



U.S. Department  
of Transportation  
**Federal Aviation  
Administration**

Office of Airport Planning and Programming

800 Independence Avenue, SW  
Washington, DC 20591

January 2019

Dear Airport Official:

The Federal Aviation Administration has arranged for its annual cargo data collection and processing to be conducted by Booz Allen Hamilton, Inc. Please submit your Calendar Year (CY) 2018 all-cargo data by March 15, 2019. This data will be used to determine the allocation of Fiscal Year (FY) 2020 Airport Improvement Program (AIP) cargo entitlement funds.

Please note that all-cargo reporting is limited to aircraft operations dedicated to the exclusive transportation of cargo. By submitting data (paper or electronic) you are certifying, under penalty of perjury, that the information provided is true, correct and complete to the best of your knowledge, information and belief. The four items listed below are enclosed for your use in compiling and reporting CY 2018 data:

- Enclosure 1 – requirements and instructions for submission (deadline, address, formats)
- Enclosure 2 – maximum landed weight by aircraft model
- Enclosure 3 – cargo carriers and codes
- Enclosure 4 – all-cargo data reporting templates (FAA Form 5100-108)

We encourage you to report your all-cargo data electronically. All of the enclosures are posted online at: [http://www.faa.gov/airports/planning\\_capacity/passenger\\_allcargo\\_stats/reporting/](http://www.faa.gov/airports/planning_capacity/passenger_allcargo_stats/reporting/)

If you have any questions, please call Mr. Luis Loarte at (202) 267-9622 or e-mail him at [Luis.Loarte@faa.gov](mailto:Luis.Loarte@faa.gov).

Sincerely,

David F. Cushing  
Acting Deputy Director  
Office of Airport Planning and Programming