Money



Who should attend Validation Meetings?



- Your consultant engineer
- Airport Boards, City Councils, Airport Management, Interested Users.
- Your State Aeronautics staff.



What happens in a Validation Meeting?

- **Confirming the project scheduled for the current fiscal year.**
- **A chance to sit down with the airport users to discuss airport needs.**



What happens after the Validation Meeting

- The States will use all of the input to finalize the Airport Improvement Program for the current year.



What happens after the Validation Meeting

- **After completing a Validation Meeting:**
 - You should understand project
 - Have a general knowledge that it is eligible
 - Will be able to show the project is justified
 - If there adequate funding available
 - Can it meet FAA standards



What is the ADO asking you to do?

SELECT THE APPROPRIATE STATEMENT

- **The Airport Capital Improvement Plan (ACIP) submitted to the FAA continues to accurately reflect our development plans.**
- **The Airport Capital Improvement Plan (ACIP) submitted to the does not reflect our current plans. A copy of our revised ACIP and project justification is attached.**
- **We DO NOT plan on having a project this fiscal year. The FAA is authorized to carry our entitlements into next fiscal year.**



VALIDATION CHECKLIST



- **Designed to help all of us with timely document submission.**
- **Includes items that give us a “Warm & Fuzzy” about your project.**
- **Should help keep the project “On Task”.**

What is the ADO asking for?

VALIDATION CHECKLIST

- **Is your selected engineering firm authorized to receive copies of the Grant Agreement, Tentative Allocation Letter, and Environmental Determination?**
- **Is the project shown on an approved Airport Layout Plan?**
- **Is the project justification included? (Includes business plan, if required)**



What is the ADO asking for?

VALIDATION CHECKLIST

- If required, is form 7460-1 included or submitted online?
- If NAVAID's are being installed, are the NAVAID forms included?
- Is the environmental documentation included?



What is the ADO asking for?

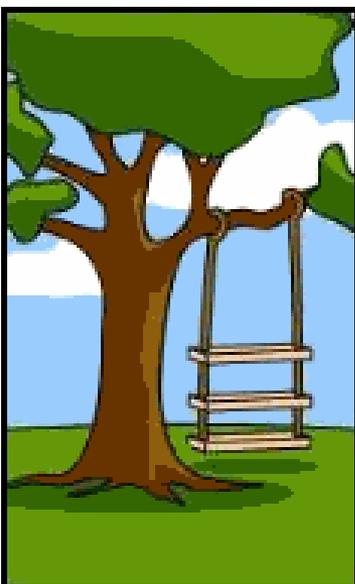
VALIDATION CHECKLIST

- **Is a cost estimate with a project description included?**
- **Is the construction safety phasing plan included?**
- **Is a project sketch clearly identifying elements of the project included?**
- **If required, has the DBE plan been submitted?**

What is the ADO asking for?

- **Incomplete validation submittals will delay grant issuance.**
- **Additional Information - If you do not have your validation submittal complete, please use this area to explain.**
- **Signature by the sponsors official authority to sign the grant.**





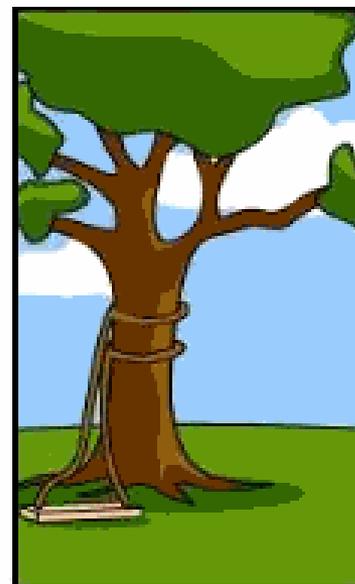
How the customer explained it



How the Project Leader understood it



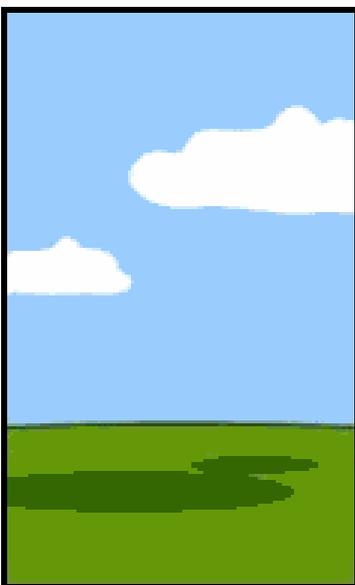
How the Analyst designed it



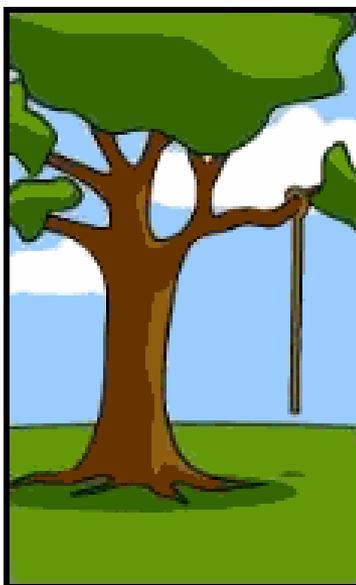
How the Programmer wrote it



How the Business Consultant described it



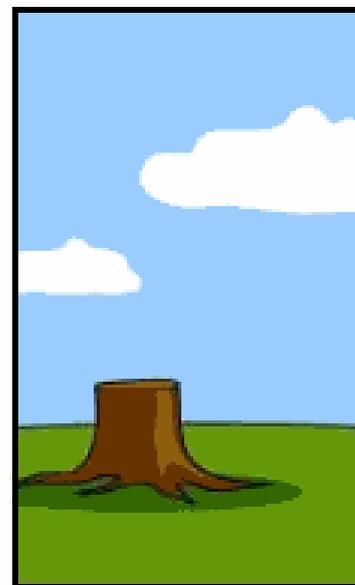
How the project was documented



What operations installed



How the customer was billed



How it was supported



What the customer really needed

Typical Project Due Dates

- **October 1 (oops) – Validation letters mailed**
- **December 1- Validations due to State**
- **December 15 - Validations due to ADO**
- **January 1 – CIP/NPIAS updates due to ADO**
- **April 1 – Environmental due for next FY discretionary projects**
- **May 1 – Application or carryover decision**
- **Applications – normally 60 days after TA**



VALIDATION (Work in Progress)

Our office is continually trying to improve the validation process. If you have any suggestions, please feel free to contact us!

